

AGENDA
HAYES TOWNSHIP BOARD OF TRUSTEES

April 14, 2025 7:00pm

Hayes Township Hall

9195 Major Douglas Sloan Road

Charlevoix, Michigan 49720

<https://us02web.zoom.us/j/88001640434?pwd=QkdkY3AzN1dmKzZpajZQNEkwMkZ5dz09>

Meeting ID: 880 0164 0434

Passcode: 251468

+1 312 626 6799 US (Chicago)

1. Call to Order
2. Pledge of Allegiance
3. Review and Approval of Agenda
4. Public Comments
5. Approval of Meeting Minutes: March 10th, 2025 BOT Regular Meeting and April 8th, 2025 Special Meeting Minutes
6. Treasurers Report
7. Clerks Report: Approval of Warrants
8. Reports: County Commissioner, Zoning Administrator, Planning Commission, Zoning Board of Appeals, Parks and Recreation, Trustee's, and Supervisor Reports.

NEW BUSINESS

9. Charlevoix County Road Commission Engineers Estimate (Burnett Rd)
10. TextMyGov Proposal
11. Deputy Supervisor
12. Hayes Township Park Drainage Bid Proposals
13. 2025 Ice Storm Debris Clean-Up
14. Public Comment
15. Board of Trustee Comment

ADJOURN MEETING

Public Comment at Meetings of the Hayes Township Board of Trustees

The Hayes Township Board of Trustees values public input and offers two opportunities for the public to comment at its meetings, once near the beginning and once near the end. This affords the Board of Trustees the opportunity to hear your views and remarks. If you speak, you should not expect to engage the Board of Trustee members or any staff in discussion or debate.

Board of Trustee members will not respond to comments made during the Public Comment unless it becomes necessary to ask a clarifying questions, correct a factual error, or to provide specific factual information.

Questions about Township matters are best directed to individual Board members or Township staff (Planner, Zoning Administrator, or Assessor) between meetings. Contact information is available on the township website at: hayestownshipmi.gov.

The availability of public comment is recognized by the Michigan Open Meetings Act. The Act provides that rules may be adopted for orderly comment from the public. To that end, the following rules have been established by the Board of Trustees:

1. A person wishing to speak will indicate on the sign in sheet that they would like to be called on at Public Comment. All persons in attendance in person will be called on first. Zoom attendees can indicate they would like to speak by raising their hand icon.
2. The person will begin by stating their name, spelling it out if requested.
3. The person addresses the Chairperson, or other person chairing the meeting, on behalf of the entire Board of Trustees. Public comment is NOT to be addressed to individual Board of Trustee members, to any township staff present, or to other members of the audience.
4. There is a three (3) minute time allotment for each speaker. The time limit may be extended by the Chairperson or majority of the Board of Trustee members present. A speaker may speak only once at each Public Comment. There is no provision for another audience member to 'donate' their three (3) minutes to another speaker.
5. A speaker will be out of order if the speaker disrupts the meeting, speaks longer than the allotted time, uses vulgarities or makes a personal attack on a Board of Trustee member or Township employee that is unrelated to the performance of that person's duties.
6. If a speaker is called out of order, that speaker will not be able to speak again at the same meeting except by special leave of the Board of Trustees
7. The Chairperson, or other person chairing the meeting, will have the discretion to permit members to speak at times other than the times reserved for Public Comment.

HAYES TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
March 10TH, 2025 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

The March 10th, 2025, meeting of the Hayes Township Board was called to order by Supervisor William Conklin at 7:00 pm.
Board members present were Matt Cunningham (Trustee), Julie Collard (Treasurer), Doug Kuebler (Trustee), April Hilton (Deputy Clerk/Recording Secretary), William Conklin (Supervisor) and Kristin Baranski (Clerk)
Audience Members signed in: Stan Boris, Ray Cunningham, Roy Griffiths, David Zipp, Mark Snyder, Bill Henne, Betty Henne, Sherry Baker-McCarey, Diane McMahon, Jim McMahon, Kyra Allen, Kevin Willis, Gerry Mills, Mary Mills, Diane Conklin, Ed Bajos, LuAnne Kozma, Ellis Boal, Leslie Cunningham, Tim Boyko, Rick Daniel, Denise Daniel, Carey Cuddeback, Winnie Boal, Kathy Simon, Carol Umlor, and Tammy Nalevayled.

CALL TO ORDER

Supervisor William Conklin called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

REVIEWED & APPROVED AGENDA

Mr. Cunningham made a motion, supported by Mr. Kuebler to approve the agenda as presented.

Yays: Matt Cunningham, Julie Collard, Doug Kuebler, William Conklin, and Kristin Baranski.

