

HAYES TOWNSHIP  
PLANNING COMMISSION REGULAR MEETING  
MINUTES  
June 18, 2019  
Hayes Township Hall 09195 Old US 31 N  
Charlevoix, MI 49720

**Call to Order:**

Chairperson Roy Griffitts called the meeting to order at 7:00 p.m.

**Pledge of Allegiance to the flag**

Members present: Roy Griffitts (Chair), Matt Cunningham (Board of Trustee Representative), , Marilyn Morehead, Doug Kuebler and Omar Feliciano (Vice-Chair)

Excused Absence: Ed Bajos, Cliff Biddick

Also Present: Larry Sullivan (Zoning Administrator) and Kristin Baranski (Recording Secretary/Deputy Clerk)

Audience Members Signed In: Doug McCombs, Anthony Ariano

**Review Agenda:** Approved as is.

**Declaration of Conflicts of Interests:** None

**Public Hearings:** None

**Public Comments:** Master Plan address non-conforming lots  
Public comments closed at 7:06 pm.

**Approval of Minutes (May 21, 2019):** Line 20 Insert **an** between added and email  
Doug Kuebler made a motion, supported by Marilyn Morehead, to approve, as corrected, the regular meeting minutes for May 21, 2019.

All supported by saying Yea. Motion passed

**Report of Township Board Representative:** By Matt Cunningham

The Board of Trustees met 3 times since the last Planning Commission meeting (May 21<sup>st</sup> Special Meeting, June 10th Annual Budget Meeting and June 10th Regular Board of Trustees Meeting). During the May 21<sup>st</sup> meeting the board made a resolution to amend budget, reviewed a3 rail fence proposal for Hayes Township Park and approved down payment, denied

change order #9 from Performance Engineering, passed a motion to finish out remaining contract with Performance Engineering with no future change orders, any future fence projects at Hayes Township Park the Board will bid out, discussed a private road name change and approved the amount of \$6,850.00 be paid to Beckett & Rayder for a second opinion regarding the shale wall at Hayes Township Park. The first meeting on June 10, 2019 the Board presented the 2019/2020 Annual Budget. During the second meeting the Board adopted the proposed 2019/2020 Annual Budget, Treasurer Julie Collard read a letter of warning regarding Hayes Township Park safety issues from Hayes Township Attorney Bryan Graham, a road name resolution for Lawavoix Lane Private was passed, a motion carried to rebid Bayshore North road project January 2020 and the Board approved up to \$3,000.00 for signage and supplies for Hayes Township Park. The next Board of Trustees scheduled meeting is July 8<sup>th</sup>, 2019 at the township hall at 8:00 pm.

**Report of Zoning Board of Appeals Representative:** No activity to report

**Zoning Administrator report:** By Larry Sullivan

Mr. Sullivan, Zoning Administrator, presented a written report with an overview for May 2019. A written report is available at the township hall.

**New Business:**

Master Plan update/input review:

**Old Business:** Non-conforming lots were discussed. Mr. Sullivan

**Set Public Hearing Date:** No public hearings to set.

**Planning Commission Comments:** None

**Public Comment:** None

**Set/Confirm date of next PC meeting:** The Next regular Planning Committee meeting will be on June 18th, 2019 at 7:00 p.m. at the Hayes Township hall.

**Adjournment:** Ed Bajos, supported by Cliff Biddick, made the motion to adjourn the meeting at 8:33 pm. All supported by saying Yea. Motion passed

Recorded by:  
Kristin Baranski

Respectfully Submitted by:  
Omar Feliciano/PC Vice-Chair