
**HAYES TOWNSHIP BOARD
MINUTES
December 8, 2014**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Rich Burnett, Robin Kraft, Doug Kuebler and Ethel Knepp. Audience members were Jim McMahon, Omar Feliciano, Marty Krupa, Warren Nugent, Robert Jess, Paul Hoadley and Annie Kantola.

REVIEWED AGENDA – Added Emmet County Ambulance, Hi Tech Contract

PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS – No comments.

EMMET COUNTY AMBULANCE – Marty Krupa, Emmet County Administrator, gave an overview of the New Emmet County ambulance service. Emmet County will be taking over Allied's ambulance service beginning January 1, 2015. Allied currently provides service to a portion of Hayes Township. Marty stated the Emmet County did extensive studies and decided that with the ¼ mil they have in place county-wide they can provide an effective and fiscally financial ambulance service. They are licensed and ready to take over Jan. 1 and want to assure Hayes Township that there will be no lapse in our ambulance service. Marty presented a Memorandum of Understanding for the Board to review and adopt (**see attached**). Robbin Kraft made a motion, supported by Doug Kuebler to adopt the Memorandum of Understanding and authorize the Clerk & Supervisor to sign the memorandum. Motion carried unanimously.

POLICY - Ethel Knepp made a motion, supported by Marlene Golovich to adopt the Township Board Policy (see attached) and to create a policy book. Motion carried unanimously. Additional policies will be adopted at future meetings and added to the book.

POVERTY GUIDELINES BOARD OF REVIEW - POVERTY GUIDELINES FOR 2015 ASSESSMENTS – Doug Kuebler made a motion, supported by Rich Burnett to use the federal poverty guidelines for use in setting poverty exemption guidelines for 2015 assessments as follows:

Size of Family Unit	Poverty Guidelines
1	\$11,670
2	\$15,730
3	\$19,790
4	\$23,850

5	\$27,910
6	\$31,970
7	\$35,030
8	\$40,090
For each additional person, add	\$ 4,060

Motion carried unanimously.

HI-TECH MAINTENANCE CONTRACT – Ethel Knepp made a motion, supported by Robbin Kraft to authorize the Clerk to sign the maintenance contract with Hi-Tech for the Canon copier.
Ayes: Doug Kuebler, Rich Burnett, Ethel Knepp, Robbin Kraft, Marlene Golovich
Nays:
Motion carried unanimously.

CLERK PRESENTS

MINUTES Doug Kuebler made a motion, supported by Rich Burnett to approve the November 10, 2014 Regular Meeting Minutes as corrected. Motion carried unanimously.

INVOICES – Doug Kuebler made a motion, supported by Robbin Kraft to approve invoices totaling \$28,702.29. Treasurer will only deposit \$28,602.29 because of a voided check.

Yeas: Ethel Knepp, Rich Burnett, Doug Kuebler, Marlene Golovich, Robbin Kraft
Nays:
Motion carried unanimously.

CORRESPONDENCE - Any correspondence received by the Clerk was provided to the Board Members for their review and comment.

Clerk Golovich reported that she attended a MNRTF meeting in Lansing. The Township was not awarded grant money for the boat launch at CSG this year but may apply for grant funds for the next year. She also stated that she attended the local MTA chapter meeting in Boyne City where they discussed the ALICE report which stated that 40% of Charlevoix County residents that work do not make enough money to meet their basic needs. Golovich also stated she walked the proposed CSG boat launch road with John Campbell, Mike Dow and Bill Stewart.

PARKS & RECREATION COMMITTEE – Warren Nugent reported that the Parks & Recreation Committee met and discussed potential meeting dates for a joint meeting with the Board of Trustees. Ethel Knepp made a motion, supported Marlene Golovich to hold a joint meeting of the Board of Trustees and the Parks and Recreation Committee on January 15, 2015, 7:00 p.m. at the Hayes Township Hall. Motion carried unanimously. Paul Hoadley suggested that the Township invite a representative from the County Parks and Rec Committee to attend Hayes

P&R Committee meetings and that someone from Hayes Committee attend the County P&R committee meetings.

ZONING ADMINISTRATOR REPORT – Zoning Administrator, Ron VanZee, prepared a written report.

REPORT FROM PLANNING COMMISSION – Doug reported that the PC will not be meeting in December and will begin working with Mary Campbell of M.C. Planning and Design on zoning ordinance updates in January. The PC gave a 60 day extension on the Harmon Rezone meeting.

TREASURERS REPORT - Robbin Kraft presented a written report.

SUPERVISORS REPORT – Ethel stated she attended a City Council meeting to discuss the possibility of forming a joint recreation authority for Mt. McSauba and the Municipal Golf Course. The Board consensus is they belong to the City and the City should take care of them. Ethel also reported that she and the clerk met with representatives of the Odawa Tribe regarding road work within Hayes Township. The Tribe indicated that they would be interested in working jointly on Murray Road and Upper Bayshore Road. The process includes inventory of all Charlevoix County Roads, updating and submitting their TIP plan to the BIA. The estimated time frame would be funds for engineering would be available 2016 and construction money available in 2017. Ethel stated that the Charlevoix Township Fire Chief recommends reducing Hayes Township fire costs by approximately \$10,000.00 by implementing a long term contract. The annual Road Commission meeting will be January 27, 2015 at 5:00 p.m.

TRUSTEE REPORT – Rich Burnett reported he was unable to attend the MTA local chapter meeting. Doug Kuebler asked why the roads in Hayes Township are not being plowed correctly. Ethel will call Darcy.

ASSESSOR REPORT – Paul Hoadley stated that ~~the~~ Annie Kantola is learning the ropes. He also stated that he thought a long term contract with Charlevoix Township for a reduced rate for fire service was a good idea. He also stated that Mt. McSauba was a great asset.

Without objection the meeting was adjourned at 8:45 p.m.

Respectively submitted

Marlene Golovich
Hayes Township Clerk

Minutes approved as corrected January 12, 2015