

**HAYES TOWNSHIP BOARD
MINUTES
June 12, 2017**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:27 p.m. immediately following the Budget Public Hearing, at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Paul Hoadley, Matt Cunningham and Ron VanZee and Robbin Kraft. Audience members signed in were Larry Sullivan, Anne Kantola, David & Margie Golovich, Omar Feliciano, Jerry Simpson, Bill Henne, Ben Cunningham, Jennifer Cunningham, Frank & Beth Shepherd, Warren Nugent, RJ Button, Bob Parmelee, Vickie Daman, Tom Darnton, Bob Jess, D Powers, Karen Golovich, George Lasater, Pat Phillips, Betty Henne, Kevin Pearsal, Bill Tudor, Lou Tudor, Dee Janz, Cliff & Michelle Biddick, Doug Labelle, Jim & JoEllen Rudolph, Mike & Rhea Dow, Paul Zardus, Dave Zipp, Dee Hoadley, Charlene Novotny, Treasure Eggers, Vickki Pearsall, and Winnie Boal.

REVIEWED AGENDA – Added: Bids for Phase I, Amend Budget, Dumpster for EAB, Unapproved Minutes, Septic at CSG.

Paul Hoadley made a motion, supported by Matt Cunningham to approve the agenda with additions. Motion Carried.

PUBLIC COMMENTS – Public Comment was taken on design of boat launch, design of park, reducing the size of the boat launch, size of fishing pier, petition to reduce the size of boat launch, kayak launch at EAB, sheriff support for access, thanks for the park, road location in park, survey, veteran access to bike trail, resident access to lake, modifications to launch plans, greenbelt violation, curbside clean-up, need for fishing access, quality boat ramp, park clean-up, runoff concerns, boat launch design funding, rain gardens

Supervisor VanZee stated the DNR Waterways have minimum standards for boat launch sites that must be met. Ron has the minimum standards from Waterways. The only plan the Waterways have seen are the plans being presented. They would consider other plans if they were presented.

Public Comment was taken on – rejection of plan by Waterways for less parking on lower level, original plan submitted for land acquisition, lifetime of road, due diligent, building removal, tree removal, Waterways control, lack of funding, blacktop vs gravel, park vs boat launch, smaller boats, park name change, future cost, road safety gravel vs pavement, bickering vs fund raising, moving forward, general funds spent on park, recreation plan, loss of cafeteria, other park amenities needed.

2017/2018 GENERAL FUND BUDGET – Paul Hoadley made a motion, supported by Robbin Kraft to adopt the 2017/18 General Fund Budget. Clerk Golovich will make final adjustments.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich
Nays:
Motion carried.

2017/2018 ROAD FUND BUDGET – Matt ~~Cunningham Golovich~~ made a motion, supported by Robbin Kraft to adopt the 2017/18 Road Fund Budget. Clerk Golovich will make final adjustments.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried.

2017/18 MEETING DATES – Marlene Golovich made a motion, supported by Paul Hoadley to set the Board of Trustees meeting dates as follows:

- July 10, 2017 7:00 pm
 - August 14, 2017 7:00 pm
 - September 11, 2017 7:00 pm
 - October 09, 2017 7:00 pm
 - November 13, 2017 7:00 pm
 - December 11, 2017 7:00 pm
 - January 08, 2018 7:00 pm
 - February 12, 2018 7:00 pm
 - March 12, 2018 7:00 pm
 - April 09, 2018 7:00 pm
 - May 14, 2018 7:00 pm
 - June 11, 2018 7:00 pm
- Motion carried

JULY BOARD OF REVIEW – Paul Hoadley made a motion, supported by Matt Cunningham to set the July Board of Review meeting for July, 18, 2017, 3:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix. Motion carried.

EAGLE SCOUT PROJECT – Ron gave a brief review of the Eagle Scout project proposed by Colin Davis. Colin will repair picnic tables and install a rules sign at Eastern Ave. Beach. Ron recently signed his project agreement.

TOWNSHIP DATA BACKUP – Marlene Golovich made a motion, supported by Robbin Kraft to accept the proposal from Systems Specialists, Inc. (see attached) to setup off site data backup for all Township computers.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried.

GAS CARD FOR PARK – Paul Hoadley made a motion, supported by Marlene Golovich to purchase gas cards totaling \$150.00 from Krist Oil to be used for gas, diesel and oil for maintenance equipment used at the Township Parks.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried.

REVIEW OF PARK HOST POLICY – To be put on July agenda.

ZONING ADMINISTRATOR REPORT – Larry Sullivan provided a written report with an oral overview.

OPEN MEETINGS ACT – Supervisor VanZee requested an opinion (see attached) from the Township attorney regarding accusations of OMA violations and an opinion regarding the recording secretary's right to speak at meetings she attends as the recording secretary. The attorney provided an opinion (see attached).

