

Hayes Township Board
Regular Meeting Minutes
June 14, 2021
Zoom meeting ID 860 2166 1639

The June 14, 2021 meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 pm via zoom meeting ID 860 2166 1639.

Board members present were: Matt Cunningham (Trustee), Julie Collard (Treasurer), Ron VanZee (Supervisor), Doug Kuebler (Trustee), Kristin Baranski (Clerk), April Hilton (Deputy Clerk/Recording Secretary)

Audience Members signed in: Roy Griffitts, Tom Pluister, Dave Kemmy and Bob Adams.

CALL TO ORDER: Supervisor Ron VanZee called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE: Recited by Ron VanZee

REVIEWED & APPROVED AGENDA:

5a: Annual Budget Hearing Minutes

14: Firework Permit Request

Mr. Kuebler made a motion, supported by Mr. Cunningham, to approve the agenda as amended. A roll call was taken.

PUBLIC COMMENTS: Public comment opened at 7:05 pm.

Public comments closed at 7:07pm.

APPROVAL OF May 10TH, 2021 BOT MINUTES

Ms. Collard made a motion, supported by Mr. Kuebler to approve the May 10th, 2021 Board of Trustees minutes as presented.

APPROVAL OF May 24TH, 2021 SPECIAL BOT MINUTES

Mr. Cunningham made a motion, supported by Mr. Kuebler to approve the May 24th, 2021 Board of Trustees Special meeting minutes as presented.

APPROVAL OF ANNUAL BUDGET HEARING MINUTES:

Mr. Kuebler made a motion, supported by Mr. Cunningham to approve the annual budget hearing minutes as amended.

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TREASURERS REPORT: Ms. Collard presented a written report reporting all Hayes Township account balances.

CLERKS REPORT: APPROVAL OF WARRANTS: Clerk, Ms. Baranski, presented the warrants in the amount of \$32,847.79.

Ms. Collard made a motion, supported by Ms. Baranski, to approve Township warrants in the amount of \$32,847.79. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Kristin Baranski, Doug Kuebler

Nays: None **Motion Carried**

COUNTY COMMISSIONER REPORT: Mr. Jess was not present.

PARKS AND REC. REPORT: Ms. Collard presented a Parks and Rec. Committee recap. The next Parks and Rec meeting is scheduled for July 5th, 2021 at 7:30 pm via zoom.

PLANNING COMMISSION: The Planning Commission did not meet in June. The next Planning Commission meeting is on July 20th, 2021.

ZONING BOARD OF APPEALS: Zoning board of appeals did not meet.

ZONING ADMINISTRATOR REPORT: Ron VanZee presented a Zoning Administrator report.

SUPERVISOR REPORT: Ron VanZee presented a Supervisor report.

SALARY RESOLUTION:

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of trustee is warranted, now

BE IT RESOLVED, that as of July 1, 2021, the salary of the office of trustee shall be as follows:

Trustee: \$3900.00 (each)

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Ms. Baranski made a motion, supported by Mr. Collard, to approve the Trustee annual salary for 2021/2022 fiscal year.

Yays: Julie Collard, Ron VanZee, Kristin Baranski,

Nays:

Abstained: Matt Cunningham and Doug Kuebler

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of clerk is warranted, now

BE IT RESOLVED, that as of July 1, 2021, the salary of the office of clerk shall be as follows:

Clerk: \$27,500.00

Mr. Kuebler made a motion, supported by Mr. Cunningham to approve the Clerk annual salary for 2021/2022 fiscal year.

Yays: Julie Collard, Ron VanZee, Matt Cunningham, and Doug Kuebler

Nays:

Abstained: Kristin Baranski

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS, the township board deems that an adjustment in the salary of the office of treasurer is warranted, now

BE IT RESOLVED, that as of July 1, 2021, the salary of the office of treasurer shall be as follows:

Treasurer: \$27,500.00

Ms. Baranski made a motion, supported by Mr. Kuebler to approve the Treasurer annual salary for 2021/2022 fiscal year.

Yays: Ron VanZee, Matt Cunningham and Doug Kuebler, and Kristin Baranski

Nays:

Abstained: Julie Collard

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of supervisor is warranted, now

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BE IT RESOLVED, that as of July 1, 2021, the salary of the office of supervisor shall be as follows:

Supervisor: \$22,750.00

Ms. Baranski made a motion, supported by Mr. Kuebler to approve the Supervisor annual salary for 2021/2022 fiscal year.

