
**HAYES TOWNSHIP BOARD
MINUTES
November 12, 2012**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:30 p.m.

Board members present were Marlene Golovich, Ethel Knepp, Jim Rudolph, Douglas Kuebler and Robbin Kraft. Audience members were Jonathan Scheel, Dave Zipp, Warren Bogan, Rich Burnett, Paul Hoadley, Al Ranger and Shirlene Tripp

REVIEWED AGENDA – Added Eastern Ave Beach, amend budget, Board of Review Alternates, ramp at back door.

PUBLIC COMMENTS – None

EASTERN AVE. BEACH – Al Ranger asked the Board to consider four requests for Eastern Ave. Beach.

1. Have a survey completed to delineate the 70 foot easement. Pine Point Association will split the cost of the survey.
2. Extend the Natural area to the 70 foot easement. The Township has asked several landscapers for bids to plant the natural area with native vegetation and to plant vegetation to delineate the edge of the public area.
3. Extend the Beach area to the 70 foot easement. This was automatic with the sale of the Darnton property.
4. Establish a deadline to remove the dock stored on Township property. The owner was contacted and a remove by date of November 19, 2012 was established.

POVERTY GUIDELINES BOARD OF REVIEW - POVERTY GUIDELINES FOR 2013

ASSESSMENTS – Ethel Knepp made a motion, supported by Marlene Golovich to use the federal poverty guidelines for use in setting poverty exemption guidelines for 2013 assessments as follows:

Size of Family Unit	Poverty Guidelines
1	\$11,170
2	\$15,130
3	\$19,090
4	\$23,050
5	\$27,010
6	\$30,970
7	\$34,930

8	\$38,890
For each additional person, add	\$ 3,960

Motion carried unanimously.

BOARD OF REVIEW - Supervisor Knepp stated that the December Board of Review meeting has been set for December 11, 2012 at 4:00 p.m. She also stated that the BOR needs additional alternates. Treasurer Kraft stated she would include a notice in the winter tax bills regarding the BOR alternates.

SNOW REMOVAL BIDS – Marlene Golovich made a motion, supported by Doug Kuebler to award the snow removal bid to Complete Services. Motion carried unanimously. Doug Kuebler stated that the lawn mowing and snow removal jobs should be bid out every year.

RECREATION AUTHORITY - Ethel Knepp made a motion, supported by Marlene Golovich to appoint Robbin Kraft as the Board representative on the Recreation Authority Board established for the Charlevoix Area Pool. Motion carried unanimously. Ethel Knepp made a motion, supported by Marlene Golovich to appoint Michelle Rick-Biddick as the Hayes Township member at large representative on the Recreation Authority Board established for the Charlevoix Area Pool. Motion carried unanimously.

SPRING CLEAN-UP – Marlene Golovich made a motion, supported by Jim Rudolph to have a spring clean up after Memorial Day using the same pick-up criteria from 2011. Motion carried unanimously. Clerk Golovich to set up the dates with American Waste and include the information in the spring newsletter.

SPRING NEWS LETTER – The Board discussed various topics to be included in the spring newsletter;

1. Spring Clean-up
2. Veteran Memorial
3. Email addresses
4. Camp Sea-Gull park information
5. Election news
6. Board of Review information
7. Broadband Survey
8. Taxes on line

All information for the newsletter must be sent to the Clerk by December 31, 2012. The letter will be sent with the 2013 assessment notices.

FIRE BARN – Doug Kuebler made a motion, supported by Jim Rudolph to seek Requests for Proposals to clean up the mold problem in the fire barn. Motion carried unanimously.

TOWNSHIP HALL RAMP – Doug Kuebler made a motion, supported by Jim Rudolph to seek bids to build an ADA compliant ramp at the rear door of the Township Hall. Motion carried unanimously.

CLERK PRESENTS

MINUTES – Doug Kuebler made a motion, supported by Jim Rudolph to approve the October 8, 2012 regular meeting minutes as written. Motion carried unanimously.

