

HAYES TOWNSHIP  
BOARD OF TRUSTEES REGULAR MEETING  
February 13<sup>TH</sup>, 2023, 7:00 PM  
HAYES TOWNSHIP HALL  
09195 MAJOR DOUGLAS SLOAN RD  
CHARLEVOIX, MICHIGAN 49720  
ZOOM 823 7320 1016

The February 13th, 2023, meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 pm.

Board members present were Matt Cunningham (Trustee), Julie Collard (Treasurer), Doug Kuebler (Trustee), Kristin Baranski (Clerk), April Hilton (Deputy Clerk/Recording Secretary), and Ron VanZee (Supervisor).

Audience Members signed in: LuAnne Kozma, Ellis Boal, Todd Millar, Kim Fary, Janet Simon, CT Martin, David Zipp, Tim Boyko, Bob Jess, Jeff Harmon, Kit Tholen and Jim McMahon.

**CALL TO ORDER**

Supervisor Ron VanZee called the meeting to order at 7:00 pm.

**PLEDGE OF ALLEGIANCE**

**REVIEWED & APPROVED AGENDA**

Mr. Kuebler made a motion, supported by Ms. Baranski, to approve the agenda as presented.

Yays: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None                      Motion Carried

**PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS**

Public comment opened and closed at 7:01.

Comments included:

- Kit Tholen introduced himself as the new Prosecutor for Charlevoix County.
- Resident appreciated the FOIA fee appeal on the agenda.
- Resident informed the township of responses she received when presenting residents with a petition for signatures, concern she can not trust the township officials.
- Resident asked what the township plans to do with the information found by submitting the petition signed by concerned residents. Resident is concerned the Advisory Committee members do not have the residents concerns in mind.

HAYES TOWNSHIP  
BOARD OF TRUSTEES REGULAR MEETING  
February 13<sup>TH</sup>, 2023, 7:00 PM  
HAYES TOWNSHIP HALL  
09195 MAJOR DOUGLAS SLOAN RD  
CHARLEVOIX, MICHIGAN 49720  
ZOOM 823 7320 1016

- Resident presented a letter from family member, thanking the Board of Trustees for the professional meeting held at the January BOT meeting and would like to see these procedures in future meetings.
- Resident is concerned that other residents may not know how to raise their digital hand when they would like to make public comment. Also appreciates the feedback the township has been giving the residents, especially the Township Newsletter.
- Resident mentioned they would like to see the activities of the ZBA added to the Township's Newsletter.

Closed at 7:29

**APPROVAL OF JANUARY 9<sup>TH</sup>, 2023 BOT MINUTES**

Mr. Kuebler made a motion, supported by Mr. Cunningham to approve the January 9<sup>th</sup>, 2023, Board of Trustees minutes as corrected.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Doug Kuebler, and Kristin Baranski.

Nays: None                      **Motion Carried**

**TREASURERS REPORT**

Ms. Collard presented a written report reporting all Hayes Township account balances.

**CLERKS REPORT: APPROVAL OF WARRANTS**

Treasurer, Ms. Baranski, presented the warrants in the amount of \$30,538.69.

Mr. Kuebler made a motion, supported by Ms. Baranski, to approve Township warrants in the amount of \$30,538.69. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None                      **Motion Carried**

Ms. Collard made a motion, supported by Mr. Kuebler to approve the EMS Construction payment in the amount of \$140,940.51. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None                      **Motion Carried**

**COUNTY COMMISSIONER REPORT**

Mr. Jess presented an oral County Commissioner report.

HAYES TOWNSHIP  
BOARD OF TRUSTEES REGULAR MEETING  
February 13<sup>TH</sup>, 2023, 7:00 PM  
HAYES TOWNSHIP HALL  
09195 MAJOR DOUGLAS SLOAN RD  
CHARLEVOIX, MICHIGAN 49720  
ZOOM 823 7320 1016

**PARKS AND REC. REPORT**

Ms. Collard presented the Parks and Rec. Report, full report is available at the Township Hall.  
Next meeting scheduled for March 6<sup>th</sup>, 2022 at 6pm.

