

**HAYES TOWNSHIP BOARD
MINUTES**

August 14, 2017

The regular meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Paul Hoadley, Matt Cunningham, Ron VanZee and Robbin Kraft. Audience members signed in were Annie Burnett, David Kemme, Grant Ohlson, Larry Sullivan, John McDonald, Doug Kuebler, Dave Zipp, Brandon Markel, Carl VanWagner, Kurt Berker, Laurie Abi Saab, Larry White, Bob Jess, Christine Laucher, Omar Feliciano, Susan Pyke, Warren Nugent.

REVIEWED AGENDA – Added: Attorney Recommendation. Moved: Zoning Administrator and Enforcement Officer to special meeting.

Paul Hoadley made a motion, supported by Matt Cunningham to approve the agenda with changes. Motion Carried.

PARK HOST REPORT – Christine Laucher one of the park hosts this summer at Camp Seagull (CSG) gave an overview of the summer. Multiple Sunday Fun Days were held, lots of clean up done, a bulletin board was built out of recycled wood and there is an increased amount of visitor traffic this year from last and lots of former campers visit the park. Visitors asked lots of questions about history, cabin rentals, camping and future uses. She recommended the Township consider using one of the cabins as a museum and increase information signage in the park. She has been busy helping with the end of the summer event and invited everyone to attend.

PUBLIC COMMENTS – Public Comment was taken on Quarterline Road, condition of Murray Road and Bayshore West roads, clarifications to last month's Supervisor report (see attached), preserving the natural beauty of CSG, amount of money being spent on park, providing sports amenities.

TRACTOR OPERATOR POLICY – A written policy will be developed regarding the use and maintenance of the new tractor at CSG. Trustee Hoadley will seek recommendations from various locations and put a rough draft together.

PROPANE CONTRACT – Paul Hoadley made a motion supported by Marlene Golovich to sign a contract to pre-buy 990 gallons for the Township hall and 720 gallons for the fire hall at \$1.63 from Ellsworth Farmers Exchange.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich
Nays:
Motion carried

Public comment taken on competitive bids for propane and other propane providers.

PARK HOST POLICY – Marlene Golovich made a motion supported by Paul Hoadley to send the park host policy changes to the Township Attorney for final review.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried

Public comment was taken on creating an information drop box for CSG.

PRINCIPLES OF GOVERNANCE – Marlene Golovich made a motion, supported by Ron VanZee to adopt the Principles of Governance presented by the Michigan Township Association (see attached). Motion carried.

WEB PAGE – Paul Hoadley made a motion, supported by Marlene Golovich to raise Omar Feliciano’s pay from \$200.00 monthly to \$400.00 to update and maintain the Hayes Township web page as currently presented.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried

SPECIAL MEETING - Marlene Golovich made a motion, supported by Matt Cunningham to schedule a special meeting of the Board of Trustees for August 23, 2017 at 7:00 p.m. The purpose of this meeting is to discuss insurance proposals, zoning administrator job review, ordinance enforcer job description/position.

Motion carried.

ATTORNEY CONSULTATION – Paul Hoadley made a motion, supported by Robbin Kraft to approve up to two hours of attorney time at \$165.00 hour for the supervisor and clerk to meet with Todd Millar regarding a complaint filed by Bill Tudor.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried

Bryan Graham recommended Todd Millar from Traverse City because Brian has a conflict of interest.

BUDGET AMENDMENT – Robbin Kraft made a motion, supported by Matt Cunningham to amend the following line items 101-101-704 Township Board (Office Manager Pay) \$300.00 increasing the total budgeted amount to \$12,105.00.00, and line item 101-265-741 Township Hall (Heating) \$400.00 increasing the total budgeted amount to \$2000.00 and line item 101-336-741 Fire Protection (Heating) \$300.00 increasing the total budgeted amount to \$1300.00 and line item 102-446-800 Roads (Bike Trail) \$39,000.00 reducing the total budgeted amount to \$0.00 and line item 101-756-980 Parks & Recreation (CSG Equipment) \$20,000.00 reducing the total budgeted amount to \$16,000.00 and increasing the surplus funds by \$35,000.00.

CLERK PRESENTS

MINUTES – Paul Hoadley made a motion, supported by Matt Cunningham to approve the July 10, 2017 regular meeting minutes as corrected. Motion carried.

INVOICES/WARRANTS –Paul Hoadley made a motion, supported by Matt Cunningham to approve invoices totaling \$152,132.93. The general fund portion will be \$24,236.50 and \$127,896.43 will be transferred from the road account.

Yays: Marlene Golovich, Robbin Kraft, Ron VanZee, Paul Hoadley, Matt Cunningham
 Nays:
 Motion approved.

