

**HAYES TOWNSHIP BOARD
MINUTES
May 8, 2017**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Paul Hoadley, Matt Cunningham and Ron VanZee and Robbin Kraft. Audience members signed in were Larry Sullivan, Anne Kantola, Becky and Gregg Stauffer, Jim Rudolph, Jim McMahon, Pat Phillips, Rich Phillips, Annie Burnett, Doug and Marilyn McCombs, Jerry Simpson, Shirlene Tripp, Bob Jess, and George Lasater.

Supervisor VanZee asked to be joined in the Pledge of Allegiance.

REVIEWED AGENDA – Added: Amend Budget, Pat Phillips Letter, Open Meetings Act, Election Resolution

Paul Hoadley made a motion, supported by Matt Cunningham to adopt the agenda with additions. Motion Carried.

PUBLIC COMMENTS – The signs are done at the cemetery and Maple Grove Rd. road end.

EAGLE SCOUT PROJECT – The Township received a response (see attached) from Greta McVey (Abel property agreement) regarding the proposed Eagle Scout project at Eastern Ave. Beach. The Clerk will contact Greta again for clarification about the bike rack and anchoring the picnic tables.

Paul Hoadley made a motion, supported by Robbin Kraft to Authorize Colin Davis to proceed with his proposed Eagle Scout project at Eastern Ave. Beach.

TOWNSHIP DATA BACKUP - Jim Schuman sent a written proposal for data backup. He is proposing to put off site back up equipment in the fire barn. The Board would like Jim to attend the June meeting so they can ask questions. Clerk will add it to the June agenda and contact Jim to see if he is available.

Public comment. Will the environment in the fire barn be ok for electronic equipment

ROAD BIDS – Matt Cunningham made a motion, supported by Paul Hoadley to accept the lowest bid from Reith-Riley Construction of \$151,853.00 to provide 1.00 miles of grading, bituminous paving, 23A shoulder, and restoration on Quarterline Rd., from the Boyne City Road to Birdland.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich
Nays:

Motion carried.

Matt Cunningham made a motion, supported by Paul Hoadley to accept the lowest bid from Payne & Dolan, Inc. of \$140,245.12 to provide 0.63 miles of grading, bituminous paving, 23A shoulders, and restoration on three roads within the Bayshore North subdivision.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried.

Public comment. When Townline Rd was paved they raised the road level by 4 inches and left an incline on resident's driveways. Supervisor will talk to Road Commission engineer about this. You need someone besides the road commission to oversee township road projects and to check the roads before paying the road bill.

CLERK PRESENTS

MINUTES – Paul Hoadley made a motion, supported by Matt Cunningham to approve the April 10, 2017 regular meeting minutes as corrected. Motion carried.

Matt Cunningham made a motion, supported by Paul Hoadley to approve the April 26, 2017 special meeting minutes as written. Motion carried.

BUDGET AMENDMENT – Matt Cunningham made a motion, supported by Paul Hoadley to amend the following line items, move \$60.00 from line item 101-209-727 Assessor (Office Supplies) decreasing the total budgeted amount to \$936.00 and increase line item 101-209-850 Assessor (Telephone) \$60.00 increasing the total budgeted amount to \$500.00 and increase line item 101-215-703 Clerk (Deputy Clerk Pay) \$1000.00 increasing the total budgeted amount to \$6,400.00 and decreasing the surplus funds by \$1000.00 and move \$105.00 from line item 101-253-727 Treasurer (Office Supplies) decreasing the total budgeted amount to \$3395.00 and increase line item 101-253-800 Treasurer (Services/Education) \$105.00 increasing the total budgeted amount to \$605.00 and move \$25.00 from line item 101-336-930 Fire Protection (Maintenance) decreasing the total budgeted amount to \$475.00 and increase line item 101-336-920 Fire Protection (Electric) \$25.00 increasing the total budgeted amount to \$225.00 and move \$60.00 from line item 101-420-800 Ordinance Officer (Services/Education) decreasing the total budgeted amount to \$440.00 and increase line item 101-420-850 Ordinance Officer (Telephone) \$60.00 increasing the total budgeted amount to \$500.00.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion approved.

INVOICES/WARRANTS – Robbin Kraft made a motion, supported by Paul Hoadley to approve invoices totaling \$19,128.96.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion approved.

ZONING ADMINISTRATOR REPORT – Larry Sullivan provided a written report with an oral overview. The supervisor stated that he has completed Larry's job review and is waiting for some facts from Larry

ASSESSORS REPORT- Anne Kantola stated that she and the supervisor completed her job review. She suggests that updated mapping be provided for the Board of Review. She

is excited about her new position with County Equalization but sad to leave the Township.

COUNTY COMMISSIONER – George Lasater reported that the County pays \$160.00 an hour for attorney fees. He was approached by Bob Jess to have an access apron provided for entry to the bike trail directly across from Steve Wilsons home so that Steve will have access to the bike trail. Steve is a disabled veteran and resident of Hayes Township. George will pursue this to make it happen.

PARKS AND RECREATION REPORT – Paul reported that new officers were elected, Michelle Rick-Biddick Chair, Warren Nugent Vice-Chair and Tom Darnton Secretary. All members are up for re-appointment to the committee except Omar Feliciano. May 20 is the CSG volunteer cleanup day, the committee hopes to get the host house painted, the Cunningham's are providing a backhoe to clean up the burn area, and American Waste is donating a 10 yard dumpster for the cleanup. May 28 is the Eastern Ave cleanup day to rake and pick up trash.

