

Zoning Administrator Report

November 2018

Zoning Permits/Actions for November 2018				
Permit #	Parcel #	Owner Name	Address	Improvement
	002-017-50	Brad Arrigo & Kathleen Clup	07914 Boyne City/Charlevoix Road	Construct Residence
18-11-02	110-008-15	Ben Speigl	08075 Old US-31 North	Construct Residence and Accessory Building
	120-019-15	David Wager	10567 Boyne	Construct Pole Bard

Zoning Trends

Three zoning permits were applied for during the month of November. One was issued with the other two being held pending additional information. The Arrigo/Clup application needs a Shoreline Landscaping Plan for review as the property is a lake front parcel and the Wager parcel needs to be split to comply with the Ordinance requirements. Both applications are pending as of the end of the month.

Land Divisions

No land division applications were received during the month of November. Due to the desire of a property owner in the Township, a land division application may be forthcoming to split a parcel from one parcel and combine it with another existing parcel.

Nuisance Complaints

No nuisance complaints were received during the month of November.

Zoning Violations

Late in September, I was notified of a potential violation regarding the use of a dwelling to house construction workers. This issue is still under investigation.

Short Term Rental Licenses

No applications have been received for short term rental licenses during the month. I have had numerous conversations with representatives of the Catt Family regarding their property located on Indian Trails Drive. I believe we may be close to resolving the issues that have prevented the short term rental license from being issued.

Secretarial Work on behalf of the Planning Commission

The packet was copied and mailed out for the November Planning Commission meeting. The major focus of this meeting was the Attitude Survey, and discussion regarding updating of the Master Plan.

The Planning Commission requested that I prepare a public hearing notice for the December 18th meeting for the Recreation Plan. Upon reviewing the DNR regulations, I determined that the meeting could not be held until a later date due to the Public Notice needing to be advertised a minimum of 30 days prior to the public hearing which would not happen if the hearing were to be held on December 18th. After polling the members, the hearing was scheduled for January 3, 2019. I posted the notice in the Petoskey News Review and notified all Planning Commission members of the date. I reviewed the draft plan provided to me, noted corrections that should be made and provided those to Omar Feliciano to be incorporated into the revised draft. Copies have been made and are available for public review and well as having been posted on the Township Website.

Zoning Board of Appeals

No ZBA meeting was scheduled for November. Until such time as the Township Board appoints new members to the Zoning Board of Appeals, a ZBA meeting should not be scheduled.

Meetings Attended

I have attended the November Township Board, and Planning Commission meeting.