

**AGENDA**  
**HAYES TOWNSHIP BOARD OF TRUSTEES**

**7:00p.m.      October 10, 2022**

**Hayes Township Hall**  
**9195 Major Douglas Sloan Road**  
**Charlevoix, Michigan 49720**

**ZOOM**

<https://us02web.zoom.us/j/81125583222?pwd=RGp0UDhyNUxCTjdjQllnV2tIbZg1dz09>

Meeting ID: 811 2558 3222

Passcode: 519159

+1 312 626 6799 US (Chicago)

1. Call to Order
2. Pledge of Allegiance
3. Review and Approval of Agenda
4. Public Comments
5. Approval of Regular Meeting Minutes of September 12, 2022
6. Treasurers Report
7. Clerks Report: Approval of Warrants
8. Reports: County Commissioner, Zoning Administrator, Planning Commission, Zoning Board of Appeals, Parks and Recreation, Trustee's, and Supervisor Reports.

**NEW BUSINESS**

9. Fire Contract
10. Fiber Presentation
11. November 8, 2022 Election Inspectors
12. Fee Schedule Update
13. FEMA Resolution
14. Public Comment
15. Board of Trustee Comment

**ADJOURN MEETING**

To best facilitate a hybrid meeting (in person as well as ZOOM) for the public, please adhere to the following guidelines:

In person attendance

1. Doors to the hall will open at 6:45 pm
2. Please voluntarily provide a name for the record
3. Please hold all comments until the appropriate designated public comment agenda item
4. To maintain an orderly meeting while providing opportunity for the public to be heard, Deputy Clerk will call names in appropriate order
5. We ask that you voluntarily state your name for the record
6. Direct all comments to the BOT
7. Keep comments brief and to the point (3 minutes per person); deputy clerk will advise when time is up
8. Do not speak while others are speaking
9. Minutes may not be yielded to other speakers
10. Be respectful- abusive language will not be tolerated.

Via ZOOM attendance

1. Upon signing into the meeting, please voluntarily provide a name for the record
2. All ZOOM participants will be admitted from the waiting room prior to the start of the meeting
3. All ZOOM participants will remain muted until called on during the appropriate designated public comment agenda item
4. Please raise your hand to be called on during public comments
5. Direct all comments to the BOT
6. Keep comments brief and to the point (3 minutes per person); participant will be muted at 3 minutes
7. Minutes may not be yielded to other speakers.
8. Be respectful- abusive language will not be tolerated.

HAYES TOWNSHIP  
BOARD OF TRUSTEES REGULAR MEETING  
SEPTEMBER 12, 2022, 7:00 PM  
HAYES TOWNSHIP HALL  
09195 MAJOR DOUGLAS SLOAN RD  
CHARLEVOIX, MICHIGAN 49720  
ZOOM 882 8960 1882

The September 12th, 2022, meeting of the Hayes Township Board was called to order by Treasurer Julie Collard at 7:00 pm.  
Board members present were Matt Cunningham (Trustee), Julie Collard (Treasurer), Doug Kuebler (Trustee), Kristin Baranski (Clerk), and April Hilton (Deputy Clerk/Recording Secretary). Excused: Ron VanZee (Supervisor)  
Audience Members signed in: Leslie Cunningham, LuAnne Kozma, Deb Narten, David Zipp, Ellis Boal, Kim Fary, Greg Denzinger, Tim Boyko, Winnie Boal, Fred Parsons, and Janet Simon.

**CALL TO ORDER**

Treasurer Julie Collard called the meeting to order at 7:00 pm.

**PLEDGE OF ALLEGIANCE**

**REVIEWED & APPROVED AGENDA**

Mr. Kuebler made a motion, supported by Ms. Baranski, to approve the agenda as presented.

Yays: Matt Cunningham, Julie Collard, Doug Kuebler, Kristin Baranski.

Nays: None                      **Motion Carried**

**PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS**

Public comment opened and closed at 7:01.

Comments included:

- Resident informed the Board of Trustee's of issues found after the Road Commission had finished work on Bay Shore Subdivision Road project.

Closed at 7:03

**APPROVAL OF AUGUST 8<sup>TH</sup>, 2022 BOT MINUTES**

Mr. Kuebler made a motion, supported by Mr. Cunningham to approve the August 8<sup>th</sup>, 2022, Board of Trustees minutes as presented.

Yeas: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler

Nays: None                      **Motion Carried**

HAYES TOWNSHIP  
BOARD OF TRUSTEES REGULAR MEETING  
SEPTEMBER 12, 2022, 7:00 PM  
HAYES TOWNSHIP HALL  
09195 MAJOR DOUGLAS SLOAN RD  
CHARLEVOIX, MICHIGAN 49720  
ZOOM 882 8960 1882

**APPROVAL OF AUGUST 31<sup>ST</sup> 2022 BOT SPECIAL MEETING MINUTES:**

Ms. Baranski made a motion, supported by Mr. Kuebler to approve the August 31<sup>st</sup>, 2022, board of Trustees minutes as corrected.

Yeas: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler

Nays: None **Motion Carried**

**TREASURERS REPORT**

Ms. Collard presented a written report reporting all Hayes Township account balances.

**CLERKS REPORT: APPROVAL OF WARRANTS**

Clerk, Ms. Baranski, presented the warrants in the amount of \$34,757.79.