Yays: Kristin Baranski, Julie Collard, Matt Cunningham, and Doug Kuebler

Nays:

Abstained: Ron VanZee

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS, the township board deems that an adjustment in the salary of assessor is warranted in the rate of cost-of-living increase of 1.3%

BE IT RESOLVED, that as of July 1, 2021, the salary of the office of assessor shall be as follows:

Assessor Annual Salary: \$31,063.91

Mr. Cunningham made a motion, supported by Ms. Collard to approve the Assessor annual salary for 2021/2022 fiscal year.

Yays: Kristin Baranski, Ron VanZee, Julie Collard, Matt Cunningham, and Doug Kuebler

Nays:

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS, the township board deems that an adjustment in the salary of the sexton is warranted in the rate of cost-of-living increase of 1.3%

BE IT RESOLVED, that as of July 1, 2021, the salary of the sexton shall be as follows:

Sexton Annual Salary: \$5520.85

Ms. Baranski made a motion, supported by Mr. Kuebler to approve the sexton annual salary for 2021/2022 fiscal year.

Yays: Kristin Baranski, Ron VanZee, Julie Collard, Matt Cunningham, and Doug Kuebler

Nays:

2021/2022 HAYES TOWNSHIP BUDGET:

Mr. Kuebler made a motion, supported by Mr. Cunningham to approve the Hayes Township annual budget for July 2021 through June 2022 as amended. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Kristin Baranski, Doug Kuebler

Nays: None

Motion Carried

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MTA 'PRINCIPLES OF GOVERNANCE:

Ms. Collard made a motion, supported by Ms. Baranski to adopt the MTA Principles of Governance.

RESOLUTION TO CLOSE CAPITAL PROJECTS ACCOUNTS:

Resolution #06142021

HAYES TOWNSHIP, CHARLEVOIX COUNTY

ACCOUNT SIGNATURE RESOLUTION

At a Regular Hayes Township Board of Trustees meeting on June, 14, 2021 _Ms. Baranski_ made a motion, supported by Mr. Kuebler_ to adopt the following resolution to allow Treasurer Julie Collard to close the following accounts: the Food Pantry Account ending in 2314, repurposed from Camp Sea-Gull Capital Project and open a new account at Charlevoix State Bank specific for Food Pantry and deposit full amount of all donations remaining and the account ending in 0816, previous Camp Sea-Gull Capital Project checking account and return the balance to Hayes Township General Fund account.

WHEREAS, the State provides under the Revised Statutes of 1846, Chapter 41, Section 65 that the Township Treasurer and the Township Clerk be authorized signers of Township Bank Accounts, and

WHEREAS, the State provides under the Revised Statutes of 1846 Chapter 41, Sections 69 and 77 that the Township Treasurer and the Township Clerk appoint a Deputy Treasurer and a Deputy Clerk with all powers of the Township Treasurer and Clerk, and

THEREFORE IT SHALL BE RESOLVED, the Hayes Township Board recognizes the following people be authorized signers on all bank accounts; Julie Collard, Treasurer; Kristin Baranski, Clerk; Lisa Kuebler, Deputy Treasurer; and April Hilton, Deputy Clerk.

RESOLUTION DECALRED ADOPTED

2021 ROAD PROJECTS:

Mr. Kuebler made a motion, supported by Ms. Collard to accept the bid from Rieth-Riley of \$393561.50 for the Susan Shores project. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Kristin Baranski, Doug Kuebler

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Nays: None **Motion Carried**

Mr. Kuebler made a motion, supported by Mr. Cunningham to accept the bid from Rieth-Riley of \$216105.75 for the See Road Project. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Kristin Baranski, Doug Kuebler

Nays: None **Motion Carried**

FIREWORK PERMIT REQUEST:

Ms. Collard made a motion, supported by Mr. Cunningham to approve a firework permit request for the Law Property for June 19th, 2021.

SET JULY BOARD OF REVIEW:

Ms. Baranski made a motion, supported by Ms. Collard to set the Board of Review date for July 20th, 2021 at 12:00 pm until business is complete.

BAYSIDE PARK:

Ms. Collard made a motion, supported by Ms. Baranski to approve a meeting with Bayside residents on June 28th 2021 to help set up a park association and answer any questions or concerns of Bayside Park.

PUBLIC COMMENTS: Public comments opened at 8:45 pm. NONE
Public comments closed at 8:45 p.m.

ADJOURNMENT: Mr. Kuebler made a motion, supported by Mr. Cunningham, to adjourn at 8:53 p.m. A roll call was taken.

Yeas: Julie Collard, Matt Cunningham, Doug Kuebler, Ron VanZee, Kristin Baranski

Nays: None **Motion Carried**

Respectfully Submitted,

April Hilton
Hayes Township Deputy Clerk/Recording Secretary