

**HAYES TOWNSHIP BOARD  
MINUTES  
February 12, 2018**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Supervisor VanZee asked to be joined in the pledge of allegiance.

Board members present were Marlene Golovich, Paul Hoadley, Ron VanZee and Robbin Kraft. Matt Cunningham was absent. Audience members signed in were Warren Nugent, Grant Ohlson, Roy Griffiths, Anne Kantola, Jerry Simpson, David Stepanovich, Bob Koaches, John Krugh, Julie Colliard, Scott Parker, Doug Kuebler, David Zipp, Gary & Dee Janz, Omar & Patti Feliciano, Frank Shepherd, Matt Berg, Carl Harmon, Laurie Abi-Saab, and Bob Jess.

**REVIEWED AGENDA** – Marlene Golovich made a motion, supported by Robbin Kraft to approve the agenda as amended. Motion Carried.

**PUBLIC COMMENTS** – No comments

**ROAD SIGN** – Paul Hoadley made a motion, supported by Robbin Kraft to install a road sign alerting road traffic to a deaf child. Per Township policy the Township will pay ½ the cost of the sign and installation and the applicant will pay the other portion. Applicants portion must be paid in advance. Sign to be purchased and installed by the Road Commission.

Yays: Ron VanZee, Paul Hoadley, Robbin Kraft, Marlene Golovich

Nays:

Absent: Matt Cunningham

Motion carried.

Supervisor VanZee will get a price from the Road Commission and check with them about removal of the sign in the future.

**MARCH MEETING DATE** – Marlene Golovich made a motion, supported by Robbin Kraft to rescind the motion made at the January 8, 2017 to schedule the March Board of Trustees to March 19, 2018. The March BOT meeting will be held on its regular meeting date & time of March 12, 2018 at 7:00 p.m. Motion carried.

**MICROPHONES** – Marlene Golovich made a motion, supported by Robbin Kraft to purchase two new microphones, one table model and one lapel model at a cost not to exceed \$1000.00.

Yays: Ron VanZee, Paul Hoadley, Robbin Kraft, Marlene Golovich

Nays:

Absent: Matt Cunningham

Motion carried.

**EASTERN AVENUE BEACH RESTROOMS** – The Board attended the annual Road Commission (RC) meeting and received an update on utilizing RC property located near Eastern Ave. Beach to construct restrooms and additional parking for the beach. The RC indicated the Township should obtain consent from the adjacent property owners for the proposed restrooms

and parking before moving forward. The property is located in a platted subdivision and will require consent signatures from all the residents in the subdivision. Ron stated he will continue asking the RC to own the restrooms rather than Charlevoix or Hayes Townships. The proposed project will not be far enough along to apply for grants this DNR grant cycle.

### **CLERK PRESENTS**

**MINUTES** – Paul Hoadley made a motion, supported by Robbin Kraft to approve the January 8, 2018 regular meeting minutes as corrected. Motion carried.

Paul Hoadley made a motion, supported by Robbin Kraft to approve the January, 24, 2018 special meeting minutes as corrected. Motion carried.

**INVOICES/WARRANTS** – Paul Hoadley made a motion, supported by Robbin Kraft to approve invoices totaling \$16,797.75.

Yays: Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Absent: Matt Cunningham

Motion carried

**CORRESPONDENCE** - Any correspondence received by the Clerk was provided to the Board Members for their review and comment.

**COUNTY COMMISSIONER REPORT** – No report.

**ZONING ADMINISTRATOR REPORTS** – Larry Sullivan presented a written report with an oral overview. Larry questioned whether his position as the zoning administrator was the best solution to provide secretarial support for the Planning Commission after their decision to not utilize a recording secretary. He feels being asked to perform these duties unduly detracts from the time he has to perform his duties required of the zoning administrator.

Supervisor VanZee suggested that Larry should have come to him before presenting this to the Board. Paul stated that he wants to get this resolved. Who is going to provide the support? This will be put on the March agenda.

**CEMETERY REPORT** – Jerry Simpson stated the Committee will be meeting in February to work on amending the Cemetery Ordinance to present to the Board for review. They will also be looking at the fee schedule for cremains burial.

**PARKS & RECREATION ADVISORY COMMITTEE** – The committee meeting was held on February 7. A quorum was not present so it was discussion only. The Township needs to find someone to install swim buoys at Eastern Ave. Beach. The person doing it currently does not have a wet suit for the cold spring waters. The committee would like to seek permits and funding for swim buoys at Camp Sea-Gull. The committee feels restrooms at EAB is a priority. Paul asked where the committee is on the waterfront cabins? Warren replied that Michelle Biddick was looking into it.

**PLANNING COMMISSION (PC) REPORT** – Ron read the written report submitted by Matt. The PC met on January 16. The PC has 3 potential public hearing for February. The PC was not paid for attending the December meeting and would like this fixed. Marilyn is working on a plaque recognizing past PC members. Matt submitted an article for the Township newsletter. The PC is working on a budget and would like their packets posted on the web page. Omar is preparing an estimate of cost. The PC would like a to have individual email addresses. The PC would like Claire Karner to attend the February PC meeting at a cost of \$300.00. Next meeting is February 20.

Marlene Golovich made a motion, supported by Ron VanZee to authorize Claire Karner to attend the February Planning Commission meeting at a cost of \$300.00

Yays: Ron VanZee, Robbin Kraft, Marlene Golovich

Nays: Paul Hoadley,

Absent: Matt Cunningham

Motion carried

**TREASURERS REPORT** – Robbin Kraft provided a written report.

**TRUSTEE REPORT** – Paul stated he wanted to apologize to Robbin for assuming she was responsible for comparing invoices to checks before signing them. He stated the Board has an adopted policy that it is the responsibility of the entire Board. Robbin stated she was not angry about the conversation at the Board meeting but was very angry about how it was portrayed to the public. Robbin stated the invoices should be checked by someone that does not have authority to sign the checks.

**SUPERVISOR REPORT** – Ron stated the Board attended the annual Road Commission meeting. Work will begin on Upper Bayshore this year with money from the Tribe and Township Road Fund. Ron also stated he is putting pressure on the Road Commission to pay for the work on Upper Bayshore from Maple Grove to Old 31 as it is a County primary road. Paul stated he is considering attending regular Road Commission meetings.

**PUBLIC COMMENT** – Public comment was taken on review of invoices, littoral drift at Camp Sea-Gull, Planning Commission time sheets, recording meetings, public MTA information, Army Corp permits, volunteer swim buoy installation, budget documents, and web page documents.

Paul Hoadley made a motion, supported by Marlene Golovich to adjourn at 8:50 p.m.

Motion carried.

Respectively submitted

Marlene Golovich

Hayes Township Clerk

Minutes approved as written March 12, 2018