

HAYES TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
JANUARY 9TH, 2023, 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 838 1776 8129

The January 9th, 2023, meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 pm.

Board members present were Matt Cunningham (Trustee), Julie Collard (Treasurer), Doug Kuebler (Trustee), Kristin Baranski (Clerk), April Hilton (Deputy Clerk/Recording Secretary), and Ron VanZee (Supervisor).

Audience Members signed in: Ellis Boal, LuAnne Kozma, David Zipp, Bob Jess, Bruce Deckinga, Kim Fary, Janet Simon, Betty Henne, Roy Griffitts and Jacob Bunting.

CALL TO ORDER

Supervisor Ron VanZee called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

REVIEWED & APPROVED AGENDA

Mr. Kuebler made a motion, supported by Mr. Cunningham, to approve the agenda as presented.

Yays: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None Motion Carried

PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS

Public comment opened and closed at 7:02.

Comments included:

- Resident made comment informing the board the Zoning Administrator report was not in the packet and would like to see more information presented to the public in the zoning administrator report. Also inquired about the Parker Harvey invoices billed to the Township.
- Resident informed the Board of Trustees there is only two parking spots for Bayshore Park, as well as other concerns.

Closed at 7:08

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APPROVAL OF DECEMBER 12TH, 2022 BOT MINUTES

Mr. Kuebler made a motion, supported by Ms. Baranski to approve the December 12th, 2022, Board of Trustees minutes as corrected.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Doug Kuebler, and Kristin Baranski.

Nays: None

Motion Carried

TREASURERS REPORT

Ms. Collard presented a written report reporting all Hayes Township account balances.

CLERKS REPORT: APPROVAL OF WARRANTS

Treasurer, Ms. Baranski, presented the warrants in the amount of \$25,858.99.

Mr. Kuebler made a motion, supported by Ms. Baranski, to approve Township warrants in the amount of \$25,858.99. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None

Motion Carried

Ms. Baranski made a motion, supported by Mr. Kuebler to approve the Construction invoices for the EMS building for \$161,010.30. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None

Motion Carried

COUNTY COMMISSIONER REPORT

Mr. Jess presented an oral County Commissioner report.

PARKS AND REC. REPORT

Ms. Collard presented the Parks and Rec. Report, full report is available at the Township Hall. Next meeting scheduled for February 6th, 2022 at 6pm.

TRUSTEE:

Mr. Cunningham reported he appreciates the Hayes Township Newsletter and believes it's a great idea to correspond with the public.

Ms. Baranski informed the Board that Sexton will start having reports at the regular Board of Trustee meetings.

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PLANNING COMMISSION

Mr. Cunningham presented Planning Commission report. The next Planning Commission meeting is January 17th, 2023.

ZONING BOARD OF APPEALS

Meeting scheduled on January 11th, 2023, at 10am for a reconstruction meeting.

ZONING ADMINISTRATOR REPORT

Ron VanZee presented a written Zoning Administrator Report.

SUPERVISOR REPORT:

Mr. VanZee presented an oral Supervisor Report.

2023 MARCH BOARD OF REVIEW DATES:

March 7th, 2023, at 1pm set for the Organizational meeting.

March 13th 2023, 3pm-9pm.

March 15th 2023, 9am-3pm.

Mr. Kuebler made a motion, supported by Mr. Cunningham to approve the 2023 March Board of Review dates as presented.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

ASSEST TEST RESOLUTION:

TOWNSHIP OF HAYES
Resolution No. 01092023 C

At a regular meeting of the Hayes Township Board held at the Hayes Township Hall
09195 Major Douglas Sloan Road, Charlevoix, Michigan 49720 on January 9, 2023.

Present: Supervisor Ron VanZee, Treasurer Julie Collard, Clerk Kristin Baranski, Trustee
Matt Cunningham, Trustee Doug Kuebler

Absent: None

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The following resolution was made by Ms. Collard and supported by Ms. Baranski, to-wit:

ASSET LEVEL TEST

WHEREAS PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall also include an asset level test.

