

**HAYES TOWNSHIP BOARD
MINUTES
March 13, 2017**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Paul Hoadley, Matt Cunningham and Ron VanZee and Robbin Kraft. Audience members signed in were Larry Sullivan, Jerry Simpson, Dee Janz, Gary Janz, Roy Griffiths, Doug Kuebler, Clare Zitka, and Shirlene Tripp.

Supervisor VanZee asked to be joined in the Pledge of Allegiance.

REVIEWED AGENDA – Added: Amend Budget, New Bank Account

Paul Hoadley made a motion, supported by Matt Cunningham to adopt the agenda with additions. Motion Carried.

SPECIAL MEETING - Marlene Golovich made a motion, supported by Matt Cunningham to schedule a special meeting of the Board of Trustees for Wednesday, March 22, 2017, 7:00 p.m. at the Hayes Township Hall. The purpose of this meeting is to discuss; roads, hazmat, park host, job review form, MI Heights dry hydrant, Zoning Board of Appeals and Board of Review appointments. Motion carried.

PUBLIC COMMENTS – Concerned about the safety of 2 small children being part of the park host family during proposed construction this summer

RECREATION PASSPORT GRANT AGREEMENT – Paul Hoadley made a motion, supported by Marlene Golovich to move forward with the renovation project of two waterfront cabins to make them ADA compliant and repair/replace the foundations.

Yays: Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays: Matt Cunningham

Motion carried.

Public comment – What about maintenance long term? There are 7-8 cabins and only 2 would be ADA compliant after renovations.

Upon motion made by Marlene Golovich, seconded by Robbin Kraft, the following Resolution was adopted:

RESOLVED, that the Township of Hayes , Charlevoix, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources , and that the Township of Hayes does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide fifteen thousand (\$15,000.00) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under the Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of the Resolution.

The following aye votes were recorded: Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

The following nay votes were recorded: Matt Cunningham
Motion carried.

CEMETERY COMMITTEE – Paul Hoadley made a motion, supported by Marlene Golovich to form a 3 or 5 person cemetery committee and appoint Annie Burnett, Jerry Simpson and Marlene Golovich as the Board Representative to the committee. Two additional members may be added. Motion carried

Public comment

Committee great idea, need to spend some money on the cemetery, room for improvement, create a memorial garden, keep it rustic.

FIRE BARN – Currently Charlevoix County has an emergency hazmat trailer stored in the Township fire barn. Dan Thorp, Charlevoix Township Fire Chief, was contacted and he assured the board that a second fire truck would be put in the barn and the emergency trailer would be removed. He asked the Township if they would be interested in putting an addition on the fire barn to store the hazmat trailer as Hayes Township is centrally located in the County. Dan indicated that money might be available to the Township to complete the addition. The Board consensus was that the Township needs the extra space and to move forward with seeing if it is financially feasible.

JOB REVIEW FORMS – Paul Hoadley presented a form for job reviews that is a compilation of board and public input. He will make a few small adjustments and present at the special meeting scheduled for March.

NEW BANK ACCOUNT – The Township has received the first payment from the Great Lakes Fishery grant for the fishing pier. The Township would like to open a new bank account to

deposit these funds and make payments to vendors from the account for the construction of the pier.

Paul Hoadley made a motion, supported by Marlene Golovich to adopt the following resolution to allow Treasurer Robbin Kraft to open an account at Charlevoix State Bank, Charlevoix and deposit \$35,100.00 from the Great Lakes Fishery Trust into this account.

WHEREAS, the State provides under the Revised Statutes of 1846, Chapter 41, Section 65 that the Township Treasurer and the Township Clerk be authorized signers of Township Bank accounts, and

WHEREAS, the State provides under the Revised Statutes of 1846 Chapter 41, Sections 69 and 77 that the Township Treasurer and the Township Clerk appoint a Deputy Treasurer and a Deputy Clerk with all powers of the Township Treasurer and Clerk, and

THEREFORE IT SHALL BE RESOLVED, the Hayes Township Board recognizes the following people to be authorized signers on all bank accounts; W. Robbin Kraft, Treasurer; Marlene C. Golovich, Clerk; Tamra Daman, Deputy Treasurer; and Sara A. Burnett, Deputy Clerk.
Resolution adopted.

BUDGET AMENDMENT – Paul Hoadley made a motion, supported by Robbin Kraft to amend the following line items 101-101-910 Township Board (Publication/Printing) \$1000.00 increasing the total budgeted amount \$5530.00 and line item 101-171-800 Supervisor (Supervisor Education) \$700.00 increasing the total budgeted amount to \$1000.00 and decreasing the surplus funds by \$1,700.00.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion approved.

CLERK PRESENTS

MINUTES – Robbin Kraft made a motion, supported by Matt Cunningham to approve the February 13, 2017 regular meeting minutes as written. Motion carried unanimously.

Paul Hoadley made a motion, supported by Robbin to approve the February 20, 2017 special meeting minutes as written. Motion carried unanimously. Paul Hoadley made a motion, supported by Robbin to approve the March 3, 2017 special meeting minutes as written. Motion carried unanimously.

INVOICES/WARRANTS –Robbin Kraft made a motion, supported by Paul Hoadley to approve invoices totaling \$23,715.39.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Marlene Golovich, Robbin Kraft

Nays:

Motion approved

ZONING ADMINISTRATOR REPORT – Larry Sullivan provided a written report and oral overview.

ASSESSORS REPORT- Anne Kantola provided a written report and read by the Supervisor (see attached)

PARKS AND RECREATION REPORT –A meeting was held on March 9. The committee discussed park host and Eastern Ave. Beach improvements.

REPORT FROM PLANNING COMMISSION (PC) – The PC elected officers, worked on ordinance updates and received updates on the waterfront survey. **Bob Jess was elected Chairperson and Marilyn Morehead was elected Vice Chair/Secretary.** Their next meeting is March 21, 2017.

TREASURERS REPORT – Robbin stated that she is closing with the County on 3/14 and will have a final report for the April meeting.

TRUSTEE REPORT – Matt stated that some of the information is incorrect on the web page. It needs to be corrected. Paul stated that he attended the MTA local meeting.

SUPERVISORS REPORT – Ron stated he has been receiving a lot of calls about the spring clean-up. He also stated that people traveling for the Township should not be forced to share hotel rooms if it makes them uncomfortable. It should be up to the individual. He has received the engineers estimates for road work that was begun last year.

Public comment. Will money be borrowed from the general fund to pay for the roads if there are not sufficient funds in the road account? Could we get the zoning reports on the web page? The letter from Triston Cole supporting the boat launch and fishing pier was very nice.

Marlene Golovich made a motion, supported by Robbin Kraft to adjourn at 9:25 p.m. Motion carried.

Respectively submitted

Marlene Golovich
Hayes Township Clerk

Minutes approved as corrected April 10, 2017