

**HAYES TOWNSHIP BOARD  
MINUTES  
December 11, 2017**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Supervisor VanZee asked to be joined in the pledge of allegiance.

Board members present were Marlene Golovich, Paul Hoadley, Matt Cunningham, Ron VanZee and Robbin Kraft. Audience members signed in were Jim & Diane McMahon, Shirlene Tripp, Julie Collard, Gary & Dee Janz, Doug Kuebler, Warren Nugent, Grant Ohlson, Mark Snyder, Betty & Bill Henne, Jerry Seymour, Bob Adams, Julie Biddick, Carol Seymour, Paul Zardus, Bob Jess, Tom Darnton, George Lasater, Frank Shepherd, Marilyn Morehead, Omar Feliciano.

**REVIEWED AGENDA** – Matt Cunningham made a motion, supported by Robbin Kraft to approve the agenda as presented. Motion Carried.

**PICKLEBALL PRESENTATION** - Dave Gallinat gave a presentation about pickleball. The idea would be to refurbish **and** turn and the existing tennis court at Camp Sea-Gull into pickleball courts. Dave also presented a proposed cost sheet for the project.

**PUBLIC COMMENTS** – Public comment was taken on Army Corp. of Engineers permit response, democracy in Hayes Township, free speech, need for mediation, minority apposed to boat launch, financial reporting, and township zoning.

**SUPERVISOR REPORT** – Ron reported that he met with the Road Commission (RC), County representatives and Charlevoix Township supervisor to discuss parking and restrooms to potentially be installed on RC property located near the Eastern Ave. Beach. The property is located in Charlevoix Township. Ron and Marlene will work on a draft resolution regarding all the entities working together on this project to be presented at Hayes & Charlevoix Townships next board meeting. Ron presented an updated road schedule for the work on Township roads that the tribe is receiving funding for. The RC ~~has assured Ron~~ is **pretty sure** that no one is buried under the Boyne City Road at Undine Cemetery. The RC has no objection to ground level plaques identifying graves in the road-right-of-way.

**HOST HOUSE**- The P&R Committee recommended renting the host house at Camp Sea-Gull rather than allowing the park hosts to live there in exchange for park maintenance. The Board of Trustees consensus was to continue to allow the park host to live in the host house without paying in exchange for light park maintenance.

**PLANNING COMMISSION (PC) RESIGNATION** – Paul Hoadley made a motion, supported by Matt Cunningham to accept with regret the resignation of Steve Wilson from the Planning Commission. Motion carried.

**PLANNING COMMISSION APPOINTMENTS** – Ron made a motion supported by Matt Cunningham to appoint Doug Kuebler to the Planning Commission.

Yays: Matt Cunningham, Ron VanZee,

Nays: Paul Hoadley, Robbin Kraft, Marlene Golovich  
Motion failed.

Ron made a motion supported by Matt Cunningham to appoint Roy Griffiths to the Planning Commission.

Yays: Matt Cunningham, Ron VanZee,  
Nays: Paul Hoadley, Robbin Kraft, Marlene Golovich  
Motion failed.

**PLANNING COMMISSION RECORDING SECRETARY** – The PC has opted to not use a recording secretary for their minutes or meeting preparation. Ron cautioned the PC about the importance of accurate minutes and meeting legal notifications. Ron also stated that the zoning administrator will need to do some extra work. Marlene stated that before work can be added to the zoning administrators job the board would need to discuss it and any compensation necessary. Matt stated that the money saved from eliminating the secretary could be used to have the planner at more PC meetings. Marlene stated that the PC needs to work on a budget to be presented to the Board. Paul stated that the money saved from eliminating the secretary was not enough and he would like to see the meeting per diems for the PC and zoning board of appeals be eliminated. Marlene stated that the meeting per diems were in line with what other townships were paying but suggested that a reduced per diem be paid when the PC is working on materials.

**PARKS & RECREATION COMMITTEE RESIGNATION** – Marlene made a motion, supported by Robbin to accept with regret the resignation of Paul Hoadley from the parks and recreation advisory committee. Both the Clerk and the Supervisor stated their interest in being appointed to the committee.

Paul Hoadley made a motion, supported by Robbin Kraft to appoint Marlene Golovich to the parks and recreation advisory committee.

Yays: Paul Hoadley, Robbin Kraft, Marlene Golovich  
Nays: Matt Cunningham, Ron VanZee,  
Motion carried.

**MEDIATION PHASE I** – Ron made a motion, supported by Matt Cunningham that the township take that step back, put on hold the current plans for bidding phase one, and hire a mediator and strategic planner to address the differences of opinion among members of the Board and the public regarding the development of Hayes Township Park Camp Sea-Gull, and to assist the Board in developing a reasonable long term schedule of goals for Hayes Township Park Camp Sea-Gull and amending the project scope and bid documents prior to letting the project out for bids.

Ron stated that the Township needed to take a step back to help bring the community together. Ron also stated that his stand on the size of the boat launch has not changed. Robbin stated that no changes to the current plan have been presented so her decision to move forward with the current plan has not changed. Paul agreed with Robbin adding that we either move forward with the current plan or little or no launch at all. He asked where the common ground would be in mediation. He stated that the park needs a road for access to the lake and it is what is best for the Township. He does not like asphalt but it is necessary. Matt stated that it was stated at a fund-

raising meeting that no funds could be raised with the way we are going. We need to try something. Marlene stated that the Board is dysfunctional in the way they interact with each other. There is an us against them mentality that divides the Board. Marlene also stated that she needed more information on the mediation process before deciding to move forward. Ron stated the division is beyond just the Board.