**TRUSTEE:**

Mr. Cunningham reported the electric lines on the bubblers at the Township Park have been replaced.

Mrs. Baranski reported she will begin research for bids for the light proposal for the EMS building. She will also research possible purchase of water softeners for the Hayes Township Hall and EMS building.

**PLANNING COMMISSION**

Mr. Cunningham presented Planning Commission report. The next Planning Commission meeting is February 17<sup>th</sup>, 2023.

**ZONING BOARD OF APPEALS**

Mr. Kuebler presented an oral report of the January 21<sup>st</sup>, 2023 ZBA meeting. Meeting scheduled on March 1<sup>st</sup>, 2023, at 10am.

**ZONING ADMINISTRATOR REPORT**

Ron VanZee presented a written Zoning Administrator Report.

**SUPERVISOR REPORT:**

Mr. VanZee presented an oral Supervisor Report.

**HABITEC CONTRACT:**

Mr. Kuebler made a motion, supported by Mr. Cunningham to approve the signing of the HABITEC contract by the township representative of Mr. VanZee and Ms. Baranski.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None

**Motion Carried**

**FOIA POLICY:**

HAYES TOWNSHIP  
BOARD OF TRUSTEES REGULAR MEETING  
February 13<sup>TH</sup>, 2023, 7:00 PM  
HAYES TOWNSHIP HALL  
09195 MAJOR DOUGLAS SLOAN RD  
CHARLEVOIX, MICHIGAN 49720  
ZOOM 823 7320 1016

Ms. Baranski made a motion, supported by Ms. Collard to adopt the 2023 new FOIA procedures and guidelines for Hayes Township.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

**KOZMA FOIA FEE APPEAL:**

Ms. Collard made a motion, supported by Mr. Kuebler, to decline the request to appeal the FOIA fee of \$35.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

Ms. Baranski made a motion, supported by Mr. Kuebler to decline the request to appeal the FOIA fee of \$45.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

Mr. Kuebler made a motion, supported by Ms. Collard to decline the request to appeal the FOIA fee of \$60.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

**EMPLOYEE REVIEW:**

Mr. Cunningham, as Mr. Van Zee's liaison for Zoning Administrator, had provided a written request for a closed session. Mr. Van Zee had requested closed session to discuss a review of his performance as Zoning Administrator.

Ms. Baranski made a motion, supported by Mr. Kuebler to approve the Board of Trustees to go into a closed session for employee review.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.

Nays: None **Motion Carried**

Hayes Township Board of Trustees moved into closed session at 8:17 pm.

Ms. Collard made a motion, supported by Ms. Baranski to approve the Board of Trustees meeting to reconvene at 8:49 pm.

HAYES TOWNSHIP  
BOARD OF TRUSTEES REGULAR MEETING  
February 13<sup>TH</sup>, 2023, 7:00 PM  
HAYES TOWNSHIP HALL  
09195 MAJOR DOUGLAS SLOAN RD  
CHARLEVOIX, MICHIGAN 49720  
ZOOM 823 7320 1016

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, and Kristin Baranski.

Nays: None

Excused: Ron Van Zee

**Motion Carried**

**PUBLIC COMMENTS:**

Public comments opened at 8:56 pm.

Comments included:

- Resident believes the FOIA fees are unnecessary. Questioned the Townships newsletter contents.
- 

Public comments closed at 8:59 p.m.

**BOARD OF TRUSTEE COMMENT:**

Ms. Collard commented the newsletter is to promote the positive activities in the Township.

Mr. Kuebler appreciates the time and supplies donated to install the new pantry at the Hayes Township Hall.

**ADJOURNMENT:** Mr. Kuebler made a motion, supported by Mr. Cunningham, to adjourn at 9:02 p.m.

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler and Kristin Baranski.

Nays: None

Excused: Ron Van Zee

**Motion Carried**

Respectfully Submitted,

April Hilton

Hayes Township Deputy Clerk/Recording Secretary