Nays: None Motion Carried

PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS

Public comment opened and closed at 7:04.

Public comments included:

- Stated they have a neighbor with a light that is very bright. Presented pictures. Says the lights bother the deer hunting and neighboring houses.
- Stated the supervisor of a township is a very important role and not a hobby job someone picks up for extra cash. Stated at a previous meeting the recall Mr. Conklin stating he thought the supervisor position was part time.
- Stated they have noticed someone had ran into the fence at The Hayes Township Park, would like to know who is responsible. Asked the Supervisor about the plowing

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at Hayes Township park as mentioned in his supervisor report. Ms. Baranski stated the fence had been damaged before the snowfall.

- Stated they have seen local studies showing the full time occupancy in the Charlevoix area is decreasing. Stated they wonder if Short Term rentals effect this, and feel the Board doing away with the Hayes Township Short Term Rental Ordinance is part of the problem. Do not see apartments as affordable. No one can afford a family home in the area. Feel the short term rentals need to be controlled.
- Thanked the board for all their hard work. Asked for the survey results. Ms. Baranski stated they have a special meeting scheduled for tomorrow and the result have been posted on the website.
- Stated tomorrows meeting should have posted sooner. Stated they feel Ron VanZee did not do office hours. Feels a deputy supervisor shall be appointed and paid. Stated the clerk and treasurer are using an accounting firm to help them the supervisor should have a deputy to help him. Stated they do not see a rush in approving a CREO Workable Ordinance.
- Stated climate change is advancing throughout the world. Stated Michigan will be facing forest fires soon. Stated a CREO Workable Ordinance is the wrong subject to be looking act, they should be focused on Climate Change.
- Stated Short Term rentals do not impact the housing market as much as other factors, is willing to present real facts if anyone wants them.
- Requested how long Kristin and Julie have been doing their jobs, Julie stated 2018, Kristin stated 2020. Asked what Maner Costerisan was used for. Kristin answered the switch over between accounting software. Asked why the warrant report is not in the pre-packet. Ms. Baranski stated she does warrants on the Monday of the meeting.
- Agrees housing is a challenging issue for the entire region, the Planning Commission will need to address this in the Master Plan and Zoning Ordinance. Mr. Conklin request Roy's opinion on the timeline of the Administrative forms for CREO. Mr. Griffiths stated yes there is time. Mr. Conklin thanks the Planning Commission for all their work on the CREO.
- Stated they are happy everyone is learning on the job especially the Clerk and Treasurer.

Closed at 7:30

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66 **APPROVAL OF FEBRUARY 10TH 2025 BOT REGULAR MEETING MINUTES:**

67 Ms. Baranski made a motion, supported by Mr. Kuebler, to approve the February 10th, 2025,
68 Board of Trustees regular meeting minutes as corrected.

69 Yeas: Julie Collard, William Conklin, Matt Cunningham, Doug Kuebler, and Kristin Baranski.

70 Nays: None **Motion Carried**

71

72 **TREASURERS REPORT**

73 Ms. Collard presented a written report reporting all Hayes Township account balances.

74

75 **CLERKS REPORT: APPROVAL OF WARRANTS**

76 Ms. Baranski made a motion, supported by Mr. Kuebler, to adopt the 24-25 Budget as
77 amended. Amendments report attached. A roll call was taken.

78 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

79 Nays: None **Motion Carried**

80 Clerk, Ms. Baranski, presented the warrants in the amount of \$52,807.58.

81 Ms. Baranski made a motion, supported by Ms. Collard, to approve Township warrants in the
82 amount of \$52,807.58. A roll call was taken.

83 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

84 Nays: None **Motion Carried**

85 Ms. Baranski made a motion, supported by Ms. Collard to approve the installment payment
86 for the EMS building loan in the amount of \$10,248.13, the total installment payment will be
87 offset 100% by the LCEMSA monthly lease payment. A roll call was taken.

88 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

89 Nays: None **Motion Carried**

90 Ms. Baranski made a motion, supported by Ms. Collard to approve the increased hourly rate
91 of \$215 for the Hayes Township Attorney.

92 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

93 Nays: None **Motion Carried**

94

95 **COUNTY COMMISSIONER REPORT**

96 Bob Jess was not present.

97

98

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99 **PARKS AND REC. REPORT**

100 Parks and Rec are beginning to plan a Community picnic for the first Saturday in August
101 2025.

102 Mr. Collard presented an oral Parks and Rec. Report. Next Parks and Rec meeting is
103 scheduled for April 7th 2025.

104

105 **PLANNING COMMISSION**

106 Mr. Cunningham presented the Planning Commission Report. A special meeting has been
107 scheduled for March 11th 2025. The next regular Planning Commission meeting is March 18th,
108 2025, at 7:00 pm.

