

AGENDA
HAYES TOWNSHIP BOARD OF TRUSTEES

May 12, 2025 7:00pm

Hayes Township Hall

9195 Major Douglas Sloan Road

Charlevoix, Michigan 49720

<https://us02web.zoom.us/j/88001640434?pwd=QkdkY3AzN1dmKzZpajZQNEkwMkZ5dz09>

Meeting ID: 880 0164 0434

Passcode: 251468

+1 312 626 6799 US (Chicago)

1. Call to Order
2. Pledge of Allegiance
3. Review and Approval of Agenda
4. Public Comments
5. Approval of Meeting Minutes: April 14th, 2025 BOT Regular Meeting and May 2nd, 2025 Special Meeting Minutes
6. Treasurers Report
7. Clerks Report: Approval of Warrants
8. Reports: County Commissioner, Zoning Administrator, Planning Commission, Zoning Board of Appeals, Parks and Recreation, Trustee's, and Supervisor Reports.

NEW BUSINESS

9. Beckett&Raeder proposal- Review and Revision of Proposed Zoning Ordinance
10. Charlevoix County Road Commission- Burnett Road
11. Hayes Township Park Drainage Bids
12. Ice Storm Clean Up
13. Public Comment
14. Board of Trustee Comment

ADJOURN MEETING

Public Comment at Meetings of the Hayes Township Board of Trustees

The Hayes Township Board of Trustees values public input and offers two opportunities for the public to comment at its meetings, once near the beginning and once near the end. This affords the Board of Trustees the opportunity to hear your views and remarks. If you speak, you should not expect to engage the Board of Trustee members or any staff in discussion or debate.

Board of Trustee members will not respond to comments made during the Public Comment unless it becomes necessary to ask a clarifying questions, correct a factual error, or to provide specific factual information.

Questions about Township matters are best directed to individual Board members or Township staff (Planner, Zoning Administrator, or Assessor) between meetings. Contact information is available on the township website at: hayestownshipmi.gov.

The availability of public comment is recognized by the Michigan Open Meetings Act. The Act provides that rules may be adopted for orderly comment from the public. To that end, the following rules have been established by the Board of Trustees:

1. A person wishing to speak will indicate on the sign in sheet that they would like to be called on at Public Comment. All persons in attendance in person will be called on first. Zoom attendees can indicate they would like to speak by raising their hand icon.
2. The person will begin by stating their name, spelling it out if requested.
3. The person addresses the Chairperson, or other person chairing the meeting, on behalf of the entire Board of Trustees. Public comment is NOT to be addressed to individual Board of Trustee members, to any township staff present, or to other members of the audience.
4. There is a three (3) minute time allotment for each speaker. The time limit may be extended by the Chairperson or majority of the Board of Trustee members present. A speaker may speak only once at each Public Comment. There is no provision for another audience member to 'donate' their three (3) minutes to another speaker.
5. A speaker will be out of order if the speaker disrupts the meeting, speaks longer than the allotted time, uses vulgarities or makes a personal attack on a Board of Trustee member or Township employee that is unrelated to the performance of that person's duties.
6. If a speaker is called out of order, that speaker will not be able to speak again at the same meeting except by special leave of the Board of Trustees
7. The Chairperson, or other person chairing the meeting, will have the discretion to permit members to speak at times other than the times reserved for Public Comment.

May 2025 Treasurer Report

(As of May 1, 2025)

Charlevoix State Bank

1. General Fund-\$699,845.74
(\$489,845.74 available, \$210,000 Recommended Reserve)
2. Tax Account-\$96,767.62 *(restricted Treasury Funds)*
3. Township Warrant Checking-\$33,669.02
4. Pantry-\$7,106.93*(restricted funds)*
5. ARPA *(restricted funds)*-\$74,480.19
6. Fundraising Account-\$17,064.56

Forefront

7. Metro Account-\$73,439.28
8. Prime Share-\$134.88

Horizon

9. Hayes Township Road Fund-\$312,370.98 *(restricted funds)*



Zoning Administrator Report

May 2025

Zoning Administrator work in progress report for the month of April includes the following:

- Continuing to work with applicant at 6995 Birdland Drive. ZBA denied this variance request at the public hearing held on March 26th 2025 at 7pm.
- Zoning permit application for a Demo and rebuild of existing home on Quarterline road. Shoreline Review Committee conducted inspection and advised applicant to work with Tip of the Mitt to create shoreland restoration plan.
- Sent progress request letter to landowner for non-compliance nuisance complaint with landowner on Hyek Road.
- Sent progress request letter to Landowner on Villa Road for Violation of Nuisance Ordinance and a non-compliance complaint.
- Second Notice Letter was sent to landowner on Shrigley Road for permitted use within the Small Lot Residential District compliant have not received response, however it does not appear the violation is continueing.
- Application for a new single family dwelling at 11659 PA BA Shan Trail, Shoreland Review committee has visited the site and submitted their report as well as Tip of the Mitt representative Noah Jensen. PC will review this project at the May 20th 2025 Planning Commission meeting.
- Application for a new single family dwelling unit on Murray Road. Waiting for additional information from applicant.
- Working with property owner to resolve a lighting complaint on Maple Grove Road. Waiting to schedule Foot Candle Measurement site visit with property owner to complete compliance report.



- Application for a free standing sign on Nine Mile Point. Proposed size of the sign exceeds the allowed maximum within the Zoning Ordinance, continuing communication with applicant.
- Communicating with landowner regarding complaint of a Shoreline violation on Peaceful Valley Road.
- Sent progress request Letter to landowner on Maple Grove Road for a Nuisance Ordinance complaint, Charlevoix County Fire Department Chief is monitoring parcel for fire hazards.

25-04-03	04-21-2025	125-004-20	6412 Church Road	Vicki Riley	Install a new 6' high fence approx. 350 Linear feet.
25-04-04	4-23-2025	108-001-15	10269 US 31 N Charlevoix MI 49720	Holtec	Install a new 50" X 59.5" Sign as shown on Site Plan
25-04-05	4-23-25	270-036-00	6680 Bay Shore West Dr.	Kimberly & Charleena Crozier	New 24'X42' Single Family Dwelling with two decks as show on construction plans.
25-04-06	4-30-2025	112-030-10	10855 Pincherry rd	Pickleball Storage LLC	New 138'x81' Personal Storage Accessory Building as the principle use on the parcel as allowed in section 3.05.8 of the Hayes Township Zoning Ordinance
25-05-01	5-5-2025	301-018-10	7115 Birdland Dr.	Lake Living North	31'x69' addition to an existing non-conforming structure variance as approved by Zoning Board of Appeals with Shoreline Restoration plan approved by the Shoreland Review Committee

HAYES TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
April 14TH, 2025 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

The April 14th, 2025, meeting of the Hayes Township Board was called to order by Supervisor William Conklin at 7:00 pm.

Board members present were Matt Cunningham (Trustee), Julie Collard (Treasurer), Doug Kuebler (Trustee), April Hilton (Deputy Clerk/Recording Secretary), William Conklin (Supervisor) and Kristin Baranski (Clerk).

Audience Members signed in: Kari Powell, Diane Conklin, Mary Mills, Jerry Mills, Dan Berg, Kevin Willis, Joni Hostler, Ray Cunningham, Paul Zardus, Sherry Baker-McCary, Jim McMahon, Bob Jess, Edwin Bellaire, Tim Boyko, Kyra Allen, Kathy Simon and Janet McGarey.

CALL TO ORDER

Supervisor William Conklin called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

REVIEWED & APPROVED AGENDA

Ms. Baranski made a motion, supported by Mr. Kuebler to approve the agenda as presented.

Yays: Matt Cunningham, Julie Collard, Doug Kuebler, William Conklin, and Kristin Baranski.

Nays: None Motion Carried

PUBLIC COMMENTS UNRELATED TO AGENDA ITEMS

Public comment opened and closed at 7:02.

