

AGENDA
HAYES TOWNSHIP BOARD OF TRUSTEES
September 9, 2024 7:00pm
Hayes Township Hall
9195 Major Douglas Sloan Road
Charlevoix, Michigan 49720

Join Zoom Meeting

<https://us02web.zoom.us/j/88001640434?pwd=QkdkY3AzN1dmKzZpajZQNEkwMkZ5dz09>

Meeting ID: 880 0164 0434
Passcode: 251468
+1 312 626 6799 US (Chicago)

1. Call to Order
2. Pledge of Allegiance
3. Review and Approval of Agenda
4. Public Comments
5. Approval of Meeting Minutes: August 12, 2024 BOT Regular Meeting
6. Treasurers Report
7. Clerks Report: Approval of Warrants
8. Reports: County Commissioner, Zoning Administrator, Planning Commission, Zoning Board of Appeals, Parks and Recreation, Trustee's, and Supervisor Reports.

NEW BUSINESS

9. Undine Cemetery Plot Buy Back Request
10. Public Comment
11. Board of Trustee Comment

ADJOURN MEETING

Public Comment at Meetings of the Hayes Township Board of Trustees

The Hayes Township Board of Trustees values public input and offers two opportunities for the public to comment at its meetings, once near the beginning and once near the end. This affords the Board of Trustees the opportunity to hear your views and remarks. If you speak, you should not expect to engage the Board of Trustee members or any staff in discussion or debate.

Board of Trustee members will not respond to comments made during the Public Comment unless it becomes necessary to ask a clarifying questions, correct a factual error, or to provide specific factual information.

Questions about Township matters are best directed to individual Board members or Township staff (Planner, Zoning Administrator, or Assessor) between meetings. Contact information is available on the township website at: hayestownshipmi.gov.

The availability of public comment is recognized by the Michigan Open Meetings Act. The Act provides that rules may be adopted for orderly comment from the public. To that end, the following rules have been established by the Board of Trustees:

1. A person wishing to speak will indicate on the sign in sheet that they would like to be called on at Public Comment. All persons in attendance in person will be called on first. Zoom attendees can indicate they would like to speak by raising their hand icon.
2. The person will begin by stating their name, spelling it out if requested.
3. The person addresses the Chairperson, or other person chairing the meeting, on behalf of the entire Board of Trustees. Public comment is NOT to be addressed to individual Board of Trustee members, to any township staff present, or to other members of the audience.
4. There is a three (3) minute time allotment for each speaker. The time limit may be extended by the Chairperson or majority of the Board of Trustee members present. A speaker may speak only once at each Public Comment. There is no provision for another audience member to 'donate' their three (3) minutes to another speaker.
5. A speaker will be out of order if the speaker disrupts the meeting, speaks longer than the allotted time, uses vulgarities or makes a personal attack on a Board of Trustee member or Township employee that is unrelated to the performance of that person's duties.
6. If a speaker is called out of order, that speaker will not be able to speak again at the same meeting except by special leave of the Board of Trustees
7. The Chairperson, or other person chairing the meeting, will have the discretion to permit members to speak at times other than the times reserved for Public Comment.



Zoning Administrator Report

September 2024

Zoning Administrator work in progress report for the month of August includes the following:

- Updated zoning permit for a 25'x60' addition to an accessory building at 09025 Upper Bay Shore RD.
- Issued zoning permit for a 40'x60' Accessory Building at 11519 Stonebridge DR..
- Issued zoning permit for a 20'x40' Lean to addition on both sides of an existing pole barn at 9472 Maple Grove Road.
- Issued zoning permit for a New single family dwelling unit 42'x30' in condition the existing principle structure is removed at 10504 Burgess Road.
- Conducted several Inspections for Compliance.
- Received and reviewing zoning permit application for a 72"x60" Free Standing Sign on US 31.
- Resolving a non-compliance complaint with landowner at 10283 Maple Grove Road.
- Resolving with assistance from Tip of the Mitt a non-compliant parcel on Susan Lake.
- Resolving a non-compliance nuisance complaint with landowner on Hyek Road, submitted a Special Use Permit Application, landowner withdrew application, is working to resolve complaint violation.
- Resolved violation on Seneca Ave
- Continuing to received updates towards compliance from landowner regarding non-compliance notice letter sent to 6099 Charlevoix Street.
- Received Shoreline Subcommittee Review and working with Tip of the Mitt for zoning permit application for a 30x30 Garage on Shrigley Road.
- Process received from land owner on Susan Shore Drive for violation of Nuisance Ordinance.



