

**Hayes Township Planning Commission
Regular Meeting
December 20, 2016**

The regular meeting of the Hayes Township Planning Commission was called to order at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31, Charlevoix.

Planning Commission members present were Bob Jess, Matt Cunningham, Steve Wilson, Marilyn Morehead and Pat Phillips. Ed Bajos and Cliff Biddick were absent. Also present were Marlene Golovich, secretary, and Larry Sullivan, ZA.

Chair Marilyn Morehead asked to be joined in the Pledge of Allegiance.

Welcome to new BOT representative Matt Cunningham

No public comments.

Marilyn Morehead made a motion, supported by Pat Phillips that Marilyn should meet with planner John Iacoangeli to set up dates for future work meetings. Motion carried.

Planning Commission Comments

Matt had concerns about the berm requirement in the proposed ordinance changes presented by John Iacoangeli. It was explained that it did not apply to residential properties.

Bob stated he would like to allow beach sand to be brought in to waterfront properties. He stated it is safe if done properly and there would be a need to educate the public.

Pat Phillips made a motion, supported by Bob Jess to adopt the following regular meeting schedule for 2017

January 17, 2017	7:00 p.m.
February 21, 2017	7:00 p.m.
March 21, 2017	7:00 p.m.
April 18, 2017	7:00 p.m.
May 16, 2017	7:00 p.m.
June 20, 2017	7:00 p.m.
July 18, 2017	7:00 p.m.

August 15, 2017	7:00 p.m.
September 19, 2017	7:00 p.m.
October 17, 2017	7:00 p.m.
November 21, 2017	7:00 p.m.
December 19, 2017	7:00 p.m.

Motion carried.

The Planning Commission members reviewed the minutes from the November 15, 2016 regular meeting. Bob Jess commented that the recording secretary spoke multiple times and her comments were not recorded. Her comments should be recorded. He also stated that the recording secretary should only record and not speak at the Planning Commission meeting much the same way as the County Planning Commission secretary does not speak at the County meetings.

Pat Phillips asked if the County recorder held a position in the County. Bob replied that the Township recording secretary was not the Clerk at PC meetings. Pat stated she welcomed the secretary comments because of her knowledge.

Pat Phillips made a motion, supported by Marilyn Morehead to accept the minutes as written. Motion carried. Bob Jess was opposed.

Matt Cunningham reported on Township Board activities. The Township auditor gave a report. The engineers gave an update on the Camp Sea-Gull boat launch. An Eagle Scout project was accepted for picnic tables. Fund raising for the park was discussed. Paul Hoadley was appointed as the BOT representative on the ZBA. A special meeting was scheduled for January 11. The PC survey was approved. A newsletter will go out with the assessment notices.

Matt stated that he was contacted by a concerned citizen about the Planning Commission information on the web page. Pat Phillips asked who the concerned citizen was. Matt stated just someone. The PC information on the web site needs to be kept up to date and the Clerk will get the information to the web master ASAP.

Zoning Administrator, Larry Sullivan presented a written report with an oral overview. Pat Phillips thanked Larry for all his hard work. Bob Jess asked what Larry thought of the small house movement. Larry said there is a lot to look at.

The next meeting of the Planning Commission is January 17, 2017.

No public comment.

Pat Phillips made a motion, supported by Matt Cunningham to adjourn at 8:02 p.m. Motion carried unanimously.

Respectfully submitted

Marlene Golovich, recording secretary

Marilyn Morehead Planning Commission Secretary

Minutes approved as written February 21, 2017