

AGENDA
HAYES TOWNSHIP BOARD OF TRUSTEES
7:00p.m. January 9, 2023
Hayes Township Hall
9195 Major Douglas Sloan Road
Charlevoix, Michigan 49720
ZOOM

<https://us02web.zoom.us/j/83817768129?pwd=Rnd4NEpPYU9aSmhTdU1VZWxPTU1iZz09>

Meeting ID: 838 1776 8129

Passcode: 991536

+1 312 626 6799 US (Chicago)

1. Call to Order
2. Pledge of Allegiance
3. Review and Approval of Agenda
4. Public Comments
5. Approval of Regular Meeting Minutes of December 12, 2022
6. Treasurers Report
7. Clerks Report: Approval of Warrants
8. Reports: County Commissioner, Zoning Administrator, Planning Commission, Zoning Board of Appeals, Parks and Recreation, Trustee's, and Supervisor Reports.

NEW BUSINESS

9. 2023 March Board of Review Dates
10. Asset Test Resolution
11. Charlevoix County Parks Millage Resolution
12. 2022 Year in Review
13. Public Comment
14. Board of Trustee Comment

ADJOURN MEETING

To best facilitate a hybrid meeting (in person as well as ZOOM) for the public, please adhere to the following guidelines:

In person attendance

1. Doors to the hall will open at 6:45 pm
2. Please voluntarily provide a name for the record
3. Please hold all comments until the appropriate designated public comment agenda item
4. To maintain an orderly meeting while providing opportunity for the public to be heard, Deputy Clerk will call names in appropriate order
5. We ask that you voluntarily state your name for the record
6. Direct all comments to the BOT
7. Keep comments brief and to the point (3 minutes per person); deputy clerk will advise when time is up
8. Do not speak while others are speaking
9. Minutes may not be yielded to other speakers
10. Be respectful- abusive language will not be tolerated.

Via ZOOM attendance

1. Upon signing into the meeting, please voluntarily provide a name for the record
2. All ZOOM participants will be admitted from the waiting room prior to the start of the meeting
3. All ZOOM participants will remain muted until called on during the appropriate designated public comment agenda item
4. Please raise your hand to be called on during public comments
5. Direct all comments to the BOT
6. Keep comments brief and to the point (3 minutes per person); participant will be muted at 3 minutes
7. Minutes may not be yielded to other speakers.
8. Be respectful- abusive language will not be tolerated.

HAYES TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
DECEMBER 12, 2022, 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 810 0808 9467

The December 12th, 2022, meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 pm.

Board members present were Julie Collard (Treasurer), Doug Kuebler (Trustee), Kristin Baranski (Clerk), April Hilton (Deputy Clerk/Recording Secretary), and Ron VanZee (Supervisor).

Excused: Matt Cunningham (Trustee)

Audience Members signed in: David Zipp, LuAnne Kozma, Ellis Boal, Roy Griffiths, Jim McMahon, Diane McMahon, Tim Boyko, Kim Fary, Janet Simon, Bob Adams, Mel Czechowski, Winnie Boal, Bill Henne and Dave Kemme.

CALL TO ORDER

Supervisor Ron VanZee called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

REVIEWED & APPROVED AGENDA

Mr. Kuebler made a motion, supported by Ms. Baranski, to approve the agenda as presented.

Yays: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None Motion Carried

PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS

Public comment opened and closed at 7:02.

Comments included:

- Residents express their concern regarding the two gravel pits within the township, specifically the water and air contamination that they may be causing to the community. And would like the Board of Trustee's to consider these concerns when rezoning and reviewing the master plan.
- Resident asked if the Township has heard back from Holtec.
- Resident is concerned the township does not put enough effort into important township matters.

Closed at 7:11

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APPROVAL OF NOVEMBER 14TH, 2022 BOT MINUTES

Mr. Kuebler made a motion, supported by Ms. Collard to approve the November 14th, 2022, Board of Trustees minutes as corrected.

Yeas: Julie Collard, Ron VanZee, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

TREASURERS REPORT

Ms. Collard presented a written report reporting all Hayes Township account balances.

CLERKS REPORT: APPROVAL OF WARRANTS

Treasurer, Ms. Baranski, presented the warrants in the amount of \$29,355.84.