Questions regarding Eastern Ave. Beach (EAB)

1. How to handle grass at the beach on the swale
2. Can sand be brought in
3. Move forward with the DEQ permit

Grass above the high water mark can be pulled or rototilled but no herbicides may be used. Grass at or below the high water mark requires a DEQ/USACE permit. A permit request has been submitted but no answer has been received. Larry will follow up on the permit.

Sand may be brought in but only placed 50' above the high water mark. Tip of the Mitt should be consulted before sand is brought in to discuss where the sand is coming from. The supervisor will talk with Tipp of the Mitt and the Pine Point Association. Minutes of this meeting will be provided to the Pine Point Association.

Paul, Bob, Warren and Ron are working on plans for a bathroom at EAB

The P&R Committee will not be expanded nine is ok for now

If the appointed BOT member cannot make a meeting the P&R Chair will make a report to the Board no alternate BOT member will be provided.

Tom, Anne, Jim and Marlene will work on grants for the parks.

Greg & Becky Stauffer, park hosts, will park their trailer on the west side of the property.

Public comment. Where will be beach sand come from? Last year the Pine Point Association only brought in 5 yards of sand.

Paul Hoadley made a motion, supported by Marlene Golovich to reappoint the following P&R Committee Members for an additional two year term to expire June 1, 2019 Annie Kantola, Jerry Simpson, Warren Nugent, Bob Jess, Michelle Rick-Biddick, Tom Darnton, and Jim Rudolph. Motion carried.

Paul Hoadley made a motion, supported by Robbin Kraft to schedule a cleanup at Eastern Ave. Beach for May, 28, 2017 beginning at 9:00 a.m. to rake grass and pick up garbage at the water's edge. Motion carried.

Pine Point has their annual Eastern Ave. Beach cleanup scheduled for June 25, 2017. The Township will hopefully have more answers for them regarding the grass at the water's edge.

REPORT FROM PLANNING COMMISSION (PC) – Matt reported that the waterfront survey is complete. The PC requested to know how much money/time is left on the Beckett & Raeder planning contract. June 2, 2017 is the next meeting of the PC. Supervisor will contact Beckett & Raeder about their contract.

CEMETERY COMMITTEE – Jerry Simpson reported on the cemetery committee. The committee is scheduled to meet at the cemetery to assess what lots are still available in the old section of the cemetery. The remaining lots may need to become cremains only. They discussed terracing the front of the hill in the old section to help with erosion. They would like to get a quote from someone for the proposed terracing hoping to budget for next summer. The sexton will thatch an area in the new cemetery and plant grass seed to see if something besides weeds will grow back there. New lot survey markers are needed and the committee wants to work on the cemetery ordinance over the winter.

ELECTION RESOLUTION - The following resolution was offered by Robbin Kraft and supported by Marlene Golovich.

WHEREAS, the Hayes Township Board wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter County Board (AVCB) tabulators (if applicable), accessible voting devices for use by individuals with disabilities, and related Election management system (EMS) software and

WHEREAS, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds. Local funding obligations are detailed in the attached Dominion Voting System quote and

WHEREAS, Hayes Township plans to begin implementation of the new voting system in 2017 and

WHEREAS, the deadline for submitting the required State Grant Application is April 14, 2017;

NOW, THEREFORE, BE IT RESOLVED the Hayes Township Clerk is authorized to submit this Grant Application on behalf of Hayes Township, Charlevoix County on this day of May 8, 2017.

Yeas: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich
 Nays: None
 Resolution Declared Adopted

OPEN MEETINGS ACT – There is some confusion regarding Board of Trustee member’s right to talk at a Planning Commission meeting if a quorum of the BOT is present. The supervisor and clerk will work on a letter to the Township attorney asking him to address the question. Paul asked that the attorney be made aware of the court cases he researched.

PAT PHILLIPS LETTER – Pat Phillips sent a letter (see attached) to the BOT regarding her concerns about events at Planning Commission meetings. The supervisor stated that respect is crucial and that he has spoken with both Marlene Golovich and Bob Jess regarding Pat’s concerns. He also spoke to Larry Sullivan about his role in preparing the PC for public hearings. Paul stated that Marlene is an employee – do we want an outside person or Marlene? Do we want to limit her ability to speak? Marlene stated that if there is a problem with the recording secretary’s job performance it up to the Board to deal with it not the Planning Commission. Board consensus was to ask the Township attorney for an opinion.

Public comment. Claire was visibly uncomfortable at a PC meeting. Bob treats Marlene without respect. Marlene has been asked nicely not to speak. In a lot of Townships the Clerk is the recording secretary for the PC and the Clerk is allowed to speak. Insight and knowledge is never out of line in a public hearing. Where are we without knowledge? Charlevoix Township hired an independent person to take minutes. Norwood Township records their meetings. Long Lake Township has a detailed job description. Paul’s interpretation of the attorney’s opinions is not completely correct. At one time the PC used an outside person to take minutes and it is a long learning curve. A knowledgeable person has been invaluable. The PC only meets once a month and Marlene uses it every day – her knowledge is invaluable.

TRUSTEE REPORT – Matt asked if it was possible to post unapproved minutes to the web page. Speak with Omar about his additional fees for posting unapproved minutes, removing them and posting approved minutes. Put on agenda for June.

Robbin Kraft made a motion, supported by Matt Cunningham to adjourn at 9:32 p.m.
 Motion carried.

Respectively submitted

Marlene Golovich
 Hayes Township Clerk

Minutes approved as written June 12, 2017