

**HAYES TOWNSHIP BOARD  
MINUTES  
February 9, 2015**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Robin Kraft, Doug Kuebler Rich Burnett and Ethel Knepp. Audience members were Zoning Administrator Ron VanZee, Jim McMahon, Annie Kantola, George Lasater, Jerry Simpson, Paul Hoadley, Warren Bogan and Shirlene Tripp.

Supervisor Knepp asked to be joined in the Pledge of Allegiance

**REVIEWED AGENDA** – Added P & R Committee Appointment, Park Sign, MNRTF Grant Application Public Hearing

**PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS** – There were no comments.

**ACCOUNT SIGNATURE RESOLUTION** - Ethel Knepp made a motion, supported by Rich Burnett to adopt the following resolution to change the signature card at Chemical Bank of Charlevoix, Michigan to allow the following individuals to be added to the Hayes Township Account.

**WHEREAS**, the State provides under the Revised Statutes of 1846, Chapter 41, Section 65 that the Township Treasurer and the Township Clerk be authorized signers of Township Bank accounts, and

**WHEREAS**, the State provides under the Revised Statutes of 1846 Chapter 41, Sections 69 and 77 that the Township Treasurer and the Township Clerk appoint a Deputy Treasurer and a Deputy Clerk with all powers of the Township Treasurer and Clerk, and

**THEREFORE IT SHALL BE RESOLVED**, the Hayes Township Board recognizes the following people to be authorized signers on all bank accounts; W. Robbin Kraft, Treasurer; Marlene C. Golovich, Clerk; Mary Jo Bascom, Deputy Treasurer; and Sara A. Burnett, Deputy Clerk.

**RESOLUTION DECLARED ADOPTED**

**CHARLEVOIX TOWNSHIP FIRE PROTECTION CONTRACT** - Doug Kuebler made a motion, supported by Rich Burnett to authorize Supervisor Knepp to sign the final five year contract with Charlevoix Township to provide fire protection for Hayes Township.

Yays: Robbin Kraft, Ethel Knepp, Rich Burnett, Doug Kuebler, Marlene Golovich  
Nays:

Motion carried unanimously.

**POLICY** - Doug Kuebler made a motion, supported by Robbin Kraft to adopt the Township Board Policy on Financial Administration (see attached), removing and adding recommended changes, renumbering accordingly and add to policy book. Motion carried unanimously. Additional policies will be adopted at future meetings and added to the book.

**PLANNING COMMISSION APPOINTMENTS** – Ethel Knepp made a motion, supported by Robbin Kraft to reappoint Jim Rudolph and Cliff Biddick for a three year term on the Hayes Township Planning Commission. The terms will expire January 15, 2019. Motion carried unanimously

**PARK AND RECREATION COMMITTEE** - Marlene Golovich made a motion, supported by Robbin Kraft to appoint Paul Hoadley to the Park and Recreation Committee. Motion carried unanimously.

**PARK SIGN** – The P&R Committee presented three sign designs to the BOT for Camp Sea-Gull. The BOT narrowed the choice down to two. Rich, Ethel and Marlene will each contact individuals for costs. The sign will not exceed 24 sq. ft., be double sided with down lighting (solar preferred) and cost quote to include installation.

### **CLERK PRESENTS**

**MINUTES** - Doug Kuebler made a motion, supported by Robbin Kraft to approve the January 12, 2015 Regular Meeting Minutes as written. Motion carried unanimously. Rich Burnett made a motion, supported by Doug Kuebler to approve the January 15, 2015 Meeting Minutes as written. Motion carried unanimously.

**INVOICES** – Rich Burnett made a motion, supported by Doug Kuebler to approve invoices totaling \$16,196.79.

Yeas: Ethel Knepp, Doug Kuebler, Marlene Golovich, Robbin Kraft, Rich Burnett  
Nays:

**CORRESPONDENCE** - Any correspondence received by the Clerk was provided to the Board Members for their review and comment.

**ZONING ADMINISTRATOR REPORT** – Zoning Administrator, Ron VanZee, presented a written report with an oral overview.

**PARKS & RECREATION COMMITTEE** – Marlene Golovich reported on the P&R Committee meeting. The Committee narrowed the choices for the new park sign down to 3 for the BOT to choose from. The Committee is inviting Ed Bajos, Bob Jess and Scott Parker to their next meeting to discuss the renovations needed to the rental cabins and the recreation building. They also discussed the park host position and the best way to get the word out. Discussion also took place regarding the need for new members and a person who is tech savvy.

**REPORT FROM PLANNING COMMISSION** – Doug reported that the PC discussed the Moblo property and whether he needed additional site plan review. It was determined that 3 lots will be combined to make two and that one of the newly formed lots will require a special use permit. The PC also discussed permanent docks vs seasonal docks. The PC meeting dates for 2015 were set. The PC will continue to work on an ordinance update.

**TREASURERS REPORT** - Robbin Kraft presented a written report with an oral overview.

**SUPERVISORS REPORT** – Ethel stated that a court date of March 3, was set for oral argument for the Eastern Ave Beach case. The case will be heard in Lansing. Ethel has a Board of Review meeting that day and is unable to attend. She asked if any other Board member would be able to attend. Golovich stated she would go as no one else was able to go. Ethel also reported on a meeting she attended regarding forming a Recreation Authority with the City of Charlevoix. There will be further discussions.

**TRUSTEE REPORT** – Rich Burnett reported that the ZBA elected new officers. Bill Henne will chair and Scott Parker will vice-chair. Rich stated that Pat Harmon is still interested in purchasing kitchen items when the sale date is set for CSG.

**ASSESSOR REPORT** – Paul reported that the roll is almost complete and that Anne Kantola has been working with him. Assessment notices went out this week.

**PUBLIC HEARING** – Ethel Knepp made a motion, supported by Marlene Golovich to set a public hearing for March 5, 2015, 7:00 p.m. at the Hayes Township Hall to take public comment on a 2015 Michigan Natural Resources Trust Fund grant application for a boat launch and related infrastructure for CSG. Motion carried unanimously.

**COUNTY COMMISSIONER GEORGE LASATER** – George reported that the state is trying to eliminate the County gun boards. The Governor vetoed **and an** earlier attempt but the Legislature is trying to resurrect it. He also stated the County Commissioners are choosing people for the steering committee to oversee the Parks and Recreation millage dollars. George also stated he would speak to the agency on aging and the newspaper reporters that attend commission meetings about getting the information out about the Township park host position.

Without objection the meeting was adjourned at 8:30 p.m.

Respectively submitted

Marlene Golovich  
Hayes Township Clerk

Minutes approved as corrected March 9, 2015