



Zoning Administrator Report

September 2024

Zoning Administrator work in progress report for the month of August includes the following:

- Updated zoning permit for a 25'x60' addition to an accessory building at 09025 Upper Bay Shore RD.
- Issued zoning permit for a 40'x60' Accessory Building at 11519 Stonebridge DR..
- Issued zoning permit for a 20'x40' Lean to addition on both sides of an existing pole barn at 9472 Maple Grove Road.
- Issued zoning permit for a New single family dwelling unit 42'x30' in condition the existing principle structure is removed at 10504 Burgess Road.
- Conducted several Inspections for Compliance.
- Received and reviewing zoning permit application for a 72"x60" Free Standing Sign on US 31.
- Resolving a non-compliance complaint with landowner at 10283 Maple Grove Road.
- Resolving with assistance from Tip of the Mitt a non-compliant parcel on Susan Lake.
- Resolving a non-compliance nuisance complaint with landowner on Hyek Road, submitted a Special Use Permit Application, landowner withdrew application, is working to resolve complaint violation.
- Resolved violation on Seneca Ave
- Continuing to received updates towards compliance from landowner regarding non-compliance notice letter sent to 6099 Charlevoix Street.
- Received Shoreline Subcommittee Review and working with Tip of the Mitt for zoning permit application for a 30x30 Garage on Shrigley Road.
- Process received from land owner on Susan Shore Drive for violation of Nuisance Ordinance.



- Sent first notice letter to land owner on US 31 for Violation of a Special Use Permit.
- Published Zoning Board of Appeals Public hearing for Zoning Variance Application from Little Traverse Conservancy for a parcel on Division Ave.
- First Notice letter was sent to Landowner on Villa Road for Violation of Nuisance Ordinance and a non-compliance complaint.
- Received Zoning permit application for a 25'x40' New Lake Storage Building / Apartment Structure and Lake Shore renovation on Boyne City road. Working with Shoreline Subcommittee and Tip of the Mitt.
- Received Zoning permit application for a 14'x22' addition and 12'x26 detached garage with attached 12'x8' shed on Nine Mile Point. Working with Shoreline Subcommittee and Tip of the Mitt.
- Working with Tip of the Mitt to resolve a Zoning Ordinance Violation on Boyne City Road.