Clerk Golovich stated that after reviewing the minutes from the Park & Recreation Advisory Committee meetings only one meeting of the committee had a quorum of the Board in attendance and the meeting was properly noticed. She stated this needed to be cleared up as it has been stated multiple times that the Board met with the committee in violation of the OMA.

Paul Hoadley made a motion supported by Robbin Kraft to provide standards and expectations by which the Planning Commission and Zoning Board of Appeals are to interact between themselves and the Township's recording secretary. The recording secretary of the Planning Commission and the Zoning Board of Appeals shall record the minutes as requested by the Township Board. In the event that clarification for the minutes is required during a meeting, the recording secretary shall ask to be recognized by the chair person in order to clarify the issue in question. The chair person shall recognize the recording secretary. Any other comments that the recording secretary may wish to offer shall be handled as follows:

Whenever the chair person is accepting public comment, the recording secretary, as a member of the public, may request to be recognized to offer public comment.

The chair person shall allow this comment, the same as the chair person would allow any comment from any other person of the public.

Yays: Matt Cunningham, Paul Hoadley, Robbin Kraft, Marlene Golovich

Nays: Ron VanZee

Motion carried.

Supervisor VanZee stated he did not believe this motion looked at the intent of the law cited in the attorneys opinion.

PARK CLEAN UP DATE – The next park volunteer clean-up date is scheduled for Saturday, June 24, at 9:00 a.m. A light lunch will be provided. The Clerk will arrange for dumpster to be brought to the sight. The focus of the clean-up is the area of the burned building, removal of the old boat storage building on the waterfront and removal of the fence.

MAINTENANCE TRACTOR – Three quotes were obtained for a maintenance tractor from John Deere, Kubota and Mahindra. Paul Hoadley made a motion, supported by Marlene Golovich to accept the quote from Ginop Sales, Inc. to purchase a Kubota tractor for \$19,600.00.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried.

SEPTIC SYSTEM AT PARK – Marlene Golovich made a motion, supported by Paul Hoadley to hire Bob Crandell to pump, crush and fill septic tanks starting with the demolished waterfront

cabins, the demolished clinic and Jacks house and the demolished building behind the cafeteria building location. The project is not to exceed \$15,000.00

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich
 Nays:
 Motion carried.

PHASE I BIDS – Paul Hoadley made a motion, supported by Robbin Kraft to authorize Performance Engineers, Inc. to seek bids to construct Phase I at Hayes Township Park Camp Sea-Gull to construct an access road, fishing pier, boat launch, parking, and restrooms per approval of bid documents and site plans by the Michigan DNR Waterways and a signed contract with the Land and Conservation Fund for grant funds.

Yays: Marlene Golovich, Robbin Kraft, Paul Hoadley
 Nays: Ron VanZee, Matt Cunningham
 Motion carried.

CLERK PRESENTS

MINUTES – Robbin Kraft made a motion, supported by Paul Hoadley to approve the May 8, 2017 regular meeting minutes as written. Motion carried.

Robbin Kraft made a motion, supported by Matt Cunningham to approve the May 8, 2017 budget work meeting minutes as written. Motion carried.

BUDGET AMENDMENT – Robbin Kraft made a motion, supported by Paul Hoadley to amend the following line items, move \$3,601.00 from line item 101-101-805 General Government (Legal Services) decreasing the total budgeted amount to \$12,407.00 and increase line item 101-101-800 General Government (Legislative Services) \$3,601.00 increasing the total budgeted amount to \$23,593.00 and increase line item 101-265-850 Township Hall (Telephone) \$13.00 increasing the total budgeted amount to \$1,013.00 and decreasing the surplus funds by \$13.00 and increase line item 420-420-703 Ordinance Officer (Admin Hourly Wage) \$1,277.50 increasing the total budgeted amount to \$2,737.50 and decreasing surplus funds by \$1,277.50 and increase line item UNALLOCATED 956 FICA/Medicare \$253.00 increasing the total budgeted amount to \$10,853.00 decreasing surplus funds by \$253.00.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich
 Nays:
 Motion approved.

INVOICES/WARRANTS – Robbin Kraft made a motion, supported by Paul Hoadley to approve invoices totaling \$65,841.82.

Yays: Marlene Golovich, Robbin Kraft, Ron VanZee, Paul Hoadley, Matt Cunningham
 Nays:
 Motion approved.

SPECIAL MEETING DATE – Ron VanZee made a motion, supported by Marlene Golovich to schedule a special meeting for Wednesday June 14, 2017. The purpose of this meeting is to hear

regular staff reports, discuss web page updates, P & R Committee appointment, EAB Dumpster, Phones, MTA Principles of Governance.

Public comment was taken on bidding concerns, grant information, tractor pricing.

Paul Hoadley made a motion, supported by Robbin Kraft to adjourn at 10:00 p.m. Motion carried.

Respectively submitted

Marlene Golovich
Hayes Township Clerk

Minutes approved as corrected July 10, 2017