
**HAYES TOWNSHIP BOARD
MINUTES
June 11, 2012**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:40 p.m. immediately following the Hayes Township Annual Meeting.

Board members present were Marlene Golovich, Jim Rudolph, Robin Kraft, Doug Kuebler and Ethel Knepp. Audience members were Paul Hoadley, Shirlene Tripp, David Zipp, George Rhine, JoEllen Rudolph, Lloyd Kuebler, Kenneth Klintworth, Bill Henne, Betty Henne, Warren Nugent, Pat Wickowski, Jeanmarie Mathewson, George Lasater, Mike Pung, Pat Phillips, Bill Eaton, and Jonathan Scheel.

REVIEWED AGENDA – Budget Amendment and correspondence from Mark Dorn

PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS – George Lasater stated that the veteran’s memorial plaque should be completed soon. Mike Pung stated that he had some large rocks he would donate to the Township for the memorial and he stated he may even have a flag pole. Clerk Golovich to contact Mr. Pung’s employee, Scott Golovich, and arrange to pick the rocks and have them delivered.

CLERK PRESENTS

MINUTES – Ethel Knepp made a motion, supported by Jim Rudolph to approve the May 14, 2012 Regular Board Meeting Minutes as corrected. Motion carried unanimously.

Jim Rudolph made a motion, supported by Ethel Knepp to approved the May 14, 2012 Budget Work Meeting Minutes as presented. Motion carried unanimously.

Jim Rudolph made a motion, supported by Doug Kuebler to approve the May 23, 2012 Special Meeting Minutes as corrected. Motion carried unanimously.

BUDGET AMENDMENT – Ethel Knepp made a motion, supported by Jim Rudolph to amend the following line items 101-209-800 Assessor (Services) 2525.00 increasing the total budgeted amount to \$3125.00; 101-265-850 Township Hall (Telephone) \$50.00 increasing the total budgeted amount to \$950.00; and 101-956 Unallocated (FICA/Medicare) \$1000.00 increasing the total budgeted amount to \$10000.00, and decreasing the surplus funds by \$3575.00.

Roll Call

Ethel Knepp	Yes
Robbin Kraft	Yes
Jim Rudolph	Yes
Marlene Golovich	Yes
Doug Kuebler	Yes

Motion carried unanimously.

INVOICES - Doug Kuebler made a motion, supported by Jim Rudolph to pay the fire protection invoice from Charlevoix Township in the amount of \$40,972.00 July 1, 2012 and include the amount of the check on Junes check list so Robbin can deposit the money but will be part of the 2012/13 budget.

Motion carried unanimously.

Robbin Kraft made a motion, supported by Jim Rudolph to approve invoices totaling \$63,446.65.

Roll Call

Doug Kuebler	Yes
Jim Rudolph	Yes
Ethel Knepp	Yes
Robbin Kraft	Yes
Marlene Golovich	Yes

Motion carried unanimously.

CORRESPONDENCE - Any correspondence received by the Clerk was provided to the Board Members for their review. Clerk Golovich read an email received from Mark Dorn regarding notification of the Annual Meeting and Budget Hearing (see attached).

TRUSTEE REPORT – Jim stated that the focus of the Tout Your Township meetings was the personal property tax and replacement funding for lost revenue. He also stated the Watershed Council is going to recognize waterfront properties that do a good job to protect water quality. He also reported that Charlevoix County was the first to complete their broadband assessment.

TREASURERS REPORT - Robbin Kraft stated she received the BS&A tax updates and the summer tax bills will go out July 1.

SUPERVISOR REPORT - Supervisor Knepp stated she attended a 911 meeting held in Emmet County at their Headlands Park. She also stated she has received more tax tribunal notices. Ethel is going to coordinate the Stormwater Ordinance publication with the other participating Townships. Ethel also suggested Hayes Township host the annual MTA meeting/picnic. Jim will check at the next MTA meeting.

ZONING ADMINISTRATOR REPORT – Jonathan Scheel presented a written report and oral overview. Supervisor Knepp stated that the Township attorney will be attending the July Board meeting to discuss short term rentals.

REPORT FROM PLANNING COMMISSION – Jim Rudolph stated that the May and June Planning Commission meetings had been canceled.

BLIGHT ADMINISTRATOR REPORT – Tammy Hopkins sent a written report.

ASSESSOR REPORT – Paul Hoadley asked if a zoning permit was required in the Agriculture Zone. Jonathan stated no, if the building was truly being used for agricultural purposes.

2012/13 MEETING DATES – Ethel Knepp made a motion, supported by Jim Rudolph to set the Board of Trustees meeting dates as follows:

July 09, 2012	7:30 pm
August 13, 2012	7:30 pm
September 10, 2012	7:30 pm
October 8, 2012	7:30 pm
November 12, 2012	7:30 pm
December 10, 2012	7:30 pm
January 14, 2013	7:30 pm
February 11, 2013	7:30 pm
March 11, 2013	7:30 pm
April 08, 2013	7:30 pm
May 13, 2013	7:30 pm
June 10, 2013	7:30 pm

Motion carried unanimously.

2012/2013 BUDGET – Ethel Knepp made a motion supported by Jim Rudolph to accept the 2012/2013 fiscal year budget as proposed. Clerk Golovich will make final adjustments.

Jim Rudolph	Yes
Robbin Kraft	Yes
Marlene Golovich	Yes
Ethel Knepp	Yes
Doug Kuebler	Yes

Motion carried unanimously.

FEE SCHEDULE - Doug Kuebler made a motion, supported by Ethel Knepp to set a fee of \$25.00 per month for a copy of all documents provided in the packets prepared for and mailed to the Board of Trustees one week prior to their monthly meetings. Fee must be paid in advance.

Motion carried unanimously.

BOARD OF REVIEW – Ethel Knepp made a motion, supported by Marlene Golovich to appoint Sandy Malewitz to the Board of Review as an alternate. Motion carried unanimously. Without objection the meeting was adjourned at 9:48 p.m.

Respectively submitted

Marlene Golovich
Hayes Township Clerk

Minutes approved as written July 9, 2012