

**HAYES TOWNSHIP BOARD
MINUTES
February 13, 2017**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Paul Hoadley, Matt Cunningham and Ron VanZee and Robbin Kraft. Audience members signed in were Larry Sullivan, Shirlene Tripp, Dan Thorp, Greg Seese, Dave Zip, Gary Janz, Warren Nugent, Ryan Robinson, Anne Kantola, Nicole Foster, Jared Chojnacki, Jim McMahon, Roy Griffiths, Omar and Patty Feliciano and George Lasater.

Supervisor VanZee asked to be joined in the Pledge of Allegiance.

REVIEWED AGENDA – Added: Amend Budget, Deer Run property, New Keys, Annie Burnett proposal, Lansing MTA, Charlevoix Township Fire Dept. and Hazard Mitigation, Fire Barn Heating

Paul Hoadley made a motion, supported by Matt Cunningham to adopt the agenda with additions. Motion Carried.

EAGLE SCOUT PROJECT – Jared Chojnacki presented his final report for his Eagle Scout project he did for Hayes Township Park Camp Sea-Gull. The Board wants to thank Jared for the outstanding job he did in securing funds for and building ADA compliant picnic tables for the park. This was a complicated project and Jared handled it with maturity and intelligence. The picnic tables turned out great and the park will benefit from them for a lot of years.

PUBLIC COMMENT – Will there be an environmental impact done for the road and boat launch at CSG and who pays for it. DEQ meeting at the Township Hall on March 8. How is Ethel.

WEB PAGE – Omar Feliciano handed out stats on web page use and gave a brief overview.

Public Comment

Can financial information be put on the web page. The more useful the website the more users you will get. Put on an agenda for a special meeting. Omars pay would need to be adjusted.

CHARLEVOIX TOWNSHIP FIRE DEPT. – Dan Thorp, fire chief for the CVX Twp. Fire Dept gave an overview of how the fire was handled on Pincherry Rd. Supervisor VanZee was asked for information regarding the fire and asked Dan to clarify. Dan stated that the Hayes fire truck was the first one on site and when firefighters arrived the owner's car and home were on fire. There was no benefit to removing a burning car and there was potential risk to the men in moving it. The men put the car fire out and left it in place.

Public Comment

Didn't the hydrant work? Why didn't you use them? It was explained that the FD used the tank hydrants at Ridgeland because of the winter road conditions. The hydrants have never worked

very well and it is a safer bet to just drop a line into a creek, lake or tank. The FD services the tanks twice a year.

POLICY ADOPTION – Marlene Golovich made a motion, supported by Robbin Kraft to adopt the Financial Administration and Personnel Administration policy with minor changes. Motion carried.

PARK HOST POSITION – Before a person(s) can be chosen for the summer position of park host more information is needed about summer plans for the park.

SPECIAL MEETING – Paul Hoadley made a motion, supported by Matt Cunningham to schedule a special meeting of the Board of Trustee for February 20, 2017 at 7:00 p.m. Agenda items for the meeting are; park host, policy, ZBA appointment, cemetery proposal, MTA Lansing conference & employee evaluation forms. Motion carried.

GRANTS – Matt Cunningham made a motion, supported by Paul Hoadley to apply for grant dollars from Great Lakes People Fund, the Charlevoix County Community Foundation and any grants available for a new furnace for the fire barn. Motion carried?

ANNIE BURNETT PROPOSAL – Annie Burnett presented a proposal (see attached) for filing and organizing old zoning files. Paul Hoadley made a motion, supported by Robbin Kraft to accept Annie's proposal.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich
Nays:
Motion carried.

DOOR KEYS – Paul Hoadley made a motion supported by Marlene Golovich to have the exterior doors of the Township Hall re-keyed, not to exceed \$500.00.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich
Nays:
Motion carried.

LANSING MTA CONFERENCE – This item moved to the special meeting agenda.