Mr. Kuebler made a motion, supported by Ms. Baranski, to approve Township warrants in the amount of \$29,355.84. A roll call was taken.

Yeas: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

COUNTY COMMISSIONER REPORT

NA

PARKS AND REC. REPORT

Ms. Collard presented the Parks and Rec. Report, full report is available at the Township Hall.

Application Resolution

Resolution NO. 12122022

WHEREAS, Julie Collard, Treasurer of Hayes Township, has the authority to apply for the Michigan DNR SPARKS Grant for the construction of Pickle Ball Courts, accessible parking, and ADA accessible court access at

Hayes Township Camp Sea Gull; and

WHEREAS, Julie Collard is requesting an appropriation of approximately

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\$326,000 from the Michigan DNR Sparks Grant; and

WHEREAS, Julie Collard desires to enhance, provide or create a complete
Pickle Ball Court renovation to meet the needs of users in Hayes Township and
Charlevoix County;

THEREFORE BE IT RESOLVED by Hayes Township that, pursuant and
subject to all of the terms and provisions of the Michigan DNR SPARKS Grant,
application be made to the Michigan DNR SPARKS board for funding; and
BE IT FURTHER RESOLVED that Julie Collard of Hayes Township is hereby
authorized and directed to cause the necessary data to be prepared and
application to be signed and filed with the State of Michigan.

Ms. Collard made a motion, supported by Mr. Kuebler for approval of resolution 121222
A roll call was taken.

Yeas: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

Ms. Collard made a motion, supported by Mr. Kuebler to approve the purchase of a dog
waste station for the end of Maple Grove Road to not exceed \$300. A roll call was taken.

Yeas: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

TRUSTEE:

Ms. Baranski made a motion, supported by Mr. Kuebler to acknowledge the Board of
Trustee's support for the Advisory group helping the Planning Commission with the Master
Plan Review. A roll call was taken.

Yeas: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

PLANNING COMMISSION

Mr. Griffiths presented Planning Commission report. The next Planning Commission meeting
is December 13th, 2022.

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ZONING BOARD OF APPEALS

No scheduled meetings.

ZONING ADMINISTRATOR REPORT

Ron VanZee presented an oral Zoning Administrator Report.

SUPERVISOR REPORT:

Mr. VanZee presented an oral Supervisor Report.

STATE OF MICHIGAN DEPARTMENT OF POLICE 2022 FORFEITURE REPORT:

Ms. Collard made a motion, supported by Ms. Collard to grant Ron VanZee the authority to submit the 2022 Forfeiture Report. A roll call was taken.

Yeas: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

SEXTON POSITION APPLICATIONS:

Ms. Baranski made a motion, supported by Mr. Kuebler to approve the hire of Paul Zardus to the Sexton position at an hourly rate of 25 dollars an hour. A roll call was taken.

Yeas: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

ZONING BOARD OF APPEALS RESIGNATION/APPOINTMENT:

Ms. Baranski made a motion supported by Mr. Kuebler to accept Bob Jess resignation from the Zoning Board of Appeals. A roll call was taken.

Yeas: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

Ms. Baranski made a motion, supported by Ms. Collard to appoint Janice Vender-Whipple to the Zoning Board of Appeals as a full-time member. A roll call was taken.

Yeas: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

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BOARD OF REVIEW APPOINTMENTS:

Ms. Baranski made a motion, supported by Ms. Collard to reappoint Cliff Biddick as an alternate for the Board of Review to serve a two-year term ending in 2024. A roll call was taken.

Yeas: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

Ms. Baranski made a motion, supported by Ms. Collard to re-appoint Roy Griffiths as an alternate to the Board of Review to serve a two-year term ending in 12-31-2024. A roll call was taken.

Yeas: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

Ms. Baranski made a motion, supported by Mr. Kuebler to appoint Jessica Peary to the Board of Review for a two-year term, expiring 12-31-2024. A roll call was taken.

Yeas: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

Ms. Baranski made a motion, supported by Ms. Collard to re-appoint Jim Rudolph to the Board of Review for a two-year term, expiring in 12-31-2024. A roll call was taken.

