The March 16, 2020 meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 pm. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix, MI 49720.

Board members present were: Matt Cunningham (Trustee), Julie Collard (Treasurer), Ron VanZee (Supervisor),

Excused: Bob Jess (Trustee), Warren Nugent (Clerk)

Also Present: Kristin Baranski (Recording Secretary/Deputy Clerk)

Audience Members signed in: Doug Kuebler, Roy Griffitts

**PLEDGE OF ALLEGIANCE:** Supervisor VanZee asked everyone to join him in the Pledge of Allegiance.

**REVIEWED AGENDA:**

Mr. Cunningham made a motion, supported by Ms. Collard, to approve the agenda as presented.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee

Nays: None **Motion Carried**

**PUBLIC COMMENTS:**  Public comments opened and closed at 7:05 pm. No public Comment.

**APPROVAL OF FEBRUARY 10, 2020 BOT MINUTES:**

Ms. Collard made a motion, supported by Mr. Cunningham, to approve the February 10, 2020 Board of Trustees minutes as presented.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee

Nays: None **Motion Carried**

**TREASURERS REPORT:** Ms. Collard presented a written report reporting all Hayes Township account balances. Ms. Collard noted over 80 residents used the PSN on-line payment system for the 2019 tax season, totally over $200,000.00 paid through the new online system.

**CLERKS REPORT: APPROVAL OF WARRANTS:** Deputy Clerk**,** Ms. Baranski, presented the warrants in the amount of $22, 243.13.

Ms. Collard made a motion, supported by Mr. Cunningham, to approve Township warrants in the amount of $22, 243.13. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee

Nays: None **Motion Carried**

**COUNTY COMMISSIONER REPORT:** No report.

**ZONING ADMINISTRATOR REPORT:** A written report was presented by acting interim Zoning Administrator VanZee detailing zoning activity. Mr. VanZee will continue to act as interim Zoning Administrator to analyze spring/summer zoning activities. Future discussions will include an updated job description for zoning administrator.

**PLANNING COMMISSION REPORT:**  Mr. Cunningham gave an oral report. The Planning Commission met on February 18, 2020. The Planning Commission unanimously reappointed Roy Griffitts as representative on the Zoning Board of Appeals. The Planning Commission tentatively scheduled a public hearing on April 18th to address the 89 zoning errors on the township zoning map. The next Planning Commission meeting will take place on March 17, 2020 at 7:00 pm at the Hayes Township Hall.

**ZONING BOARD OF APPEALS REPORT:**  The Zoning Board of Appeals (ZBA) meeting scheduled for April 1, 2020 is postponed until further notice. The ZBA has requested additional clarification from Bryan Graham (Township Attorney) regarding voting procedures.

**PARKS AND RECREATION REPORT:** Ms. Collard gave an oral report on the Parks and Rec Committee. The Parks and Rec Committee met on March 4th, 2020 in an informal meeting. Items discussed included: tent placement and rentals, swimmer access point, raising lake levels, maintenance costs, park host responsibilities. The Parks and Rec committee will work on a budget for 2020/2021.

**TRUSTEE REPORT:**  None

**SUPERVISOR REPORT:**  Supervisor VanZee shared Fire Chief Thorp has concerns about burning the cabins at Hayes Township/Camp Seagull Park. Concerns include runoff into Lake Charlevoix and approximately 20 trees would be damaged or removed for safety reasons. Supervisor VanZee suggested volunteers could dismantle and debris could be hauled away. Ms. Collar will post on website to gauge interests in volunteering. Board of Review held 3 meetings in March. Mr. VanZee and Ms. Collard instructed Becket & Raeder to put out securing the shale wall project out to bid. This is the top priority at Hayes Township/Camp Seagull Park. BRI has suggested a chain netting secured over the face of the wall for safety, visibility of shale and allows the greatest turning radius for launching boats.

**SPRING CLEAN UP:** Ms. Collard reported the Hayes Township Spring Clean-up is scheduled for June 20th, 2020 7am-done. No tires, paint or electronics.