DEER RUN PROPERTY – Two residences exist on this property. The first residence was meant to be temporary and was required to remove the existing kitchen. This was not done and no following up from the Township was ever done. The property owners were taxed accordingly. Ron and ZA Larry Sullivan spoke to the Township attorney and he is recommending mediation. The property owner attorney has already made a proposal. Paul Hoadley made a motion support by Marlene Golovich to approve the Township Supervisor, Zoning Administrator Sullivan and the Township attorney proceed with mediation on property tax id number 15-007-430-005-00 to reach an agreement that is agreeable to both parties.

Yays: Robbin Kraft, Ron VanZee, Paul Hoadley, Matt Cunningham, Marlene Golovich
Nays:

Motion carried.

CHARLEVOIX TWP. FIRE DEPT – Charlevoix Township Fire Dept has performed two practice fires at Hayes Township Park Camp Sea-Gull at the request of the Hayes Township to save the cost of having the building torn down and hauled away. The Township Board wishing to compensate the fire dept. for their time and effort. Paul Hoadley made a motion, supported by Matt Cunningham to purchase a gift card for \$200.00 for the Charlevoix Township Fire Dept.

Yays: Robbin Kraft, Ron VanZee, Paul Hoadley, Matt Cunningham, Marlene Golovich
Nays:
Motion carried

HAZARD MITIGATION PLAN – The Board consensus was for Paul Hoadley to contact the group that put the plan together to make them aware of incorrect information on page 122 regarding flooding.

AMEND BUDGET – Robbin Kraft made a motion, supported by Paul Hoadley to create line item 101-412-703 File Clerk Pay to amend the budget \$5000.00 and reduce surplus funds \$5000.00.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich
Nays:
Motion carried

CLERK PRESENTS

MINUTES – Robbin Kraft made a motion, supported by Paul Hoadley to approve the January 9, 2017 regular meeting minutes as corrected. Motion carried unanimously.
Paul Hoadley made a motion, supported by Robbin to approve the January 11, 2017 special meeting minutes as written. Motion carried unanimously.

INVOICES/WARRANTS –Paul Hoadley made a motion, supported by Robbin Kraft to approve invoices totaling \$21,568.88.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Marlene Golovich, Robbin Kraft
Nays:
Motion approved

ZONING ADMINISTRATOR REPORT – Larry Sullivan provided a written report and oral overview.

ASSESSORS REPORT- Anne Kantola stated she is busy wrapping up for the March Board of Review. She also noted that assessments are rising.

PARKS AND RECREATION REPORT –A meeting was not held in February

REPORT FROM PLANNING COMMISSION – The PC did not have a meeting in January. Their next meeting is February 21, 2017.

TREASURERS REPORT – Robbin presented a written report stating that the last day to pay taxes without penalty is February 14. Paul Hoadley asked if any progress was made on getting a secured drop box for the Treasurer.

TRUSTEE REPORT – Regarding the budget, how much time does the ZA and Assessor put in on their jobs.

SUPERVISORS REPORT – Ron stated that he attended two MTA trainings and will be attending BOR training in February. The Board met with the Road Commission and asked for engineer estimates on Quarterline Rd and the Roads in Bayshore. He will also be attending a fund raising committee meeting on February 21 with Jen Booher and everyone is welcome to join in. Budget time is coming soon. Paul Hoadely stated he supports road money being spent on the roads from the general fund but not this year. He wants to see Phase I at the park completed first.

PUBIC COMMENT – Dry hydrants cannot be trusted the Township should check with DEQ before removing them. It is the Townships responsibility to maintain them.

Paul stated the hydrants don't work and if we need additional hydrants it should be a tank.

The tank at Michigan Heights does not work. Ron will contact the owner of Michigan Heights in regard to this.

The Board should attend MTA training whenever they can. Education is necessary.

Robbin Kraft made a motion, supported by Matt Cunningham to adjourn at 9:47 p.m. Motion carried.

Respectively submitted

Marlene Golovich
Hayes Township Clerk

Minutes approved as written March 13, 2017