WHEREAS an asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes. The asset test is calculated based on a maximum amount permitted and all other assets above that is considered as available;

WHEREAS the homestead of persons, who in the judgment of the board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994 (MCL 211.7u); and

WHEREAS pursuant to PA 390, 1994 Hayes Township, Charlevoix County adopts the following guidelines for the board of review to implement. The asset level test shall include but not be limited to the specific income of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

1. Be an owner of and occupy as a homestead the property for which an exemption is requested.
 2. File a claim with the board of review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
 3. Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
 4. Meet the Federal poverty income standards as defined and determined annually by the United States Office of Management and Budget.
 5. Provide a list of asset valuations, including cash on hand, fixed assets, and any other property that could be used, or converted to cash for use in the payment of property taxes.
 6. The board of review shall not include the homesteaded property to calculate the asset level.
 7. If the combined total of cash on hand, fixed assets, and any other property values exceed the Federal Poverty Guidelines by one (1) times no exemption is allowed
- NOW, THEREFORE, BE IT RESOLVED the board of review shall follow the above

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stated policy and federal guidelines in granting or denying an exemption, unless the board of review determines there are substantial and compelling reasons why there should be a deviation from the policy and these are communicated in writing to the claimant.

Ms. Baranski made a motion, supported by Ms. Collard to approve resolution 01092023c.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None

Motion Carried

CHARLEVOIX COUNTY PARKS MILLAGE RESOLUTION:

Application Resolution
Resolution NO. 01092023a

Whereas, Julie Collard, Treasurer of Hayes Township, has the authority to make arrangements with a local professional contractor to update, clean up and clear areas of, address safety issues, and alter access path for safety and accessibility at Hayes Township Bay Side Park; and

Whereas Julie Collard is requesting a \$10,000.00 appropriation from the Charlevoix County Board of Commissioners: and

Whereas, Julie Collard, desires to enhance, provide, and create a safe and enjoyable recreation environment to meet the needs of users in Charlevoix County;

THEREFORE BE IT RESOLVED by Hayes Township that, pursuant and subject to all of the terms and provisions of the Charlevoix County Parks millage, application be made to the Charlevoix County Board of Commissioners for funding; and

BE IT FURTHER RESOLVED that Julie Collard of Hayes Township is hereby authorized and directed to cause the necessary data to be prepared and application to be signed and filed with the County of Charlevoix;

Ms. Collard made a motion, supported by Ms. Baranski to approve resolution 01092023a.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None

Motion Carried

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Application Resolution
Resolution NO. 01092023b

Whereas, Julie Collard, Treasurer of Hayes Township, has the authority to purchase and make arrangements with a local professional contractor to install a water station at Hayes Township Park Camp Sea Gull; and

Whereas Julie Collard is requesting a \$10,000.00 appropriation from the Charlevoix County Board of Commissioners: and

Whereas, Julie Collard, desires to enhance, provide, and create an enjoyable recreation environment to meet the needs of users in Charlevoix County;

THEREFORE BE IT RESOLVED by Hayes Township that, pursuant and subject to all of the terms and provisions of the Charlevoix County Parks millage, application be made to the Charlevoix County Board of Commissioners for funding; and

BE IT FURTHER RESOLVED that Julie Collard of Hayes Township is hereby authorized and directed to cause the necessary data to be prepared and application to be signed and filed with the County of Charlevoix;

Ms. Collard made a motion, supported by Ms. Baranski to approve resolution 01092023b.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None

Motion Carried

2022 YEAR IN REVIEW:

Board of Trustees presented a 2022 year in review report.

PUBLIC COMMENTS: Public comments opened at 7:35 pm.

Comments included:

- Resident would like to see heart defibrillator installed throughout the Township.
- Resident inquired about the roads the Township plans to pave in 2023.
- Resident would like to see roads left gravel verses being paved to protect watershed.

Public comments closed at 7:40 p.m.

BOARD OF TRUSTEE COMMENT:

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Mr. Kuebler stated the county prefers paved roads verses gravel roads, because they are less cost and less maintenance.

ADJOURNMENT: Mr. Kuebler made a motion, supported by Mr. Cunningham, to adjourn at 7:42 p.m.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Doug Kuebler and Kristin Baranski.

Nays: None **Motion Carried**

Respectfully Submitted,

April Hilton
Hayes Township Deputy Clerk/Recording Secretary