



Zoning Administrator Report

December 2024

Zoning Administrator work in progress report for the month of November includes the following:

- Conducted several Inspections for Compliance.
- Received and reviewing zoning permit application for a Demo and rebuild of existing home on Quarterline road.
- Received Parcel Division and reconfiguration Application on Pinecherry Road.
- Received and reviewing zoning permit application for a new single family dwelling unit on Peaceful Valley Road.
- Received and reviewing zoning permit application for a 72"x60" Free Standing Sign on US 31.
- Resolving with assistance from Tip of the Mitt a non-compliant parcel on Susan Lake.
- Resolving a non-compliance nuisance complaint with landowner on Hyek Road.
- Continuing to receive updates towards compliance from landowner regarding non-compliance notice letter sent to 6099 Charlevoix Street.
- Progress received from land owner on Susan Shore Drive for violation of Nuisance Ordinance.
- Zoning Board of Appeals Public approved Zoning Variance Application from Little Traverse Conservancy for a parcel on Division Ave. Received Zoning Application for Shoreland Review will be scheduling Shoreline review in the next month.
- Progress received from Landowner on Villa Road for Violation of Nuisance Ordinance and a non-compliance complaint.
- Received Zoning permit application for a 12'x24' Storage Barn Structure on Burnett Road.



- Received Zoning permit application for a 20'X20' unattached Garage on Nine Mile Point.
- Received a Site Plan Approved by Tip of the Mitt to resolve a Zoning Ordinance Violation on Boyne City Road.
- First Notice Letter was sent to landowner on Maple Grove Road for a Nuisance Ordinance compliant, also sent violation information to Charlevoix County Fire Department.
- First Notice Letter was sent to landowner on Maple Grove Road for a Nuisance Ordinance compliant.

11-20-24	320-008-00	11625 PA Ba Shan Trail	E Frazer Buntin	New 84'x84' Single Family Dwelling with one Attached Garage, one covered porch, a pool, & Lake Shore Renovation as approved by Shoreland Review Committee and Planning Commission
11-20-24	320-002-00	11707 North Pa Ba Shan Trail	Walt & Cara Drenth	New 82'x96' Single Family Dwelling with two attached Garages, a patio, one covered porch & Lake Shore Renovation as approved by Shoreland Review Committee and Planning Commission