CLERK REPORT – Marlene reported that she walked Camp Sea-Gull with Supervisor VanZee noting year end projects for the park host as well as discussing removal of additional buildings. Clerk Golovich stated she also attended the MTA local chapter meeting. Charter cable announced they will be doing a build out of cable services but did not disclose where in Hayes Township. They also reported that the cost to extend cable from a private entity via Charter would be approx. \$25,000. – 35,000. per mile. For Charter to consider building out services they need 15-20 homes per mile. The August MTA meeting is an annual potluck being held at Wilson Township.

CORRESPONDENCE - Any correspondence received by the Clerk was provided to the Board Members for their review and comment.

ZONING ADMINISTRATOR REPORTS – Larry Sullivan presented a written report with an oral overview.

CEMETERY REPORT – Annie Burnett presented a written report with an oral overview.

ASSESSOR REPORT – Paul Hoadley stated the new assessor Alisa Abiney is a sharp lady. He is working with her twice a week and will be starting field work soon. Alisa will provide the board with updates periodically but not on a monthly basis.

PARKS & RECREATION COMMITTEE – No additional comments.

PLANNING COMMISSION (PC) REPORT – Matt reported that the PC met July 18 and discussed section 3.14 Waterfront regulations. The Planning Commission is asking for an additional \$2,000.00 to complete the proposed ordinance update. Clerk Golovich asked why the update was not completed with the funding approved originally and this should be addressed. The next meeting of the Planning Commission is ~~August 11, 2014~~ **August 15, 2017**. Matt Cunningham made a motion, supported by Robbin Kraft to approve an additional \$2000.00 to complete the proposed ordinance update of the waterfront regulations.
 Yays: Matt Cunningham, Ron VanZee, Robbin Kraft, Marlene Golovich
 Nays: Paul Hoadley
 Motion carried.

TREASURERS REPORT – Robbin Kraft presented a written report with an oral overview.

SUPERVISORS REPORT – Ron reported that the Bayshore Road project would begin on August 11. The Township received a complaint regarding Eastern Ave. Beach. Ron will meet with the Fowlers to discuss marking public beach boundaries. Ron asked the auditor to give the township a cost proposal (see attached) to review the millage road fund income and expenditures and prepare an overview document. Ron stated that there have been a lot of FOIA requests and allegations that road funds have been misspent. Ron stated that he did not believe there was a problem with the road fund. Ron stated the auditor’s proposal for a few hundred dollars could put an end to the allegations. The auditor would need help from the clerk. This would be a 3rd party independent report with no crossover.

Clerk Golovich stated that while she would like to see an end to the rumors. It is ludicrous to think that the Township ever used road money for anything but roads. The Township had over a million dollars in the bank and was never in any financial situation where anyone could accuse the township of misappropriating road fund millage dollars. The auditor would have picked up on it in the townships semi-annual audit and reported it to the state.

Robbin Kraft agreed that there was no misappropriation of road millage funds. Paul Hoadley stated that the rumor was repeated to him by a candidate for **trustee clerk** last year. That candidate told him that Doug Kuebler, a past Board member told him about it. Doug stated that what he told the candidate was that the Township used to spend revenue sharing funds on roads and now it was being spent on the park. Revenue sharing dollars are part of the general fund and not part of the road millage fund. Paul stated that someone could put a spread sheet together with information from the clerk and we did not need to pay the auditor to do this.

Matt Cunningham made a motion, supported by Ron VanZee to have the Township auditor clear up any concerns regarding the road fund from 2008 to current as proposed for a few hundred dollars.

Yays: Matt Cunningham, Ron VanZee

Nays: Paul Hoadley, Robbin Kraft, Marlene Golovich

Motion failed.

TRUSTEE REPORT – Matt stated he was asked to get a cost for 4x6 posts to be installed at Eastern Ave. Beach. The cost for 14 posts would be \$205.91 and labor would be \$240.00. Clerk Golovich asked why they needed so many posts for the road end. Matt explained that the post would extend along the road edge where the current posts depicting the parking area are to the end of the paved road and across the paved road end. Clerk Golovich stated that this would increase the parking area which is needed but may be in violation of the Township agreement with the Abels. This proposal could be added to next year’s budget and the legality of increasing the parking area can be looked into.

Paul stated that he is still concerned about the anti-funneling section of the proposed ordinance update for the waterfront. He stated that it is an issue and the township must have control over it.

Public comment was taken on the savings for propane.

Marlene Golovich made a motion, supported by Matt Cunningham to adjourn at 9:26 p.m.

Motion carried.

Respectively submitted

Marlene Golovich
Hayes Township Clerk

Minutes approved as corrected September 11, 2017