

**Hayes Township Planning Commission  
Regular Meeting  
January 19, 2016**

The regular meeting of the Hayes Township Planning Commission was called to order at 8:20 p.m., at the Hayes Township Hall, 09195 Old US 31, Charlevoix.

Planning Commission members present were Jim Rudolph, Ed Bajos, Pat Phillips, Marilyn Morehead, Bob Jess, and Cliff Biddick. Steve Wilson was absent. Also present were Marlene Golovich, secretary, and Ethel Knepp, interim ZA and Larry Sullivan.

Chair Morehead asked to be joined in the pledge of allegiance.

No public comments.

The Planning Commission members reviewed the minutes from the December 15, 2015, regular meeting. Cliff Biddick made a motion, supported by Ed Bajos to accept the minutes as written. Motion carried unanimously

The Planning Commission members reviewed the minutes from the December 15, 2015 Public Hearing. Cliff Biddick made a motion, supported by Ed Bajos to accept the minutes as written. Motion carried unanimously

Jim Rudolph reported on Township Board activities. He stated that the township opted not to intervene in the tribal law suit between LTBB of Odawa Indians and the State of Michigan. Jim reported that the March board of review dates were set for March 8, 14, & 15. The planning commission will need to set an alternate meeting date to accommodate the BOR. The board adopted the poverty guidelines. NLEA met with township officials to assist in raising money for the park. They will be hosting crowdfunding training on February 12 at the township hall.

Interim Zoning Administrator, Ethel Knepp stated she wanted to welcome the new zoning administrator Larry Sullivan. Ethel stated she does not have a written report but has been busy getting caught up on loose ends left by the prior ZA.

Marilyn Morehead made a motion, supported by Cliff Biddick to adopt the following regular meeting schedule for 2016.

January 19, 2016	7:00 p.m.
February 16, 2016	7:00 p.m.
March 22, 2016	7:00 p.m.*
April 19, 2016	7:00 p.m.

May 17, 2016	7:00 p.m.
June 21, 2016	7:00 p.m.
July 19, 2016	7:00 p.m.
August 16, 2016	7:00 p.m.
September 20, 2016	7:00 p.m.
October 18, 2016	7:00 p.m.
November 15, 2016	7:00 p.m.
December 20, 2016	7:00 p.m.

\* Note this is not the 3<sup>rd</sup> Tuesday of the Month  
Motion carried unanimously

Jim Rudolph made a motion, supported by Cliff Biddick to elect Marilyn Morehead as Chair Person of the Planning Commission. Motion carried unanimously.

Ed Bajos made a motion, supported by Cliff Biddick to elect Pat Phillips as the Vice Chair/Secretary of the Planning Commission. Motion carried unanimously.

Agenda items for February.  
RFP for new planner  
Letter to landscapers

Jim Rudolph stated he would not be attending the April PC meeting.  
Bob Jess stated he would not be attending the February meeting.  
Cliff Biddick stated he would not be attending the February or March meeting.

The next meeting of the Planning Commission is February 16, 2016, 7:00 p.m.

Pat Phillips made a motion, supported by Cliff Biddick to adjourn at 9:40 p.m.  
Motion carried unanimously.

Respectfully submitted

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Marlene Golovich, recording secretary

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Pat Phillips Planning Commission Secretary

Minutes approved as written February 16, 2016.