109

110 **ZONING BOARD OF APPEALS**

111 ZBA did not meet.

112 Next ZBA meeting is scheduled for March 26th, 2025, at 7 pm.

113

114 **ZONING ADMINISTRATOR REPORT**

115 April Hilton presented a Zoning Administrator report.

116 Report available at the Hayes Township Hall.

117 Board discussed a lighting compliant on Maple Grove Road.

118

119 **TRUSTEES:**

120 Mr. Kuebler stated Burnett Road will be done in 2025. Estimates will be coming. Murray
121 Road was suggested for sometime in the future. In 2026 there will be no roads done in the
122 Township because the County will be on Beaver Island.

123 Ms. Baranski stated she has received complaint about Major Douglas Sloan Road.

124 Mr. Kuebler stated the residents need to put their complaints into the State Representatives
125 to encourage state funding.

126 Ms. Baranski suggested researching how to convert Major Douglas Sloan Road to a historic
127 highway.

128

129 **SUPERVISOR REPORT:** William Conklin presented a supervisor report.

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131

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SET ELECTION COMMISSION MEETING (APRIL 9, 2025 AT 1:00PM) AND PUBLIC ACCURACY TEST (APRIL 9, 2025 AT 1:30PM):

Ms. Baranski made a motion, supported by Mr. Cunningham to set the Election Commission Meeting for April 9th 2025 at 1:00 pm followed by the Public Accuracy test at 1:30 pm.
Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.
Nays: None **Motion Carried**

HAYES TOWNSHIP PARK DRAINAGE IMPROVEMENT PROPOSAL (PERFORMANCE ENGINEERS):

Ms. Collard made a motion, supported by Ms. Baranski to approve Performance Engineers to send the proposed option B for Drainage improvements at Hayes Township Park out for bids.
Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.
Nays: None **Motion Carried**

DEPUTY SUPERVISOR:

Mr. Conklin stated he wants to appoint Kayla Pennington as Deputy Supervisor and campaigned on paying her himself, he does not want the board to pay her.
Ms. Baranski is concerned of liability and tax purposes, would like to pay the deputy supervisor through the Township.
Mr. Conklin will reach out to Todd Millar for a legal opinion.

ZONING BOARD OF APPEALS POSITION:

Applicant Bill Henne stated he has served on the ZBA for 6 years in prior years and has 12 years experience on Planning Commission. Has attend multiple ZBA workshops and is familiar with the Finding of Facts and Hayes Township Ordinance.

Ms. Baranski made a motion, supported by Ms. Collard to appoint Joni Hostler to the Zoning Board of Appeals from an alternate to a member, expiring January 8th 2027. To appoint Rod Slocum to the Zoning Board of Appeals as an alternate, expiring March 16th 2028. To appoint Jessica Perry to the Zoning Board of Appeals as an alternate, expiring March 10th 2028.
Yeas: Matt Cunningham, Julie Collard, Doug Kuebler and Kristin Baranski.
Nays: William Conklin **Motion Carried**

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HAYES TOWNSHIP PROPOSED ZONING TEXT AMENDMENTS (CREO):

RESOLUTION TO APPROVE ORDINANCE NO. 2025-3-10-A

HAYES TOWNSHIP
CHARLEVOIX COUNTY, MICHIGAN

WHEREAS, the Hayes Township Planning Commission researched and drafted a proposed Ordinance to Amend the Hayes Township Zoning Ordinance to add provisions for a utility-scale solar energy system, which is considered a “workable ordinance”, as opposed to a Compatible Renewable Energy Ordinance (CREO); and

WHEREAS, the Hayes Township Planning Commission recommended a proposed draft of the proposed “workable ordinance” to Amend the Zoning Ordinance in order to add provisions for a permit process for solar-energy systems and requested the Charlevoix County Planning Department to make recommendations on its proposed “workable ordinance”; and

WHEREAS, the Charlevoix County Planning Department made recommendations and suggestions to be included in this proposed solar energy system Ordinance to Amend the Hayes Township Zoning Ordinance, entitled Staff Report of “Hayes Township Proposed Zoning Text Amendments”, dated March 6, 2025; and

WHEREAS, the Charlevoix County Planning Department’s recommendations and suggestions have been adopted and included into Ordinance No. 2025-3-10-A and the Hayes Township Board by Roll Call vote unanimously passed this Resolution,