Yays: Matt Cunningham, Ron VanZee,  
Nays: Paul Hoadley, Robbin Kraft, Marlene Golovich  
Motion failed

**PHASE I CONSTRUCTION SCHEDULE** - Ron made a motion, supported by Matt Cunningham that the Board direct the Clerk, Treasurer and Performance Engineers to develop a detailed construction schedule for each aspect of the proposed phase one Hayes Township Park Camp Sea-Gull describing both scheduled and anticipated timing/dates of draw requests, the amounts of those draws, the funding sources for the draws and the timing of all reimbursements from grants prior to letting phase one of the project out for bids of phase one; and require the Township hire auditors to review and advise on the proposed construction schedule associated with phase one of construction related to Hayes Township Park Camp Sea-Gull, and the schedule of anticipate draws and grant reimbursements including but not limited to the ability to fund within the Townships budget, the timeliness of obligations and commitments, and the grant reimbursements associated with proposed phase one for Hayes Township Park Camp Sea-Gull, prior to approval of any construction contract so that the Township Board can better assess the Township's ability to fund the project and timely satisfy its payment obligations under any proposed construction contract.

Matt stated this is good business practice. It is the Board taking responsibility. Paul stated that the Township has sufficient funds with the grants to move forward with this project. Marlene stated the motion itself is confusing and some clarified version of this motion is needed. The Township should consider working with the auditor. Ron stated that Jim Malewitz could help with the bids, timeline and draws with a construction schedule. We need to see a flow of money. Robbin stated that we do not know the bid amounts and we need that first. She also stated she could not understand the motion as written. Marlene stated the motion is convoluted & hard to comprehend. Paul **have suggested** the Clerk contact the auditor. There is no need to stop the process. Ron stated we need the numbers before signing bids.

Yays: Matt Cunningham, Ron VanZee,  
Nays: Paul Hoadley, Robbin Kraft, Marlene Golovich  
Motion failed

**BUDGET AMENDMENT** – Paul Hoadley made a motion, supported by Robbin Kraft to amend the following line items 101-101-911 General Government (Web Page Publishing) \$2,529.00 increasing the total budgeted amount to \$4,929.00, and decreasing the surplus funds by \$2,529.00; 101-209-980 Assessor (Equipment) \$900.00 increasing the total budgeted amount to \$1,400.00 reducing line item 101-171-980 Supervisor (equipment) -\$500.00 making the total budgeted amount \$0 and decreasing the surplus funds by \$400.00; reducing line item 101-412-702 Zoning & Planning (Secretary Salary) -\$2,570.54 making the total budgeted amount \$2,570.46 and increasing surplus funds \$2,570.54; 101-447-800 Phragmites (Services/Education)

\$350.00 increasing the total budgeted amount to \$350.00 and decreasing surplus funds by \$350.00.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich  
 Nays:  
 Motion carried

### **CLERK PRESENTS**

**MINUTES** – Paul Hoadley made a motion, supported by Matt Cunningham to approve the November 13, 2017 regular meeting minutes as corrected. Motion carried.

**INVOICES/WARRANTS** –Robbin Kraft made a motion, supported by Matt Cunningham to approve invoices totaling \$20,177.95.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich  
 Nays:  
 Motion carried

**CORRESPONDENCE** - Any correspondence received by the Clerk was provided to the Board Members for their review and comment. The Township received a DEQ permit regarding wetlands in the township but never received the application. Ron stated he talked to DEQ and they are only sending out notices of major permit applications.

**ZONING ADMINISTRATOR REPORTS** – Larry Sullivan presented a written report with an oral overview.

**COUNTY COMMISSIONER REPORT** -George Lasater stated he works with a great group of people at the County. He is on the Veterans Committee and the County has just purchased a small bus with wheel chair access for transporting veterans to wherever they need to go.

**CEMETERY REPORT** – Put on January agenda.

**PARKS & RECREATION ADVISORY COMMITTEE** – The committee meeting was held on December 6. Kiersten Stark from the County reported on the Boyne City/Charlevoix bike trail. The County did not receive funding this year for the trail so the schedule for the next phase in Hayes Township is pushed out to 2022. The committee supports pickleball and the construction of parking and a restroom at Eastern Ave. Beach. The committee would like better communication with the Board. 2018 summer programs were discussed as well as volunteer days and how to get more people involved at the park. Priorities for the volunteer days will be discussed.

**PLANNING COMMISSION (PC) REPORT** – Matt reported that the PC met November 21 and discussed by-laws and the proposed ordinance updates. Matt stated the PC will take their own minutes to save money so they can have a planner at more meetings. They will present a year-end report and a proposed budget to the Board. The next meeting is December 19.

**TREASURERS REPORT** – Robbin Kraft stated the tax bills went out and that her deputy treasurer resigned.

**TRUSTEE REPORT** – Paul thanked Ron for his work on the Eastern Ave. restrooms. Paul attended an MTA local chapter meeting regarding cyber security. Paul suggested that the township get training for this. Paul asked that the clerk check with the township insurance company about volunteer waivers and the difference between an illegal action versus and alleged illegal action and if the township is covered for this.

**PUBLIC COMMENT** – Public comment was taken on the need for winter floor mats at the entrance, PC per diems, fund raising committee has not asked for donations, difference between mediation and strategic planning, need for conflict resolution, lost income from renting host house, locking the router & creating a guest password, and using the Cloud for presentations versus flash drives.

Paul Hoadley made a motion, supported by Marlene Golovich to adjourn at 9:30 p.m.  
Motion carried.

Respectively submitted

Marlene Golovich  
Hayes Township Clerk

Minutes approved as corrected January 8, 2018