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**HAYES TOWNSHIP BOARD**  
**Special Meeting Minutes**  
**February 17, 2014**

The special meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:30 p.m.

Board members present were Marlene Golovich, Ethel Knepp, Doug Kuebler, Rich Burnett and Robbin Kraft. Also present was Zach Panoff, Larry Sullivan and Ron Van Zee.

The purpose of this meeting is to interview candidates for the Ordinance Officer/Zoning Administrator vacancy.

Supervisor Knepp asked to be joined in the Pledge of Allegiance.

**ZONING ADMINISTRATOR** - The Board interviewed three candidates, Zach Panoff, Larry Sullivan and Ron Van Zee for the Ordinance Officer/Zoning Administrator vacancy. Doug Kuebler made a motion, supported by Rich Burnett to hire Ron Van Zee for the Ordinance Officer/Zoning Administrator vacancy. Motion carried unanimously.

Ron will begin work on Monday February 24, 2014 and will be on probation for 6 months. The starting salary for the position will be \$17,000.00 annually. Ron will be required to maintain office hours one full day a week and dedicate a minimum of 20 hours a week to this position and in addition must attend all Board of Trustee meetings, Planning Commission meetings and Zoning Board of appeals meetings.

**RECREATION PLAN** – Ethel Knepp made a motion, supported by Doug Kuebler to adopt the following resolution;

WHEREAS, Hayes Township, Charlevoix County has undertaken a Five Year Parks and Recreation Plan which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreation facilities during the period between 2014 and 2018, and

WHEREAS, a public forum was held by the Hayes Township Planning Commission on August 13, 2013 at the Hayes Township Hall to provide the findings from the 2013 property owner survey, and provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Recreation Plan, and

WHEREAS, Hayes Township, Charlevoix County has developed the plan for the benefit of the entire community and to adopt the plan as a document to assist in meeting the recreation needs of the community, and

WHEREAS, after consideration of comments from the public hearing held on November 19, 2013, the Hayes Planning Commission voted at their regular meeting of December 17, 2013 to adopt said Recreation Plan, and recommend the plan to the Hayes Township Board of Trustees for adoption.

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NOW, THEREFORE BE IT RESOLVED the Hayes Township Board hereby adopts the Hayes Township Recreation Plan as a guideline for improving recreation for the residents of the Hayes Township, Charlevoix County.

Yeas: Marlene Golovich, Ethel Knepp, Robbin Kraft, Doug Kuebler, Rich Burnett

Nays:

Absent:

**GREAT LAKES ENERGY GRANT** – Hayes Township has been awarded a grant from the Great Lakes Energy People Fund in the amount of \$4000.00 to help purchase a sign for the Townships new park Camp Sea-Gull. Ethel Knepp made a motion, supported by Rich Burnett to authorize the Clerk, Marlene Golovich to sign the grant agreement to receive the funds. Motion carried unanimously.

**PUBLIC HEARING** – Doug Kuebler made a motion, supported by Rich Burnett to hold a public hearing on March 6, 2014 at 7:30 p.m. at the Hayes Township Hall, 09195 Old US 31 N, Charlevoix, Michigan to consider a Michigan Natural Resources Trust Fund Grant Application for a development grant for a boat launch and fishing pier at the Hayes Township Park, Camp Sea-Gull located on Lake Charlevoix. Motion carried unanimously.

Without objection the meeting was adjourned at 9:05 p.m.

Respectfully Submitted

Marlene Golovich  
Hayes Township Clerk

Minutes approved as written March 10, 2014