Yeas: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

Ms. Baranski made a motion, supported by Ms. Collard to re-appoint Greg Denzinger to the Board of Review for a two-year term, expiring 12-31-2024. A roll call was taken.

Yeas: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

2023 BOARD OF TRUSTEES PROPOSED MEETING DATES:

Mr. Kuebler made a motion, supported by Ms. Collard, to approve the 2023 Board of Trustees meeting dates. A roll call was taken.

Yeas: Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

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PUBLIC COMMENTS: Public comments opened at 7:54 pm.

Comments included:

- Resident is concerned about Roy Griffitts being re-appointed to the Board of Review alternate position.
- Resident suggested the township consider purchasing an old gravel pit for a new Township Park if available.
- Resident informed the Board of Trustee of a bill they believed had been submitted to the state of Michigan regarding the rights of gravel pits being transferred from Michigan townships to the State of Michigan had been rejected from the house.
- Resident presented the board with images and concern of a gravel pit restoration standards.
- Resident inquired about the building located on Maple Grove Road with bright lights shining towards the road, also curious to know and unmentioned applicates to the Board of Review. Lastly would like to know Roy Griffitts and other Planning Commissioners opinions of Beckett and Raeder and is concerned they do not respect their professional opinion.

Public comments closed at 8:11 p.m.

BOARD OF TRUSTEE COMMENT:

Ms. Baranski would like to clarify the Planning Commission did not like the Zoning Ordinance draft that Beckett and Raeder suggested to the Planning Commission, they have no disrespect for Beckett and Raeder as a professional organization.

The Board of Trustee's would like to wish everyone a happy and safe Holiday Season!

ADJOURNMENT: Mr. Kuebler made a motion, supported by Ms. Baranski, to adjourn at 8:15 p.m.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Doug Kuebler and Kristin Baranski.

Nays: None **Motion Carried**

Respectfully Submitted,

April Hilton

Hayes Township Deputy Clerk/Recording Secretary

Application Resolution
Resolution NO. 01092023a

Whereas, Julie Collard, Treasurer of Hayes Township, has the authority to make arrangements with a local professional contractor to update, clean up and clear areas of, address safety issues, and alter access path for safety and accessibility at Hayes Township Bay Side Park; and

Whereas Julie Collard is requesting a \$10,000.00 appropriation from the Charlevoix County Board of Commissioners: and

Whereas, Julie Collard, desires to enhance, provide, and create a safe and enjoyable recreation environment to meet the needs of users in Charlevoix County;

THEREFORE BE IT RESOLVED by Hayes Township that, pursuant and subject to all of the terms and provisions of the Charlevoix County Parks millage, application be made to the Charlevoix County Board of Commissioners for funding; and

BE IT FURTHER RESOLVED that Julie Collard of Hayes Township is hereby authorized and directed to cause the necessary data to be prepared and application to be signed and filed with the County of Charlevoix;

Vote

Ayes:

Nays:

Abstain:

Absent:

Motion Approved

Passed and adopted at a meeting of Hayes Township on the 9th day of January 2023.

Kristin Baranski, Clerk

DATE

Ron VanZee, Supervisor

DATE

I, Kristin Baranski, Hayes Township Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Hayes Township Board of Trustees at a monthly meeting on 01/09/2023.

Application Resolution
Resolution NO. 01092023b

Whereas, Julie Collard, Treasurer of Hayes Township, has the authority to purchase and make arrangements with a local professional contractor to install a water station at Hayes Township Park Camp Sea Gull; and

Whereas Julie Collard is requesting a \$10,000.00 appropriation from the Charlevoix County Board of Commissioners: and

Whereas, Julie Collard, desires to enhance, provide, and create an enjoyable recreation environment to meet the needs of users in Charlevoix County;

THEREFORE BE IT RESOLVED by Hayes Township that, pursuant and subject to all of the terms and provisions of the Charlevoix County Parks millage, application be made to the Charlevoix County Board of Commissioners for funding; and

BE IT FURTHER RESOLVED that Julie Collard of Hayes Township is hereby authorized and directed to cause the necessary data to be prepared and application to be signed and filed with the County of Charlevoix;

Vote

Ayes:

Nays:

Abstain:

Absent:

Motion Approved

Passed and adopted at a meeting of Hayes Township on the 9th day of January 2023.

