

## Zoning Administrator Report October 2014

Zoning Permits/Actions:				
Address	Parcel Number	Owner Name	Permit Number	Improvement
09980 Anglers Cove	133-014-30	Zachary and Lucy Taylor	14-09-25	In-ground swimming pool
Shrigley Road	121-005-00	Dennis and Mona O'Neil	14-09-26	14' x 36' portable storage building
09877 Quarterline Road	128-006-20	Jim and Diane Nystrom	14-10-27	15' x 32' addition to detached garage

**Short Term Rentals:**

1. 09224 Boyne City Road. Inspected property-construction not complete. Building Department will call when final inspection and occupancy permit are finalized.
2. 10845 Maple Grove Road. Received application for STR. Denied permit-rental unit in unapproved detached garage. [County Health Department and County Building Department working towards compliance.](#)

**Current:**

Received application for re-zoning for portion of a property located at 07196 Old US 31 N. Re-zoning request will be heard by the Planning Commission on August 19, 2014. [Applicant ask to delay application until November.](#)

Received and reviewing application for parcel reconfiguration and transfer on Boyne City Road. [Request appears to be creating a non-conformity.](#)

Met with DEQ and area residents on Eastern Avenue Road End. [Continue to work with DEQ for determination.](#)

Wrote letter to Army Corp's of Engineers concerning proposed permanent dock in Oyster Bay. [Received acknowledgement and consideration from the Corp's.](#)

Received application for variance for a parcel on Burns Road previously granted a variance with restrictions to consider a request to relieve property owner from some those restrictions.

[Working with owners to complete application.](#)

Received and reviewed application for zoning permit at 06975 Bay Shore West for residential addition. [Waiting for owner to complete application.](#)

Received and reviewed application for zoning permit at 09909 Two Lakes Trail. [Denied application. Proposed construction was outside the PUD building envelope. Owners have made application for amendment to PUD and will be presented to Planning Commission on October 14, 2014.](#)

Attended September 16, 2014 Planning Commission meeting.

Attended Charlevoix County Planning Commission meeting on October 2, 2014.

Attended Zoning Board of Appeals meeting on September 16, 2014.

Attended Zoning Administrator meeting sponsored by Lake Charlevoix grant on September 23, 2014.

Attended MSU Extension Streamlining Zoning on September 24, 2014.

Scheduled to attend Planners forum on October 30, 2014.

#### Previous Violations:

- 09224 Boyne City Road, alleged alteration/addition to a non-conforming structure. Owners and Planning Commission have agreed to facilitative negotiations. Have received representative authorization and I will be meeting with representative on Wednesday, August 13, 2014. [Met with representative from Moore Trust. Met with Jim Rudolph and scheduled to meet with Pat Philips on Wednesday of this week.](#)
- 07205 Birdland Drive, Lot 12, alleged greenbelt violation. Township Attorney sent owners a letter on June 25, 2014. Civil Infraction issued. [Owner served with civil infraction and has contacted me/waiting for attorney response. Owner has contacted me several times to schedule meetings but has not shown up as scheduled. Currently scheduled for Wednesday of this week.](#)
- Inspected property at 07216 Birdland. Property is under construction with prior zoning permit approval/variance granted. It appears construction is not within the requirements granted under variance. Construction is in violation of variance granted. Working with owners, Soil Erosion Department and Building Department to rectify. [Waiting to inspect with DEQ. Met with DEQ on site. Waiting for wetlands determination.](#)
- Received complaint of hot tub being located too close to property line at 06758 Boyne City Road. Discovered violation of hot tub, outdoor lighting and greenbelt. Letter of violation mailed

July 9, 2014. Owners have removed lighting and are in process of removing hot tub. [Sent second letter of violation.](#)

- Sent letter of violation for using property as a short term rental without license for property located at 09735 Quarterline Road on September 29, 2014.
- Sent letter of violation for using property as a short term rental without license for property located at 08091 Indian Trails on August 6, 2014. [Will send second letter this week.](#)
- Sent letter of violation for using property as a short term rental without license for property located at 07095 Birdland Drive on August 6, 2014. . [Will send second letter this week.](#)
- Sent letter of violation for using property as a short term rental without license for property located at 06805 Birdland Drive on August 6, 2014. [Will send second letter this week.](#)
- Sent letter of violation for a deck in the greenbelt area for property located at 07225 Birdland Drive. Owner has responded to letter. No permit for deck, working with owner to rectify.