- Sent first notice letter to land owner on US 31 for Violation of a Special Use Permit.
- Published Zoning Board of Appeals Public hearing for Zoning Variance Application from Little Traverse Conservancy for a parcel on Division Ave.
- First Notice letter was sent to Landowner on Villa Road for Violation of Nuisance Ordinance and a non-compliance complaint.
- Received Zoning permit application for a 25'x40' New Lake Storage Building / Apartment Structure and Lake Shore renovation on Boyne City road. Working with Shoreline Subcommittee and Tip of the Mitt.
- Received Zoning permit application for a 14'x22' addition and 12'x26 detached garage with attached 12'x8' shed on Nine Mile Point. Working with Shoreline Subcommittee and Tip of the Mitt.
- Working with Tip of the Mitt to resolve a Zoning Ordinance Violation on Boyne City Road.

HAYES TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
August 12TH, 2024 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

The August 12th, 2024, meeting of the Hayes Township Board was called to order by Supervisor Ron VanZee at 7:00 pm.
Board members present were Matt Cunningham (Trustee), Julie Collard (Treasurer), Doug Kuebler (Trustee), April Hilton (Deputy Clerk/Recording Secretary), Ron VanZee (Supervisor) and Kristin Baranski (Clerk)
Audience Members signed in: Laura Ford, Connie Foster, David Zipp, Tim Boyko, Kathy Simon, Robert Fowler, Deb Narten, Ellis Boal, LuAnne Kozma, Susan Pyke, Betty Henne, Greta Mcvay, Steve Herden, Barb Herden, and Bob Jess.

CALL TO ORDER

Supervisor Ron VanZee called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

REVIEWED & APPROVED AGENDA

Add 9A. Proposal for Asphalt Ramp for shed at Hall
Mr. Kuebler made a motion, supported by Ms. Baranski to approve the agenda as amended.
Yays: Matt Cunningham, Julie Collard, Doug Kuebler, Ron VanZee, and Kristin Baranski.
Nays: None Motion Carried

PUBLIC COMMENTS:

Public comment opened and closed at 7:02.
- Requested an update on Todd's investigation for the Quick books issue, and would like an update of the EMS building contract. Glad the election inspector meeting was complete.
Closed at 7:04.

APPROVAL OF JULY 8TH 2024 BUDGET HEARING MINUTES:

Mr. Cunningham made a motion, supported by Mr. Kuebler to approve the July 8th, 2024, Board of Trustees Budget Hearing minutes as presented.
Yeas: Julie Collard, Ron VanZee, Matt Cunningham, Doug Kuebler, and Kristin Baranski.
Nays: None **Motion Carried**

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TREASURERS REPORT

Ms. Collard presented a written report reporting all Hayes Township account balances.

CLERKS REPORT: APPROVAL OF WARRANTS

Clerk, Ms. Baranski, presented the warrants in the amount of \$57,176.11.

Ms. Baranski made a motion, supported by Mr. Kuebler, to approve Township warrants out of the General Fund in the amount of \$57,176.11 A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

Ms. Baranski made a motion, supported by Ms. Collard to approve the installment payment for the EMS building loan in the amount of \$10,248.13, the total installment payment will be offset 100% by the LCEMSA monthly lease payment. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

COUNTY COMMISSIONER REPORT

Bob Jess presented the County Commissioners Report.

PARKS AND REC. REPORT

Ms. Collard presented the Parks and Rec. report.

The next regular Parks and Rec meeting is September 16th, 2024.

PLANNING COMMISSION

Mr. Cunningham presented the Planning Commission Report. The next regular Planning Commission meeting is August 20th, 2024, at 7:00 pm.

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ZONING BOARD OF APPEALS

ZBA did not meet. An administrative meeting and a variance request meeting will be scheduled soon.

ZONING ADMINISTRATOR REPORT

Ron VanZee presented a Zoning Administrator report.
Report available at the Hayes Township Hall.

TRUSTEES:

Mr. Kuebler stated they should be starting the stretch of Maple Grove road from Upper Bay Shore Road to Major Douglas Sloan road this month.

Ms. Collard read the names in remembrance of the 13 soldiers of the Gold Star families that sacrificed their lives.

SUPERVISOR REPORT:

Ron VanZee presented a supervisor report.
Ron VanZee thanked all the election workers for all their hard work.

L-4029 APPROVAL:

Ms. Baranski made a motion, supported by Mr. Cunningham to approve the 2024 L-4029 form as presented and for Mr. VanZee and Ms. Baranski to sign.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Doug Kuebler and Kristin Baranski.

Nays: None **Motion Carried**

PROPOSAL FOR ASPHALT RAMP AT HALL:

Mr. Kuebler made a motion, supported by Ms. Baranski to approve the proposal from John Martin for an asphalt ramp for the shed at the Hayes Township Hall in the amount of \$760.00.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Doug Kuebler and Kristin Baranski.

