

Zoning Administrator Report

April 2019

Zoning Permits/Actions for April 2019				
Permit #	Parcel #	Owner Name	Address	Improvement
19-04-01	475-003-00	Susan M. Greig Trust	07535 Oyster Bay Road	Construct Porch and Overhang
19-04-02	120-014-30	Joseph Hawkins	10498 Old US-31 North	Front Stairs and rear yard deck

Zoning Permits

Two zoning permits were issued to allow for improvements to be made to existing structures.

Land Divisions

A land combination and division was approved for the Law property located along the Boyne City/Charlevoix Road in sections 32 and 33. A dwelling was located on two parcels with each parcel being located in a different section. From this point forward, I will not be allowing property to be combined which is located in more than one section per the direction of the Township Assessor and the Charlevoix County Equalization Department. A second land division application was approved for the David Wager property at 10569 Boyne City/ Charlevoix Road.

Nuisance Complaints

Nuisance complaints received during the month of April consisted of one complaint regarding conditions on a property on Townline Road. I returned the call (left a message) to obtain specific information as to the location of the site. My call has not been returned.

Zoning Violations

One complaint of a zoning violation was made regarding a parcel of property in Bay Shore where a contractor is reportedly operating a business from a residential zoned parcel of property.

Short Term Rental Licenses

No applications have been received for short term rental licenses during the month.

Secretarial Work on behalf of the Planning Commission

A FOIA request was received for copies of all correspondence that was submitted to the Hayes Township Planning Commission in regards to Elmer's request for a special use permit to operate a concrete batch plant on the former C.H. Smith property on the corner of the Boyne City/Charlevoix Road and Maple Grove Road. The request was fulfilled with in excess of 415 pages of comments having been received. I also prepared packets and mailings for the two Planning Commission meetings held during the month of April.

Zoning Board of Appeals

The Zoning Board of Appeals did not meet in April. A request has been made for a ZBA meeting in June regarding the interpretation made by the Zoning Administrator that would allow a concrete batch plant to be located in the Industrial Zone District as a Special Use provided the Planning Commission were to approve the use as a Special Use.

Meetings Attended

I have attended the April Township Board meeting, the regular and a special Planning Commission meeting. The special Planning Commission meeting was for the purpose of discussing the Township Master Plan.