Public comments included:

- Stated they have been married to the Supervisor for over 30 years. Bill has always volunteered his time to help those in need including ministry's in other counties and helping in disaster areas after hurricanes.
- Thanked the board members for all they do. Praised Carey Cuddeback and the steering committee for producing a great survey.
- Stated they are here tonight because they feel they are being harassed by the Supervisor Bill Conklin. Bill Conklin has visited their house 4 times without an invite or appointment. They refused Bill Conklins request to put a shade or move the outside lighting at her home. The Zoning department had already been out to her house a year ago, and the outside lighting at her house was in compliance with the Hayes Township Zoning Ordinance after their appointed visit. Requested to know why Bill

HAYES TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
April 14TH, 2025 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

requested the Zoning department to investigate the matter further a couple weeks ago. Bill has told her the names of the two neighbors that are complaining about her outside lighting and they live a quarter of a mile down the road from her. She has reached out to the sheriffs department and plans to make a complaint with the state for Bill Conklins Harassment. She has a no trespassing sign on her property and request Bill does not set foot on her property again and would like to know why Bill decided to harass her about her light instead of looking in her file to she she was in compliance over a year ago.

- Mr. Conklin responded the first time he had visited Kari at her home was during campaigning and he felt they had a nice talk. During October he had mentioned the light still during campaign time and he recalls her telling him the light was in compliance. The third time was in February after Mr. Boris had spoke with Mr. Conklin about bringing litigation against the township regarding Kari's outdoor lighting. Therefore, Bill Conklin felt had would offer to change or shade Kari's outdoor lighting.

- Kari stated she does not feel it needs to change anything since she has been compliant and the Zoning Department handled the complaint over a year ago. Does not Appreciate Bill Conklin showing up to her house unannounced with out making an appointment first. Also feels, he is wasting township resources and the Zoning Departments time with sending them out to her house again to gather more information on her outdoor lighting to prove to him she is in compliance. Feels Conklin should have explained to the complaining neighbors she was in complaint instead of harassing her.

Closed at 7:17

APPROVAL OF MARCH 10TH 2025 BOT REGULAR MEETING MINUTES:

Ms. Baranski made a motion, supported by Mr. Kuebler, to approve the March 10th, 2025, Board of Trustees regular meeting minutes as corrected.

Yeas: Julie Collard, William Conklin, Matt Cunningham, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

HAYES TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
April 14TH, 2025 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

APPROVAL OF APRIL 8TH 2025 BOT SPECIAL MEETING MINUTES:

Ms. Collard made a motion, supported by Mr. Cunningham to approve the April 8th, 2025, Board of Trustees regular meeting minutes as corrected.

Yeas: Julie Collard, William Conklin, Matt Cunningham, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

TREASURERS REPORT

Ms. Collard presented a written report reporting all Hayes Township account balances.

CLERKS REPORT: APPROVAL OF WARRANTS

Ms. Collard made a motion, supported by Mr. Cunningham, to adopt the 24-25 Budget as amended. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

Clerk, Ms. Baranski, presented the warrants in the amount of \$57,650.13.

Ms. Baranski made a motion, supported by Ms. Collard, to approve Township warrants in the amount of \$57,650.13. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

Ms. Baranski made a motion, supported by Ms. Collard to approve the installment payment for the EMS building loan in the amount of \$10,248.13, the total installment payment will be offset 100% by the LCEMSA monthly lease payment. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

COUNTY COMMISSIONER REPORT

Bob Jess presented an oral County Commissioners Report.

PARKS AND REC. REPORT

Julie Collard presented an oral Parks and Rec report. Next Parks and Rec meeting is scheduled for May 5th 2025 at 4:00pm.

Ms. Baranski made a motion, supported by Mr. Kuebler to approve Julie Collard to sign the contract for the discussed projects.

HAYES TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
April 14TH, 2025 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

PLANNING COMMISSION

Mr. Cunningham presented the Planning Commission Report. The next regular Planning Commission meeting is April 29th, 2025, at 7:00 pm.

ZONING BOARD OF APPEALS

Mr. Kuebler reported the ZBA met on March 26th, 2025, at 7 pm. The ZBA approved a variance request for parcel located at 07115 Birdland Dr. Charlevoix MI 49720. The ZBA denied a variance request for parcel located at 6995 Birdland Dr. Charlevoix MI 49720. The ZBA does not have any scheduled meetings at this time.

ZONING ADMINISTRATOR REPORT

April Hilton presented a Zoning Administrator report.
Report available at the Hayes Township Hall.

TRUSTEES:

Mr. Cunningham stated the circulatory have been removed from Hayes Township Park, requested if the Parks and Rec committee has a plan for Storm clean-up at the park. Paul Zardus answered he has already removed the large fallen debris at the Hayes Township Park.

SUPERVISOR REPORT: William Conklin presented a supervisor report.

CHARLEVOIX COUNTY ROAD COMMISSION ENGINEERS ESTIMATE (BURNETT RD):

Ms. Baranski stated the Loan application time through the County for roads is closed.

Mr. Kuebler stated the bids for Burnett is double the cost compared to the cost of Maple Grove last year.

Ms. Baranski asked is there are any roads the Township could use the Tar and Chip on this year.

Ms. Collard stated that would mean putting Burnett road on hold in order to the Tar and Chip on other roads.

Mr. Kuebler stated the County sub-contracts the Tar and Chip out, therefore next years Beaver Island work will not hold up work.

HAYES TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
April 14TH, 2025 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

133 Ms. Baranski suggested rolling the money over for another year to earn a bigger savings for
134 payment.

135 Mr. Kuebler stated between last year and this year the bid has jumped 250k in cost.

136 Mr. Cunningham stated he feels bad for the residents on Burnett road, the road definitely
137 needs repair.

138 Mr. Cunningham made a motion, supported by Ms. Baranski to send Burnett Road Commission
139 Engineers Estimate out for bid.

140 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

141 Nays: None **Motion Carried**

142

143 **TEXTMYGOV PROPOSAL:**

144 Ms. Baranski stated TextMyGov is a program that allows the Township to send out text
145 regarding Emergency Information, Meeting information and any other Township information to
146 residents that sign up.

147 Ms. Collard stated the cost is very high and does not feel it is a need in Hayes Township.

148 Mr. Cunningham suggested the it is similar to the same email notifications the Township
149 already sends out through their website. Suggested mentioning in the voice newsletter how to
150 sign up for the emails.

151 Mr. Collard will research for alternative services that are more affordable and present options
152 at the next regular Board meeting.

153

154 **DEPUTY SUPERVISOR:**

155 Mr. Conklin stated he reached out to the Township Attorney and Insurance Agency and clarified
156 appointed deputy's are all covered under their insurance policy. Mr. Conklin stated he believes
157 she would be a resource for the budget and for any other accounting services the township may
158 need.

159 Mr. Cunningham asked is Bill plans to still work with Kristin and Julie to create a budget or does
160 he plan to create one himself.

161 Mr. Conklin stated he does not know anything about a budget, does not even balance his
162 personal bank accounts. Kayla has a background in accounting and Kayla would be the one
163 working with Julie and Kristin. The budget they create will then be presented to the board at a
164 meeting for the board to discuss.

165 Mr. Cunningham requested why the township would not pay her.

HAYES TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
April 14TH, 2025 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

Mr. Conklin stated he was hyper sensitive to Kristin and Julies offer to help and though it would help if he paid Kayla himself.

Ms. Baranski stated it is important for the Township to pay Kayla.

Mr. Conklin made a motion, supported by Ms. Baranski, to approve Kayla Pennington as Deputy Supervisor to assist the Supervisor with the budget to not exceed \$1500. The \$1500 will be pulled from Fire Services and added to the salary and wages under deputy supervisor in the budget. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

HAYES TOWNSHIP PARK DRAINAGE BID PROPOSALS:

Board discussed when the best time of year to have the work completed at the Hayes Township Park.

Estimate of \$65,000 for erosion control and Drainage bids at the Hayes Township Park.