Nays: None **Motion Carried**

LAKE CHARLEVOIX EMS AUTHORITY HAYES TOWNSHIP BOARD APPOINTMENT:

Mr. VanZee made a motion, supported by Ms. Baranski to appoint Roy Griffiths to the Lake Charlevoix EMS authority as the Hayes Township Board representative.

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BOARD OF TRUSTEES REGULAR MEETING
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09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Doug Kuebler and Kristin Baranski.

Nays: None **Motion Carried**

PUBLIC COMMENTS: Public comments opened at 7:30 pm.

Comments included:

- Asked if the Board will be answering his previous comments.
 - Stated they believe the budget is incorrect.
 - Asked if there is still 9 separate bank accounts. Stated they have reported election night observations to Julia Drost.
- Public comments closed at 7:33p.m.

BOARD OF TRUSTEE COMMENT:

Ms. Collard stated they are working with BS&A to receive the new software and then the bank accounts will be condensed to two accounts.

Ms. Baranski stated they election workers were never approved at the first meeting, and if they had been able to begin the meeting they would have been addressed in the official matter. As far as how election inspectors identify with a party it is their decision and she does not influence them.

Mr. VanZee stated he spoke with Todd Millar, and the review is still active. As far as the EMS forensic audit resulted in favor of the EMS Authority/Hayes Township.

ADJOURNMENT: Mr. Kuebler made a motion, supported by Mr. Cunningham, to adjourn at 7:35p.m.

Yeas: Matt Cunningham, Julie Collard, Ron VanZee, Doug Kuebler and Kristin Baranski.

Nays: None **Motion Carried**

Respectfully Submitted,

April Hilton

Hayes Township Deputy Clerk/Recording Secretary

Andrew H. Balderson
8232 Eastern Avenue
Charlevoix, Michigan 49720

August 23, 2024

Ron Vanzee, Supervisor
Hayes Township Board of Directors
9195 Major Douglas Sloan Road
Charlevoix, Michigan. 49720

RE: Hayes Township Eastern Avenue Beach Bully

On Sunday, August 18, 2024, at approximately 5:00 p.m., I walked to the Eastern Avenue beach, a short distance from our cottage. I sat on one of the newly-installed benches at the waterfront, as I have done many other days this summer, since a back injury and biopsy prevent me from enjoying a swim in the lake. Upon sitting down on the bench, I overheard a conversation by Corinne Vita describing the boundaries of the park to three interested parties. She expressed her issues with the Fowlers' use of the beach area stating, of particular note, that "the Fowlers have every year moved their summer dock 10' closer to the buoyed swimming area." Her statement is an absolute lie, as my wife and I have walked the dock as guests of the Fowlers many times.

Later Corinne escorted the entourage, like the Pied Piper, down the beach toward the creek at the eastern boundary of the Fowler's property, waving her arms and pointing in all directions. I was not privy to these discussions, but as the group meandered back toward the bench where I was sitting, the gentleman from the group approached me and introduced himself to say that he was interested in exploring the redesign of the Eastern Avenue Beach, to which I responded, "That's not going to happen!" I told him I am a landscape architect and site planner, and I knew that any improvements had to be consistent with the agreements resolved many years ago. Further, I stated that he would need to research the many documents associated with any improvements envisioned for the beach area.

A minute or two later Corinne appeared and with a surly attitude challenged me with, "Andy, what are you doing here?" I, not wanting to be confrontational, ignored her. A few moments later, Bob Fowler appeared and asked the gentleman if he could have a few minutes to meet with him privately. Corinne abruptly asked, "Who are you?" to which Bob responded, "I am Bob Fowler" and she said, "I want to be included in your discussion." Bob said, "No, this is a private matter." I said, putting my arm around his shoulder, "We are good friends, and we have a lot in common. Neither of us can go in the lake because we have

open-wound biopsies.” I said to the group, “I am the peacemaker” trying to ease the tension. The group proceeded up Eastern Avenue, where Greta McVay and Brigitte Fowler joined us. Bob was told that he could either make an appointment to meet with the gentleman to discuss any beach issues or send him a letter.

Corinne’s antics that Sunday afternoon were observed by Bob and Brigitte Fowler and Greta McVay. Greta was shaken and brought to tears, while the Fowlers were visibly angered and appalled by Corinne’s actions. Greta was so upset that she drove home the following morning, her 81st birthday. What was apparent to me is that Corinne has opened some old wounds by perpetuating her self-serving interest to garner support for redesigning the beach that was litigated by Darntons and Abels historically and Fowlers and Abel/McVay in more recent days. Resurrecting these old issues is heartbreaking for our neighbors and was difficult for me to witness. Moreover, Corinne is not a resident of Hayes Township, Pine Point, Charlevoix, or even the state of Michigan. The fact that she grew up in Charlevoix does not give her the right to come here from her home in California and wreak havoc here in Hayes Township.