NOW, THEREFORE, BE IT RESOLVED that the Hayes Township Board authorized the adoption of Ordinance No. 2025-3-10-A to Amend the Hayes Township Zoning Ordinance to Provide Zoning Regulations for Solar Energy Systems within the Township, as follows:

Mr. Conklin made a motion, supported by Ms. Baranski to approve Resolution NO. 2025-3-10A for an amendment the Hayes Township Zoning Ordinance to provide zoning regulations for Solar Energy Systems.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

RESOLUTION TO APPROVE ORDINANCE NO. 2025-3-10-B

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198 HAYES TOWNSHIP

199 CHARLEVOIX COUNTY, MICHIGAN

200

201 WHEREAS, the Hayes Township Planning Commission researched and drafted a proposed
202 Ordinance to Amend the Hayes Township Zoning Ordinance to add:

203 1. Definitions to Article II;

204 2. Add a New Section 3.28 titled "ON-SITE BATTERY ENERGY SYSTEM
205 REGULATIONS;

206 3. Add a New Section 3.29 titled "OFF-SITE BATTERY ENERGY STORAGE SYSTEM
207 REGULATIONS";

208 4. In Section III, Amend Article VII Supplemental Site Development Standard to add
209 Section 7.01.23 titled "OFF-SITE BATTERY ENERGY STORAGE SYSTEMS";

210 5. Certain amendments to the various districts, among others; and

211 WHEREAS, the Hayes Township Planning Commission recommended a proposed draft of
212 the proposed additions and amendments to the Zoning Ordinance in order to add provisions
213 for a permit process for Battery Energy Storage Systems and requested the Charlevoix
214 County Planning Department to make recommendations on its proposed draft; and

215 WHEREAS, the Charlevoix County Planning Department made recommendations and
216 suggestions to be included in this proposed Battery Energy Storage System Ordinance to
217 Amend the Hayes Township Zoning Ordinance, entitled Staff Report of "Hayes Township
218 Proposed Zoning Text Amendments", dated March 6, 2025; and

219 WHEREAS, the Charlevoix County Planning Department's recommendations and
220 suggestions have been adopted and included into Ordinance No. 2025-3-10-B and the Hayes
221 Township Board by Roll Call vote unanimously passed this Resolution,

222 NOW, THEREFORE, BE IT RESOLVED that the Hayes Township Board authorized the
223 adoption of Ordinance No. 2025-3-10-B to Amend the Hayes Township Zoning Ordinance to
224 Provide Zoning Regulations for Battery Energy Storage Systems within the Township, as
225 follows:

226 Mr. Conklin made a motion, supported by Ms. Baranski to approve Resolution NO. 2025-3-10B
227 for an amendment to the Hayes Township Zoning Ordinance to provide zoning regulations for
228 Battery Energy Storage Systems.

229 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

230 Nays: None Motion Carried

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231 **PUBLIC COMMENTS:** Public comments opened at 9:36 pm.

232 Comments included:

- 233 - Stated he commends bill for going to training. Does not agree with Bill Conklin paying
234 his own Deputy.
- 235 - Stated they observed conversation tonight when appointing ZBA members and find
236 there is contention still among the board members.
- 237 - Stated they do not agree with the deputy supervisor being paid directly by the
238 Supervisor. Concerned the Board does not want to pay a female deputy. Thanked Bill
239 for all his hard work. Stated more than 3 members should not show up at the same
240 meetings.
- 241 - Mr. Conklin stated he should have posted requested the Clerk and deputy clerk to
242 post the meeting notice at the Hayes Township Hall.
- 243 - Ms. Baranski stated the Road Commission meeting does have minutes that are
244 available at the Hayes Township hall. Also, as far as the fire department meeting it
245 was an invite to all board members from Dan. The board works very hard to not
246 break the opening meeting act, even in emails they are very careful not to reply all.
- 247 - Stated she supports zoning enforcement. Supports the Township paying the deputy
248 supervisor versus the Supervisor him self paying her, that would not be transparent.
- 249 - Stated they believe the deputies pay should be extracted from the public officials
250 pay.
- 251 - Stated the problem at Hayes Township park is the runoff and the grade of the
252 parking lot misses the rain gardens. Suggest to fix it for good and feel someone
253 should research other engineers other then Performance because they did the work
254 prior that was not done currently. Requested why the Board of Review organization
255 meeting was changed from 1pm to 11pm on Monday with no notice.
- 256 - Ms. Baranski stated the information submitted to the county by the Supervisor was in
257 error.
- 258 - Stated they support placing the election behind the board, by rescinding the Planning
259 Commission appointment resolution and stop spending money on the legal fees.