Mr. Zardus stated this is only a bid to fix one of the many issues with the parking lot.

Mr. VanZee clarified all the proposed work can be done without ripping up the pavement.

Board decided fall would be the best time of year for the construction to be completed.

The Board came to a consensus to allow Performance Engineers to place the project out for bid and Wayne at Performance Engineers and Bill Conklin will be supervising the project.

2025 ICE STORM DEBRIS CLEAN-UP:

The board discussed and reviewed the proposed bids and options to assist residents with the 2025 Ice Storm Debris Clean-up.

Mr. Conklin proposed the board approve a landscaping company cover the large areas within the township and a volunteer group clean-up subdivisions with a wood chipper.

Ms. Baranski stated that is not offering all residents within the township the same service.

Mr. Conklin stated all his volunteers are experienced, and includes a vehicle to pull the chipper and a vehicle behind with construction sign.

HAYES TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
April 14TH, 2025 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

198 Mr. Kuebler stated it is already a month past the ice storm and a majority of the township
199 have already cleanup their yards. At this point do not feel the township is responsible,
200 suggested Bill spearhead a volunteer group and offer assistance without involving the
201 township.

202 Ms. Baranski would like to see something created with volunteers and not spending
203 township money towards this project.

204 Mr. Conklin stated he spoke to 15 people that would want the wood chips blown back into
205 their yards.

206 Ms. Baranski stated she is firm that a Township funded service has to be offered equally to
207 all residence. Perhaps an all volunteer and donation system would be best.

208 Mr. Cunningham stated we are a rural community and residents are responsible for the
209 maintenance on their parcels. Feel the chipper is a huge liability for the Township.

210 Ms. Baranski stated the County will clean up the fallen debris within the road right away,
211 however will not do anything with debris drug to the road right away.

212 Mr. Cunningham stated the Township contracting with a landscaping company to cover the
213 clean-up through the Township, may be taking money away from other local businesses the
214 residents would hire themselves.

215 Mr. Conklin stated he has already told 18 plus residents the Township would be coming
216 along and chipping the debris. If the board decides to not approve his proposal Bill himself
217 will be coming along to chip the debris.

218 The board is concerned if they agree with a contractor and the work ends up talking more
219 cost than proposed, once they agree to begin this project they are held to completing it.

220 Ms. Baranski made a motion, supported by Ms. Collard, for the Township to post a notice for
221 volunteers to sign up and for residence to reach out to the township if they need assistance
222 with ice storm clean-up.

223 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

224 Nays: None **Motion Carried**

225 The Township will continue to post options for debris clean-up for residence on the Hayes
226 Township Website.

227

228 **PUBLIC COMMENTS:** Public comments opened at 10:01 pm.

229 Comments included:

230 - Stated they feel the volunteer idea is nice, however not realistic.

HAYES TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
April 14TH, 2025 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

231 - Stated the tribe tried to have their tribe recognized about 4 years ago, however not
232 all counties were open to it. If the tribe would have been recognized the tribe would
233 have had access to resources that could have assisted in a project like the ice storm
234 clean-up.

235 Public comments closed at 10:06 p.m.

236

237 **BOARD OF TRUSTEE COMMENT:**

238 Ms. Baranski stressed all zoning matters need to be directed through the Zoning department.

239

240

241 **ADJOURNMENT:** Mr. Kuebler made a motion, supported by Ms. Baranski to adjourn at
242 10:08p.m.

243 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

244 Nays: None **Motion Carried**

245

246

247 Respectfully Submitted,

248

249 April Hilton

250 Hayes Township Deputy Clerk/Recording Secretary

Please excuse the confusion in the Supervisor's article in the May Voice Newsletter stating that the Board had decided on April 14 not to formally undertake storm debris clean-up. Print deadlines required my article to be submitted on April 20. On April 27, I requested to change my article. A grant application was approved on April 28 and the Board approved a bid to clean-up the entire township on May 2.

A postcard providing up-to-date information has been sent out to residents so they will have their debris out to the side of the road (large end facing road) before May 19.

1. I extend thanks to Randy Cebulski and Kit Tholen for wood chipping; Sarah Wolfe, Mel Czechowski, Carlos Jaramillo and Jordan Zwagerman for their help carrying limbs/branches during the clean-up of 9 Mile Point/Mich. Shores area on April 26 and 27. Appreciation is also extended to Stacy and Linda McGarey, Justin Allen and Woody Pearson who helped in the clean-up of the Spring-Maple-Division St areas on May 3.
2. On April 22, I met with FEMA and the State Emergency Management team and outlined our plan to use volunteers and grant money to clean-up ice storm debris from the homes of the elderly and those who could not afford to pay for it on their own. Both FEMA and the State indicated that it would be unlikely that any money would be authorized. In the event that the Township paid for any clean-up, it might qualify for a 75% reimbursement. Receipts, time sheets and expenses will be required.
3. On April 24, I attended the Charlevoix County Materials Management Planning Committee meeting. EGLE presented documentary evidence of waste management practices, recycling, composting and alternatives to landfills. EGLE advised that all recycled products in Michigan are being utilized by two companies who are creating new products from the recycled materials. Michigan does not generate enough recycled products so these companies received recycled materials from Indiana and Ohio. If Michigan increased its recycled materials by 25%, then these companies would have enough product without turning to other states. Perhaps we could consider having a recycling (drop-off) bin at the Township Hall, so these materials do not end up in a landfill. Melrose Township has a metal recycling bin at its hall which generates money for the township.
4. On May 7, 2025, I met with the Charlevoix Twp Supervisor and Fire Chief to discuss the results of the Pump Test performed by CSI (Emergency Equipment Testing Company located in Grayling) on the Hayes Township fire truck. According to CSI, the fire truck proved to be a very good "pumper" truck, while needing a lot of equipment to make it operational. Charlevoix Twp offered to outfit the fire truck with the necessary hoses, nozzles, air packs (with bottles), masks, etc making it 90% operational/functional, without expense to the township. Further discussions are planned.
5. Township clean-up of ice storm debris was approved by the Township on May 2. We are asking that the residents who utilize this service consider making a contribution of \$50 or \$100.00 directly to Hayes Township to defray the costs.

6. Six submitted bids for Camp Sea-Gull Drainage Improvements were opened at the Township hall on May 5. The bids ranged from \$51,560.50 to \$71,598.00.
7. Budget discussions (work sessions open to the public) during special meetings are being requested for 2 dates in May and also on June 4. It is anticipated that a draft of the Budget will be presented to the Board on June 9. Hopefully, we can have final approval on or before June 25, 2025.
8. The audit has been completed and submitted. The Board will be implementing education, routine checklists and other measures to ensure that our accounting procedures meet the state requirements in every detail.

Bill Conklin
231-373-0059

P R O P O S A L

DATE: 5.6.2025

TO: Bill Conklin, Supervisor, Hayes Township

FR: John Iacoangeli, FAICP, Partner Emeritus

Purpose: Review and revision of the Planning Commission's proposed Zoning Ordinance.

Professional Involvement: Jenn Cram, AICP, (Project Professional) and John Iacoangeli, FAICP

Professional Roles: Jenn Cram will conduct the review and attend meetings, and John Iacoangeli will assist as needed.

Scope of Work: The scope of work includes the following:

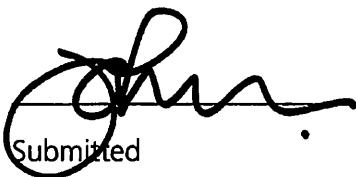
1. Review the proposed Hayes Township Zoning Ordinance, as provided by the Township.
2. Review and revisions to Articles 3, 4, 5, 6, 7, 8, 9, and 10, plus the battery storage and solar energy ordinances.
3. Estimation of work effort is 120-130 hours.

Proposed Process: Recommend the formation of a Zoning Ordinance Working Committee to work with the consultant on the articles until a final draft is ready for presentation and consideration by the Planning Commission. Zoning Ordinance Working Committee meetings would be conducted under the Open Meetings Act, with public comment limited after the end of the work session.