Mr. Cunningham made a motion, supported by Mr. Kuebler, to approve Township warrants in the amount of \$34,757.79. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler

Nays: None **Motion Carried**

Ms. Baranski made a motion, supported by Mr. Kuebler, to approve the \$10,248.13 payment for the EMS lease installment fee. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler

Nays: None **Motion Carried**

Ms. Baranski made a motion, supported by Mr. Kuebler, to approve the \$272,924.95 payment for the construction of the EMS Building, which has been signed for. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler

Nays: None **Motion Carried**

Mr. Kuebler made a motion, supported by Ms. Baranski to approve an additional \$500.00 for the new "Welcome to Hayes Township" signs freight and other cost. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler

Nays: None **Motion Carried**

**COUNTY COMMISSIONER REPORT**

NA

HAYES TOWNSHIP  
BOARD OF TRUSTEES REGULAR MEETING  
SEPTEMBER 12, 2022, 7:00 PM  
HAYES TOWNSHIP HALL  
09195 MAJOR DOUGLAS SLOAN RD  
CHARLEVOIX, MICHIGAN 49720  
ZOOM 882 8960 1882

**PARKS AND REC. REPORT**

Ms. Collard presented the Parks and Rec. Report, full report is available at the Township Hall.

Next meeting is scheduled for October 3<sup>rd</sup> 2022, at 6:00 pm at the Hayes Township Hall.

Ms. Collard made a motion, supported by Ms. Baranski to approve Eagle Scout member

Linus to build four benches and erect two flag poles at Hayes Township Park. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler

Nays: None **Motion Carried**

**PLANNING COMMISSION**

Mr. Cunningham presented the Planning Commission Report. The next Planning Commission meeting is August 20<sup>th</sup>, 2022. Special Planning Commission Meeting Scheduled for August 14<sup>th</sup>, 2022.

**ZONING BOARD OF APPEALS**

Interpretation meeting scheduled for 10:00 am, October 3<sup>rd</sup>, 2022, at The Hayes Township Hall.

**ZONING ADMINISTRATOR REPORT**

Will be included in the final BOT packet

**SUPERVISOR REPORT: NA**

**L-4029 TAX RATE REQUEST FORM:**

Mr. Kuebler made a motion, supported by Ms. Baranski, to approve Ron VanZee and Kristin Baranski to sign the Tax Rate Request Form for Hayes Township.

Yeas: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler

Nays: None **Motion Carried**

**FEE SCHEDULE REVIEW:**

Board members will be working on Fee Schedule for the October Board of Trustees meeting.

HAYES TOWNSHIP  
BOARD OF TRUSTEES REGULAR MEETING  
SEPTEMBER 12, 2022, 7:00 PM  
HAYES TOWNSHIP HALL  
09195 MAJOR DOUGLAS SLOAN RD  
CHARLEVOIX, MICHIGAN 49720  
ZOOM 882 8960 1882

**PUBLIC COMMENTS:** Public comments opened at 7:24 pm.

Comments included:

- Resident inquired about the Zoning Administrator Report.
- Resident thanked the township for improving the Hayes Township Website and Posting minutes quick.

Public comments closed at 7:29 p.m.

**ADJOURNMENT:** Mr. Kuebler made a motion, supported by Mr. Cunningham, to adjourn at 7:29 p.m.

Yeas: Matt Cunningham, Julie Collard, Kristin Baranski, Doug Kuebler

Nays: None                      **Motion Carried**

Respectfully Submitted,

April Hilton

Hayes Township Deputy Clerk/Recording Secretary

## **October 2022 Treasurer Report**

(As of October 6, 2022)

### **Charlevoix State Bank**

1. General Fund-\$461,729.27

(\$251,729.27 available, \$210,000 Recommended Reserve)

2. Tax Account-\$280,746.78 (restricted Treasury Funds)

3. Township Warrant Checking-\$35,415.09

4. Pantry-\$2,647.79

5. ARPA (restricted funds)-\$202,020.56

6. Fundraising Account-\$2,294.43

7. EMS Construction Account (restricted funds)-\$ 994,279.42

### **Forefront**

8. Metro Account Revenue Sharing-\$66,371.63

9. Prime Share Account-\$134.57

### **Horizon Bank**

10. Road Fund (RESTRICTED FUNDS)-\$303,150.95





## Election Inspectors November 8<sup>th</sup>, 2022 General Election

Kristin Baranski	Republican
April Hilton	Republican
Janice Vedder-Whipple	Democrat
Karen Wooster	Democrat
Pam Hooper-Griffitts	Republican
Doug Kuebler	Republican
Steve Ritter	Democrat
Nancy Simon	Democrat
Letha Parsons	Republican
Terry Hilton	Republican
Doris Hosmer	Republican
Mark Hosmer	Republican
Eugene Brannigan	Democrat



## FEE SCHEDULE

Current Fee Schedule for ZBA is \$700.00 per request.

Actual Costs are as follows:

Chair per diem	110.00
Member per diem	85.00 (x4)
Recording Secretary	200.00
Zoning Administrator	200.00
<u>Publication and mailing</u>	<u>85.00</u>
Total set expenses	934.00
Additional hours billed at \$20.00/hour	