In essence, my wife and I are in complete agreement that the manner in which the Fowlers, Greta McVay and Hayes Township have complied with the terms of the Agreement between the Darntons and Hayes Township dated 1995 and the Agreement between the Abels and Hayes Township dated 2000. Obviously, Corinne Vita has her views on the respective parties’ compliance with the terms of the agreements, and she has the right to express those views but has no right to disturb, malign, harass, or disparage the Fowlers, Greta, or everyday Eastern Avenue Beach participants.

REMEDY:

1. We request Hayes Township to issue to Corinne Vita a warning that her further gathering of groups where she deliberately misleads, gives erroneous information, behaves in a demeaning manner toward the Fowlers, Greta McVay, their family members or other beachgoers will not be tolerated.
2. If she persists in her disruptive behavior, a restraining order should be considered by Hayes Township.
3. I will personally testify, pro bono, as a professional landscape architect, expert witness against any plans, directives, or modifications to the beach that she, or anyone else, submits that is not consistent with the 1995 and 2000 agreements.

In conclusion, it is our wish for the continuation of the community’s peaceful use and enjoyment of the Hayes Township Eastern Avenue Beach through the cooperative efforts of Hayes Township, Pine Point Property Owners Association, vendors, volunteers, and all beach participants. Furthermore, to respect the Fowlers’ and Greta McVay’s peaceful use and enjoyment of their adjoining properties.

Linda and I have provided additional information regarding our personal and professional interests in the Hayes Township Eastern Avenue Beach, entitled Exhibit A and Exhibit B, for your review.

Please feel free to contact me at 202-812-2186 should you have any questions or wish to discuss anything further with me.

With due respect,



Andrew H. Balderson

Cc: Robert and Brigitte Fowler
Greta McVay
Ben Owens, PPPOA President

Attachments:
Exhibit A
Exhibit B

EXHIBIT A

Linda Balderson
8232 Eastern Avenue
Charlevoix, Michigan 49720

Ron Vanzee, Supervisor
Hayes Township Board of Directors
9195 Major Douglas Sloan Road
Charlevoix, Michigan. 49720

RE: Hayes Township Eastern Avenue Beach

My family has been enjoying the wonderful Hayes Township Eastern Avenue beach since 1948, the year my maternal aunt Helena Isaksen first lived in the cottage we now own at 8232 Eastern Avenue in Hayes Township. I have a photograph of my grandmother holding me on the steps of our cottage in 1948 and photos of my brother and me the next summer when our family lived here with my aunt. I grew up in Petoskey and spent many summer days on the "Pine Point Beach" with my family, cousins, aunts and uncles.

Andy and I purchased our cottage from my cousins after my aunt Helena Isaksen Sundling passed away in 1994. We have paid Pine Point Property Home Owners dues every year since that time. I served on the PPPOA board for 3 years and helped produce a booklet and signs commemorating the 100-year anniversary of Pine Point in 2013.

It is unconscionable that Corinne Vita, not even a resident of Hayes Township (nor even Pine Point), has been allowed to harass our neighbors and cause friction in our community. We fully support Bob and Brigitte Fowler and Greta Abel McVay in whatever actions they decide to take to ensure that they can enjoy the peaceful use and enjoyment of their properties and the Hayes Township Eastern Avenue Beach.

Please feel free to contact me at 301-312-3992 should you have any questions or wish to discuss anything further with me.

Sincerely,

Linda P. Balderson
Linda Balderson

Cc: Robert and Brigitte Fowler
Greta McVay
Ben Owens, PPPOA President

EXHIBIT B

Andrew H. Balderson
8232 Eastern Avenue
Charlevoix, Michigan 49720

Ron Vanzee, Supervisor
Hayes Township Board of Directors
9195 Major Douglas Sloan Road
Charlevoix, Michigan. 49720

RE: Hayes Township Eastern Avenue Beach

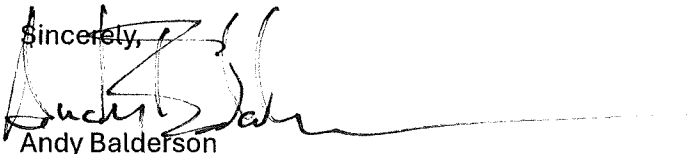
My first experience with the beach was in 1968 when my girlfriend at the time, Linda Potts, brought me to a family gathering at her aunt Helena's cabin at 8232 Eastern Avenue in Pine Point. I hitchhiked every weekend that summer from Michigan State University in East Lansing to experience "Up North", so different from summers in my home state of Maryland. My degree from Michigan State University is a B.S. in Landscape Architecture. Linda Potts became my wife, and we moved to Maryland but spent vacations with her family in Petoskey and Charlevoix.

