

# Zoning Administrator Report

March 2019

Zoning Permits/Actions for March 2019				
Permit #	Parcel #	Owner Name	Address	Improvement
19-03-01	112-010-10/888-503-00	T Mobile SBA Comm.	6290 US-31 North	Replace and add additional antennas and related equipment

## Zoning Permits

One zoning permit was issued to allow for the replacement and expansion of antennas and related equipment to the cellular tower located behind Bay Shore Steel Works in Bay Shore.

## Land Divisions

No new land division applications have been received during the month of March.

## Nuisance Complaints

No nuisance complaints were received during the month of March.

## Zoning Violations

No violations have been observed or reported during the month of March. One concern was voiced in regard to the Landscape Supply North LLC property along US-31 North just east of the Americinn as to the condition of the property. I am in the process of reviewing the files on this property to determine if the property is being maintained in compliance with the Zoning Ordinance requirements.

## Short Term Rental Licenses

No applications have been received for short term rental licenses during the month.

## Secretarial Work on behalf of the Planning Commission

The packet was copied and mailed out for the special March Planning Commission meeting which was held on March 13<sup>th</sup> to consider a request for a Special Use Permit for Team Elmer's to allow the location of a concrete batch plant on the former C.H. Smith property. Written comments that were received were copied and sent out to all commission members to provide them with the opportunity to review the comments in advance of the meeting. Three mailings were made, with a 4<sup>th</sup> packet handed out at the Commission meeting and a 5<sup>th</sup> packet was handed out at the regular meeting which was held a week later containing comments which

were received following the starting of the meeting on the 13<sup>th</sup>. While I have counted all of the pages of public comments, close to 400 pages of comments were provided to each Planning Commission member.

### Zoning Board of Appeals

The Zoning Board of Appeals did not meet in March.

### Meetings Attended

I have attended the March special and regular, Planning Commission meetings. I did not attend the Township Board meeting as I had a conflict with another meeting that night. I raced from that meeting to the Hayes Township Hall and got here as everyone was walking out the door.

### Special Notice

Due to the Township Board meeting date being moved from the normal 2<sup>nd</sup> Monday of the month to the 1<sup>st</sup> Monday which falls on April 1<sup>st</sup>, this report was prepared with one week remaining in March so additional activity might occur in March but if that is the case, it will be report in the April report.