
**HAYES TOWNSHIP BOARD
MINUTES
September 8, 2014**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Rich Burnett, Robin Kraft, Doug Kuebler and Ethel Knepp. Audience members were Shirlene Tripp, Jim McMahon, Pastor Phil Green, Paul Hoadley, David Zipp, Warren Nugent, George Lasater, Sharon Bagby, Nancy LaCroix.

REVIEWED AGENDA – Added to agenda, Office Chairs, Northern Sawmills, Inc. contract

PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS – Reverend Green from the Bible Baptist Church stated that he paid a visit to Camp Sea-Gull and stated it was very cool. On September 27 the church would like to hold their Teen Harvest Conference at CSG. They would begin with a hay ride and end up at the park for food and games. Ethel stated that the park is still in the planning phase and will be closed beginning October 1 for tree removal. The Board consensus was to allow the group to use the grounds and the cafeteria hall for their event. It was explained that the kitchen was off limits and could not be used and that the township would not do any further cleaning to the hall prior to their event. The Township expects the hall and bathrooms to be left clean and all garbage disposed of. It was further explained that the hay ride would not be allowed to go down the road to the cafeteria. Except for a couple of vehicles needed to transport food to the cafeteria the road is for foot traffic only. Reverend Green stated that members of his church would join the Township for the park volunteer day on September 20.

Paul Hoadley stated that the boundary markings for the public use area at Maple Grove Road end still need to be placed. He also asked if Lake Charlevoix is a riparian lake or do people have the same uses as allowed on the Great Lakes. Ethel stated that she was fairly certain that it is riparian.

ZONING ADMINISTRATOR JOB REVIEW – Supervisor Knepp stated she thought Ron VanZee was doing a spectacular job. Clerk Golovich stated that Ron does a great job communicating with people and has great follow thru. He has done a great job getting up to speed and cleaning up unfinished work left by previous ZA. Doug Kuebler stated that Ron provides great reports on zoning and he really appreciates the photos that Ron provides. Supervisor Knepp stated that she is aware of all Ron's hard work and would suggest a cost of living raise of 1.6% and a one time bonus to compensate him for all the work product left for him to complete by his predecessor. Ron stated that the more he finds the more he finds and it will be an on-going job. He suggested that the Board outline the priorities for the next year. Paul Hoadley stated that he and Ron have a good working relationship and he can see the improvements in the office. He also stated that a one-time bonus would give the Township more time to evaluate Ron. Clerk Golovich stated that past ZA was given a \$75.00 meeting per diem for attending ZBA

meetings and the current rate for ZBA members is \$85.00 and Ron should be raised to that amount too. Supervisor Knepp suggested that Ron be raised to the amount equal to the Chair Person, \$110.00 and should receive this amount for ZBA meetings and Planning Commission meetings. Clerk Golovich stated that she was opposed to Ron being paid an extra per diem for Planning Commission meetings.

Ethel Knepp made a motion, supported by Doug Kuebler to pay the Zoning Administrator \$110.00 meeting per diem for Planning Commission meetings and Zoning Board of Appeals meetings.

Yays: Doug Kuebler, Rich Burnett, Ethel Knepp
Nays: Marlene Golovich, Robbin Kraft
Motion carried.

Ethel Knepp made a motion, supported by Robbin Kraft to give the Zoning Administrator a \$5000.00 one-time bonus to be paid over the rest of the fiscal year and a 1.6% cost of living raise.

Yays: Robbin Kraft, Ethel Knepp, Rich Burnett, Doug Kuebler, Marlene Golovich
Nays:
Motion carried unanimously.

ELECTION CHAIRPERSON PAY – Clerk Golovich explained that Deputy Clerk Burnett is usually the Election Board Chairperson and while she makes \$15.00 dollars an hour as Deputy Clerk the Chairperson wage is only \$13.00 per hour. Clerk Golovich would like to see the Election Board Chairperson hourly wage raised to \$15.00 per hour.
Doug Kuebler made a motion, supported by Marlene Golovich to raise the Election Chairperson wage to \$15.00 per hour.

Yays: Doug Kuebler, Rich Burnett, Ethel Knepp, Robbin Kraft, Marlene Golovich
Nays:
Motion carried unanimously.

MEDICAL MARIJUANA- The Township received a letter from Attorney Bryan Graham regarding medical marijuana and zoning. The Board asked the ZA to contact the attorney and verify the proposed legislation has passed, can we require the provisioning centers to be located in a commercial district only and/or do we have to allow them at all.

RAIN GUTTERS – Doug Kuebler made a motion, supported by Marlene Golovich to have rain gutters installed at the back of the Hayes Township Hall not to exceed \$5000.00.