Meetings: Attendance at six (6) Zoning Ordinance Working Committee and two (2) Planning Commission meetings. Additional meetings are based on an hourly rate and mileage.

Professional Service Fee: \$ 16,500, which includes a \$4,500 client discount for services previously rendered. The net total professional service fee is \$16,500.00.

Timeframe: 6-8 Months


Submitted

John Iacoangeli, Vice-President

Accepted

Bill Conklin, Supervisor

2025 Professional Service Fee and Structure

Beckett & Raeder, Inc. / BRI, Inc. is pleased to submit for consideration the following fees for professional services and time / material services:

AS REQUIRED BY CLIENT:

Partner	\$170.00 Hour
Principal	\$160.00 Hour
Senior Associate	\$150.00 Hour
Senior Project Manager	\$145.00 Hour
Senior Professional Engineer	\$145.00 Hour
Associate	\$140.00 Hour
Senior Project Professional/Landscape Architect/Planner	\$135.00 Hour
Project Manager	\$135.00 Hour
Professional Engineer	\$135.00 Hour
Senior GIS Specialist	\$125.00 Hour
Project Engineer (E.I.T.)	\$120.00 Hour
Senior Project Site Representative	\$115.00 Hour
Project Professional/Landscape Architect/Planner	\$115.00 Hour
GIS Technician	\$105.00 Hour
Resident Project Site Representative	\$ 95.00 Hour
Computer Technician /CAD Technician	\$ 95.00 Hour
Clerical	\$ 80.00 Hour
Interns (non-degreed)	\$ 70.00 Hour
Inspection Forms	At Cost
Printing and Duplicating	At Cost
Photography	At Cost
Postage / UPS / FedEx	At Cost
Permit Application Fees	At Cost
Site Plan Review Fees	At Cost
Travel Expenses (Airfare, Lodging, Meals, Fares, etc)	At Cost
Mileage	At Current Federal Rate

Note: Rates will be adjusted on the first of each year and billings will reflect the rates in effect at the time of services rendered

PROPOSAL

within a week or two

DATE: 5.1.2025

TO: Bill Conklin, Supervisor, Hayes Township

FR: John Iacoangeli, FAICP, Principal

Purpose: Review and revision of the Planning Commission's proposed Zoning Ordinance.

Professional Involvement: Jenn Cram, AICP, and John Iacoangeli, FAICP

Professional Roles: Jenn Cram will conduct the review and attend meetings, and John Iacoangeli will assist as needed.

Scope of Work: The scope of work includes the following:

1. Review the proposed Hayes Township Zoning Ordinance, as provided by the Township.
2. Review and revisions to Articles 3, 4, 5, 6, 7, 8, 9, and 10, plus the battery storage and solar energy ordinances.
3. Estimation of work effort is 120-130 hours.

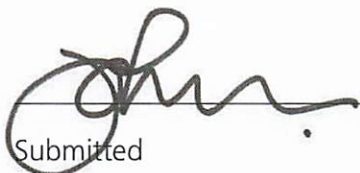
Proposed Process: Recommend the formation of a Zoning Ordinance Working Committee to work with the consultant on the articles until a final draft is ready for presentation and consideration by the Planning Commission.

no public comment → working committee open meetings

Meetings: Attendance at eight (8) Planning Commission or Zoning Ordinance Working Committee meetings. Additional meetings based on an hourly rate and mileage. (6/2)

Professional Service Fee: \$ 14,500, which includes a \$4,500 client discount for services previously rendered. The net total professional service fee is \$14,500.00.

Timeframe: 6-8 Months


Submitted

John Iacoangeli, Vice-President

Accepted

Bill Conklin, Supervisor



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Proposal

1 message

John Iacoangeli <jri@bria2.com>

Wed, Apr 30, 2025 at 1:07 PM

To: "clerkhayestownshipmi@gmail.com" <clerkhayestownshipmi@gmail.com>

Hi Kristin

I've attached the proposal for the zoning ordinance rewrite. I discussed this with Sara, and it may be on the lower side, depending on how the process is handled. We prefer working with a committee to prepare final drafts before they go to the whole PC and community for review. We use this process in other communities, and it works well. As previously discussed, we provided a discount for services previously rendered.

Thanks for being patient.

John

John Iacoangeli, FAICP, CNU-A, LEED-AP, MCIP-I

Vice-President

Partner Emeritus

Beckett & Raeder

734.646.6901 (cell-preferred)

734.239.6602 (direct)

734-663-2622 (corporate)

**Proposal-Hayes Township-Zoning Ordinance Review [05-2025].pdf**

435K



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Proposal

1 message

John Iacoangeli <jri@bria2.com>

Wed, Apr 30, 2025 at 1:07 PM

To: "clerkhayestownshipmi@gmail.com" <clerkhayestownshipmi@gmail.com>

Hi Kristin

I've attached the proposal for the zoning ordinance rewrite. I discussed this with Sara, and it may be on the lower side, depending on how the process is handled. We prefer working with a committee to prepare final drafts before they go to the whole PC and community for review. We use this process in other communities, and it works well. As previously discussed, we provided a discount for services previously rendered.

Thanks for being patient.

John

John Iacoangeli, FAICP, CNU-A, LEED-AP, MCIP-I

Vice-President

Partner Emeritus

Beckett & Raeder

734.646.6901 (cell-preferred)

734.239.6602 (direct)

734-663-2622 (corporate)

**Proposal-Hayes Township-Zoning Ordinance Review [05-2025].pdf**

435K

P R O P O S A L

DATE: 5.1.2025

TO: Bill Conklin, Supervisor, Hayes Township

FR: John Iacoangeli, FAICP, Principal

Purpose: Review and revision of the Planning Commission's proposed Zoning Ordinance.

Professional Involvement: Jenn Cram, AICP, and John Iacoangeli, FAICP

Professional Roles: Jenn Cramm will conduct the review and attend meetings, and John Iacoangeli will assist as needed.

Scope of Work: The scope of work includes the following:

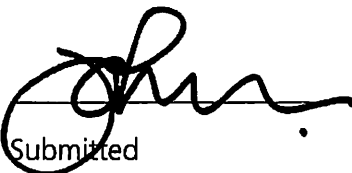
1. Review the proposed Hayes Township Zoning Ordinance, as provided by the Township.
2. Review and revisions to Articles 3, 4, 5, 6, 7, 8, 9, and 10, plus the battery storage and solar energy ordinances.
3. Estimation of work effort is 120-130 hours.

Proposed Process: Recommend the formation of a Zoning Ordinance Working Committee to work with the consultant on the articles until a final draft is ready for presentation and consideration by the Planning Commission.

Meetings: Attendance at eight (8) Planning Commission or Zoning Ordinance Working Committee meetings. Additional meetings based on an hourly rate and mileage.

Professional Service Fee: \$ 14,500, which includes a \$4,500 client discount for services previously rendered. The net total professional service fee is \$14,500.00.

Timeframe: 6-8 Months


Submitted

John Iacoangeli, Vice-President

Accepted

Bill Conklin, Supervisor



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Proposal

1 message

John Iacoangeli <jri@bria2.com>

Wed, Apr 30, 2025 at 1:07 PM

To: "clerkhayestownshipmi@gmail.com" <clerkhayestownshipmi@gmail.com>

Hi Kristin

I've attached the proposal for the zoning ordinance rewrite. I discussed this with Sara, and it may be on the lower side, depending on how the process is handled. We prefer working with a committee to prepare final drafts before they go to the whole PC and community for review. We use this process in other communities, and it works well. As previously discussed, we provided a discount for services previously rendered.

Thanks for being patient.