Ms. Collard made a motion, with support from Mr. Cunningham, to accept the proposal from America Waste for Spring Clean Up at $67.00 per cubic yard. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee

Nays: None **Motion Carried**

**PARKS AND REC RESOLUTION – SWIM BUOYS:**

Hayes Township

Resolution No. 031620A of 2020

At a regular meeting of the Hayes Township Board of Trustees, Charlevoix County, Michigan held in the Hayes Township Hall, located at 09195 Old US 31 N., Charlevoix Michigan on March 16, 2020

Present: Ron VanZee, Matt Cunningham, Julie Collard

Absent: Bob Jess, Warren Nugent

The following resolution was made by Julie Collard and supported by Matt Cunningham, to-wit:

WHEREAS, the Township of Hayes has the authority to construct, operate, and maintain the Hayes Township Park, Camp Sea-Gull boat launch and fishing pier; and

WHEREAS, the Township of Hayes is requesting a permit to install Buoys from the Michigan Department of Natural Resources – Law Enforcement Division; and

WHEREAS, the Township of Hayes desires to install the Buoys at Hayes Township Park, Camp Sea-Gull swimming area to meet the needs of users in Charlevoix County;

THEREFORE BE IT RESOLVED by the Hayes Township Board of Trustees that an application be made to the Michigan Department of Natural Resources for the permit; and

BE IT FURTHER RESOLVED that Tom Darnton, Park & Recreation Advisory Committee Member of said Hayes Township is hereby authorized and directed to cause the necessary data to be prepared and application to be signed and filed with the Department of Natural Resources – Law Enforcement Division;

Yays: Matt Cunningham, Ron VanZee, Julie Collard

Nays: None

RESOLUTION DECLARED ADOPTED

I, the undersigned, the Clerk of the Township of Hayes, Charlevoix County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Hayes Township Board at its regular meeting held on January 08, 2018 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be made available as required by said Act.

Dated: March 16, 2020 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Hayes Township Clerk

**BAY SHORE ROAD PROJECT:**

Mr. Cunningham made a motion, with support from Ms. Collard, to accept low bid from Payne and Dolan, Inc. and to authorize the Supervisor and the Clerk to sign the contract for road work within the Bay Shore North subdivision in the amount of $373,430.85. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee

Nays: None **Motion Carried**

**CLERK’S RESIGNATION/APPOINTMENT**: Mr. Nugent, Clerk, has submitted a letter of resignation effective upon Board acceptance.

Supervisor VanZee made a motion, supported by Ms. Collard, with deep regret to accept Warren Nugent’s resignation effective immediately.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee

Nays: None **Motion Carried**

Supervisor VanZee opened public comment to reflect on Mr. Nugent. Comments included: what a wonderful job Mr. Nugent did at ‘bringing the township’s finances out of the dark” and making it easier for residents to understand, he will be missed, he did a great job (with a smile, civility and problematic approach), loved campaigning with him and he was the prefect person to move the township forward, he was organized and will be a tough shoes to fill.

Ms. Collard made a motion, with support from Mr. Cunningham, to appoint Kristin Baranski as Clerk of Hayes Township.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee

Nays: None **Motion Carried**

**ATTORNEY UPDATE:** Supervisor VanZee and Ms. Collard met with Todd Millar regarding the final billing for Performance Engineering. The Board would like to obtain the balance of the Fisheries Trust Grant ($23, 400.00) but the granting agency would like proof of Performance Engineering being paid in full. Mr. Millar has composed a letter to the granting agency stating Performance Engineering has been paid above the contracted amount and requesting the release of the funds.

**PUBLIC COMMENTS:** Public comments opened and closed at 8:07 pm

**ADJOURNMENT:** Ms. Collard made a motion, supported by Mr. Cunningham, to adjourn at

8:07 p.m.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee

Nays: None **Motion carried**

Respectfully Submitted,

Kristin Baranski

Hayes Township Deputy Clerk/Recording Secretary