

**AGENDA**  
**HAYES TOWNSHIP BOARD OF TRUSTEES**  
**7:00p.m.      September 12, 2022**  
**Hayes Township Hall**  
**9195 Major Douglas Sloan Road**  
**Charlevoix, Michigan 49720**

**ZOOM**

<https://us02web.zoom.us/j/88289601882?pwd=ZkdsZUFpT1VVcFlhV0tpR1I3K0dBUT09>

**Meeting ID: 882 8960 1882**

**Passcode: 603058**

**+1 312 626 6799 US (Chicago)**

1. Call to Order
2. Pledge of Allegiance
3. Review and Approval of Agenda
4. Public Comments
5. Approval of Regular Meeting Minutes of August 8, 2022 and Special Meeting Minutes August 31, 2022
6. Treasurers Report
7. Clerks Report: Approval of Warrants
8. Reports: County Commissioner, Zoning Administrator, Planning Commission, Zoning Board of Appeals, Parks and Recreation, Trustee's, and Supervisor Reports.

**NEW BUSINESS**

9. L-4029 Tax Rate Request Form
10. Fee Schedule Review
11. Public Comment
12. Board of Trustee Comment

**ADJOURN MEETING**

To best facilitate a hybrid meeting (in person as well as ZOOM) for the public, please adhere to the following guidelines:

**In person attendance**

1. Doors to the hall will open at 6:45 pm
2. Please voluntarily provide a name for the record
3. Please hold all comments until the appropriate designated public comment agenda item
4. To maintain an orderly meeting while providing opportunity for the public to be heard, Deputy Clerk will call names in appropriate order
5. We ask that you voluntarily state your name for the record
6. Direct all comments to the BOT
7. Keep comments brief and to the point (3 minutes per person); deputy clerk will advise when time is up
8. Do not speak while others are speaking
9. Minutes may not be yielded to other speakers
10. Be respectful- abusive language will not be tolerated.

**Via ZOOM attendance**

1. Upon signing into the meeting, please voluntarily provide a name for the record
2. All ZOOM participants will be admitted from the waiting room prior to the start of the meeting
3. All ZOOM participants will remain muted until called on during the appropriate designated public comment agenda item
4. Please raise your hand to be called on during public comments
5. Direct all comments to the BOT
6. Keep comments brief and to the point (3 minutes per person); participant will be muted at 3 minutes
7. Minutes may not be yielded to other speakers.
8. Be respectful- abusive language will not be tolerated.

HAYES TOWNSHIP  
BOARD OF TRUSTEES REGULAR MEETING  
August 08, 2022, 7:00 PM  
HAYES TOWNSHIP HALL  
09195 MAJOR DOUGLAS SLOAN RD  
CHARLEVOIX, MICHIGAN 49720  
ZOOM 312 626 6799

The August 8th, 2022, meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 pm.  
Board members present were Matt Cunningham (Trustee), Julie Collard (Treasurer), Doug Kuebler (Trustee), Kristin Baranski (Clerk), April Hilton (Deputy Clerk/Recording Secretary), and Ron VanZee (Supervisor)  
Audience Members signed in: LuAnne Kozma, Ellis Boal, Bob Jess, Susan Pike, Greg Stafford, Jennie Silva, Tom Silva, Tim Boyko, Gerry Mills, Corinne Vita, Paul Vita, Winnie Boal, Doug McCombs, and Fredrick Parsons.

**CALL TO ORDER**

Supervisor Ron VanZee called the meeting to order at 7:00 pm.

**PLEDGE OF ALLEGIANCE**

**REVIEWED & APPROVED AGENDA**

Mr. Kuebler made a motion, supported by Ms. Baranski, to approve the agenda as presented.

Yays: Matt Cunningham, Julie Collard, Doug Kuebler, Kristin Baranski, Ron VanZee

Nays: None                      Motion Carried

**PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS**

Public comment opened and closed at 7:01.

Comments included:

- Residents' comments attached to the minutes.
- Residents' comments attached to the minutes.
- Resident expressed their concerns for issues they found at Eastern Avenue Beach.

Closed at 7:19

**APPROVAL OF JULY 11<sup>TH</sup>, 2022 BOT MINUTES**

Mr. Kuebler made a motion, supported by Ms. Baranski to approve the July 11<sup>th</sup>, 2022, Board of Trustees minutes as presented.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Kristin Baranski, Doug Kuebler

Nays: None                      Motion Carried

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**TREASURERS REPORT**

Ms. Collard presented a written report reporting all Hayes Township account balances.