John

John Iacoangeli, FAICP, CNU-A, LEED-AP, MCIP-I

Vice-President

Partner Emeritus

Beckett & Raeder

734.646.6901 (cell-preferred)

734.239.6602 (direct)

734-663-2622 (corporate)

**Proposal-Hayes Township-Zoning Ordinance Review [05-2025].pdf**

435K

P R O P O S A L

DATE: 5.1.2025

TO: Bill Conklin, Supervisor, Hayes Township

FR: John Iacoangeli, FAICP, Principal

Purpose: Review and revision of the Planning Commission's proposed Zoning Ordinance.

Professional Involvement: Jenn Cram, AICP, and John Iacoangeli, FAICP

Professional Roles: Jenn Cramm will conduct the review and attend meetings, and John Iacoangeli will assist as needed.

Scope of Work: The scope of work includes the following:

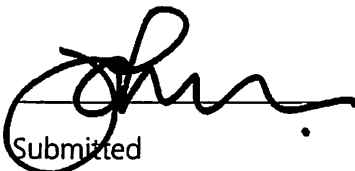
1. Review the proposed Hayes Township Zoning Ordinance, as provided by the Township.
2. Review and revisions to Articles 3, 4, 5, 6, 7, 8, 9, and 10, plus the battery storage and solar energy ordinances.
3. Estimation of work effort is 120-130 hours.

Proposed Process: Recommend the formation of a Zoning Ordinance Working Committee to work with the consultant on the articles until a final draft is ready for presentation and consideration by the Planning Commission.

Meetings: Attendance at eight (8) Planning Commission or Zoning Ordinance Working Committee meetings. Additional meetings based on an hourly rate and mileage.

Professional Service Fee: \$ 14,500, which includes a \$4,500 client discount for services previously rendered. The net total professional service fee is \$14,500.00.

Timeframe: 6-8 Months


Submitted

John Iacoangeli, Vice-President

Accepted

Bill Conklin, Supervisor



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Burnett Road Reconstruction Estimate

3 messages

James Vanek <engineer@chxroads.org>

Thu, Mar 13, 2025 at 11:55 AM

To: "supervisor@hayestownshipmi.gov" <supervisor@hayestownshipmi.gov>, Kristin Baranski <clerk@hayestownshipmi.gov>

Cc: "hayestrustee5@gmail.com" <hayestrustee5@gmail.com>

Attached is the requested estimate to reconstruct and repave Burnett Road, from Upper Bay Shore Rd. to Major Douglas Sloan Road.

I was unable to get this estimate to you prior to your March board meeting because the snow had not melted enough for me to see the existing roadside conditions to generate an accurate estimate.

The estimate is higher than the Maple Grove Road paving project last year mainly because Burnett Road is around ¼ mile longer than Maple Grove Road. Another factor is the increased costs of the asphalt and other road building materials.

If you decide to proceed with this project, let me know and I will prepare the bid document and get it out to bid.

If you have any questions, let me know.

Thanks-

James G. Vanek

Staff Engineer

Charlevoix County Road Commission

**Burnett Rd. Paving Eng. Est. (2025).pdf**

30K

clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Tue, Apr 15, 2025 at 12:07 PM

Reply-To: clerk@hayestownshipmi.gov

To: James Vanek <engineer@chxroads.org>

Jim,

The Board of Trustees would like you to obtain bids for the Burnett Project in Hayes Township please.

Thank you,

[Quoted text hidden]

--

Kristin Baranski
Hayes Township Clerk
9195 Major Douglas Sloan Road
Charlevoix, Michigan 49720
231.547.6961

James Vanek <engineer@chxroads.org>

Tue, Apr 15, 2025 at 12:41 PM

To: "clerk@hayestownshipmi.gov" <clerk@hayestownshipmi.gov>

Thanks for letting me know – I'll start working on the bid document and preliminarily we should be opening bids on May 12, 2025.

Thanks-

Jim

[Quoted text hidden]



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Fwd: Camp Sea-Gull Contract Award

1 message

Bill Conklin <supervisorhayestownshipmi@gmail.com>

Fri, May 9, 2025 at 10:31 AM

To: Kristin Baranski Clerk <clerk@hayestownshipmi.gov>, Julie Collard <treasurer@hayestownshipmi.gov>, Doug Kuebler <hayestrustee5@gmail.com>, Matthew Cunningham <trustee2@hayestownshipmi.gov>

FYI.....

----- Forwarded message -----

From: **Wayne Seger** <waynes@performanceeng.com>

Date: Fri, May 9, 2025 at 9:52 AM

Subject: Camp Sea-Gull Contract Award

To: Hayes supervisor <supervisorhayestownshipmi@gmail.com>

Cc: Aaron Nordman <aaronn@performanceeng.com>

Hi Bill,

It was good talking with you in regards to the bids for the Camp Sea-Gull Drainage Improvements project. Based on our memo "6646 Award Recommendation" sent you via email on 5/7/2025, we recommend Spierling Trucking & Excavating, Inc to be awarded the project.

A question was presented, as to the position of and potential award to Manthei Construction, being only \$596.50 (1.16%) higher and the fact that they built the original project at Camp Sea-Gull.

It is our opinion that both Spierling and Manthei both are qualified for the project, and have proper equipment and experience to complete the work successfully.

We also maintain our position that the competitive bidding process is an effective way to compare equally qualified contractors, and the low bid should be awarded the contract.

This is the basis for our recommendation. The Township Board, however, can evaluate additional factors beyond price and award the contract in their best interest. If you have additional concerns, you could seek legal counsel.

In speaking with Mike Spierling, he indicated his proposed schedule is intended for September, and he intends to complete the work within a week.

Thank you, and please contact me if you have any additional questions.

Thank you,
Wayne

Wayne Seger, PE

Performance Engineers, Inc.

406 Petoskey Avenue

Charlevoix, Michigan 49720

(231) 547-2121 ph. (231) 499-6090 cell



Memo

To: Hayes Township

Date: 5-7-2025

From: Wayne Seger

Re: Camp Sea-Gull Drainage Improvements, Contract # 24-6646

Dear Board Members;

As you are aware, Performance Engineers, Inc. (PEI) advertised for bids for the Camp Sea-Gull Drainage Improvements. One addendum was issued, to clarify drainage casting replacement for two existing stormwater structures.

Six bids were received and publicly opened and read on Monday May 5, 2025. All six bids were deemed responsive and in compliance with the proposal requirements for an administratively complete bid.

A bid tabulation is attached with all six bids and PEI has performed a bid analysis, to verify the bids and check for errors and discrepancies. The low bid of \$51,560.50 was submitted by Spierling Trucking & Excavating, Inc. which is in line with the engineer's estimate of \$50,000.00 for the project. The low bid is consistent with the pricing provided by the other bidders and is reasonable for the scope of the project proposed.

PEI found a math error in Spierling Trucking & Excavating's bid where the unit cost multiplied by the bid quantity did not equal the total. The error was determined to be in bid item number 1 for MOBILIZATION, where the line item was misread during calculation of the bid total. The number \$4000 was read as \$400 when adding up the Extension column. The net difference between the unit cost multiplied by the bid quantity and the TOTAL was \$3,600.

PEI has discussed the discrepancy with Spierling Trucking & Excavating and they have confirmed the error and agreed to the total bid price of \$51,560.50, maintaining their amount as the low bidder. The Unit Price for MOBILIZATION has been adjusted to \$400. PEI found no other deviations, nor any bid qualifications that would invalidate the low bid.

Spierling Trucking & Excavating is a well-established and experienced excavator in Northern Michigan, and can complete the project based on their existing workload and schedule. It is our opinion that Spierling Trucking & Excavating is capable and has the necessary resources to complete the project.

Based on all of the above, PEI recommends award of the Camp Sea-Gull Drainage Improvements project to the low bidder Spierling Trucking & Excavating, Inc. for the low bid amount of \$51,560.50,

Should you have any questions regarding this recommendation for award, or the project in general, please let me know.

Sincerely,

Wayne Seger, PE

Performance Engineers, Inc.