In the practice of landscape architecture/site planning I became a principal in Donovan Feola Balderson and Associates, Inc., formerly T. D. Donovan and Associates, Inc., the oldest landscape architectural firm in Maryland, established in 1955. Throughout my career I have consulted with clients as an expert witness before planning commissions and boards of appeals in Maryland, Virginia, and the District of Columbia and the Circuit Court of Montgomery County, Maryland. Our practice included residential, commercial, historical, institutional and parks and recreation projects. As principal owner, I sold my firm in 2019 and am semi-retired, spending my summers at our Pine Point home here.

Under the FOIA I have reviewed from Hayes Township the documents pertinent to the Agreement between the Darntons and Hayes Township dated 1995 and the Agreement between the Abels and Hayes Township dated 2000, Certified Boundary Survey titled "Exhibit B" prepared by John E. Furguson Associates, Inc., pertaining to the above-reference agreements, certain attorney correspondence, and Hayes Township correspondence to and from Corinne Vita.

Please feel free to contact me at 202-812-2186 should you have any questions or wish to discuss anything further with me.

Sincerely,



Andy Balderson

Cc: Robert and Brigitte Fowler
Greta McVay
Ben Owens, PPPOA President

September 2024 Treasurer Report

(As of September 4, 2024)

Charlevoix State Bank

1. General Fund-\$594,810.89

(\$384,810.89 available, \$210,000 Recommended Reserve)

2. Tax Account-\$397,573.58 *(restricted Treasury Funds)*

3. Township Warrant Checking-\$29,754.49

4. Pantry-\$9,080.70*(restricted funds)*

5. ARPA *(restricted funds)*-\$121,702.93

6. Fundraising Account-\$17,088.00

Forefront

7. Metro Account-\$73,317.65

8. Prime Share-\$134.80

Horizon

9. Hayes Township Road Fund-\$378,255.84 *(restricted funds)*

101 Char. State Bank Check 2643		Amount
Check	CHARLEVOIX COUNTY CLERK	
Check	GARY KOTESKEY	-361.56
Check	ELECTION SOURCE	-2,200.00
Check	GREAT LAKES ENERGY	-440.00
Check	GFL ENVIRONMENTAL	-697.84
Check	GANNETT HOLDINGS LLC	-137.90
Check	DTE	-346.20
Check	TRIMEDIA	-124.21
Check	CHARLEVOIX PEST CONTROL	-2,307.50
Check	CHARLEVOIX TOWNSHIP	-150.00
Check	MITCHELL GRAPHICS	-34,875.00
Check	AIMEE GILBERT	-989.00
Check	US BANK	-150.00
Check	VISA	-452.07
Check	RAINEYS LANDSCAPING	-1,751.33
Check	QUILL	-175.00
Check	QUADIENT	-52.76
Check	CHARTER COMMUNICATIONS	-255.81
Check	STATE OF MICHIGAN	-78.92
Check	INTERNAL REVENUE SERVICE	-772.38
Check	ALISA ABINEY	-4,433.40
Paycheck	CAREY CUDDEBACK	-2,428.60
Paycheck	REX GREENSLADE	-79.28
Paycheck	ROY GRIFFITTS	-158.58
Paycheck	MARK SNYDER	-129.29
Paycheck	CLAIR T MARTIN	-79.29
Paycheck	MARILYN MOREHEAD	-83.11
Paycheck	LAURA WHITE	-44.04
Paycheck	PAUL ZARDUS	-114.52
Paycheck	KRISTIN BARANSKI	-2,805.45
Paycheck	JULIE COLLARD	-2,719.60
Paycheck	MATTHEW CUNNINGHAM	-430.22
Paycheck	DOUGLAS KUEBLER	-450.05
Paycheck	RONALD VANZEE	-4,172.16
Paycheck	APRIL HILTON	-3,029.79
Paycheck	DORIS HOSMER	-38.77
Paycheck	MARILYN EPPING	-135.67
	EARLY VOTING INSPECTOR PAY	
	GRAVEL	
	Tabulator Coding Per Precinct	
	HALL, STREET LIGHTS, PARKS, FIRE, LOT	
	HAYES TOWNSHIP PARK; EAB; HALL	
	ELECTION NOTICE	
	HALL/FIRE BARN	
	PROFESSIONAL CONSULTING SERVICES	
	PARK	
	FIRE PROTECTION JULY 1 2024-JUNE 30 2025	
	August and September Newsletter	
	TYPESETTING	
	COPIER	
	ZOOM, CRASH PLAN, GLE, ABODE, SUPPLIES	
	UNDINE	
	SUPPLIES	
	POSTAGE	
	PHONE	
	WITHHOLDING	
	WITHHOLDING	
	08/01/2024-08/31/2024	
	08/01/2024-08/31/2024	
	08/01/2024-08/31/2024	
	08/01/2024-08/31/2024	
	08/01/2024-08/31/2024	
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	08/16/2024-09/15/2024	
	08/16/2024-09/15/2024	
	08/16/2024-09/15/2024	
	08/16/2024-09/15/2024	
	08/16/2024-09/15/2024	
	08/16/2024-09/15/2024	
	08/12/2024-09/08/2024	
	ELECTION TRAINING	
	ELECTION AUG 2024	

