

Hayes Township Planning Commission
December 12th, 2024
Regular Meeting
Hayes Township Hall
9195 Major Douglas Sloan Rd.
Charlevoix, MI 49720

CALL TO ORDER: Vice Chairperson Derek Burnett called the meeting to order at 7:00 p.m.

Members present: CT Martin, Marilyn Morehead, Rex Greenslade, Mark Snyder, Matt Cunningham, and Derek Burnett

Excused: Roy Griffitts (Chair)

Also, present: April Hilton (Deputy Clerk/Recording Secretary), Ron VanZee (Zoning Administrator) and Julie Collard (Parks and Rec Chair)

Audience: Melvin Czechowski, LuAnne Kozma, Ellis Boal, Jim McMahon, Marilyn Anderson, Joni Hosler, Betty Henne, Dianne McMahon, Carol Umlor, Janet Simon, Shelly VanWart and Tim Boyko.

PLEDGE OF ALLEGIANCE:

REVIEW AGENDA:

Mr. Martin made a motion, supported by Mr. Greenslade, to approve the agenda as amended.

Yeas: Matt Cunningham, Rex Greenslade, Mark Snyder, Derek Burnett, CT Martin, and Marilyn Morehead

Nays: none **Motion Carries**

DECLARATIONS OF CONFLICTS OF INTERESTS:

None

APPROVAL OF MINUTES NOVEMBER 21ST, 2023 REGULAR MEETING

Ms. Morehead made a motion, supported by Mr. Greenslade, to approve the November 21th, 2023, regular meeting minutes as corrected.

Yeas: Derek Burnett, CT Martin, Matt Cunningham, Rex Greenslade, Mark Snyder, Marilyn Morehead.

Nays: none **Motion Carries**

PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS:

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Public comments opened at 7:06 pm.

Comments included:

- Disappointed to only have one public comment. Concern of the process for rewriting the Parks and Rec Master Plan. Would like to know if Beckett and Raeder were involved in the rewrite.
- Supports community input. Asked when the public will be able to view the Parks and Rec Master Plan rewrite draft. Suggest the commissioners take their time when approving any changes to the master plan.
- Supports two public comment periods during the meetings.
- Merry Christmas!!
- Suggested more description on agenda items. Asked if Beckett and Raeder had any involvement in the survey of the Parks and Rec Master Plan Rewrite.

Public comments closed at 7:15 pm

REPORT OF TOWNSHIP BOARD REPRESENTATIVE TO THE PLANNING COMMISSION:

Next meeting January 8th, 2024, at 7:00pm.

REPORT OF ZONING BOARD OF APPEALS REPRESENTATIVE:

N/A

ZONING ADMINISTRATOR REPORT:

Written report available at Hayes Township Hall.

New Business:

PRESENTATION BY PARKS AND REC COMMITTEE CHAIR:

Ms. Collard presented the Planning Commission with copies of the Parks and Rec Master Plan Rewrite Draft for them to review. Ms. Collard requested the Planning Commission set a public Hearing date for January 16th, 2024, to discuss approving the Parks and Rec Master Plan Rewrite Draft.

Ms. Morehead made a motion, supported by Mr. Martin, to approve a public hearing on January 16th, 2024, for the Parks and Rec Master Plan Rewrite Presentation.

Yeas: Derek Burnett, CT Martin, Matt Cunningham, Rex Greenslade, Mark Snyder, Marilyn Morehead.

Nays: none **Motion Carries**

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ANNUAL ORGANIZTIONAL MEETING:

Mr. Greenslade made a motion, supported by Mr. Martin to approve the Hayes Township 2024 Planning Commission meeting dates as amended.

Yeas: Derek Burnett, CT Martin, Matt Cunningham, Rex Greenslade, Mark Snyder, Marilyn Morehead.

Nays: none **Motion Carries**

Mr. Burnett made a motion, supported by Ms. Morehead to open nominations.

Yeas: Derek Burnett, CT Martin, Matt Cunningham, Rex Greenslade, Mark Snyder, Marilyn Morehead.

Nays: none **Motion Carries**

Ms. Morehead made a motion, supported by Mr. Martin to nominate Roy Griffiths as Chair to the Planning Commission.

Yeas: Derek Burnett, CT Martin, Matt Cunningham, Rex Greenslade, Mark Snyder, Marilyn Morehead.

Nays: none **Motion Carries**

Mr. Martin made a motion, supported by Mr. Greenslade to nominate Mark Snyder as Vice Chair to the Planning Commission.

Yeas: Derek Burnett, CT Martin, Matt Cunningham, Rex Greenslade, Marilyn Morehead.

Recused: Mark Snyder

Nays: none **Motion Carries**

Mr. Burnett made a motion, supported by Mr. Martin to close nominations.

Yeas: Derek Burnett, CT Martin, Matt Cunningham, Rex Greenslade, Mark Snyder, Marilyn Morehead.

Nays: none **Motion Carries**

Old Business:

SET/CONFIRM PUBLIC HEARING DATES:

Next Public Hearing date is set for January 16th, 2024.

SET/CONFIRM DATE OF NEXT PC MEETING – FEBRUARY 20th, 2024.

Next Planning Commission regular meeting will take place on January 16th, 2024, at 7:00 pm.

PLANNING COMMISSION COMMENT:

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- Mr. Martin is looking forward to the public hearing for the Parks and Rec Master Plan Rewrite. Also, would like to schedule some Saturday workshops for rewriting the Zoning Ordinance draft.
- Mr. Greenslade suggested for the members to decide on a solution for the second comment period at the next Planning Commission meeting.
- Mr. Snyder will provide his email for correspondence.

ADJOURNMENT: Ms. Morehead made a motion, supported by Mr. Snyder, to adjourn the meeting at 7:55 pm.

Yeas: Marilyn Morehead, Rex Greenslade, Mark Snyder, CT Martin, Derek Burnett and Matt Cunningham.

Nays: none **Motion Carries**

Respectfully Submitted by:
April Hilton
Deputy Clerk/Recording Secretary