
**HAYES TOWNSHIP BOARD
MINUTES
November 11, 2013**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:30 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Rich Burnett, Robin Kraft, Doug Kuebler and Ethel Knepp. Audience members were Jonathan Scheel, Warren Bogan, Omar Feliciano, Patti Feliciano, Paul Hoadley, Anne Kantola, Jerry Simpson, Robert Jess, David Zipp, Scott Parker and Warren Nugent.

Supervisor Knepp asked to be joined in the Pledge of Allegiance.

REVIEWED AGENDA – The following agenda items were added; Amend Budget and Special Meeting Minutes.

PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS – The Board was asked for an update on Camp Sea-Gull. Clerk Golovich stated that a final purchase price of \$4,271,530.00 has been agreed on and a January closing date is anticipated. The pledges for matching dollars are being called in.

WEB PAGE – Omar Feliciano gave an overview of the proposed new web page. The Township will own the page and Omar will assist with updates and keeping the web page technology current. Residents will have the ability to subscribe to the page and get notifications of web page changes and information updates as they happen. The new web page would still be linked to charlevoixcounty.org. The cost to develop the page will be \$1000.00 and an annual upkeep and domain name fee of approximately \$480.00. Marlene Golovich made a motion, supported by Robbin Kraft to approve the development and implementation of a new web page.

Yeas: Marlene Golovich, Ethel Knepp, Doug Kuebler, Rich Burnett, Robbin Kraft
Nays:

DECEMBER BOARD OF REVIEW – The December Board of Review meeting will be December 10, 2013 at 3:00 p.m. at the Hayes Township Hall.

2014 NEWS LETTER – Clerk Golovich stated she had a list of ideas for the 2014 Township Newsletter and is hoping the Board will divide up the topics and write the information for the newsletter. Ideas include but not limited to; Septic Maintenance, Recreation Areas Map, Property Tax Breakdown, Additions to the Veterans Memorial, CSG Park Ribbon Cutting, New Web Page, Highlight Landscapers in the Lake Charlevoix Assoc. Guardian Program, and Planning Commission Updates.

SNOWPLOWS BIDS – Warren Bogan asked the Board if they would consider a late bid for

the snowplowing. The Board consensus was to adhere to the published deadline. Doug Kuebler made a motion, supported by Rich Burnett to accept the snowplowing bid submitted by B G Enterprises.

Yeas: Doug Kuebler, Rich Burnett, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

PARKS AND RECREATION COMMITTEE – Marlene Golovich made a motion, supported by Robbin Kraft to appoint Annie Kantola, Jerry Simpson, Bob Jess, Warren Nugent, Chris Manker, Leslie Cunningham and Frank Shepherd to the Parks & Recreation Committee. Motion carried. Clerk Golovich will serve as the liaison between the Committee and the Board.

PLANNING COMMISSION/ZBA SECRETARY JOB REVIEW – Doug Kuebler stated that Marlene Golovich does a wonderful job handling the administrative part of the secretary job but should limit her comments to the public comment portion of the meeting. She should not be making comment during the decision making portion of the meeting. Supervisor Knepp agreed that she does a fine job and works hard on all parts of the job description. She stated that she does a fantastic job. Robbin stated she does not have direct contact with the PC secretary but does not doubt she does a fine job. Paul Hoadley stated that the Township needs a paper trail for their job reviews and a form needs to be developed.

CLERK PRESENTS

MINUTES – Rich Burnett made a motion, supported by Doug Kuebler to approve the October 14, 2013 Regular Meeting Minutes as corrected. Motion carried unanimously. Doug Kuebler made a motion, supported by Rich Burnett to approve the November 4, 2013 Special Meeting Minutes as written Motion carried unanimously.

BUDGET AMENDMENT – Ethel Knepp made a motion, supported by Robbin Kraft to amend the following line items 101-215-800 Clerk (Services/Education) \$500.00 increasing the total budgeted amount to \$1000.00; 101-954 Unallocated (Insurance) \$345.00 increasing the total budgeted amount to ~~\$9496.00~~ **\$9345.00** and decreasing the surplus funds by \$845.00.

Yeas: Marlene Golovich, Robbin Kraft, Ethel Knepp, Rich Burnett, Doug Kuebler

Nays:

INVOICES – Doug Kuebler made a motion, supported by Rich Burnett to approve invoices totaling \$. 15821.77

Yeas: Ethel Knepp, Rich Burnett, Doug Kuebler, Marlene Golovich, Robbin Kraft

Nays:

CORRESPONDENCE - Any correspondence received by the Clerk was provided to the Board Members for their review and comment.

REPORT FROM PLANNING COMMISSION – Doug stated that the PC reviewed the Recreation Plan and set a public hearing date for November 19, 2013 to take public comment on the Recreation Plan.

TREASURERS REPORT - Robbin Kraft presented a written report.

TRUSTEE REPORT – Rich Burnett stated he attend the local MTA meeting and brought back materials on mi-deal, a way to cost share items. There is a fee to join. He also stated that the County Sheriff is hoping that the Townships county wide will adopt a fireworks ordinance. The Board consensus was that they would participate but were not interested in a noise ordinance.

SUPERVISOR REPORT - Supervisor Knepp presented a boat count summary

TRUSTEE REPORT – Doug Kuebler stated that Stolt Rd. /Pincherry Rd. looks like crap and that it takes the Road Commission too long to clean it up. Doug fears that after the winter melt off the road will be a real mess. Rich Burnett reported that Wendy Wieland was the guest speaker at the MTA meeting and spoke about hops farming.

ZONING ADMINISTRATOR REPORT – Jonathan Scheel presented a written report and stated that he is working with Paul Hoadley on BS&A zoning. Supervisor Knepp asked if site visits and letters to adjoin neighbors have been done for the applications received for short term rentals. Jonathan stated one was complete. Dave Zipp asked when the second story addition to the Moore house was going to be resolved. Jonathan stated it has been turned over to the Township attorney.

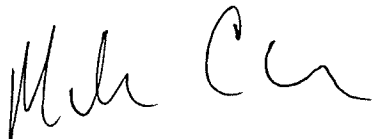
BLIGHT ADMINISTRATOR REPORT – Tammy Hopkins sent a written report.

ASSESSOR REPORT – Paul stated he was successful in resolving the problem with the abandoned trailer in Bayshore. The property has been sold and the trailer is being moved. He also stated that the entry level assessor class is a lengthy and expensive process.

PUBLIC COMMENTS – No

Without objection the meeting was adjourned at 9:25 p.m.

Respectively submitted



Marlene Golovich
Hayes Township Clerk

Minutes approved as corrected December 9, 2013.