260

261 Public comments closed at 9:56 p.m.

262

263 **BOARD OF TRUSTEE COMMENT:**

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264

265

266 **ADJOURNMENT:** Ms. Baranski made a motion, supported by Mr. Kuebler to adjourn at

267 9:56p.m.

268 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

269 Nays: None **Motion Carried**

270

271

272 Respectfully Submitted,

273

274 April Hilton

275 Hayes Township Deputy Clerk/Recording Secretary

April 2025 Treasurer Report

(As of April 9, 2025)

Charlevoix State Bank

1. General Fund-\$717,403.51
(\$ available, \$210,000 Recommended Reserve)
2. Tax Account-\$99,539.86 *(restricted Treasury Funds)*
3. Township Warrant Checking-\$31,658.09
4. Pantry-\$9,731.64*(restricted funds)*
5. ARPA *(restricted funds)*-\$74,480.19
6. Fundraising Account-\$17,064.56

Forefront

7. Metro Account-\$73,424.19
8. Prime Share-\$134.87

Horizon

9. Hayes Township Road Fund-\$296,709.31 *(restricted funds)*



Zoning Administrator Report

April 2025

Zoning Administrator work in progress report for the month of March includes the following:

- Variance application to reduce the 50' Shoreland setback from creek for a new single family dwelling at 6995 Birdland Drive. ZBA denied this variance request at the public hearing held on March 26th 2025 at 7pm.
- Variance application to reduce the 100' Shoreland setback for reconstruction of an existing non-conforming dwelling unit at 07115 Birdland Drive. ZBA approved this variance request at the public hearing held on March 26th 2025 at 7pm. Shoreland Site Plan has been sent to Tip of the Mitt for review.
- Special use permit application for an Assisted Living and Memory care Facility on US 31 North. Planning Commission approved at the Public Hearing held on March 18th, 2025 meeting.
- Two special use permit amendment applications for the special use permit approved to Mark McCol & Dewitt Marine at May 6th 2024 Planning Commission Meeting. Applicant has not requested to be on the April 29th 2025 Planning Commission meeting agenda.
- Zoning permit application for a Demo and rebuild of existing home on Quarterline road. Shoreline Review Committee conducted inspection and advised applicant to work with Tip of the Mitt to create shoreland restoration plan.
- Zoning permit application for a 72"x60" Free Standing Sign on US 31. Application denied.
- Continuing to discuss a non-compliance nuisance complaint with landowner on Hyek Road.
- Received Zoning Application for a 24x42 new single family dwelling unit at 6680 Bay Shore West Dr. Waiting for additional information from applicant to proceed.



- Received Zoning Application for a 138×81 accessory structure as the principle use at 10855 Pincherry rd. Waiting for additional information from applicant to proceed.
- Progress received from Landowner on Villa Road for Violation of Nuisance Ordinance and a non-compliance complaint.
- Second Notice Letter was sent to landowner on Shrigley Road for permitted use within the Small Lot Residential District compliant.
- Received complaint regarding a Shoreline violation on Peaceful Valley Road.
- Second Notice Letter was sent to landowner on Maple Grove Road for a Nuisance Ordinance compliant, Charlevoix County Fire Department Chief is monitoring parcel for fire hazards.

03-01	03/19/25	425-012-00	8175 Trillium Court Unit 12	Steven and Diane Klein	5X18 deck addition with railing within building envelope of approved PUD
04-01	4-7-2025	101-002-00	6413 Division Ave	Little Traverse Conservancy	16'x20' Viewing Deck with Boardwalk and Trail approved by the Shoreline Review Committee with conditions they follow the recommendations of the MCA and restore the shoreline to its prior state.
04-02	4-9-2025	109-009-20	9025 Upper Bay Shore Rd	Jessica Perry	16x40 in ground pool with power safety cover with patio surround

1. Hayes Township once again showed how resilient and neighborly we are. Neighbors and friends helped one another, visited one another, offered water, warmth and a hot meal or other food that was needed. Members of the community cleared debris and limbs from the roadways or driveways and some actually cut trees and hauled them off the roadways and driveways so people could get to work, to the store, to doctors, etc. Some people saw downed power lines on the roads and stayed there with their flashers on to alert other drivers of the danger.
2. Thank you to everyone who showed compassion and consideration to each other.
3. If the Township contracts for a product, then proper investigation into all alternatives, which companies are best suited for such installation and education about the product is required as to how it works. It is the responsibility of the Township to understand everything about that product and to supervise its installation and to understand the mechanisms, its functions and to recognize whether that installation is in good and proper working order. There must be a double-check to ensure that it is fully functioning. It's imperative to have all contact information of the installer/repair person 24/7. I know now that Wi-Fi alerts were required, but not completed.
4. Clean up is being proposed for subdivisions and the outlying areas at a substantial cost. We are asking that the residents who use the service consider making a contribution of \$50-100.00 to defray the costs to the Township.
5. Bids for the Erosion Control work for Camp Seagull will be sent out to prospective contractors on Tuesday at Noon. The cost of the repairs is \$65,000.00.
6. Budget discussions will be scheduled later in April and throughout the month of May so we can have the Budget presented to the Residents during the first weekend of June and obtain final approval by June 25, 2025.
7. The audit is nearing completion and the Board will be implementing education, routine checklists and other measures to insure that our accounting procedures meet the state requirements in every detail.
8. For the elderly and the infirm who do not have the means or the ability to clear your yard of limbs and branches, please contact me at 231-373-0059 so I can prepare a schedule and make a list for the volunteers to assist you over the next 6 weeks.