			Amount
Paycheck	JESSICA PERRY	ELECTION AUG 2024	-310.12
Paycheck	RODNEY SLOCUM	08/01/2024-08/31/2024	-79.28
Paycheck	JANICE VEDDER-WHIPPLE	08/01/2024-08/31/2024	-123.34
Paycheck	KYLE PERRY	06/01/2024-08/31/2024	-132.14
Paycheck	R JOHNSON	07/01/2024-08/31/2024	-676.63
			-69,050.10
			-69,050.10

Total 101 Char. State Bank Check 2643

TOTAL

Installment	EMS BUILDING	OFFSET WITH LEASE PAYMENT	10,248.13
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WILMOT ELECTRIC, INC

12800 TAYLOR ROAD CHARLEVOIX, MICHIGAN 49720 (231) 547-5583 FAX: (231) 547-0358

PROPOSAL

September 9, 2024

Ron VanZee, Supervisor
Hayes Township
9195 Major Douglas Sloan Road
Charlevoix, MI 49720

Ron:

Wilmot Electric, Inc. is pleased to submit this proposal for the complete installation of a Standby Generator System at the Hayes Township Hall. This installation will provide automatic backup power of the Hall's electrical system during a utility outage. This proposal is based on a site visit and includes the following.

Scope of Work

- Generac Model 7228 18kW generator with 200A Smart Switch ATS
- Start-up & commissioning
- Optional Cold Weather Kit furnished and installed
- Site preparation including Composite Equipment Pad
- Ground rod & generator grounding per manufacturer recommendation
- Installation of Automatic Transfer Switch (ATS) and tie in to utility feed
- Coordinate tie in of system with electric utility company
- Includes Generator, ATS, electrical installation labor & materials, electrical permit & inspections, insurance, and miscellaneous items as required for a complete electrical installation
- \$1,500.00 Fuel System Piping and Connection Allowance is included in the price to cover the cost of this work which will need to be completed by a mechanical contractor or your LP provider

Lot Price \$15,100.00

Sales tax not included. Payment terms are Net 30 Days from Invoice Date.

Thank you for the opportunity to provide this quote. Please call with any questions you may have.

Respectfully submitted,

Sean W. Davis

Sean W. Davis, Vice President



Office (231) 587-0056
Northern Power Electric Inc.
10154 S U.S. 131 Hwy.
Mancelona, MI 49659

Date: May 3, 2024
Name: Hayes Township
Address: 9195 Major Douglas Sloan Rd, Charlevoix, MI 49720
Phone: 231-547-9591
Email: clerk@hayestownshipmi.gov

I am pleased to provide a quote for the following job: 14KW Generac Generator

Budget Cost: \$ 10,875.00

Scope of Work:

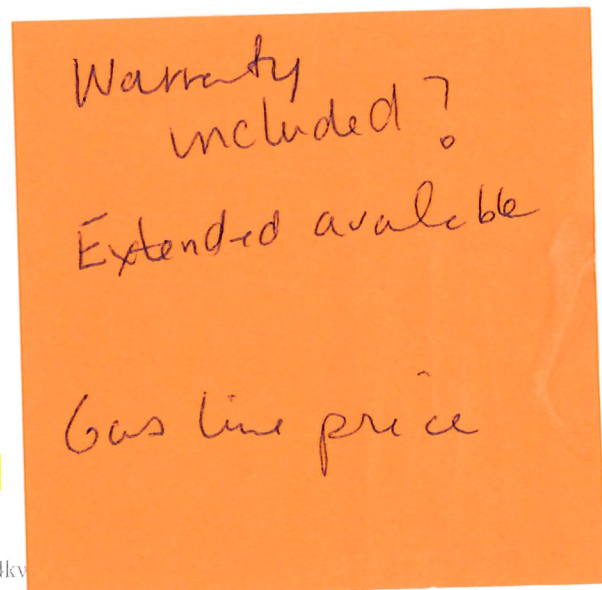
Install (1) Generac 14KW Generator Fully Automatic System.

