

Hayes Township Board
Regular Meeting Minutes
February 8, 2021
Zoom meeting ID 868 6055 2800

The February 8th, 2021 meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 pm. Via zoom meeting ID 868 6055 2800.

Board members present were: Matt Cunningham (Trustee), Julie Collard (Treasurer), Ron VanZee (Supervisor), Doug Kuebler (Trustee), Kristin Baranski (Clerk), April Hilton (Deputy Clerk/Recording Secretary)

Audience Members signed in: Leslie Cunningham, Roy Griffitts, Bob Jess, Bob Adams, and Paul Hoadley.

CALL TO ORDER: Supervisor Ron VanZee called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE: Recited by Ron VanZee

REVIEWED & APPROVED AGENDA:

Ms. Baranski made a motion, supported by Mr. Kuebler, to approve the agenda as amended.

A roll call was taken.

Yeas: Julie Collard, Matt Cunningham, Doug Kuebler, Ron VanZee, Kristin Baranski

Nays: None **Motion Carried**

PUBLIC COMMENTS: Public comment opened at 7:02 pm. Public comments included questions on the status of Bay Side Park. Public comments closed at 7:05pm.

APPROVAL OF JANUARY 11th, 2021 BOT MINUTES

Ms. Collard made a motion, supported by Mr. Kuebler to approve the January 11th, 2021 Board of Trustees minutes as presented. A roll call was taken.

Yeas: Julie Collard, Matt Cunningham, Doug Kuebler, Ron VanZee, Kristin Baranski

Nays: None **Motion Carried**

APPROVAL OF JANUARY 27TH, 2021 SPECIAL MEETING MINUTES

Ms. Collard made a motion, supported by Mr. Kuebler to approve the January 27th, 2021 special meeting minutes as presented. A roll call was taken.

Yeas: Julie Collard, Matt Cunningham, Doug Kuebler, Ron VanZee, Kristin Baranski

Nays: None **Motion Carried**

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TREASURERS REPORT: Ms. Collard presented a written report reporting all Hayes Township account balances.

CLERKS REPORT: APPROVAL OF WARRANTS: Clerk, Ms. Baranski, presented the warrants in the amount of \$36,931.11.

Mr. Cunningham made a motion, supported by Ms. Baranski, to approve Township warrants in the amount of \$36,931.11. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Kristin Baranski, Bob Jess

Nays: None **Motion Carried**

COUNTY COMMISSIONER REPORT: Bob Jess presented a County Commissioner report.

PARKS AND REC. REPORT: Ms. Collard presented a Parks and Rec. Committee recap. Next Parks and Rec, Committee Meeting is March 1st, 2021. Workshop meeting scheduled for February 11th 2021.

PLANNING COMMISSION: The Planning Commission did not meet. The next Planning Commission report is on February 16th, 2020.

ZONING BOARD OF APPEALS: Doug Kuebler presented a Zoning Board of Appeals update.

ZONING ADMINISTRATOR REPORT: Ron VanZee presented a Zoning Administrator report.

SUPERVISOR REPORT: Ron VanZee presented a Supervisor report. Ron VanZee asked Roy Griffiths to be his Deputy Supervisor, Roy Griffiths accepted.

EMS AUTHORITY:

Mr. VanZee made a motion, supported by Ms. Baranski, to accept and sign the intergovernmental agreement, creating ambulance authority upon approval of Hayes Township Attorney review. A roll call was taken.

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Yeas: Julie Collard, Matt Cunningham, Doug Kuebler, Ron VanZee, Kristin Baranski

Nays: None **Motion Carried**

HAYES TOWNSHIP DONATION POLICY:

**Hayes Township
Donation & Fundraising Policy**

Financial support from the community is integral for any township project. The bulk of community support should come from fundraising and grant funds. All funds collected will be kept in earmarked restricted township accounts. The township encourages cash donations but will consider in-kind donations on a case-by-case basis.

General financial gifts will be used at the discretion of the township.

Funds received from donations for a specific designated fundraising amenity (pavilion, playground, pickleball courts, etc.) will only be used for that item and be kept separate.

No amenities in any form may be placed or installed on any Township grounds. All amenities must be approved, and placement arrangements made by Township officials. Anything placed without approval will be removed.

Donor Conditions:

Donations must be given unconditionally and voluntarily. Township employees and officials cannot receive personal benefit from any donation, nor can the donor expect benefit beyond what the program specifically provides.

A donor may wish to remain anonymous, however, the Township would require the donor's name and contact information to issue a tax receipt. The donor's private information will be treated with confidentiality within the extent of the law, state, and federal guidelines, unless the donor authorizes release of such information for a specific purpose.

The township may accept or decline any donation in its sole discretion.

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All donations will be reviewed, and acceptance decided upon by Township officials.

Ms. Baranski made a motion, supported by Ms. Collard to adopt the Hayes Township Donation Policy to be effective as of February 8th, 2021. A roll call was taken.

Yeas: Julie Collard, Matt Cunningham, Doug Kuebler, Ron VanZee, Kristin Baranski

Nays: None **Motion Carried**

2021 ROAD PROJECTS:

Supervisor VanZee informed the board the road commission included the remainder of Upper Bay Shore Drive from Pincherry to Old US 31, in their budget this year as well contributions from the tribe and Hayes township.