CHARLEVOIX COUNTY ROAD COMMISSION

ENGINEERS ESTIMATE

DATE March 13, 2025	LOCATION Burnett Rd. - Upper Bay Shore Rd. to Major Douglas Sloan Rd.
TOWNSHIP HAYES	LENGTH 1.19-Miles (6,300-FT)
PREPARED BY James G. Vanek, Staff Engineer	TYPE OF WORK Drainage Improvements, Bituminous Paving, Gravel Shoulders and Restoration

WORK ITEM	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
Tree Removal, 6"-19" DIA.	33	EACH	\$ 300.00	\$ 9,900.00
Embankment (Misc. Quantity)	300	CYD	\$ 15.00	\$ 4,500.00
Trenching	63.00	STA	\$ 150.00	\$ 9,450.00
Ditching	600	LFT	\$ 8.00	\$ 4,800.00
Culvert, CSP, 15-Inch DIA.	50	LFT	\$ 75.00	\$ 3,750.00
Culvert, CSP, 24-Inch DIA.	55	LFT	\$ 125.00	\$ 6,875.00
Culvert, CSP, 12-Inch DIA.	340	LFT	\$ 55.00	\$ 18,700.00
22A Aggregate	2,825	TON	\$ 26.00	\$ 73,450.00
HMA Crush & Shape	19,755	SYD	\$ 2.00	\$ 39,510.00
4EL, Mod. Bituminous Pavement	1,365	TON	\$ 82.00	\$ 111,930.00
5EL, Mod. Bituminous Pavement	1,365	TON	\$ 88.00	\$ 120,120.00
Bituminous Approach (4EL)	50	TON	\$ 115.00	\$ 5,750.00
Bituminous Approach (5EL)	90	TON	\$ 145.00	\$ 13,050.00
Bituminous Curb	1,500	LFT	\$ 1.00	\$ 1,500.00
Bituminous Spillway	45	SYD	\$ 45.00	\$ 2,025.00
Riprap, Plain	35	SYD	\$ 50.00	\$ 1,750.00
Bituminous Driveway Restoration	4	EACH	\$ 400.00	\$ 1,600.00
Concrete Driveway Restoration	124	SYD	\$ 100.00	\$ 12,400.00
23A Shoulders	765	TON	\$ 30.00	\$ 22,950.00
Restoration	8,245	SYD	\$ 4.50	\$ 37,102.50
Monument Preservation	2	EACH	\$ 600.00	\$ 1,200.00
Monument Box	2	EACH	\$ 600.00	\$ 1,200.00
Traffic Control/Mobilization	1	LSUM	\$ 30,000.00	\$ 30,000.00

SUBTOTAL \$ 533,512.50

CONTINGENCIES \$ 5,000.00

ESTIMATED PROJECT COST \$ 538,512.50



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Burnett Road Reconstruction Estimate

1 message

James Vanek <engineer@chxroads.org>

Thu, Mar 13, 2025 at 11:55 AM

To: "supervisor@hayestownshipmi.gov" <supervisor@hayestownshipmi.gov>, Kristin Baranski
<clerk@hayestownshipmi.gov>

Cc: "hayestrustee5@gmail.com" <hayestrustee5@gmail.com>

Attached is the requested estimate to reconstruct and repave Burnett Road, from Upper Bay Shore Rd. to Major Douglas Sloan Road.

I was unable to get this estimate to you prior to your March board meeting because the snow had not melted enough for me to see the existing roadside conditions to generate an accurate estimate.

The estimate is higher than the Maple Grove Road paving project last year mainly because Burnett Road is around ¼ mile longer than Maple Grove Road. Another factor is the increased costs of the asphalt and other road building materials.

If you decide to proceed with this project, let me know and I will prepare the bid document and get it out to bid.

