

**HAYES TOWNSHIP BOARD  
MINUTES  
April 10, 2017**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Paul Hoadley, Matt Cunningham and Ron VanZee and Robbin Kraft. Audience members signed in were Larry Sullivan, Jim & Diane McMahon, Gary Janz, Jason Whitley, Linda Whitley, Bob Jess, Warren Nugent, George Lasater, Shirlene Tripp and Anne Kantola

Supervisor VanZee asked to be joined in the Pledge of Allegiance.

**REVIEWED AGENDA** – Added: Amend Budget, Attorney Hourly Rate

Paul Hoadley made a motion, supported by Matt Cunningham to adopt the agenda with additions. Motion Carried.

**PUBLIC COMMENTS** – Colin Davis would like to make improvements to Eastern Ave. Beach for an Eagle Scout project. Colin will be put on the special meeting agenda to make a presentation.

**TOWNSHIP DATA BACKUP** - Clerk will contact Jim Schuman and ask about the options available and will report to the Board.

**JOB REVIEWS** – The employee liaison will conduct the preliminary interview for job reviews and bring it to the Board. Paul Hoadley is preparing evaluation forms specific to each employee that the liaison will use for the interview. Per MTA employee records are subject to FOIA .

**JOINT MEETING** - Marlene Golovich made a motion, supported by Paul Hoadley to schedule a joint meeting of the Board of Trustee and the Planning Commission for Tuesday May 2, 2017 at 7:00 p.m. The purpose of this meeting is to review the waterfront survey and discuss current and future ordinance amendments to provide guidance to the Planning Commission. Motion carried.

Marlene Golovich made a motion supported by Paul Hoadley to rescind the motion to schedule a joint meeting for Tuesday, May 2, 2017. Motion carried.

Marlene Golovich made a motion, supported by Paul Hoadley to schedule a joint meeting of the Board of Trustee and the Planning Commission for Thursday May 4, 2017 at 7:00 p.m. The purpose of this meeting is to review the waterfront survey and discuss current and future ordinance amendments to provide guidance to the Planning Commission. Motion carried.

**ELECTED OFFICIALS PAY** - Marlene Golovich made a motion, supported by Robbin Kraft to adopt the following resolution.

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of trustee is warranted in consideration of the rate of inflation 1.009 since township board members' salaries were last adjusted, now

BE IT RESOLVED, that as of July 1, 2017, the salary of the office of trustee shall be as follows:

Trustee: \$2278.00 (each)

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Resolution Passed

Paul Hoadley made a motion, supported by Robbin Kraft to adopt the following resolution.

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of clerk is warranted in consideration of the rate of inflation 1.009 since township board members' salaries were last adjusted, now

BE IT RESOLVED, that as of July 1, 2017, the salary of the office of clerk shall be as follows:

Clerk: \$18506.00

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Resolution Passed

Paul Hoadley made a motion, supported by Marlene Golovich to adopt the following resolution.

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of treasurer is warranted in consideration of the rate of inflation 1.009 since township board members' salaries were last adjusted, now

BE IT RESOLVED, that as of July 1, 2017, the salary of the office of treasurer shall be as follows:

Treasurer: \$15977.00 winter  
\$ 2529.00 summer

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:  
Resolution Passed

Paul Hoadley made a motion, supported by Marlene Golovich to adopt the following resolution.

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of supervisor is warranted in consideration of the rate of inflation 1.009 since township board members' salaries were last adjusted, now

BE IT RESOLVED, that as of July 1, 2017, the salary of the office of supervisor shall be as follows:

Supervisor: \$9,258.00

Yays: Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:  
Resolution Passed

**BUDGET WORK MEETING** - Marlene Golovich made a motion, supported by Robbin Kraft to schedule the 2017/2018 fiscal year budget work meeting for May 8, 2017 immediately following the regular Board of Trustees meeting. Motion carried.

**BUDGET HEARING** - Marlene Golovich made a motion, supported by Robbin Kraft to schedule the 2017/2018 fiscal year budget hearing for June 12, 2017 prior to the regular Board of Trustees meeting. Motion carried

**SPECIAL MEETING** - Marlene Golovich made a motion, supported by Paul Hoadley to schedule a special meeting for April 26, 2017 at 7:00 p.m. **The purpose of this meeting** The purpose of this meeting is to discuss an Eagle Scout project, mowing bids, data backup, recording equipment, Drop Box technology, removal of old cars, & removal of park stairs.

**BUDGET AMENDMENT** – Robbin Kraft made a motion, supported by Paul Hoadley to amend the following line items, move \$500.00 from line item 101-215-980 Clerk (Equipment) decreasing the total budgeted amount to 0.00 and increase line item 101-215-800 Clerk

(Services/Education) \$500.00 increasing the total budgeted amount to \$1700.00 and move \$50.00 from line item 101-247-910 Board of Review (Publication/Printing) decreasing the total budgeted amount to \$550.00 and increase line item 101-247-703 Board of Review (Pay) 50.00 increasing the total budgeted amount to \$1750.00 and line item 101-412-800 Zoning & Planning (Services/Education) \$500.00 increasing the total budgeted amount to \$1000.00 and decreasing the surplus funds by \$500.00.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion approved.

### **CLERK PRESENTS**

**MINUTES** – Paul Hoadley made a motion, supported by Robbin Kraft to approve the March 13, 2017 regular meeting minutes as corrected. Motion carried unanimously.

Matt Cunningham made a motion, supported by Paul Hoadley to approve the March 22, 2017 special meeting minutes as written. Motion carried unanimously.

**INVOICES/WARRANTS** –Matt Cunningham made a motion, supported by Paul Hoadley to approve invoices totaling \$54,185.30.

Yays: Marlene Golovich, Robbin Kraft, Ron VanZee, Paul Hoadley, Matt Cunningham

Nays:

Motion approved

**ATTORNEY HOURLY RATES** – Paul Hoadley made a motion, supported by Marlene Golovich to agree to the hourly rate of \$160.00 as proposed by Young, Graham, & Wendling, P.C the current Township attorney.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion approved.

**ZONING ADMINISTRATOR REPORT** – Larry Sullivan provided a written report.

**ASSESSORS REPORT**- Anne Kantola stated it is quiet right now and she is starting onsite inspections.

**COUNTY COMMISSIONER** – George Lasater reported that the Commissioners would be voting on the Park Millage Appropriations on Wednesday and he would contact the Clerk about the two applications the Township submitted.

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**PARKS AND RECREATION REPORT** –A meeting was held on April 5. Due to vacations there was not a quorum at the meeting. The committee will have a lot to report at the May BOT meeting.

**REPORT FROM PLANNING COMMISSION (PC)** – The PC worked on waterfront ordinance amendments. There is a public hearing scheduled for April 18 for storage buildings located near the Americinn on US 31. Their next meeting is April 18, 2017.

**TREASURERS REPORT** – Robbin presented a written report with an oral overview.

**TRUSTEE REPORT** – Matt stated he is working with the fire chief on dry hydrants, Paul asked Supervisor VanZee if he had talked to the bidders about the road bids the RC has put out for the Township. Ron stated he had talked to the contractors.

**SUPERVISORS REPORT** – Ron stated that Grenetta from the Tip of the Mitt has requested a meeting with Jim, Ron and Marlene to go over the boat launch plans.

Public comment. Grenetta will be a lot of help. She is very knowledgeable.

Marlene Golovich made a motion, supported by Paul Hoadley to adjourn at 8:27 p.m.  
Motion carried.

Respectively submitted

Marlene Golovich  
Hayes Township Clerk

Minutes approved as corrected May 8, 2017.