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Recommendation for Bid Award -

3 messages

Bill Conklin <supervisorhayestownshipmi@gmail.com>
To: Wayne Seger <waynes@performanceeng.com>
Cc: Kristin Baranski Clerk <clerk@hayestownshipmi.gov>

Tue, May 6, 2025 at 4:27 PM

Hello Wayne --

Thank you for attending the opening of the bids on Monday ---

I wanted to know whether we should be receiving your recommendation for awarding the bid before Monday? If so, then we will place "awarding the bid" on the agenda for our Board Meeting scheduled for Monday, May 12. I am not certain whether you intend to be at the meeting to answer questions.

Thank you,
Bill Conklin
231-373-0059

Bill Conklin <supervisorhayestownshipmi@gmail.com>
To: Kristin Baranski Clerk <clerk@hayestownshipmi.gov>, Julie Collard <treasurer@hayestownshipmi.gov>

Tue, May 6, 2025 at 4:52 PM

FYI..... I do not know if you might want Wayne at the meeting. Just passing along the information if Julie wants to meet Wayne tomorrow or Thurs. as well -- Bill

----- Forwarded message -----

From: **Wayne Seger** <waynes@performanceeng.com>
Date: Tue, May 6, 2025 at 1:48 PM
Subject: Re: Recommendation for Bid Award -
To: Bill Conklin <supervisorhayestownshipmi@gmail.com>

Hi Bill,

Yes, I will have the recommendation to you tomorrow. Once you receive it, please look it over and let me know if you have any questions. If it would be helpful for you to briefly discuss the project to date and the next steps moving forward, we'd be happy to have you stop by and we could talk.

Thank you,
Wayne

Wayne Seger, PE

Performance Engineers, Inc.

406 Petoskey Avenue

Charlevoix, Michigan 49720

(231) 547-2121 ph. (231) 499-6090 cell

www.performanceeng.com

From: Bill Conklin <supervisorhayestownshipmi@gmail.com>
Sent: Tuesday, May 6, 2025 4:27 PM
To: Wayne Seger <waynes@performanceeng.com>
Cc: Kristin Baranski Clerk <clerk@hayestownshipmi.gov>
Subject: Recommendation for Bid Award -

[Quoted text hidden]

Bill Conklin <supervisorhayestownshipmi@gmail.com> Wed, May 7, 2025 at 11:58 AM
To: Kristin Baranski Clerk <clerk@hayestownshipmi.gov>, Julie Collard <treasurer@hayestownshipmi.gov>, Doug Kuebler <hayestrustee5@gmail.com>, Matthew Cunningham <trustee2@hayestownshipmi.gov>

FYI --- re: Bids for Camp Sea-Gull Drainage Improvements
For Consideration at the Board Meeting ---

If the Board wants Wayne to be at the meeting to discuss, please advise --

Bill

----- Forwarded message -----

From: **Wayne Seger** <waynes@performanceeng.com>
Date: Wed, May 7, 2025 at 7:03 AM
Subject: Re: Recommendation for Bid Award -
To: Bill Conklin <supervisorhayestownshipmi@gmail.com>

Bill,

Please find attached the Award Recommendation letter and bid tab for the Camp Sea-Gull Drainage Improvements project.

As noted below, if you would like to schedule at time to get together to discuss the project, please let me know.

Thank you,
Wayne

Wayne Seger, PE

Performance Engineers, Inc.

406 Petoskey Avenue

Charlevoix, Michigan 49720

(231) 547-2121 ph. (231) 499-6090 cell

www.performanceeng.com

From: Wayne Seger <waynes@performanceeng.com>
Sent: Tuesday, May 6, 2025 4:48 PM
To: Bill Conklin <supervisorhayestownshipmi@gmail.com>
Subject: Re: Recommendation for Bid Award -

Hi Bill,

Yes, I will have the recommendation to you tomorrow. Once you receive it, please look it over and let me know if you have any questions. If it would be helpful for you to briefly discuss the project to date and the next steps moving forward, we'd be happy to have you stop by and we could talk.

Thank you,
Wayne

Wayne Seger, PE

Performance Engineers, Inc.

406 Petoskey Avenue

Charlevoix, Michigan 49720

(231) 547-2121 ph. (231) 499-6090 cell

www.performanceeng.com

From: Bill Conklin <supervisorhayestownshipmi@gmail.com>

Sent: Tuesday, May 6, 2025 4:27 PM

To: Wayne Seger <waynes@performanceeng.com>

Cc: Kristin Baranski Clerk <clerk@hayestownshipmi.gov>

Subject: Recommendation for Bid Award -

[Quoted text hidden]

2 attachments



6646 Award Recommendation.pdf
630K



6646 Bid Tab.xlsx
25K

Camp Sea-Gull Drainage Improvements
Hayes Township, Charlevoix County
Bid Tab

Date: 5/5/2025

No.	Unit	Item	Quantity	Spierling
Item #	DESCRIPTION	UNITS	QUANTITY	UNIT COST
1	MOBILIZATION	LSUM	1	\$400.00
2	EROSION CONTROL	LSUM	1	\$600.00
3	SAWCUT	LFT	98	\$4.00
4	REMOVE STORM SEWER	LFT	15	\$22.00
5	REMOVE RIPRAP	SFT	130	\$5.00
6	REMOVE SIDEWALK	SYD	28	\$20.00
7	REMOVE CURB AND GUTTER	LFT	60	\$9.00
8	REMOVE ASPHALT PAVEMENT	SYD	72	\$10.00
9	DR STRUCTURE COVER, VANE GRATE. E	EA	1	\$2,000.00
10	DR STRUCTURE COVER, CURB INLET. EJ	EA	1	\$1,600.00
11	STORM SEWER, 12 INCH	LFT	154	\$52.00
12	DR STRUCTURE, 48 INCH DIA. WITH CAST	EA	2	\$4,300.00
13	CONNECT TO EXISTING STORM SEWER	EA	1	\$800.00
14	CONNECT TO EXISTING STORM STRUCTU	EA	1	\$500.00
15	CONCRETE SIDEWALK	SFT	248	\$15.00
16	CONCRETE CURB & GUTTER	LFT	60	\$67.00
17	CONCRETE PAVEMENT, 6"	SFT	623	\$18.50
18	PAVEMENT MARKINGS	LSUM	1	\$500.00
19	RESTORATION	LSUM	1	\$3,100.00
20	DR STRUCTURE FRAME, EJ 7045Z (007045	EA	1	\$1,500.00
21	DR STRUCTURE FRAME, EJ 7045Z (007045	EA	1	\$1,500.00
BID TOTAL				

(Math discrepancy)

[illegible]

Miller's	Walton Contracting		Manthei Construction	
TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
\$7,062.91	\$4,000.00	\$4,000.00	\$4,825.00	\$4,825.00
\$1,477.75	\$1,000.00	\$1,000.00	\$440.00	\$440.00
\$260.68	\$5.00	\$490.00	\$2.50	\$245.00
\$1,415.70	\$50.00	\$750.00	\$24.00	\$360.00
\$698.10	\$15.00	\$1,950.00	\$2.00	\$260.00
\$645.68	\$80.00	\$2,240.00	\$17.00	\$476.00
\$1,003.80	\$20.00	\$1,200.00	\$6.00	\$360.00
\$1,616.62	\$20.00	\$1,430.00	\$10.00	\$715.00
\$441.07	\$3,990.00	\$3,990.00	\$320.00	\$320.00
\$1,112.01	\$2,000.00	\$2,000.00	\$320.00	\$320.00
\$12,002.76	\$90.00	\$13,860.00	\$59.50	\$9,163.00
\$6,450.60	\$5,280.00	\$10,560.00	\$3,410.00	\$6,820.00
\$350.62	\$500.00	\$500.00	\$640.00	\$640.00
\$48.70	\$500.00	\$500.00	\$820.00	\$820.00
\$4,151.52	\$16.00	\$3,968.00	\$15.00	\$3,720.00
\$3,964.20	\$95.00	\$5,700.00	\$54.00	\$3,240.00
\$13,942.74	\$20.00	\$12,460.00	\$21.00	\$13,083.00
\$3,162.04	\$1,000.00	\$1,000.00	\$950.00	\$950.00
\$8,680.45	\$2,000.00	\$2,000.00	\$3,420.00	\$3,420.00
\$1,016.36	\$1,000.00	\$1,000.00	\$990.00	\$990.00
\$1,016.36	\$1,000.00	\$1,000.00	\$990.00	\$990.00
\$70,520.67		\$71,598.00		\$52,157.00

CAMP SEA-GULL DRAINAGE IMPROVEMENTS

Budget Estimate

Performance Engineers, Inc.