**CLERKS REPORT: APPROVAL OF WARRANTS**

Clerk, Ms. Baranski, presented the warrants in the amount of \$76,121.53.

Ms. Baranski made a motion, supported by Ms. Collard, to approve Township warrants in the amount of \$76,121.53. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Kristin Baranski, Doug Kuebler

Nays: None                    **Motion Carried**

**COUNTY COMMISSIONER REPORT**

Mr. Jess presented an oral County Commissioner's Report.

**PARKS AND REC. REPORT**

Ms. Collard presented the Parks and Rec. Report, full report is available at the Township Hall.

Next meeting is scheduled for August 16<sup>th</sup> 2022, at 6:00 pm at the Hayes Township Hall.

**TRUSTEE REPORT:**

Mr. Kuebler reported Upper Bayshore Road Construction is close to being complete.

Ms. Collard added the township is still collecting Veteran information to complete the names on the Hayes Township Veteran Memorial board.

**PLANNING COMMISSION**

Mr. Cunningham presented the Planning Commission Report. The next Planning Commission meeting is August 16<sup>th</sup>, 2022.

**ZONING BOARD OF APPEALS**

Appeal scheduled for 10:00 am, August 15<sup>th</sup>, 2022, at The Hayes Township Hall.

Interpretation meeting scheduled for 10:00 am, August 22<sup>nd</sup>, 2022, at The Hayes Township Hall.

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**ZONING ADMINISTRATOR REPORT**

Ron VanZee presented a Zoning Administrator report.

Report available at the Hayes Township Hall.

**SUPERVISOR REPORT:** Ron VanZee presented a supervisor report.

**BOARD OF TRUSTEES COMMENT ON STATE OF MICHIGAN LICENSING FOR BLUE DOT**

**FARM:**

To Board express their anonymous support for the plans at Blue Dot Farms.

Ms. Baranski made a motion, supported by Ms. Collard to approve the resolution for applicant; Blue Dot Farms represented by Jennifer Silva for a Tasting Room Permit; located at 11399 Boyne City rd. Charlevoix MI 49720. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Kristin Baranski, Doug Kuebler

Nays: None                    **Motion Carried**

**PROPOSAL FOR ADDITIONAL PARK EQUIPMENT:**

Mr. Kuebler made a motion, supported by Ms. Baranski, to purchase a Polaris utility vehicle for Hayes Township Park from Greg Stafford in the amount of \$9000.00. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Kristin Baranski, Doug Kuebler

Nays: None                    **Motion Carried**

**ROAD SIGNAGE:**

Ms. Baranski made a motion, supported by Mr. Kuebler, to approve the purchase up to \$1000.00 worth or six new "Welcome to Hayes Township" signs. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Kristin Baranski, Doug Kuebler

Nays: None                    **Motion Carried**

**PUBLIC COMMENTS:** Public comments opened at 7:45 pm.

Comments included:

- Resident found a buoy off the shore of their property

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- 103        -    Resident thanked the clerk for all the hard work during the August Primary Election.  
104        -    Resident commented on the Two ZBA Hearing scheduled for the month of August.  
105    Public comments closed at 7:51 p.m.

106  
107  
108  
109    **ADJOURNMENT:** Mr. Kuebler made a motion, supported by Mr. Cunningham, to adjourn at  
110    7:52 p.m.

111    Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Kristin Baranski, Doug Kuebler  
112    Nays: None                    **Motion Carried**

113  
114  
115    Respectfully Submitted,

116  
117    April Hilton  
118    Hayes Township Deputy Clerk/Recording Secretary

HAYES TOWNSHIP  
BOARD OF TRUSTEES SPECIAL MEETING  
August 31ST, 2022, 2:00 PM  
HAYES TOWNSHIP HALL  
09195 MAJOR DOUGLAS SLOAN RD  
CHARLEVOIX, MICHIGAN 49720

The August 31st, 2022, meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 2:00 pm.  
Board members present were Julie Collard (Treasurer), Doug Kuebler (Trustee), Kristin Baranski (Clerk), April Hilton (Deputy Clerk/Recording Secretary), and Ron VanZee (Supervisor)  
Excused: Matt Cunningham (Trustee)  
Audience Members signed in: Luanne Kozma, Winnie Boal and Ellis Boal

**CALL TO ORDER**

Supervisor Ron VanZee called the special meeting to order at 2:00 pm.

**REVIEWED & APPROVED AGENDA**

Mr. Kuebler made a motion, supported by Ms. Baranski, to approve the agenda as presented.