Kristin Baranski, Clerk

DATE

Ron VanZee, Supervisor

DATE

I, Kristin Baranski, Hayes Township Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Hayes Township Board of Trustees at a monthly meeting on 01/09/2023.

January 2023 Treasurer Report

(As of January 3, 2022)

Charlevoix State Bank

1. General Fund-\$385,532.93

(\$175,532.93 available, \$210,000 Recommended Reserve)

2. Tax Account-\$574,219.36 *(restricted Treasury Funds)*

3. Township Warrant Checking-\$5,023.73

4. Pantry-\$3,348.64

5. ARPA (restricted funds)-\$202,071.48

6. Fundraising Account-\$2,319.01

7. EMS Construction Account (restricted funds)-\$103,838.54

Forefront

8. Metro Account Revenue Sharing-\$66,413.46

9. Prime Share Account-\$134.60

Horizon Bank

10. Road Fund (RESTRICTED ROAD FUNDS)-\$141,172.71



Hayes Township Board of Trustees 2022 Year in Review

January

- Resolution to apply for Charlevoix County Parks Millage grant for pavilion at Hayes Township Park.
- Started posting pre-packets and post-packet for each Board of Trustees and Planning Commission meeting.
- Rezoned Wood property on Upper Bay Shore Rd from Agricultural to Rural Residential.

February

- Began EMS Construction paperwork
- Accepted and filled vacancy on ZBA with Bruce Deckinga and Rod Slocum.
- Reappointed Road Committee members: Doug Kuebler, David Zipp, and Jeff Willard.

March

- Approved Election workers for the May 2022 election.
- Approved ARPA funds for Lake Charlevoix EMS building.

April

- Received an update from Rex Greenslade (PC) regarding afford housing issue in Northern Michigan.
- Signed a spring cleanup contract with GFL for a township cleanup.
- Authorized the Charlevoix County Road Commission to put Bayshore Streets South of 31 out for bid.
- Planning Commission appointments / reappointments: Derek Burnett, Roy Griffiths, Ed Bajos, terms expiring August 11th, 2025.

May

- 2022-23 Budget Workshop
- Received an update from the chair of the EMS authority regarding EMS building.

June

- Annual Budget meeting
- Approved purchase for new picnic tables for Hayes Township Park.
- Approved Reith Riley's bid for the Bay Shore project.
- Signed contract with B&G Enterprises for landscaping at Undine Cemetery.

- Approved funds for legal services to research reclamation requirement regarding Reith Riley property in Bayshore.
- Approved Act 99 installment purchase agreement for Lake Charlevoix EMS building.

July

- Annual Assessor report.
- Annual Charlevoix Public Library report by Ryan Deery.
- Short term rental ordinance rescinded.

August

- Approved resolution for Blue Dot Farms Tasting Room/ permit state application.
- Purchased a Polaris utility vehicle for Hayes Township Park.
- Approved the purchase of six new “Welcome to Hayes Township” signs.
- Approved Resolution for a Safe Haven Baby Box at Lake Charlevoix EMS building.
- New sound system at Hayes Township Hall.

September

- Approved EMS Lease Installment fee.
- Approved Eagle Scout to build four benches and landscape by flagpole at Hayes Township Park.

October

- Approved Fiber and Network Connection updated proposal from the ARPA funds for the Fire building.
- Approved payment for Bay Shore Road project.
- Approved professional installment of flagpole at Hayes Township Park.
- Approved additional funds for the Fire contract specifically for vehicle maintenance.
- Approved election workers for the November 2022 election.
- Approved resolution for FEMA.

November

- Approved road fund for Upper Bayshore Contribution.
- Approved listing of the Sexton Position at an hourly rate.

December

- Approve grant submission for Pickle Ball courts at Hayes Township Park.
- Hired Paul Zardus for the Sexton position.
- ZBA resignation/appointments; Bob Jess resignation, Janice Vender-Whipple appointment.
- Board of Review appointments: Cliff Biddick, Roy Griffiths, Jessica Peary, Jim Rudolph, and Greg Denzinger.