Jim Rudolph made a motion, supported by Doug Kuebler to approve the October 18, 2012 special meeting minutes as written. Motion carried unanimously.

BUDGET AMENDMENT – Ethel Knepp made a motion, supported by Doug Kuebler to amend the following line items 101-448 School Tax Collection 3,700.00 increasing the budgeted revenue total to \$4700.00; 101-336-741 Fire Protection (Heating) 30.00 increasing the total budgeted amount to \$1225.28; 101-336-930 Fire Protection (Maintenance) 400.00 increasing the total budgeted amount to \$700.00. and increasing the surplus funds by \$3270.00.

Roll Call

Ethel Knepp	Yes
Robbin Kraft	Yes
Jim Rudolph	Yes
Marlene Golovich	Yes
Doug Kuebler	Yes

INVOICES – Jim Rudolph made a motion, supported by Doug Kuebler to approve invoices totaling \$16,677.06. Motion carried unanimously.

CORRESPONDENCE - Any correspondence received by the Clerk was provided to the Board Members for their review.

TREASURERS REPORT - Robbin Kraft presented a written report. Robbin also stated that she renewed a CD at Bank of Northern Michigan and closed the Huntington Bank road account and transferred \$10,006.95 to Northwest Bank.

SUPERVISOR REPORT - Supervisor Knepp stated the final scores for the Township grant application are in. The Township scored 8th out of 22 putting us in the top 10. She also reported that Performance Engineering submitted another boat launch site plan to the DNR per the MNRTF Board.

REPORT FROM PLANNING COMMISSION – Jim Rudolph stated that the October Planning Commission meeting had been canceled due to lack of agenda items.

PLANNING COMMISSION APPOINTMENT - Ethel Knepp made a motion, supported by Robbin Kraft to appoint Doug Kuebler as the Board of Trustee representative on the Planning Commission. Motion carried unanimously.

Ethel Knepp made a motion, supported by Marlene Golovich to appoint Jim Rudolph as a regular member of the Planning Commission to finish out the term vacated by Rich Burnett. The term will expire 01/15/2015

ZONING BOARD OF APPEALS APPOINTMENT – Ethel Knepp made a motion, supported by Marlene Golovich to appoint Rich Burnett as the Board of Trustee representative on the Zoning Board of Appeals. Motion carried unanimously.

TRUSTEE REPORT – Jim Rudolph stated that as a Trustee he attended 3 regular meetings outside of the regular Board of Trustee meetings. He attended the County MTA meeting, the broadband meetings and the Lake Charlevoix Watershed meetings. Rich Burnett stated he would be able to attend the monthly MTA meeting as the newly elected Trustee. Jim stated that he would be willing to represent the Township at the broadband meetings and the Lake Charlevoix Watershed meetings. Marlene Golovich made a motion, supported by Robbin Kraft to appoint Jim Rudolph to represent the Township at various meetings and paying Jim the usual per diem and mileage. Motion carried unanimously. Jim will provide the Board with a written report.

ZONING ADMINISTRATOR REPORT – Jonathan Scheel presented a written report with an oral overview. Jonathan also stated he has resigned as the South Arm Township Zoning Administrator.

BLIGHT ADMINISTRATOR REPORT – Tammy Hopkins sent a written report.

ASSESSOR – Paul Hoadley reported there are new rules regarding PRE for the Board of Review. He also stated he is expecting a decrease in property taxes.

SHORT TERM RENTAL PUBLIC HEARING – Ethel Knepp made a motion, supported by Marlene Golovich to schedule a public hearing to take public comment on the proposed Short Term Rental License Ordinance for January 21, 2013 at 7:30 p.m. Motion carried unanimously.

Marlene Golovich made a motion, supported by Doug Kuebler to adjourn this meeting at 9:30 p.m. Motion carried unanimously.

Respectively submitted

Marlene Golovich
Hayes Township Clerk

Minutes approved as written December 10, 2012