Yays: Julie Collard, Doug Kuebler, Kristin Baranski, Ron VanZee

Nays: None                      Motion Carried

**PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS**

Public comment opened and closed at 2:03.

Comments included:

- Ellis Boal read from a letter he submitted to the Charlevoix Courier.
- Resident inquired if Ron VanZee will be continuing to cover both the Zoning Administrator and Supervisor Positions at the township.

Closed at 2:06

**EMS BUILDING: SAFE HAVEN BABY BOX:**

Hayes Township  
Resolution 08312022

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Safe and Anonymous Surrender of Infants

Whereas, Hayes Township, located in Charlevoix County, is committed to save the lives of children by providing mothers in crisis with a safe and anonymous plan for surrender;

Whereas, the state of Michigan already has enacted a safe haven law providing the foundation for this resolution;

Whereas this resolution gives indemnification to all first respondents involved in assistance to any children surrendered in this location;

Whereas, a notice of this approved resolution will be shared publicly at the Hayes Township Hall as well as on the public website, and whereas it is in the interest of the public health, welfare, and safety to eliminate unsafe and unlawful surrenders;

Whereas the Lake Charlevoix EMS building, located in Hayes Township, will be an official location of a safe haven baby box and will follow all guidelines to ensure the safety and welfare of any surrendered infant;

Whereas this resolution will be effective immediately after adoption and be entered into official record at the Hayes Township Hall, located at 9195 Major Douglas Sloan Road, Charlevoix, MI 49720.

Ms. Collard made a motion, supported by Ms. Baranski to adopt Resolution #08312022 for a Safe Haven Baby Box at the new Hayes Township EMS Building.

Yays: Julie Collard, Doug Kuebler, Kristin Baranski, Ron VanZee

Nays: None                      Motion Carried

The township has received two donations for the Safe Haven Baby Box, if anyone would like to donate, please contact Hayes Township Hall.

**PER DIEM FEE DISCUSSION:**

Ms. Baranski informed the Board of Trustees that she will be submitting a request at the Hayes Township Regular Board Meeting, for the Zoning Board of Appeals members to be paid for two full meetings for the ZBA meeting on August 22<sup>nd</sup>, 2022.

**TRUSTEE REQUEST:**



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Ms. Collard made a motion, supported by Mr. Kuebler to approve Ron VanZee to speak with the Township Attorney for reducing taxpayers' expenses.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Kristin Baranski, Doug Kuebler

Nays: None                    **Motion Carried**

**TRUSTEE COMMENT:**

- Ms. Collard informed the Board of Trustee that they are working on updating the website.

**ADJOURNMENT:** Ms. Baranski made a motion, supported by Mr. Kuebler, to adjourn at 2:18 p.m.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Kristin Baranski, Doug Kuebler

Nays: None                    **Motion Carried**

Respectfully Submitted,

April Hilton

Hayes Township Deputy Clerk/Recording Secretary

## **September 2022 Treasurer Report**

(As of September 6, 2022)

### **Charlevoix State Bank**

1. General Fund-\$453,000.75  
(\$243,000.75 available, \$210,000 Restricted Reserve)
2. Tax Account-\$748,756.08 (restricted Treasury Funds)
3. Township Warrant Checking-\$34,654.91
4. Pantry-\$2,818.78
5. ARPA (restricted funds)-\$201,971.58
6. Fundraising Account-\$2,263.00
7. EMS Construction Account (restricted funds)-\$1,267,204.37

### **Forefront**

8. Metro Account Revenue Sharing-\$66,363.45
9. Prime Share Account-\$134.56

### **Horizon Bank**

10. Road Fund (RESTRICTED FUNDS)-\$303,149.14

**Carefully read the instructions on page 2.**

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies

County(ies) Where the Local Government Unit Levies Taxes

2022 Taxable Value of ALL Properties in the Unit as of 5-23-2022

CHARLEVOIX

251,603,639

### Local Government Unit Requesting Millage Levy

For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

**HAYES TOWNSHIP**

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2022 tax roll.

[illegible]

Prepared by

KRISTIN BARANSKI

Telephone Number

231-547-6961

Title of Preparer

CLERK

Date \_\_\_\_\_

09/01/2022

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2022 for instructions on completing this section.	Total School District Operating
--	---------------------------------

X Clerk

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

Secretary

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**KRISTIN BARANSKI**

09/01/2022

☐ Chairperson

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

President

1000

**KON VANZEE**

7707/1.0/60

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5)

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