Yays: Doug Kuebler, Rich Burnett, Ethel Knepp, Robbin Kraft, Marlene Golovich
Nays:
Motion carried unanimously.

SNOW REMOVAL BIDS – Doug Kuebler made a motion, supported by Rich Burnett to put the snow removal for the Hayes Township hall and fire barn and Camp Sea-Gull parking lot out for bids. Motion carried unanimously.

UNDINE GRASS SEEDING – Hayes Township received a quote from Northern Hydroseed & Landscape Maintenance for seeding the hill area of the old section of Undine Cemetery. Doug Kuebler made a motion, supported by Robbin Kraft to have the center hill area, front and back, in the old section of the Undine Cemetery seeded for grass, if the company can guarantee the grass will grow and not to exceed \$4500.00 in cost.

Yays: Doug Kuebler, Rich Burnett, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

Motion carried unanimously.

NORTHERN SAWMILLS, INC. CONTRACT – Hayes Township received a contract from Northern Sawmills, Inc. for the removal of all the Ash trees, Beech trees, dead Maple trees, and dead Pine trees at Camp Sea-Gull for \$46,200.00. Doug Kuebler made a motion, supported by Robbin Kraft to authorize Supervisor Knepp to sign the contract and authorize a 10% deposit of \$4620.00.

Yays: Doug Kuebler, Rich Burnett, Ethel Knepp, Robbin Kraft

Nays:

Abstain: Marlene Golovich

CABIN USE - Doug Kuebler made a motion, supported by Ethel Knepp to allow the tree removal crew to stay in the resident cabin while tree work is being done at Camp Sea-Gull. A \$250.00 cleaning deposit must be made to the Supervisor prior to occupancy. All park rules will apply to the cutting crew members.

Yays: Doug Kuebler, Rich Burnett, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

Motion carried unanimously.

OFFICE CHAIRS - Ethel Knepp made a motion, supported by Doug Kuebler to purchase two office chairs cost not to exceed \$300.00.

Yays: Doug Kuebler, Rich Burnett, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

Motion carried unanimously.

ZONING ADMINISTRATOR REPORT – Ron Van Zee presented a written report with an oral overview.

CLERK PRESENTS

MINUTES Ethel Knepp made a motion, supported by Rich Burnett to approve the August 11,

2014 Regular Meeting Minutes as corrected. Motion carried unanimously.

INVOICES – Doug Kuebler made a motion, supported by Ethel Knepp to approve invoices totaling \$21,940.07.

Yeas: Ethel Knepp, Rich Burnett, Doug Kuebler, Marlene Golovich, Robbin Kraft
Nays:
Motion carried unanimously.

CORRESPONDENCE - Any correspondence received by the Clerk was provided to the Board Members for their review and comment.

Supervisor Knepp thanked Jim and Diane McMahon for their generous donation to CSG.

Supervisor Knepp asked County Commissioner Lasater if he would ask the County Commissioners to consider adopting a County wide ordinance regarding fireworks.

Clerk Golovich also reported that she made a trip to Crystal Lake to view their boat launch which has similar terrain restraints CSG has. She attended the P & R Committee meeting, met the Township insurance risk management person and gave him a tour of EAB, CSG and Undine Cemetery. She delivered all audit records to auditor in Petoskey, shopped for office furniture, is busy sorting the EAB files, ordered a large dumpster for volunteer days at CSG, put notice on Web page and FB page regarding volunteer days and sent press release to the newspapers and helped remove the hazardous waste at CSG. She also arranged with the handiman to recover a loose buoy at EAB and remove the rest of the bouys for winter storage, fix the exit lights at the hall, and repair the golf carts at CSG.

PARKS & RECREATION COMMITTEE – Warren Nugent reported that the Parks & Recreation Committee is hosting volunteer days at CSG September 13 & 20 and everyone is welcome to help out.

The Township is having a special meeting on September 15 to review the final Camp Sea-Gull master plan as prepared by Bob Ford.

REPORT FROM PLANNING COMMISSION – Doug stated that the PC held two special use hearings and that a rezone hearing was tabled to the November meeting. The next meeting of the PC will be September 16, 2014.

TREASURERS REPORT - Robbin Kraft presented a written report and stated she will have tax collection office hours September 13 from 9-1 and September 15 from 9-5. She will be on vacation September 18-27.

TRUSTEE REPORT – Rich Burnett reported that he attended the local MTA meeting and the topic was gas wells and fracking. Doug Kuebler reported that Pincherry is a mess and the Road Commission needs to get it straightened out. Clerk Golovich stated that the hot pour maintenance on the roads has not been done yet.

Without objection the meeting was adjourned at 9:00 p.m.

Respectively submitted

Marlene Golovich
Hayes Township Clerk

Minutes approved as written October 13, 2014