
HAYES TOWNSHIP BOARD
MINUTES
May 13, 2013

The regular meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:30 p.m.

Board members present were Marlene Golovich, Ethel Knepp, Rich Burnett, Douglas Kuebler and Robbin Kraft. Audience members were, Dave Zipp, Paul Hoadley, Warren Bogan, George Lasater, Jerry Simpson, Tom Fortin, Charlene Novotny, Shirlene Tripp, Patrick Harmon, James Vanek, Annie Kantola, Robert Jess, and John Campbell.

Supervisor Knepp asked to be joined in repeating the Pledge of Allegiance.

REVIEWED AGENDA – Added Budget Amendment, Road Commission and Camp Sea-Gull fire protection.

PUBLIC COMMENTS – County Commissioner George Lasater passed out information about substance abuse treatment. He also inquired why the name of the park on Lake Michigan name was changed from Elzinga Park. With the Boards permission he will investigate.

ROAD COMMISSION Jim Vanek and Pat Harmon were invited to attend this meeting to discuss developing a long term road maintenance plan. Pat Harmon stated that both he and Jim Vanek were certified in the Paser Road Maintenance procedure and were hoping to have a rating for all the roads in the County by fall 2013. The Pacer rating systems premise is to keep the good roads maintained for longevity and fix and maintain the roads beyond maintenance needs. Pat suggested using hot rubber pours, slurry and wedge and overlay. He also stated that Federal money for roads was at a minimum, the paper work involved is overwhelming and the Road Commission does not have enough staff. All Federal funds must be used in the year they are given and not carried over to the next year. Jim Vanek stated that the Tribe has Murray Road and Upper Bayshore Rd. on their list of potential repairs they are willing to fund. The Township is willing to cost share with them and asked Jim to share that offer with the Tribe. Jim also said he would keep us updated.

CEMETERY SEXTON –After a lot of years of faithful service to Hayes Township as Undine Cemetery Sexton, Paul Drewanz has resigned. Paul made a recommendation that the Township hire Jerry Simpson. Doug Kuebler stated that he thought the Township should advertise the job.

Doug Kuebler made a motion, supported by Robbin Kraft to advertise for a Cemetery Sexton and beginning in 2014 the duties of the Sexton will include maintenance and lawn mowing at the cemetery. Motion carried unanimously.

Ethel Knepp made a motion, supported by Robbin Kraft to hire Jerry Simpson as the interim Cemetery Sexton at the same rate currently paid.

Roll Call

Yeas: Doug Kuebler, Rich Burnett, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays: None

Motion carried unanimously.

MAINTENANCE BIDS – Undine Cemetery – Marlene Golovich made a motion, supported by Doug Kuebler

to award the 2013 Undine Cemetery maintenance and mowing bid to Jerry Simpson.

Roll Call

Yeas: Robbin Kraft, Ethel Knepp, Rich Burnett, Doug Kuebler, Marlene Golovich

Nays: None

Motion carried unanimously.

Township Hall – Marlene Golovich made a motion, supported by Rich Burnett to award the 2013 Township Hall lawn maintenance and mowing bid to Warren Bogan.

Roll Call

Yeas: Ethel Knepp, Robbin Kraft, Doug Kuebler, Rich Burnett, Marlene Golovich

Nays: None

Motion carried unanimously.

TOWNSHIP HALL IMPROVEMENTS – Clerk Golovich received proposals from Scott Parker and Bartlett Home Interiors for painting, new foyer carpet and new window blinds.

Ethel Knepp made a motion supported by Marlene Golovich to accept the proposal from Scott Parker for \$2324.00 to paint the foyer and the main area of the Township Hall and to accept the proposal from Bartlett’s Home Interiors for \$4675.29 to carpet the foyer and install new window blinds.

Roll Call:

Yeas: Marlene Golovich Robbin Kraft, Ethel Knepp, Rich Burnett, Doug Kuebler

Nays: None

Motion carried unanimously.

FLAG POLE PAD AND WALKWAY – Clerk Golovich received a proposal from Site Planning Development to construct a 4” thick pad and walkway for the Veterans Memorial at the Township Hall.

Robbin Kraft made a motion, supported by Marlene Golovich to accept the proposal from Site Planning Development for \$4200.00 ~~in~~ to construct the pad and walkway for the Veterans Memorial at the Township Hall.

Roll Call:

Yeas: Rich Burnett, Doug Kuebler, Robbin Kraft, Ethel Knepp, Marlene Golovich

Nay: None

HALL CLEANING – Clerk Golovich asked if the Board would give permission to Anna Kuebler to clean the hall, especially the rest rooms more often. Her approved schedule does not take into consideration that the hall is now open to the public every week and that when it is rented the bathrooms are being swept by the renters but not cleaned. Supervisor Knepp will call Anna and discuss the new schedule.

PRIVATE ROAD NAME - Motion by Ethel Knepp, supported by Marlene Golovich, to adopt the following Resolution

WHEREAS Hayes Township residents have asked to have a private road name changed for the purpose of GPS directions, package deliveries and postal deliveries; and

WHEREAS the Hayes Township Residents are asking that the Township Board pass a resolution renaming the access easement/drive named "Peaceful Valley (Pvt)" located East of Ridgeland Road, in the Southwest Quarter of Section 1, T33N, R7W, in the township of Hayes; and

THEREFORE IT SHALL BE RESOLVED the Hayes Township Board shall change the name on this private road from "Peaceful Valley (Pvt)" to "Peaceful Valley Road (Pvt)".

