

Zoning Administrator Report June 2014

Zoning Permits:				
Address	Parcel Number	Owner Name	Permit Number	Improvement
08550 Maple Grove Road	123-008-10	Brandon Shiel	5-14-008	New 32' x 36' accessory building
07643 Old US 31 N	102-011-00	Brad Kessler	5-14-009	New 24' x 37.5' accessory building
06889 US 31 N	112-016-10	Shawn Diamond	5-14-010	4' x 8' replacement sign
09300 Boyne City Road	385-003-00	Las Olas Trust	5-14-011	New foundation for existing house
09980 Anglers Cove	133-014-30	Zachery & Lucy Taylor	5-14-012	New 40' x 75', 2992 square foot accessory building
11551 Summerhill Way	570-021-00	William & Lisa Schneider	6-14-013	New single family carriage house
10596 Pincherry Road	112-035-15	Tom Forton	6-14-014	New 16' x 24' accessory building

Received request to review a potential parcel division. Reviewing property information.

Forwarded information to Township Attorney on 06675 Woods Creek, 09224 Boyne City Road and 07205 Birdland for review. Meeting with Township Attorney on June 12, 2014 to proceed with legal action.

Ongoing applications for short term rentals:

1. 11535 US 31 N, had inspection scheduled on 4-10-14, contact person could not get access-trying to reschedule.
2. 11505 US 31 N, had inspection scheduled on 4-10-14, contact person could not get access-trying to reschedule.
3. 09224 Boyne City Road. Inspected property-construction not complete. Building Department will call when final inspection and occupancy permit are finalized.

Received, reviewed application for zoning permit for alterations in the shoreland protection strip at 08040 Indian Trails. Denied application in writing, contractor has made necessary changes to plans to conform with zoning ordinance but am waiting for documentation from owner confirming "no mowing" in a portion of the existing strip adjacent to proposed alterations. Still waiting for documentation as of 6-9-2014.

Attended May 15, 2014 Planning Commission Master Plan Review.

Attended County Planning Commission meeting on June 5, 2014.

Attended Lake Charlevoix Watershed steering committee meeting on June 9, 2014.

Violations:

- 09224 Boyne City Road, alleged alteration/addition to a non-conforming structure.
Meeting with Township Attorney on 6-12-14.
- 07205 Birdland Drive, Lot 12, alleged greenbelt violation.
Meeting with Township Attorney on 6-12-14.
- US 31 N, Manthei property, contacted owners concerning removal of sand from site.
Excavation from a basement being dug on the north side of Charlevoix was hauled to this site last summer.
Contractor was using the site on US 31 N as a staging area. Have received written confirmation from owners that site will be restored back to original condition as soon as weight limits are off and material can be hauled back to original site. Making some progress as of 5-12-14.
- Re-Inspected property on US 31 N owned by Charlevoix Club Park, LLC. where fill from DeVos was being hauled. Owner of Hilltop Nursery had arranged for this fill.
Hilltop Nursery owner who is leasing with option to buy has been given every opportunity to submit application for SUP but has not as of 6-9-14. Additional fill has been dumped on site. Letter of violation will be sent to owner of record this week.
- Boat moored/beached on public portion of Eastern Ave. Left violation card in boat. Will recheck later this week.
- Inspected 10965 Burnett Road for property being used for purposes only allowed by special use permit. Letter of violation will be issued this week.
- Inspected property at US 31 N, Charlevoix Club Park, for possible sign violation. Violation letter will be issued this week.
- Inspected property at 07216 Birdland. Property is under construction with prior zoning permit approval/variance granted. It appears construction is not within the requirements granted under variance. Letter will be issued this week.

Received two more waterfront complaints today but have not inspected yet.