Includes (1) 200A Automatic Transfer Switch

Included in price:

- 14KW Generac Whole House Generator with Michigan Sales Tax
- Delivery from Factory
- Gold Series Battery
- Northern Power Electric Installation
- Concrete Pad
- County Electrical Permit
- Cold Weather Kit Installed
- Price includes Generator set behind ramped walkway

****GAS LINE ALLOWANCE NOT INCLUDED IN PRICE**





***Any unforeseen changes are charged at \$90.00 per man-hour plus materials.

NOTE: All Northern Power Electric Employees are State Licensed.

EXCLUSIONS AND QUALIFICATIONS:

- This quotation is based on the above scope of work and makes no provisions to provide additional work, not listed above. Any changes in the above scope by any authority, having jurisdiction, would alter this proposal.
- This quotation is based on the National Electric Code for estimating purposes.
- Cutting, Patching, Plastering, coring, Sleeves, and Painting of any existing surfaces are excluded.
- All Bonds, Fees, Excess Facility Charges are by other.
- Alternates are not included in the base bid.

Thank you again for the opportunity to bid this work for you. I hope you find my quote acceptable

Respectfully,

John Miller
231-587-3778

Signature below accepts this price quote and scope of work. Northern Power Electric is authorized to proceed with project.

Name Date

This price is good for 30 days from May 3, 2024



Annual Generator Maintenance Program

We would like to offer you the opportunity to join our Annual Generator Maintenance Program. This program helps protect your investment and keeps your warranty valid. The annual service performed in the late summer/early fall includes: changing of the oil, oil filter, air filter, spark plugs, a battery test, light washing, and a check for any leaks. The current fee is \$265.00 per year and can be cancelled at any time. If additional work is needed for further repairs, we will contact you for approval and scheduling.

I, _____, would like to join the Annual Generator Maintenance Program. I consent to receiving text messages that will notify me prior to the Northern Power Electric technician arriving to perform this service.

Signature

Date

We appreciate your business!
Northern Power Electric

Grand Bay Electric
4475 Airwest Dr SE
Grand Rapids, MI 49512
Phone: (616) 662-0364



PROPOSAL

Proposal #: Q230066
Date: Apr 26, 2024

Proposal submitted for: Hayes Twpship Hall - April Hilton

Address: 9195 Major Douglas Sloan Rd

City, State, Zip: Charlevoix, MI 49720

Job Location: 9195 Major Douglas Sloan Rd, Charlevoix, MI 49720

Phone 1: (231) 547-6961 ()

Phone 2: ()

Phone 3: ()

Email: deputyclerkhayes@gmail.com

Project Specifications:

Product	Qty	Unit of Measure	Description	Unit Price	Total
26.0	1.0		26kW Kohler Generator with Aluminum Enclosure with Cold Weather Kit.	\$ 7590.63	\$ 7590.63
Smart Switch RXT 200 Amp Service Rated	1.0	each	Smart Switch RXT 200 Amp Service Rated 120-240 10 NEMA 3R	\$ 1111.32	\$ 1111.32
Plastic Generator Pad GB	1.0		Plastic Generator Pad	\$ 114.41	\$ 114.41
Kohler Generator Auxillary Breaker	1.0		Kohler Generator Auxillary Breaker	\$ 64.82	\$ 64.82
Kohler Generator Emergency Stop Switch	1.0		Kohler Generator Emergency Stop Switch	\$ 139.27	\$ 139.27
26.0	1.0		Wire and pipe to be installed to connect generator, transfer switch, and the electrical meter.	\$ 4607.52	\$ 4607.52
Electrical Permit	1.0	each	Electrical permit	\$ 262.50	\$ 262.50
Gas piping for generator installation GB	1.0	each	Pipe to be installed to connect generator and the gas meter	\$ 1890.00	\$ 1890.00
Mechanical Permit (for natural gas customers only)	1.0		Mechanical permit (for natural gas customers only)	\$ 262.50	\$ 262.50
Kohler Battery Heater	1.0		Kohler Battery Heater for 10-26kw Residential Units 120V 80W	\$ 189.91	\$ 189.91
Annual Generator Maintenance	1.0	each	Annual generator maintenance. Oil and oil filter included every year, air filter and spark plugs every other year, battery replacement every 4 years. Annual generator monitoring program, allows Grand Bay Electric to receive alerts/updates on your unit and troubleshoot remotely if applicable	\$ 380.00	\$ 380.00
Surge Suppression Device	1.0		Generac Surge Suppression Device To be placed on load side of the transfer switch per State of Michigan Code	\$ 152.23	\$ 152.23
On Cue Wireless Bridge Kohler	1.0		On Cue Wireless Bridge Kohler - Install Cost Separate	\$ 216.09	\$ 216.09
10.0	1.0		10-Year Extended Warranty for Automatic Air-Cooled Standby units / 0-12 Months From Activation. Covers parts, labor, travel 100% for length of warranty period.	\$ 1050.00	\$ 1050.00
10.0	1.0		FREE 10-Year Extended Warranty for Automatic Air-Cooled Standby units / 0-12 Months From Activation. Covers parts, labor, travel 100% for length of warranty period.	\$ -1050.00	\$ -1050.00
50.0	1.0	each	50 Amp Smart Management Module SMM for range	\$ 224.90	\$ 224.90

