

Hayes Township Board
Regular Meeting Minutes
November 8th, 2021
Hayes Township Hall
9195 Major Douglas Sloan Road
Charlevoix, Michigan 49720

The November 8th, 2021 meeting of the Hayes Township Board was called to order by Deputy Supervisor Roy Griffitts at 7:00 pm.

Board members present: Matt Cunningham (Trustee), Julie Collard (Treasurer), Doug Kuebler (Trustee), Kristin Baranski (Clerk). Ron Van Zee (Supervisor) was excused absent. Also present: Roy Griffitts (Deputy Supervisor) and April Hilton (Deputy Clerk/Recording Secretary)

Audience members signed in: LuAnne Kozma, Ellis Boal

CALL TO ORDER: Deputy Supervisor Roy Griffitts called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

REVIEWED & APPROVED AGENDA:

Mr. Kuebler made a motion, supported by Mr. Cunningham, to approve the agenda as presented.

Yays: Matt Cunningham, Julie Collard, Doug Kuebler, Kristin Baranski

Nays: None Motion Carried

PUBLIC COMMENTS: Public comment opened at 7:05 pm. Comments included: Kozma Is suing the Township because Hayes Township Government is broken; spending township meeting instead of hearing ZBA case. Public comments closed at 7:15pm.

APPROVAL OF October 11, 2021 regular meeting minutes and October 26th Special Meeting Minutes

Mr. Kuebler made a motion, supported by Ms. Collard to approve the October 11th, 2021 Board of Trustees minutes as presented.

Yays: Matt Cunningham, Julie Collard, Doug Kuebler, Kristin Baranski

Nays: None Motion Carried

Mr. Kuebler made a motion, supported by Ms. Baranski to approve the October 26th, 2021 Board of Trustees minutes as presented.

Yays: Matt Cunningham, Julie Collard, Doug Kuebler, Kristin Baranski

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Nays: None Motion Carried

TREASURERS REPORT: Ms. Collard presented a written report reporting all Hayes Township account balances.

CLERKS REPORT: APPROVAL OF WARRANTS: Clerk, Ms. Baranski, presented the warrants in the amount of \$80,003.13.

Mr. Kuebler made a motion, supported by Ms. Collard, to approve Township warrants in the amount of \$80,003.13. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler

Nays: None **Motion Carried**

Ms. Baranski made a motion, supported by Mr. Kuebler, to sign the 2021-2022 snow removal contract with B&G Enterprises. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Kristin Baranski

Nays: None **Motion Carried**

Ms. Collard made a motion, with support from Mr. Kuebler, to officially cancel the 2020 contract with Bulman Docks for dock storage at Hayes Township Park.

Yeas: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler

Nays: None **Motion Carried**

COUNTY COMMISSIONER REPORT: N/A

PARKS AND REC. REPORT: Ms. Collard presented a Parks and Rec. Committee recap.

PLANNING COMMISSION: Mr. Cunningham presented the Planning Commission Report. The next Planning Commission meeting is November 16th, 2021 and a Public Hearing for a Special Use permit request is scheduled for November 23rd, 2021.

ZONING BOARD OF APPEALS: Zoning board of appeals did not meet.

ZONING ADMINISTRATOR REPORT: N/A

SUPERVISOR REPORT: N/A

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TRUSTEE'S REPORT: Mr. Cunningham stated a new deicer for Hayes Township Park should be purchased for back-up purposes.

Ms. Baranski made a motion, with support from Ms. Collard, to authorize Matt Cunningham to order a new deicer up to \$920.00. A roll call was taken.

Yeas: Doug Kuebler, Kristin Baranski, Julie Collard

Nays: None

Recused: Matt Cunningham

AMERICAN RESCUE PLAN ACT (ARPA)/CORONAVIRUS LOCAL FISCAL RECOVERY FUND (CLFRF) ACCOUNT RESOLUTION:

Ms. Collard made a motion, supported by Ms. Baranski, to approve Resolution 11082021 to open an account at Charlevoix State Bank designated for the ARPA funds.

Yeas: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler

Nays: None **Motion Carried**

RESOLUTION NO 11082021

RESOLUTION ESTABLISHING AN
AMERICAN RESCUE PLAN ACT GRANT FUND and OPENING BANK ACCOUNT

Whereas, the Township of Hayes, Charlevoix County, share of the ARPA funds is estimated to be \$201,487.00; and

Whereas, the ARPA funds will be distributed in two equal disbursements, with the first direct deposit by November 01, 2021, and the second direct deposit approximately 12 months later; and

Whereas, it is recommended by federal and state agencies that the ARPA funds be held in a separate and distinct revenue fund from the General Fund to ensure accurate accounting, monitoring and reporting of ARPA funds.

Now, Therefore, Be It Resolved, the the Township of Hayes, Charlevoix County, establishes and assigns said FUND with a description of "ARPA FUNDS" and directs the Clerk-Treasurer to open a separate account at CHARLEVOIX STATE BANK, Charlevoix, Michigan, and to set up said revenue fund in the accounting software and follow the State of Michigan Treasury Department account structure for governmental funds.

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VOTE: Julie Collard, Kristin Baranski, Matt Cunningham, Doug Kuebler

Ayes: Collard, Baranski, Cunningham, Kuebler

Nays: None

Abstain: None

Absent: Van Zee

Motion Approved

Passed and adopted at a meeting of Hayes Township on the 8th day of November, 2021.

Kristin Baranski

Hayes Township Clerk

I, Kristin Baranski, Hayes Township Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Hayes Township Board of Trustees at a regular meeting on 11-08-2021.

Kristin Baranski, Clerk

Date

Ron VanZee, Supervisor

Date

ZONING ADMINISTRATOR EQUIPEMENT:

The computer equipment for Zoning Administrator needs to be updated.

Ms. Collard made a motion, supported by Mr. Kuebler, to approve \$2000.00 for a new computer system for zoning. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler

Nays: None

Motion Carried

DECEMBER DISCUSSION (TERM EXPIRATIONS/WEBSITE/VISUAL AND AUDIO HALL EQUIPEMENT:

Each Board Member received information regarding above topics. The Board will discuss items in the upcoming months.

PUBLIC COMMENTS: Public comments opened at 7:35 pm. Comments included: Payments made to Township Attorney regarding lawsuit; State law requires case be sent to ZBA; should not have had to file lawsuit and cost everyone money.

Public comments closed at 7:39 p.m.

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ADJOURNMENT: Mr. Kuebler made a motion, supported by Mr. Cunningham, to adjourn at 7:36 p.m.

Yeas: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler

Nays: None **Motion Carried**

Respectfully Submitted,

April Hilton
Hayes Township Deputy Clerk/Recording Secretary