

AGENDA
HAYES TOWNSHIP BOARD OF TRUSTEES
BUDGET HEARING
6:00p.m. June 10, 2024
Hayes Township Hall
9195 Major Douglas Sloan Road
Charlevoix, Michigan 49720

Join Zoom Meeting

<https://us02web.zoom.us/j/88001640434?pwd=QkdkY3AzN1dmKzZpajZQNEkwMkZ5dz09>

Meeting ID: 880 0164 0434
Passcode: 251468
+1 312 626 6799 US (Chicago)

1. Call to Order
2. Pledge of Allegiance
3. Review and Approval of Agenda
4. Public Comments
5. Review Final Budgets 2023/2024 Fiscal Year
6. Presentation of 2024/2025 Fiscal Budgets

ADJOURN MEETING

Public Comment at Meetings of the Hayes Township Board of Trustees

The Hayes Township Board of Trustees values public input and offers two opportunities for the public to comment at its meetings, once near the beginning and once near the end. This affords the Board of Trustees the opportunity to hear your views and remarks. If you speak, you should not expect to engage the Board of Trustee members or any staff in discussion or debate.

Board of Trustee members will not respond to comments made during the Public Comment unless it becomes necessary to ask a clarifying questions, correct a factual error, or to provide specific factual information.

Questions about Township matters are best directed to individual Board members or Township staff (Planner, Zoning Administrator, or Assessor) between meetings. Contact information is available on the township website at: hayestownshipmi.gov.

The availability of public comment is recognized by the Michigan Open Meetings Act. The Act provides that rules may be adopted for orderly comment from the public. To that end, the following rules have been established by the Board of Trustees:

1. A person wishing to speak will indicate on the sign in sheet that they would like to be called on at Public Comment. All persons in attendance in person will be called on first. Zoom attendees can indicate they would like to speak by raising their hand icon.
2. The person will begin by stating their name, spelling it out if requested.
3. The person addresses the Chairperson, or other person chairing the meeting, on behalf of the entire Board of Trustees. Public comment is NOT to be addressed to individual Board of Trustee members, to any township staff present, or to other members of the audience.
4. There is a three (3) minute time allotment for each speaker. The time limit may be extended by the Chairperson or majority of the Board of Trustee members present. A speaker may speak only once at each Public Comment. There is no provision for another audience member to 'donate' their three (3) minutes to another speaker.
5. A speaker will be out of order if the speaker disrupts the meeting, speaks longer than the allotted time, uses vulgarities or makes a personal attack on a Board of Trustee member or Township employee that is unrelated to the performance of that person's duties.
6. If a speaker is called out of order, that speaker will not be able to speak again at the same meeting except by special leave of the Board of Trustees
7. The Chairperson, or other person chairing the meeting, will have the discretion to permit members to speak at times other than the times reserved for Public Comment.

Township of Hayes
Profit & Loss Budget Overview

Income			
CHARGES FOR SERVICE			
101-607 Zoning Fees (Zoning/Planning Fees)	9,000.00	9,954.88	9,000.00
101-630 Twp Hall Rent	2,200.00	850.00	1,500.00
Total CHARGES FOR SERVICE	11,200.00	6,804.88	10,500.00
INTEREST			
101-665 Interest / Dividends (Interest / Dividends on Township Accounts)	2,400.00	2,384.55	2,500.00
Total INTEREST	2,400.00	2,384.55	2,500.00
OTHER			
101-276 Cemetery	1,000.00	750.00	1,000.00
101-695 FOIA / Other Misc.	700.00	232.85	500.00
101-800 Grants	9,999.00	150.00	20,000.00
Charlevoix County Millage	5,000.00		5,000.00
Community Foundation	199,331.31		141,000.00
Cares Acr (ARPA)			
Total 101-800 Grants	5,000.00		
Election Reimbursement			
200-695 Metro Act Revenue	5,000.00		9,500.00
Total OTHER	221,030.31	200,464.16	177,000.00
STATE REVENUE			
101-674 State Rev. Sharing (State Revenue Sharing)	192,000.00	187,518.01	200,000.00
Total STATE REVENUE	192,000.00	187,518.01	200,000.00
TAX REVENUE			
101-402 Twp. Operating (Property Taxes)	230,000.00	266,570.30	270,000.00
101-425 Swamp Tax	360.00	362.81	360.00
101-429 Commercial Forest	31.00	14.88	20.00
101-434 Coach Tax (Mobile Home Park Taxes)	1,100.00	1,100.00	1,100.00
101-447 Collection Fees (Administration Fees)	78,000.00	94,027.49	94,000.00
101-448 School Tax Collection (School Tax Collection Fee)	4,520.00	4,520.00	4,520.00
101-673 Comm. Stabilization (Local Community Stabilization)	8,000.00	10,685.55	10,000.00
101-694 Fines/Penalties	250.00	0.00	
Total TAX REVENUE	322,261.00	377,281.03	380,000.00
Total Income	748,891.31	774,452.63	770,000.00
Gross Profit			
Expense			
GENERAL GOVERNMENT			
101 Township Board			
101-702 Trustee Salary	9,264.00	8,462.26	9,660.00
101-703 Per Diem/ Rec Secretary	3,200.00	2,200.00	3,200.00
101-800 Accounting, Legislative	20,000.00	35,061.41	20,000.00
101-801 Trustee Education	400.00	1,220.00	1,300.00
101-802 Postage & Postage Meter	2,400.00	2,748.53	3,160.00
101-805 Legal Services	45,000.00	39,659.70	35,000.00