If you have any questions, let me know.

Thanks-

James G. Vanek

Staff Engineer

Charlevoix County Road Commission

**Burnett Rd. Paving Eng. Est. (2025).pdf**

30K



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Text My Gov Proposal | Hayes Township, MI

1 message

Landon Beck <lbeck@textmygov.com>

Thu, Apr 10, 2025 at 2:44 PM

To: Kristin Baranski <clerk@hayestownshipmi.gov>

Hi Kristin,

Here is that proposal and council packet we discussed over the phone. This would be our premium notification only package. We were able to drop price down 1k annually for this proposal. Program Highlights :

- Mass text notification tool for emergencies : Ice Storm
- Facebook Integration. Notify via text and FB posts through our web portal
- Enhanced media marketing kit to help with sign ups and promote program
- Survey tool when you want to engage citizens on their feedback
- Text in to opt in. No apps or downloads
- Higher engagement with text messaging over FB and email.

Thanks,

Click [Landon's Calendar](#) to book a meeting**Landon Beck**

Account Executive | TextMyGov

Direct: 435.266.6818

lbeck@textmygov.com [Facebook](#) [Instagram](#) [LinkedIn](#) [Twitter/X](#) [TextMyGov](#)

2 attachments **Hayes Township, MI Council Packet.pptx**
1657K **Hayes Township MI - TMG Proposal (1).pdf**
108K

WWW.TEXTMYGOV.COM



TextMyGov PROPOSAL

DATE: 04/10/2025

Prepared For:

Hayes Township MI
09195 Old 31 N, Charlevoix, MI 49720 USA

Prepared By:

Landon Beck | Account Executive
TextMyGov

INTRODUCTION TO TEXTMYGOV

TextMyGov was developed to open lines of communication with local government agencies and citizens. The system works 24 hours a day and easily connects with your website and other communication methods.

According to the Pew Research Center, 97% of smartphone owners text regularly. The technology analysts at Compuware reported that 80 to 90% of all downloaded apps are only used once and then eventually deleted by users.

TEXTMYGOV SOLUTION

Summary for: Hayes Township

FEATURE	SOLUTION
SEND ALERTS	• TextMyGov gives agencies the ability to send out notifications/alerts as a text message. • Agencies can create different notification groups like "City Events" or "County Elections" and citizens can choose what notification group to Opt-In to. • Emergencies: Ice Storm for recent example • Create Specific Notification Groups • Send alerts based on citizens geographic location when needed
DEMO RECORDING	Intro to Text My Gov

COST BREAKDOWN

This quote represents a subscription to TextMyGov with an initial TERM Three-Years. The agreement is set to be automatically renewed after the initial TERM. Support and services fees may increase in subsequent years but will increase no more than 5% per year. See below for the package price and other details.

Terms and conditions can be printed and attached as **Exhibit A** or viewed at www.TextMyGov.com/terms

Package Details		Price	Billing
TextMyGov Premium • TextMyGov web-based software (Notifications) • Enhance Media Care Package • Citizen Surveys • Facebook Integration • Short code number (outgoing messages) • Unlimited users & departments • Unlimited support for every user • 10 GB managed online data storage • 25,000 text messages per year		\$3,000.00	Annual
Setup Fee		\$1,000.00	One-Time
First year total		\$ 4,000.00	Year One
Total Recurring		\$3,000.00	Annual

TERMS

- This is a Three-Year term.
- After the initial Three-Years, the agreement will revert to year-to-year
- Cancellation requires a 60-day written notice
- Customer is required to put TextMyGov widget on agency's website
- This proposal is valid for 30-days
- Customer is required to provide a copy of W-9.
- The TextMyGov widget will remain on the agency's website for the duration of the agreement. If the widget is not placed on the City/County website within 60-days, the Agency agrees to pay an additional \$1,000 towards setup costs (this is to cover TextMyGov's time). See more information on our widget by clicking visiting textmygov.com/textmygov-widget/

ADDITIONAL SERVICES

Service	Price	Billing
Additional Storage 100 GB of Storage	\$250 per unit	Annual
Additional Text Messages 25,000 additional text messages 50,000 additional text messages 100,000 additional text messages	\$300 \$550 \$750	Annual
Database - Database of your local residence to improve citizen engagement and opt-in rate. - Database could have already been included in the original quote. Please refer to the "Package Details" section.	Price based on Population. Please contact your Account Executive for more details.	Annual

IMPLEMENTATION

GETTING STARTED

- After the basic service agreement is executed, a project manager will be assigned to assist the client through implementation. A local phone number will be obtained for use with TextMyGov.

