
**HAYES TOWNSHIP BOARD
MINUTES
October 13, 2014**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:00 p.m. at the Hayes Township Hall, 09195 Old US 31 N., Charlevoix

Board members present were Marlene Golovich, Rich Burnett, Robin Kraft, Doug Kuebler and Ethel Knepp. Audience members were Derek Burnett, Sharon Bagby, Jim McMahon, Bill Stewart, Warren Nugent, Robert Jess, Linda Balderson, Andy Balderson, Paul Hoadley, Annie Kantola, & George Lasater.

REVIEWED AGENDA – No Additions

PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS – Andy Balderson asked the Board to consider applying for a permit from the DEQ for the removal of the grass that grows parallel to the lake at the Eastern Avenue Beach (EAB). He stated the grass is a detriment to enjoying the beach. Andy stated that Scott Rasmusen from the DEQ told a group, that met at the beach to determine what could legally be done about the grass, a wetlands determination needed to be done before a permit to remove the grass could be given. If it is not a wetland the DEQ will not care if the grass is removed. Ethel Knepp stated that a permit would still be needed because the grass was below the all-time high water mark. Ron VanZee stated that Scott Rasmusen would not be our contact at the DEQ but Roxanne Merick would be. Andy asked how the Township felt about applying for a permit to remove the grass. Ethel stated that she thought the current high water levels may just take care of the grass problem. Andy stated he would like to see the Township adopt a policy about the beach care at EAB for the future so that the maintenance at the beach can be accomplished without re-discussing it every year. Pine Point Association is willing to pay for the wetland determination if the Township is willing to move forward with the permitting process for the removal of the grass.

Ethel stated that she would like to wait until spring to see if the high water level and wave action will eradicate the grass naturally.

Robbin Kraft stated she would like to do the same.

Doug Kuebler stated the same.

Rich Burnett stated he would like to wait until next year but would only be interested in mechanical removal and no chemical application without thorough investigation of the chemical being used.

Marlene Golovich stated she would like to wait until spring too.

Warren Nugent stated there may not be a permanent solution and it may need to be looked ~~on~~ at a seasonal basis. Jim McMahon stated that the grass may be the result of nutrients being used on area lawns.

SNOW REMOVAL BIDS – Ethel Knepp made a motion, supported by Rich Burnett to award the 2013/14 snow removal bid **for the Township Hall and Fire Barn** to the only company that submitted a bid, B&G Enterprises.

Yeas: Doug Kuebler, Rich Burnett, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

Motion carried unanimously.

PARK MASTERPLAN – Supervisor Knepp stated that the Township has held 3 public hearing for input on the park master plan for Camp Sea-Gull. The Board has had time to digest all the public input and time to review the plan as presented. At this time the Board should discuss whether it wants to adopt the plan as presented or request changes to the plan. The Board should keep in mind that the plan is just one tool in the development of the park and adjustments can be made. Rich Burnett stated he did not care for the plan because the plan did not show the location of the high water mark. His concern is that the road would be located in the one hundred foot setback that is maintained on shore properties to protect the lake. Jim Malowitz from Performance Engineering showed the Board that the high water mark was on the plan and that the road was not being proposed in the one hundred foot setback. Robbin Kraft stated that she had been concerned about the ridge but those concerns have been addressed by the plan. She also stated that she thought the parking lot on the top, west side of the property was too large and should be scaled back and enlarged as needed. She likes how the plan has clusters of different areas for different uses. Robbin said that while she is concerned about keeping as many trees as possible she also realizes that trees can be replanted. The cabins and building uses are for future discussion. The road as presented on the master plan allows for access to more areas of the park.

Marlene Golovich made a motion, supported by Ethel Knepp to adopt the Hayes Township Park, Camp Sea-Gull Master Plan as presented by Bob Ford of Landscape Architects and Planners, Inc.

Yeas: Doug Kuebler, Rich Burnett, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

Motion carried unanimously.

Township was given an opportunity to give additional information to raise their score. Anne Kantola wrote narrative regarding Collaboration, Programming and Marketing and Environmentally Friendly hoping to get additional score points. The VanZee family provided a partnership document for collaboration between their 4H group and the Township for annual help with small maintenance items. Final scores will be out in November.

Warren Nugent asked if in the final documents from Bob Ford & LAP would include some cost breakdowns for future development projects at the park. The final master plan documents will include costs.

PAR PLAN GRANT – Clerk Golovich presented a grant opportunity from the Township insurance carrier that might aid the Township in acquiring a generator that would run on propane and kick in automatically when there is a power outage. Doug Kuebler asked ~~is~~ if the Township moved forward now to purchase a generator so it could be installed before winter would the Par Plan grant reimburse the Township. Marlene stated that was not the way grants usually worked but she would check with them. The grant application must be submitted by November 30 and Supervisor Knepp will be the lead person on the grant if the Board decides to move forward.

CITY OF CHARLEVOIX AMBULANCE AGREEMENT – Supervisor Knepp presented an agreement with the City of Charlevoix for ambulance service. The document, prepared by attorney Bryan Graham, presents a new way for the City to determine the annual cost of ambulance service they provide to the Township. Doug Kuebler made a motion, supported by Robbin Kraft to authorized Supervisor Knepp to sign the agreement. The new agreement begins January 1, 2015. Motion carried unanimously.