Township of Hayes
Profit & Loss Budget Overview

ADOPTED BUDGET			
JULY 2023-JUNE 2024			
101-910 Publication/Printing			
101-911 Web Page Publishing			
Total 101 Township Board			
171 Supervisor			
171-702 Supervisor Salary (Supervisor Salary)			
171-800 Supervisor Education			
171-980 Supv. Equipment / Phone			
Total 171 Supervisor			
191 Elections			
191-703 Election Pay			
191-727 Election Ofc Supplies			
191-910 Election Publ/Printing			
191-958 Election Miscellaneous			
Total 191 Elections			
209 Assessor			
702 Salary			
800 Services/Education			
910 Printing/Publication			
850 Telephone			
980 Equipment			
Total 209 Assessor			
215 Clerk			
702 Salary			
703 Deputy Clerk Pay			
800 Services/Education			
980 Equipment			
Total 215 Clerk			
247 Board of Review			
703 Pay			
800 Services/Education			
910 Publication/Printing			
Total 247 Board of Review			
253 Treasurer			
702 Salary			
703 Deputy Treasurer Pay			
800 Services/Education			
910 Printing/Publication			
980 Equipment			
Total 253 Treasurer			
265 Township Hall			
Hayes Township Support			
703 Custodial Pay			
728 Supplies			

ACTUAL			
JULY 2024-JUNE 2025 MAY			
9,125.20			
714.00			
99,191.10			
31,972.49			
500.00			
500.00			
500.00			
33,626.00			
34,626.00			
191 Elections			
191-703 Election Pay			
5,657.00			
4,145.51			
444.08			
3,410.97			
13,657.56			
33,334.08			
766.00			
1,963.28			
36,063.36			
31,972.49			
16,959.00			
14,058.78			
62,990.27			
1,310.00			
168.73			
1,478.73			
31,972.49			
33,626.00			
20,000.00			
2,500.00			
1,000.00			
500.00			
1,000.00			
39,576.00			
33,626.00			
702 Salary			
703 Deputy Clerk Pay			
800 Services/Education			
980 Equipment			
Total 215 Clerk			
247 Board of Review			
703 Pay			
800 Services/Education			
910 Publication/Printing			
Total 247 Board of Review			
253 Treasurer			
702 Salary			
703 Deputy Treasurer Pay			
800 Services/Education			
910 Printing/Publication			
980 Equipment			
Total 253 Treasurer			
265 Township Hall			
Hayes Township Support			
703 Custodial Pay			
728 Supplies			

PROPOSED			
JULY 2024-JUNE 2025			
15,000.00			
2,500.00			
52,500.00			
33,626.00			
500.00			
500.00			
500.00			
34,626.00			
191 Elections			
191-703 Election Pay			
7,500.00			
2,000.00			
1,000.00			
2,000.00			
12,500.00			
35,476.00			
800.00			
1,800.00			
500.00			
1,000.00			
39,576.00			
33,626.00			
20,000.00			
2,500.00			
1,000.00			
500.00			
1,000.00			
3,350.00			
33,626.00			
702 Salary			
703 Deputy Treasurer Pay			
800 Services/Education			
910 Printing/Publication			
980 Equipment			
Total 253 Treasurer			
265 Township Hall			
Hayes Township Support			
703 Custodial Pay			
728 Supplies			

