

Zoning Administrator Report

February 2019

Zoning Permits/Actions for February 2019				
Permit #	Parcel #	Owner Name	Address	Improvement
19-02-01	132-003-40	Lloyd Kelley	06676 Woods Creek Dr.	Shoreline Replanting
18-11-01	002-017-50	Arrigo Family LLC	07914 Boyne City/Charlevoix Road	Construct Single Family Dwelling and Restore Shoreline Protection Strip

Zoning Permits

One zoning permit was applied for to restore shoreline vegetation to remove the zoning violation which would allow the residence to be sold without a clouded title. This permit application was not reviewed by the Shoreline Protection Committee as no changes were being proposed to the property other than the shoreline restoration. The second zoning permit was applied for last fall to construct a single family dwelling on a lakefront parcel. Due to the magnitude of the development being proposed, it was necessary to require a shoreline restoration plan and a review of the restoration plans by both the Shoreline Protection Subcommittee and the Planning Commission. This was the first review utilizing this process and I believe that it went very well and I would like to thank Bart Arrigo and Kathleen Culp for their patience and understanding as everyone becomes familiar with this process

Land Divisions

No new land division applications have been received during the month of January. An application is pending for the Wager Property on Susan Lake. An application should also be forthcoming for the Wilson property on Boyne City/Charlevoix Road and See Road to allow a conservation easement to be placed on a property by the Little Traverse Conservancy.

Nuisance Complaints

No nuisance complaints were received during the month of January.

Zoning Violations

No violations have been observed or reported during the month of January.

Short Term Rental Licenses

No applications have been received for short term rental licenses during the month.

Secretarial Work on behalf of the Planning Commission

The packet was copied and mailed out for the February Planning Commission meeting. In addition, I have been working on determining potential dates for special planning commission meetings in March, notifying all property owners within 300 feet of the Elmer's property and publishing the Public Hearing Notice for Elmer's Special Use Permit request to locate a concrete batch plant on the former C.H. Smith property on the corner of Maple Grove and the Boyne City/Charlevoix Road.

Zoning Board of Appeals

The Zoning Board of Appeals met in to continue their efforts of working on their Rules of Procedure.

Meetings Attended

I have attended the February Township Board meeting, Planning Commission meeting, and Zoning Board of Appeals meeting.