February 28, 2025

ItemNo	DESCRIPTION	UNITS	UNIT COST	OPTION A		OPTION B	
				QTY	TOTAL COST	QTY	TOTAL COST
1	DR STRUCTURE COVER, VANE GRATE	EACH	\$800.00	1	\$800.00	1	\$800.00
2	DR STRUCTURE COVER, SOLID COVER	EACH	\$800.00	1	\$800.00	1	\$800.00
3	DR STRUCTURE COVER, BEHIVE GRATE	EACH	\$800.00	1	\$800.00	1	\$800.00
4	STORM SEWER, 12 INCH	LFT	\$75.00	154	\$11,550.00	154	\$11,550.00
5	DR STRUCTURE, 48 INCH DIA.	EACH	\$5,000.00	2	\$10,000.00	2	\$10,000.00
6	CONNECT TO EXISTING STORM SEWER	EACH	\$300.00	1	\$300.00	1	\$300.00
7	CONNECT TO EXISTING STORM STRUCTURE	EACH	\$1,000.00	1	\$1,000.00	1	\$1,000.00
8	SAWCUT	LFT	\$4.00	10	\$40.00	75	\$300.00
9	REMOVE STORM SEWER	LFT	\$20.00	15	\$300.00	15	\$300.00
10	REMOVE RIPRAP	SFT	\$5.00	130	\$650.00	130	\$650.00
11	REMOVE SIDEWALK	SYD	\$25.00	7.5	\$187.50	26	\$650.00
12	REMOVE CURB AND GUTTER	LFT	\$25.00	0	\$0.00	54	\$1,350.00
13	REMOVE ASPHALT PAVEMENT	SYD	\$25.00	0	\$0.00	67.5	\$1,687.50
14	CONCRETE SIDEWALK	SFT	\$20.00	66	\$1,320.00	233	\$4,660.00
15	CONCRETE CURB & GUTTER	LFT	\$70.00	0	\$0.00	54	\$3,780.00
16	CONCRETE PAVEMENT, 6"	SFT	\$13.00	0	\$0.00	608	\$7,904.00
17	PAVEMENT MARKINGS	LSUM	\$500.00	0	\$0.00	1	\$500.00
19	RESTORATION	LSUM	\$3,500.00	1	\$3,500.00	1	\$3,500.00
21	EROSION CONTROL	LSUM	\$2,000.00	1	\$2,000.00	1	\$2,000.00
Estimate of Cost =					\$33,247.50		\$52,531.50
10% Contingency =					\$3,324.75		\$5,253.15
Total Budget =					\$36,572.25		\$57,784.65
Engineering Design =					\$3,500.00		\$3,500.00
Construction Oversight =					\$4,500.00		\$4,500.00
Total Project Cost =					\$44,572.25		\$65,784.65



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Fwd: Hayes Township - Camp Sea-Gull Drainage Improvements [Addendum 1]

1 message

Bill Conklin <supervisorhayestownshipmi@gmail.com>

Thu, May 1, 2025 at 6:29 PM

To: Kristin Baranski Clerk <clerk@hayestownshipmi.gov>, Julie Collard <treasurer@hayestownshipmi.gov>, Doug Kuebler <hayestrustee5@gmail.com>, Matthew Cunningham <trustee2@hayestownshipmi.gov>

Hello All -

Wayne called me this afternoon and advised that the vein grate which he believed would remedy the situation for the upper drain (in the picture) is not available from East Jordan Iron Works. He suggested that we could leave it as it is (no cost) or he would add an addendum to the bids requiring extra work and cost of approx \$3000.00. I advised that the Board should decide that issue and he said that bids will be finalized on Monday. I said that the Board opted, after its discussion of the two proposals, that the drainage problem be completely fixed and not partially fixed - the reason for its decision for the higher cost. Wayne agreed and stated that he would get the addendum to the prospective contractors - thus this email from him. I think that any Performance Engr cost related to this addendum be borne by Performance Engr - why didn't he know this in March?

For your information ---

Bill

----- Forwarded message -----

From: **Wayne Seger** <waynes@performanceeng.com>

Date: Thu, May 1, 2025 at 12:31 PM

Subject: Hayes Township - Camp Sea-Gull Drainage Improvements [Addendum 1]

To: Hayes supervisor <supervisorhayestownshipmi@gmail.com>

Bill,

This is the addendum we issued to cover the castings required for the project. Please note that the existing frames were not able to be re-used as originally intended, so they too will be replaced as part of the project.

Please find attached Addendum 1 for the Hayes Township - Camp Sea-Gull Drainage Improvements project.

Apologies for issuing this so late. The changes generally only affects quantities of pay items and specifies the casting number on pay items (9 & 10). However, there are two new pay items (20 & 21) as drainage casting frames.

- Note: each pay item change is listed on the Addendum 1.pdf.
- Please use the attached revised "0024-PROPOSAL FORM Addendum 1.pdf" for submitting your bid.

Summary

The Addendum is based on work related to the two existing drainage structures, and includes:

- Specified the curb inlet at the ADA parking area, and added a replacement frame.
- Specified the drainage grate on the driveway entrance. Also added a replacement frame, which includes pavement, curb and sidewalk - removal and reconstruction.

Photograph of the drainage structure on the driveway entrance:



Thank you,
Wayne

Wayne Seger, PE

Performance Engineers, Inc.

406 Petoskey Avenue

Charlevoix, Michigan 49720

(231) 547-2121 ph. (231) 499-6090 cell

www.performanceeng.com

3 attachments

 **0024-PROPOSAL FORM Addendum 1.pdf**
407K

 **6646 BASE-C100 2025-05-01 Addendum1.pdf**
520K

 **Addendum 1.pdf**
257K

PROPOSAL FORM

NAME OF BIDDER _____

ADDRESS _____

PHONE _____ FAX : _____

TO: **Mr. William Conklin
Hayes Township Supervisor
c/o Performance Engineers, Inc.
406 Petoskey Ave
Charlevoix, MI 49720**

The undersigned, in response to the Advertisement for Bids, Instructions to Bidders and other Bid Documents, having familiarized himself with all conditions affecting the work, and with the requirements of the Drawings and Specifications, hereby proposes to provide and furnish all labor, materials, necessary tools, expendable equipment, and all utility and transportation services necessary to perform and complete the work required, in strict accordance with the Drawings and Specifications entitled:

**HAYES TOWNSHP
CAMP SEA-GULL DRAINAGE IMPROVEMENTS
Contract No. 24-6646**

prepared by Performance Engineers, Inc., consulting engineers, including Addenda No's. ____,
, ____, and ____, issued thereto, at and for the following named unit and lump sum prices as
set forth below:

No.	Unit	Item	Quantity	Unit Price	Extension
1	LSUM	MOBILIZATION	1	\$	\$
2	LSUM	EROSION CONTROL	1	\$	\$
3	LFT	SAWCUT	98	\$	\$
4	LFT	REMOVE STORM SEWER	15	\$	\$
5	SFT	REMOVE RIPRAP	130	\$	\$
6	SYD	REMOVE SIDEWALK	28	\$	\$
7	LFT	REMOVE CURB AND GUTTER	60	\$	\$
8	SYD	REMOVE ASPHALT PAVEMENT	71.5	\$	\$