CHARLEVOIX COUNTY AERIAL IMAGERY RESOLUTION:

RESOLUTION #02082021C

Agreement to contribute financially to MiSAIL Partner Agreement

WHEREAS, Charlevoix County has agreed to enter into an agreement with the State of Michigan to assist in the acquisition of 3" and 6" aerial imagery across parts of the county. The Michigan Statewide Authoritative Imagery and Lidar Program (MiSAIL) State of Michigan and Partner Agreement (Partner Agreement) establishes the cost, ownership, licensing, and restrictions on the purchase and use of digital orthoimagery data and lidar data collected by the State of Michigan (State) for Charlevoix County,

WHEREAS, the township/city agrees to contribute financially to make this acquisition of 3" and 6" imagery possible; and,

WHEREAS, 25% of the township's/city's contribution will be paid to Charlevoix County upon their entering into the Partner Agreement and the remaining balance will be paid to Charlevoix County upon receipt by Charlevoix County of the imagery; and,

WHEREAS, the Partner Agreement assigns ownership of the imagery to Charlevoix County. Charlevoix County will adopt a resolution agreeing to distribute 90% of funds received from the sale of the imagery acquired under the Partner Agreement to the townships and/or cities that contributed to the purchase of the imagery. Financial contributions to the original acquisition will be used to calculate the distribution of any funds received.

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NOW, THEREFORE, BE IT RESOLVED that the [governing board] of [township/city] agrees to contribute an amount not to exceed \$6,600.00 to make this acquisition of 3" and 6" imagery possible.

The foregoing resolution was offered by Board Member Doug Kuebler and supported by Board Member Matt Cunningham.

Upon roll call vote, the following voted:

Yeas: Doug Kuebler, Matt Cunningham, Ron Van Zee, Kristin Baranski

Nays: Julie Collard

Abstain: None

Absent and Excused: None

The Chairman declared the motion carried, and Resolution 02082021C duly adopted February 8, 2021.

_____, Township Clerk

HAYES TOWNSHIP HALL CAMERA:

Mr. Kuebler made a motion, supported by Mr. Cunningham, to approve up to \$1200 dollars for the purchase of cameras at the hall for virtual meeting attendance. A roll call was taken.

Yeas: Julie Collard, Matt Cunningham, Doug Kuebler, Ron VanZee, Kristin Baranski

Nays: None **Motion Carried**

CHARLEVOIX COUNTY – RESOLUTION TO APPLY FOR GRANT MONIES:

Application Resolution
Resolution No.02082021a

WHEREAS, Kristin Baranski, Clerk and of Hayes Township has the authority to construct, operate, and maintain the Hayes Township Hall Trail; and

WHEREAS, Kristin Baranski is requesting a \$10,000.000 appropriation from the Charlevoix County Board of Commissioners; and

WHEREAS, Kristin Baranski desires to enhance, provide, or create the Hayes Township Hall Trail to meet the needs of users in Charlevoix County;

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THEREFORE BE IT RESOLVED by **Hayes Township** that, pursuant and subject to all of the terms and provisions of the Charlevoix County Parks millage, application be made to the Charlevoix County Board of Commissioners for funding; and
BE IT FURTHER RESOLVED that **Kristin Baranski** of **Hayes Township** is hereby authorized and directed to cause the necessary data to be prepared and application to be signed and filed with the County of Charlevoix;

A roll call was taken:

Vote: Ron Van Zee, Julie Collard, Kristin Baranski, Matt Cunningham, Doug Kuebler

Ayes: Ron Van Zee, Julie Collard, Kristin Baranski, Matt Cunningham, Doug Kuebler

Nayes: None

Abstain: None

Absent: None

Motion Approved

Passed and adopted at a meeting of **Hayes Township** on the 8th day of February 2021.

Application Resolution
Resolution No.02082021b

WHEREAS, Julie Collard, Treasurer and Board Representative on Parks and Rec Committee and of Hayes Township has the authority to construct, operate, and maintain the **Hayes Township Interpretive Signage**; and

WHEREAS, Julie Collard is requesting up to \$10,000.000 appropriation from the Charlevoix County Board of Commissioners; and

WHEREAS, Julie Collard desires to enhance, provide, or create the Hayes Township Interpretive Signage to meet the needs of users in Charlevoix County;

THEREFORE BE IT RESOLVED by **Hayes Township** that, pursuant and subject to all of the terms and provisions of the Charlevoix County Parks millage, application be made to the Charlevoix County Board of Commissioners for funding; and

BE IT FURTHER RESOLVED that **Julie Collard** of **Hayes Township** is hereby authorized and directed to cause the necessary data to be prepared and application to be signed and filed with the County of Charlevoix;

A roll call was taken:

Vote: Ron Van Zee, Julie Collard, Kristin Baranski, Matt Cunningham, Doug Kuebler

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Ayes: Ron Van Zee, Julie Collard, Kristin Baranski, Matt Cunningham, Doug Kuebler

Nays: None

Abstain: None

Absent: None

Motion Approved

Passed and adopted at a meeting of **Hayes Township** on the 8th day of February 2021.

PUBLIC COMMENTS: Public comments opened at 8:13 pm. Public comments included questions and concerns about renaming US 31 N to Major Douglas Sloan. Also, questions regarding the spring clean-up host this spring and concerns for future clean-ups. Public comments closed at 8:25 p.m.

ADJOURNMENT: Mr. Cunningham made a motion, supported by Ms. Collard, to adjourn at 8:26 p.m. A roll call was taken.

Yeas: Julie Collard, Matt Cunningham, Doug Kuebler, Ron VanZee, Kristin Baranski

Nays: None **Motion Carried**

Respectfully Submitted,

April Hilton
Hayes Township Deputy Clerk/Recording Secretary