Township of Hayes
Profit & Loss Budget Overview

ADOPTED BUDGET	ACTUAL	PROPOSED
JULY 2023-JUNE 2024	JULY 2024-JUNE 2025 MAY	JULY 2024-JUNE 2025
4,000.00	3,114.45	3,500.00
6,810.31	6,235.25	6,000.00
1,500.00	1,517.09	2,000.00
2,000.00	1,851.97	2,000.00
16,000.00	16,590.97	8,500.00
25,000.00	26,211.48	30,000.00
86,310.31	63,617.65	87,000.00
700.00	1,200.00	1,500.00
5,000.00	3,373.45	5,000.00
2,500.00		20,000.00
8,200.00	4,573.45	26,500.00
HEALTH AND WELFARE		
661 Ambulance		
800 Services		
661 Ambulance - Other		
Total 661 Ambulance	10,000.00	20,000.00
Total HEALTH AND WELFARE		
	10,000.00	20,000.00
PUBLIC SAFETY		
101-336 Fire Protection		
741 Heating	873.97	0.00
800 Services/Education	57,988.39	45,000.00
920 Electric	532.00	
930 Maintenance	5,646.99	35,000.00
Total 101-336 Fire Protection	65,041.35	80,000.00
412 Zoning & Planning		
412-703 File Clerk, Admin Pay	6,800.30	20,000.00
Zoning Administration Assistant		
702 Recording Secretary Pay	3,600.00	12,000.00
703 ZBA / PC / Per Diem Pay	9,030.00	3,200.00
727 Office Supplies		14,000.00
800 Prof. Services/Education	6,266.50	20,000.00
910 Publication/Printing	359.52	1,200.00
Total 412 Zoning & Planning	26,056.32	70,400.00
420 Ordinance Officer		
420-702 Z. Admin Salary	21,404.13	23,350.00
420-703 Z. Admin Hourly Wage	825.00	
800 Services/Education	919.00	2,000.00
850 Telephone		750.00
910 Publication/Printing	359.52	1,200.00
980 Equipment		200.00
Total 420 Ordinance Officer	23,507.65	27,500.00

Township of Hayes
Profit & Loss Budget Overview

ADOPTED BUDGET				ACTUAL				PROPOSED			
JULY 2023-JUNE 2024				JULY 2024-JUNE 2025 MAY				JULY 2024-JUNE 2025			
PUBLIC SAFETY											
Total PUBLIC SAFETY											
PUBLIC WORKS											
448-800 Sprng Clean Up											
446 Roads											
920 Hall Lot & Street Lights											
930 Repair/Maintenance/Brine											
Total 446 Roads											
447 Phragmites											
Total PUBLIC WORKS											
RECREATION AND CULTURAL											
766 Township Parks & Recreation											
Hayes Township Park/CSG Expense											
800 HTP/CSG Custodial/Cleaning											
800 HTP/CSG Prof. Services											
920 HTP/CSG Electric											
930 HTP/CSG Park Maintenance											
971 HTP/CSG Pier-Buoys-Bubblers											
980 HTP/CSG Equip/Improvements											
980 HTP/CSG WIFI Internet											
Total Hayes Township Park/CSG Expense											
Other Township Parks Expense											
703 Equipment / Improvements											
930 Maintenance											
Total Other Township Parks Expense											
766 Township Parks & Recreation - Other											
Total 766 Township Parks & Recreation											
Total RECREATION AND CULTURAL											
954 Insurance											
956 FICA/Medicare											
Total Expense											
Net Income											

HAYES TOWNSHIP ROAD FUND
Profit & Loss Budget
July 1, 2024 through June 30, 2025

	Plan Budget Jul 24- June 25	Comments
Income		
INTEREST		
102-665 Road Millage Interest	350.00	
INTEREST - Other	0.00	
Total INTEREST	350.00	
TAX REVENUE		
102-402 Road Millage	260,000.00	
102-417 Delinquent Taxes	25.00	
102-694 Fines/Penalties	5.00	
TAX REVENUE - Road Account Balance	376,260.72	
Total TAX REVENUE	636,290.72	
Total Income	636,640.72	
Expense		
Payroll Expenses	0.00	
PUBLIC WORKS		
102-930 Project Cost	366,920.80	Maple Grove Award
PUBLIC WORKS - Other	0.00	
Total PUBLIC WORKS	366,920.80	
Total Expense	366,920.80	
	269,719.92	

HAYES TOWNSHIP BUDGET PUBLIC HEARING

Meeting Date:	June 10th, 2024	Location:	Hayes Township Hall
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