Motion carried unanimously.

SUMMER NEWSLETTER – Treasurer Robbin Kraft agreed to insert a summer newsletter in the summer tax bill. Clerk Golovich will produce the letter for Board approval.

VETERANS MEMORIAL – A date of August 17, 2013 at 1:00 p.m. was set for the dedication of the new Veterans Memorial. Refreshments will be served.

MNRTF CONTRACT – Ethel Knepp made a motion supported by Robbin Kraft to designate Clerk Marlene Golovich as the contact representative for the Michigan Natural Resources Trust Fund contract for the purchase of Camp Seagull.

Yeas: Marlene Golovich Robbin Kraft, Ethel Knepp, Rich Burnett, Doug Kuebler

Nays: None

Motion carried unanimously.

MNRTF CONTRACT - Ethel Knepp made a motion, supported by Robbin Kraft to use the escrow closing process to complete the purchase of the Camp Sea-Gull project.

Yeas: Marlene Golovich Robbin Kraft, Ethel Knepp, Rich Burnett, Doug Kuebler

Nays: None

Motion carried unanimously.

MNRTF CONTRACT – Motion by Marlene Golovich, supported by Robbin Kraft, to adopt the following Resolution

It shall be resolved, that the Hayes Township Board of Trustees, Charlevoix, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources (Department) and that the Hayes Township Board of Trustees does hereby specifically agree, but not by way of limitation, as follows;

1. To appropriate all funds necessary to complete the project during the project period and to provide, five hundred thousand, (\$500,000.00) from the Hayes Township general fund and six hundred fifty thousand, (\$650,000.00) in pledges secured by Little Traverse Conservancy to match the grant authorized by the Department.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the Department for auditing at reasonable times in perpetuity.
3. To regulate the use of the property acquired and reserved under this Agreement to assure the use thereof

by the public on equal and reasonable terms.

4. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution

Yeas: Marlene Golovich Robbin Kraft, Ethel Knepp, Rich Burnett, Doug Kuebler

Nays: None

Motion carried unanimously.

FIRE PROTECTION – Hayes Township received a request from a company that provided fire services and inspections for Camp Sea-Gull. Clerk Golovich to call the company and request pricing information for the June meeting.

CLERK PRESENTS

MINUTES – Rich Burnett made a motion, supported by Doug Kuebler to approve the April 8, 2013 regular meeting minutes as corrected. Motion carried unanimously.

BUDGET AMENDMENT – Ethel Knepp made a motion, supported by Robbin Kraft to amend the following line items 101-215-703 Clerk (Deputy Clerk Pay) \$374.00.00 increasing the total budgeted amount to \$3874.00; 101-265-930 Township Hall (Maintenance) \$400.00 increasing the total budgeted amount to \$5400.00; 101-265-980 Township Hall (Improvements) \$7150.00 increasing the total budgeted amount to \$14,350.00; 101-756-800 Recreation and Cultural (P & R Planning) \$800.00 increasing the total budgeted amount to \$6800.00 and decreasing the surplus funds by \$8724.00.

Yeas: Marlene Golovich Robbin Kraft, Ethel Knepp, Rich Burnett, Doug Kuebler

Nays: None

Motion carried unanimously.

INVOICES – Doug Kuebler made a motion, supported by Rich Burnett to approve invoices totaling \$40,684.95.

Yeas: Marlene Golovich Robbin Kraft, Ethel Knepp, Rich Burnett, Doug Kuebler

Nays: None

Motion carried unanimously.

CORRESPONDENCE - Any correspondence received by the Clerk was provided to the Board Members for their review.

TREASURERS REPORT - Robbin Kraft presented a written report. Doug asked if the Treasurers Report could be sent out with the packets. Robbin stated that it could.

REPORT FROM PLANNING COMMISSION – Doug Kuebler stated that the PC is in the process of updating the Master Plan and the Recreation Plan. A survey will be done to get public input.

SUPERVISORS REPORT – Ethel Knepp stated that after a winter bout of flu and larengitis she ~~if~~ is fully recovered. She attended a MTA meeting to vote on the Stormwater Board of Appeals members and stayed for the whole meeting. She also agreed to host the June MTA meeting at the Hayes Township Hall on June 24, 2013 at 7:00 p.m. Ethel stated she attended the MDOT meeting and met with other Township officials to discuss forming an ambulance authority. There will be a meeting June 5 at Charlevoix Township to discuss the authority.

TRUSTEE REPORT – No

ZONING ADMINISTRATOR REPORT – Jonathan Scheel was not at this meeting due to a family emergency.

BLIGHT ADMINISTRATOR REPORT – Tammy Hopkins sent a written report.

PUBLIC COMMENTS – Shirlene Tripp stated that the household hazardous waste drop off is June 7 & 8.

Marlene Golovich made a motion, supported by Doug Kuebler to adjourn at 9:45 p.m. Motion carried unanimously.

Respectively submitted

Marlene Golovich
Hayes Township Clerk

Minutes approved as corrected June 10, 2013.