UNDINE CEMETERY – Clerk Golovich spoke with the hydro seeding company that provided the Township with a quote to seed the Undine Cemetery. The company could not guarantee that the grass would grow and suggested the Township plant some sort of ground cover. Marlene suggested that a volunteer committee be formed for the cemetery and oversee the planting. She also stated that she could help provide myrtle if someone wanted to dig some up for the cemetery. The Board will discuss the cemetery in the spring.

BUDGET AMENDMENT – Ethel Knepp made a motion, supported by Rich Burnett to amend the following line item 101-420-702 Ordinance Officer (ZA Salary) \$6194.00 increasing the total budgeted amount to \$23,194.00, and decreasing the surplus funds by \$6194.00.

Yays: Doug Kuebler, Rich Burnett, Ethel Knepp, Robbin Kraft, Marlene Golovich

Nays:

Motion carried unanimously.

CLERK PRESENTS

MINUTES Doug Kuebler made a motion, supported by Rich Burnett to approve the September 8, 2014 Regular Meeting Minutes as written. Motion carried unanimously.

Rich Burnett made a motion, supported by Doug Kuebler to approve the September 15, 2014 public hearing minutes as written. Motion carried unanimously.

INVOICES – Doug Kuebler made a motion, supported by Ethel Knepp to approve invoices totaling \$357,534.64; \$69,086.06 from the general fund and \$288,448.58 from the road account.

Yeas: Ethel Knepp, Rich Burnett, Doug Kuebler, Marlene Golovich, Robbin Kraft

Nays:

Motion carried unanimously.

CORRESPONDENCE - Any correspondence received by the Clerk was provided to the Board Members for their review and comment.

ZONING ADMINISTRATOR REPORT – Zoning Administrator, Ron VanZee, presented a written report with an oral overview. Ron stated that he is keeping a list of zoning ordinance updates that the PC may want to consider. Ron also stated he made a site visit to Maple Grove Road end to investigate a complaint about vehicles driving down to the water's edge. He

suggested we might want to put something in the middle of the path leading down to the water's edge to prohibit vehicle travel. Barb Winters offered to have her brother put a large stone in place. Ron said he also made a site visit to the DeVos building site after being notified they are putting in a helipad. He presented photos of the ongoing work being done on the site and will also review the plans submitted for a zoning permit to confirm a helipad was included on the plan. It was suggested that the Township contract with someone to take aerial photos of the shoreline in Hayes Township. It may be possible to hire someone with a drone and GoPro camera. Paul Hoadley stated his brother has an airplane and he would ask him if he would be willing to take photos from his plane.

PARKS & RECREATION COMMITTEE – Warren Nugent reported that the Parks & Recreation Committee had a successful clean up with lots of volunteers. He is revising the “to do” list. The tree cutting appears to be going well so far. He stated the committee is making a duties list for any new resident the Township puts in place at CSG. Ethel Knepp stated she would like the committee to investigate whether there was any value in the items in the cafeteria building. Marlene suggested that the Committee and the Board have a special meeting so the Board can give the Committee direction on the priorities at CSG. Bill Stewart stated that he was disappointed with the lack of interest in Emmet County's generous offers to show the Board and Committee around Camp Pet-o-Sega and share with us their knowledge and experience in running a park that includes building rentals. The trip has been scheduled at least two times and canceled due to lack of interest. Bill stated that everyone should be working together whether they supported the park or not. He also stated it is important to gather as much information as possible to help make the decisions that will make the park the best it can be. Rich stated he talked with Ross Maxwell from Charlevoix County Parks and his advice was start small to make sure it works.

REPORT FROM PLANNING COMMISSION – Doug stated that there is a 200' permanent dock going into Oyster Bay. A group of residents are trying to get the DEQ to deny the permit but the DEQ told them that the Township should regulate the permanent docks via an ordinance. Previously the Township believed they had no jurisdiction below the high water mark. MTA has a sample ordinance the PC wants to know if they should move forward on reviewing and writing an ordinance to regulate docks. The Board consensus is the PC should move forward.

TREASURERS REPORT - Robbin Kraft presented a written report.

SUPERVISORS REPORT – Ethel stated the packet contained a fire report from Charlevoix Township and the highlighted lines were Hayes Township. She also stated she would talk to Jim Vanek about Pincherry Road and Maple Grove Road.

TRUSTEE REPORT – Rich Burnett reported that he attended the local MTA meeting and reported there are two county millage proposals on the ballot. One is for the Parks and Recreation. Commissioners have stated that if the two millage requests pass that they will reduce the operating millage by the newly approved special millage amounts in the near future.

ASSESSOR REPORT – Paul reported that field work ~~in~~ is ongoing.

PUBLIC COMMENT – County Commissioner George Lasater stated that the County cannot adopt a county wide fireworks ordinance. It would be up to the individual Townships to adopt ordinances and to work together to try to make them the same.

Without objection the meeting was adjourned at 9:45 p.m.

Respectively submitted

A handwritten signature in cursive script, appearing to read "Marlene Golovich".

Marlene Golovich
Hayes Township Clerk

Minutes approved as corrected November 10, 2014