

**HAYES TOWNSHIP  
BUDGET HEARING  
MINUTES  
June 9, 2014**

The 2014/2015 Fiscal Year Budget Hearing was called to order by Supervisor Knepp at 7:00 p.m.

Supervisor Knepp asked to be joined in repeating the Pledge of Allegiance.

Board members present were Marlene Golovich, Rich Burnett, Robin Kraft, Doug Kuebler and Ethel Knepp. Audience members were Paul Hoadley, Shirlene Tripp, Warren Bogan, Ron VanZee, Annie Burnett, Mary Lou Wickowski, Pat Wickowski, David Zipp, Cristin Cunningham, Leslie Cunningham, Ben Cunningham, Warren Nugent, Jim Rudolph, Annie Kantola, Ed Bajos, Pat Phillips, Jim McMahan, Scott Parker, Bob Jess, and Jerry Simpson.

The proposed budget was presented with the following summary:

<b>Income</b>	<b>June 30, 2014</b>	<b>Jul14/Jun15</b>
<b>Estimated Cash on Hand</b>		1,171,495.00
<b>Total CHARGES FOR SERVICE</b>		4000.00
<b>Total Interest</b>		3080.00
<b>Total Other Misc. Revenues</b>		885,859.00
<b>Total State Revenue Sharing</b>		145,000.00
<b>Total Tax Revenue</b>		<u>449,078.00</u>
<b>TOTAL C.O.H. PLUS REVENUES</b>		2,658,512.00
<b>Expense</b>		
<b>Total Township Board</b>		44,731.00
<b>Total Supervisor</b>		9,554.00
<b>Total Elections</b>		6,000.00
<b>Total Assessor</b>		29,260.00
<b>Total Clerk</b>		26,698.00
<b>Total Board of Review</b>		3,400.00
<b>Total Treasurer</b>		22,998.00
<b>Total Township Hall</b>		30,650.00
<b>Total Cemetery</b>		11,600.00
<b>Total Health &amp; Welfare</b>		28,100.00
<b>Total Fire Protection</b>		46,200.00
<b>Total Zoning &amp; Planning</b>		20,000.00
<b>Total Ordinance Officer</b>		18,200.00
<b>Total Road Project</b>		604,397,.00

Total Phragmites	500.00
Total Parks & Recreation	1,063,848.00
Total Insurance/Payroll Tax	21,000.00
Total Expense	<u>1,987,136.00</u>
<b>SURPLUS FUNDS UNALLOCATED</b>	<b><u>671,136.00</u></b>

A complete copy of the proposed fiscal year budget will be attached to the approved minutes.

Supervisor Knepp gave an oral overview of the proposed budget stating that the budget format is slightly different this year to show all proposed grants. She stated that the budget was prepared using past history and an educated guess. The actual totals for fiscal year 2013/14 will be adjusted. The elected officials pay has a proposed increase of 1.6% which is the rate of inflation.

Paul Hoadley asked ~~is~~ **if** the Township will see an increase in State Revenue Sharing. The proposed increase is 7%.

Doug Kuebler suggested that he would like the maintenance person, Craig Golovich and the Office Manager, Marlene Golovich to give a report on what they do. He stated the public has the right to know.

Clerk Golovich stated that the maintenance man submits a bill for his time and the bill includes what he has done. The bill is present at the meeting when it is submitted for pay and can be viewed by asking for it.

The Office Manager salary was created to cover all the job duties that are done by the Clerk that are not covered by her clerks pay for statutory duties. It was suggested that a job description be developed for that salary.

Paul Hoadley stated that some of the jobs the Clerk is doing now have traditionally been done by the Supervisor but in Township's where this is the case the Supervisor gets paid more than the Hayes Supervisor.

Warren Nugent asked why the Office Manager salary cannot just be included in the Clerks salary. The Clerk explained that each elected official has statutory duties that are prescribed by law. The pay of elected officials cannot be reduced except in an election year so if an elected official leaves

office during their elected term the person replacing them is entitled to the same pay but cannot be required to do any duties other than what is mandated by law. It is common practice to create a separate title and salary for an elected official who is willing to do the many job duties that are not required by law, whether that is the Clerk, Treasurer, Trustee or Supervisor.

Office Manager Golovich agreed that she would try to keep track of all the things she does other than Clerk duties and create a job description based on that.

Supervisor Knepp stated that she felt enough had been said about the topic and that some of the criticism regarding the position was based on opposition to the Camp Sea-Gull acquisition and the roll Golovich played in acquiring it.

Without objection the Hearing was adjourned at 8:42 p.m.

Respectfully Submitted,

Marlene Golovich, Clerk

Minutes approved as corrected July 14, 2014.