CONFIGURATION

- The project manager will work with the client to customize interactive responses, create automation flows, and keyword lists. Training will be provided on how to quickly create and edit data.

MEDIA KIT

- Advertising materials will be provided to the client, including an infographic for the website and downloadable flyer for social media and other communication methods used by the agency.

UNLIMITED TRAINING AND SUPPORT

- After initial implementation and training, unlimited on-going support is included. Our experts are available M-F 6am5pm MST.

The logo for TextMyGov, featuring the text "TextMyGov" in a black, sans-serif font inside a green speech bubble shape. A registered trademark symbol (®) is located to the upper right of the bubble.

TextMyGov®

TEXTING SOLUTION PROPOSAL

Prepared for
Hayes Township, MI

Presented to:
Board or Council

Prepared by:
Landon Beck

Introduction

Why Texting?

The most efficient way to communicate with your citizens is via text messaging. NO app, no email, no sign up required.

Our smart texting solution will allow citizens to receive timely updates on events, council meetings and emergencies.

Customize your notifications/alerts based on group opt-ins, departments, or geographic locations.



Citizen and Agency Benefits

Notifications and Alerts

- Higher Engagement than email or social media
- Reduced Call Volume
- Emergencies
- General reminders
- Council meetings
- Road projects
- Tax Reminders
- Elections
- Calendar of Events
- Codes and Zoning updates
- Send notifications based on citizens geographic location

Why TextMyGov

As a Government Agency, there is a lot to consider when picking your texting provider. Is the agency and its citizens data protected? How do I use it? How do I get my citizens to use the service?



Database Import

- We can help procure a database of local cell numbers to help boost initial program enrollment



Dedicated Client Specialist:

- Every account has a Dedicated Client Specialist who will help set up your entire account. Onboard and provide initial training.
- Unlimited training: Your Client Specialist will provide unlimited training for staff at any point.



Marketing and Citizen Opt-Ins

- In addition to having onboarding and training, you will also receive dedicated marketing specialist that will help you with marketing TextMyGov and getting your citizens to opt-in.



- No Apps, email or password required. Opt-in with just a simple Text

Secure

- All text data from the agency and citizens are stored on AWS GovCloud Services which is the same servers that the Federal Government keeps their data on. You can rest assured that your data is secured

TEXTMYGOV

See it in action



Text “Hi” to 435 265 4446

Visit one of our MI Townships
:

<https://bigrapidstownshipmi.gov/>

Big Rapids Township Text Alerts!

Get township updates sent directly to your phone via text message.

TextMyGov™



**Sign up to
receive township
text message
notifications!**

Opt-in today.

Text **BRT ALERTS**

to: **91896**

HAYES TOWNSHIP
9195 MAJOR DOUGLAS SLOAN ROAD
CHARLEVOIX, MICHIGAN 49720

Sales: Lee Rainey
7262 Boyne City Road-Maintenance
7262 Boyne City Road Charlevoix, Michigan 49720

Est ID: EST5280450
Date: Apr-08-2025

Thank you for giving us the opportunity to quote this project!

Storm Clean Up	\$1,500.00
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Labor to remove fallen trees and sticks.

	Subtotal	\$1,500.00
	Taxes	\$0.00
	Estimate Total	\$1,500.00

We appreciate your business!

Contractor: _____
Lee Rainey

Client: _____

Signature Date: _____
04/08/2025

Signature Date: _____

Email: leerainey1996@gmail.com

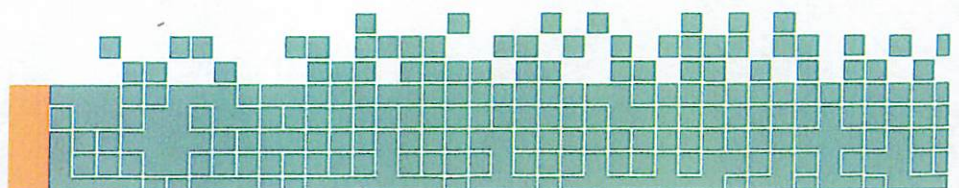
BUCKET TRUCK & CHIPPER NEEDED?

RAINEY'S LANDSCAPE LLC

231-373-8195

WE WILL COME TO YOU AND CHIP UP
BRUSH ALONG ROADS – 6" & LESS

\$240 PER HOUR -MON-FRI, 8-5





YOU CAN DUMP YOUR BRUSH HERE

**RAINEY'S LANDSCAPE LLC
1490 M-75 SOUTH
BOYNE CITY**

**\$50 A TRAILER LOAD
MON- FRI, 8-5**

CALL US WITH ANY QUESTIONS 231- 373-8195

