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**HAYES TOWNSHIP BOARD  
MINUTES  
December 9, 2013**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:30 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Rich Burnett, Robin Kraft, Doug Kuebler and Ethel Knepp. Audience members were Jonathan Scheel, Omar Feliciano, Paul Hoadley, David Zipp, Shirlene Tripp, George Lasater and Ron Sneller

Supervisor Knepp asked to be joined in the Pledge of Allegiance.

**REVIEWED AGENDA** – Accounts to be used for CSG match

**PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS** – No comments.

**WOLVERINE POWER CO-OP** – Ron Sneller from Wolverine Power Cooperative presented handouts and photos of the WPC power station in Hayes Township. They are requesting a 30 year franchise renewal. Ethel Knepp made a motion supported by Robbin Kraft to adopt the Revocable Electric Service Franchise Ordinance Number 12092013.

Yeas: Marlene Golovich, Ethel Knepp, Doug Kuebler, Rich Burnett, Robbin Kraft  
Nays:

**ROAD COMMISSION ANNUAL MEETING** – The annual meeting with the Charlevoix County Road Commission is scheduled for January 8, 2014, 6:00 p.m. at the Road Commission offices in Boyne City.

**CLERK PRESENTS**

**MINUTES** – Doug Kuebler made a motion, supported by Rich Burnett to approve the November 11, 2013 Regular Meeting Minutes as corrected. Motion carried unanimously.

**INVOICES** – Ethel Knepp made a motion, supported by Robbin Kraft to approve invoices totaling \$14671.57.

Yeas: Ethel Knepp, Rich Burnett, Doug Kuebler, Marlene Golovich, Robbin Kraft  
Nays:

**CORRESPONDENCE** - Any correspondence received by the Clerk was provided to the Board

Members for their review and comment.

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Clerk Golovich reported that she attended a MTA workshop regarding Board Policy. The MTA recommends that the Board develop a policy book that is reviewed and updated frequently. Clerk will send MTA recommended policy examples for the Board to review, make changes and adopt at the next Board Meeting.

Clerk Golovich also reported that the Township has been invited to a fair at the University of Michigan to make a presentation to prospective Masters Candidates to encourage them to choose Camp Sea-Gull development as a Masters Project. Clerk Golovich and PC Chair Jim Rudolph will be attending.

Clerk Golovich will also be attending a DNR grants workshop in January. She may also attend the MTA conference in Traverse City.

Marlene asked Supervisor Knepp if she would remind the Planning Commission that they are expected to attend training or workshops at least once a year.

**REPORT FROM PLANNING COMMISSION** – Doug stated that the PC reviewed the Recreation Plan and will be recommending adoption at their December meeting. Also on the agenda for the December meeting is a public hearing to discuss a site plan review for storage buildings on US 31. The PC will discuss and review the Master Plan update as time permits.

**TREASURERS REPORT** - Robbin Kraft presented a written report stating the winter bills have been mailed.

**TRUSTEE REPORT** – Rich Burnett stated he attended the local MTA meeting and brought back a sample fireworks ordinance. The Township attorney is requesting Townships that are interested in adopting a fireworks ordinance collectively and sharing the costs let him know as soon as possible. Supervisor Knepp will contact him.

**SUPERVISOR REPORT** - Supervisor Knepp stated that she has a January 8<sup>th</sup> meeting with the ambulance authority group to go over the proposed budget. She will also be attending the BOR meeting December 10<sup>th</sup>.

~~**TRUSTEE REPORT** – Doug Kuebler stated that Stolt Rd. /Pincherry Rd. looks like crap and that it takes the Road Commission too long to clean it up. Doug fears that after the winter melt off the road will be a real mess. Rich Burnett reported that Wendy Wieland was the guest speaker at the MTA meeting and spoke about hops farming.~~

**ZONING ADMINISTRATOR REPORT** – Jonathan Scheel presented a written report.

**BLIGHT ADMINISTRATOR REPORT** – Tammy Hopkins sent a written report. The Board will be doing her job review at the January 2014 meeting.

**ASSESSOR REPORT** – Paul stated there has been no up or down movement on residential properties.

**CAMP SEA-GULL CLOSING** – The closing for the purchase of Camp Sea-Gull has been set

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for January 6, 2014. Dave Zipp asked how much money the Township would have to bring to closing. The Township will be responsible for all matching funds plus 10% of the awarded grant amount. The Township will be using \$500,000.00 from the general fund + the pledged amount that is being held by the Little Traverse Conservancy. They will also be responsible for the \$316,814.72 being withheld by the DNR until they complete their audit of the closing transaction. After the audit is complete the funds will be released to the Township. The Clerk and the Treasurer will work together to transfer the needed amounts from various Township bank accounts.

**PARK & RECREATION COMMITTEE** – Marlene stated that the new P&R Committee met and discussed various items regarding Camp Sea-Gull (see attached). One of the topics was the name of the park. Because it has been known as Camp Sea-Gull for so long the committee recommends keeping the name and adding “A Hayes Township Park” . Paul Hoadley stated he thought it was a good idea to use Camp Sea-Gull as everyone knows it by that name. They also discussed opening the park in January for ice fishing, snow shoeing and x-county skiing. They suggested posting a sign warning people to stay away from the buildings as well as wrapping the cabins with caution tape. The Board suggested contacting the Township insurance company and Township attorney regarding liability. Clerk Golovich will contact the agencies.

**PUBLIC COMMENTS** – Shirlene Tripp stated that the County was awarded grant money thru the MNRTF for the portion of the non-motorized trail from Waller Road to Susan Lake in Hayes Township.

Marlene Golovich made a motion, supported by Robbin Kraft to adjourn at 8:50 p.m. Motion carried.

Respectively submitted

Marlene Golovich  
Hayes Township Clerk

Minutes approved as corrected January 13, 2014.