

Hayes Township Planning Commission
December 17, 2019 Regular Meeting
09195 Old US 31 N, Charlevoix, MI 49720

Call to Order:

Chairperson Roy Griffitts called the meeting to order at 7:00 p.m.

Pledge of Allegiance to the flag: Mr. Griffitts asked everyone to join him the in the Pledge of Allegiance.

Members present: Roy Griffitts (Chair), Ed Bajos, Cliff Biddick, Doug Kuebler and Omar Feliciano (Vice-Chair), Marilyn Morehead

Excused Absent: Matt Cunningham (Board of Trustee Representative),

Also present: Ron VanZee (Zoning Administrator), Kristin Baranski (Recording Secretary/Deputy Clerk) and Ellis Boal (resident)

Review Agenda: Agenda approved as amended.

Declaration of Conflicts of Interests: None

Public Comments Unrelated to Agenda: None

Approval of Minutes:

Doug Kuebler made a motion, supported by Cliff Biddick, to approve, as amended, the regular meeting minutes for November 19, 2019.

All supported by saying Yea. **Motion passed**

Report of Township Board Representative: By Ron VanZee

The Board of Trustees held a special meeting on November 21, 2019 to review and release the Master Plan Draft for the 63-day review period. The Board of Trustees held the BOT monthly meeting on December 9, 2019. Items reported included: Parks and Rec Committee submitted an application for a grant through the Michigan Department of Health Services, the Board approved Julie Collard to sign a 3 year contract with Common Angle to develop and maintain the township's website, the Board released the nuisance ordinance to the Planning Commission to review and comment, the Board set the regular monthly meeting dates for 2020 as well as a meeting with the County Road Commission for January 14, 2020. The Board passed Resolution 12-09-19 to rezone the Potter property from Agricultural to Rural Residential. The next monthly Board meeting is January 13, 2020 at 7:00 pm. at the Township Hall.

Report of Zoning Board of Appeals Representative: No activity to report

Zoning Administrator report: Ron VanZee gave an oral report of all zoning activity in Hayes Township.

New Business:

The Planning Commission will begin review and comment on the Hayes Township Nuisance Ordinance for the BOT. Ellis Boal presented a letter (attached to approved minutes) addressed to Scott Law dated June 20, 2019 regarding events that took place according to the letter on Labor Day weekend. Mr. Boal also presented the Planning Commission with copies of several Michigan townships Nuisance Ordinances. Mr. Boal would like the Planning Commission to address excessive noise and light as a public nuisance and protect the serenity of Lake Charlevoix.

Mr. Griffiths, Mr. VanZee and Ms. Baranski are working on compiling errors on the Hayes Township zoning map; the Planning Commission will work on correcting errors in 2020.

Marilyn Morehead made a motion, supported by Cliff Biddick, to nominate Roy Griffiths to serve as Chairperson of the Planning Commission for 2020.

All supported by saying Yea. **Motion passed**

Doug Kuebler made a motion, supported by Cliff Biddick, to nominate Omar Feliciano to serve as Vice-Chairperson of the Planning Commission for 2020.

All supported by saying Yea. **Motion passed**

The Planning Commission set the Regular Meeting Schedule for 2020 as follows:

January 24, 2020	7:00 PM	(Also Public Hearing for Master Plan Comments)
February 18, 2020	7:00 PM	
March 17, 2020	7:00 PM	
April 21, 2020	7:00 PM	
May 19, 2020	7:00 PM	
June 16, 2020	7:00 PM	
July 21, 2020	7:00 PM	
August 18, 2020	7:00 PM	

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September 15, 2020	7:00 PM
October 20, 2020	7:00 PM
November 17, 2020	7:00 PM
December 15, 2020	7:00 PM

Doug Kuebler, supported by Marilyn Morehead, made the motion to set the 2020 Planning Commission meeting schedule.

All supported by saying Yea. **Motion passed**

Cliff Biddick, supported by Marilyn Morehead, made the motion to set a Public Hearing to receive comments on the Master Plan Draft for January 24, 2020 at 7:00 pm.

All supported by saying Yea. **Motion passed**

Public Comment: None

Adjournment: Ed Bajos, supported by Doug Kuebler, made the motion to adjourn the meeting at 7:56 pm.

All supported by saying Yea. **Motion passed**

Recorded by:

Respectfully Submitted by:

Kristin Baranski

Omar Feliciano/PC Vice-Chair