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Terms and Conditions:

Total | \$ 17206.10

Sales Representative: Electrician-Jacob Hills

Note: This proposal may be withdrawn by us if

not accepted within 30 days.

All contracts subject to management approval.

Signature:

Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Payment will be made as outlined above.

Date of Acceptance: Apr 26, 2024

Signature:

Contractor will have public utilities marked by MISS DIG 811. Owner is responsible for marking of private lines and facilities, including, but not limited to, underground wiring and irrigation systems. In no event is Contractor responsible for damage to underground facilities not properly marked, regardless of who marked the facilities. Owner recognizes that not all underground improvements will be properly marked and, therefore, Owner hereby agrees to defend, hold-harmless and indemnify Contractor from all costs and liability (including reasonable attorneys' fee and court costs) for any damage to underground utilities, facilities and structures and, further, agrees to bear the cost of marking private utilities, damage to private utilities and for latent or undisclosed obstacles or hazards. Owner is responsible for all costs, regardless of when determined, to relocate, repair or reroute utilities that do not comply with local or state codes, ordinances or other law. Contractor is also not responsible for any damage caused to lawn or landscaping during Contractor's work.

BUYER'S RIGHT TO CANCEL: YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. CANCELLATION NOTICE MUST BE IN WRITING.



Dear Residential Customer:

Thank you for your service alteration request.

Please provide the information below. This information will be used to determine the required natural gas facilities for this address.

Customer Name: Hayes Township Phone: 231-547-6961
 Email Address: deputyclerkhayes@gmail.com
 Site Address: 9195 Major Douglas Sloan Rd. City: Charlevoix
 Total Heated Square Footage of Residence: 2500

Natural Gas Equipment

Heating	Quantity	BTU's (required)
Furnace/Forced Air	1	100,000
Boiler		
Fireplace		

Water Heating	Quantity	BTU's (required)
Hot Water Heater (Tanked)	1	40,000
Hot Water Heater (Tankless)		

Drying	Quantity	BTU's (required)
Clothes Dryer		

Cooking	Quantity	BTU's (required)
Range/Cooktop/Oven (Total # of Burners)	1	90,000
Grill		

Miscellaneous	Quantity	BTU's (required)
Hot Water Heater (tankless)		
Generator (Exp date of delivery: _____ Kilowatts of Generator: <u>24kW</u>)	1	290,000
Fire Pit		
Pool Heater		
Other (i.e. Garage Furnace, Barn Furnace)		
Other		

Information provided by: Jacob Hillis Date 4/26/24

If you have questions, please contact us via:

Phone: 800.533.622 on Monday through Friday from 8 AM to 5 PM

Email: dtegasconstructionteam@dteenergy.com

HAYES TOWNSHIP BOARD OF TRUSTEE MEETING			
Meeting Date:	September 9th, 2024	Location:	Hayes Township Hall

Meeting Date: September 9th, 2024

Location:

Hayes Township Hall

Name	Would you like to be called on to speak during public comment?	
Conie Foster	YES	NO
Luanne Kozma	YES ?	NO
Ellis Baal	YES ?	NO
Stan Borris	YES	NO
Alex Macke	YES	NO
Laura Ford	? YES	NO
Cody Whelan	YES	(NO)
KEVIN WILLIS	YES	(NO)
Marn Bagley	YES	(NO)
Dan	YES	(NO)
Sherry McCary	YES	(NO)
Jean Young	YES	(NO)
	YES	NO
	YES	NO
	YES	NO
	YES	NO \
	YES	NO
	YES	NO
	YES	NO