9	EA	DR STRUCTURE COVER, VANE GRATE. EJ 7045M4, RIGHT HAND FLOW (00704535)	1	\$	\$
10	EA	DR STRUCTURE COVER, CURB INLET. EJ 7045M1 (00704530)	1	\$	\$
11	LFT	STORM SEWER, 12 INCH	154	\$	\$
12	EA	DR STRUCTURE, 48 INCH DIA.WITH CASTING	2	\$	\$
13	EA	CONNECT TO EXISTING STORM SEWER	1	\$	\$
14	EA	CONNECT TO EXISTING STORM STRUCTURE	1	\$	\$
15	SFT	CONCRETE SIDEWALK	248	\$	\$
16	LFT	CONCRETE CURB & GUTTER	60	\$	\$
17	SFT	CONCRETE PAVEMENT, 6"	623	\$	\$
18	LSUM	PAVEMENT MARKINGS	1	\$	\$
19	LSUM	RESTORATION	1	\$	\$
20	EA	DR STRUCTURE FRAME, EJ 7045Z (00704500)	1	\$	\$
21	EA	DR STRUCTURE FRAME, EJ 7045Z (00704510)	1	\$	\$
				TOTAL =	\$

Notes:

1. Contractor to provide Total as summation of the unit price extensions for Items 1 through 19. It is understood that the total cost provided is for construction of the complete scope of work and that this will be the contract value.
2. Contractor shall provide a balanced bid, including all costs for providing a complete project, as depicted in the Drawings. Contractor shall include all incidental costs for work, materials, equipment, transportation, and labor not specifically identified above, under the pay item most closely associated with that work.
3. Mobilization costs should include Contractor's costs for site mobilization, upfront contract administration, permits, etc. It is understood that in the event work is stopped by the owner and the Contractor must re-mobilize to the site, this would be at a negotiated fee, not necessarily equal to the initial mobilization costs due to the inclusion of other incidental items.
4. Construction of this project will occur in a highly visible area. As such, it is important that the Contractor takes every reasonable precaution to restrict unauthorized access to the work, properly barricade open excavations, etc. since people will be using other nearby areas of the park. See additional information in GENERAL CONDITIONS, PART 3, 3.7 MAINTENANCE OF SERVICE, SECTION B.
5. Two existing drainage structures require new castings and are paid for as units, each measuring approximately 1.8' square. Two new drainage structures are proposed, and the casting is considered part of the drainage structure pay item and will not be paid for separately.

The undersigned affirms that in making such Proposal neither they nor any company that they may represent, nor anyone on behalf of them or company, directly or indirectly, has entered into any combination, collusion, undertaking or agreement with any other Bidder or Bidders to maintain the prices of said work, or any compact to prevent any other Bidder or Bidders from bidding on said contract or work, and further affirms that such Proposal is made without regard or reference to any other Bidder or Proposal and without any agreement or understanding or combination, either directly or indirectly, with any other person or persons with reference to such bidding in any way or manner whatsoever.

The undersigned hereby agrees that, should their Proposal be accepted by the Owner, they will, within ten consecutive calendar days after receiving notice of the acceptance of such Proposal, enter into contract, in the appropriate form, to complete the scope of work at and for the price named in their Proposal and they will furnish to the Owner such surety for the faithful performance of the Contract.

The undersigned hereby agrees that, if this foregoing Proposal shall be accepted by the Owner, they will complete *all work to a point of final completion on or before the dates as stated in the Agreement portion of this specification*. It is agreed that this bid may not be withdrawn for a period of sixty (60) days after the opening date. In submitting this bid it is understood that the right is reserved by the Owner to reject any and all bids or to waive any informalities, as suits the Owner's best interest.

LEGAL ADDRESS, FIRM DESIGNATION AND SIGNATURE

The Undersigned hereby declares that the address given below is the legal address to which all written notices, directives or other communications may be served or mailed:

Street _____

City _____ State _____ Zip _____

The Undersigned declares this bid is submitted in the name of:

Which has the following legal status:

☐ Corporation, organized and operating under the law of the State of

☐ Partnership, with partners as follows:

☐ Individual, doing business as

The Undersigned hereby warrants that he has the authority to represent the above-named Bidder and bind said Bidder in any contractual arrangement that may arise from this bid.

Signature

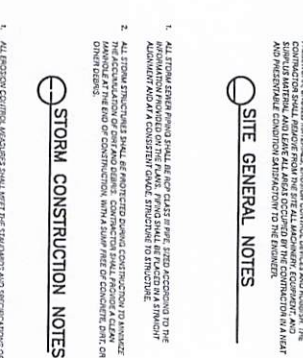
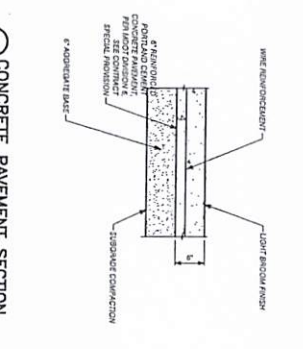
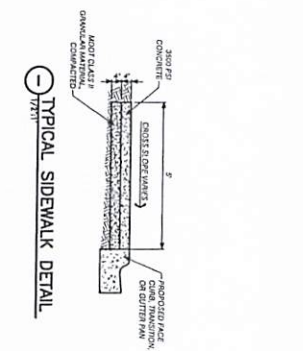
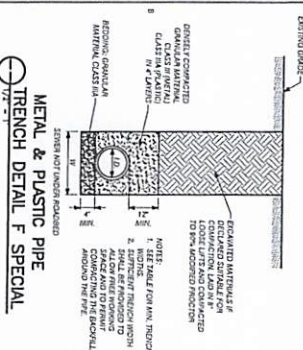
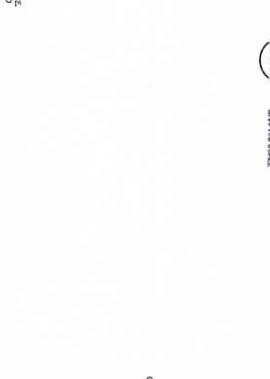
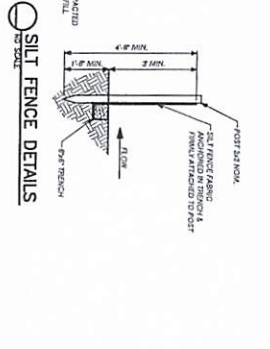
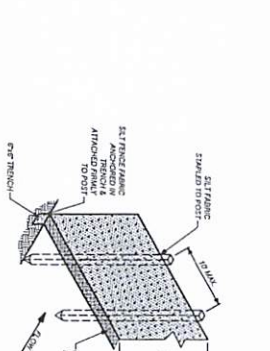
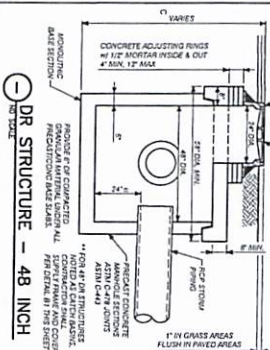
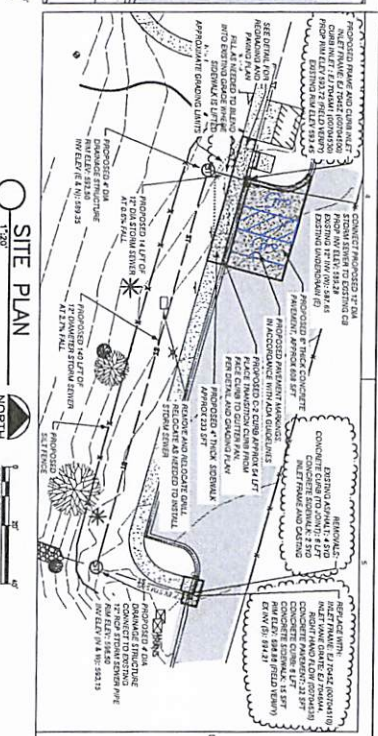
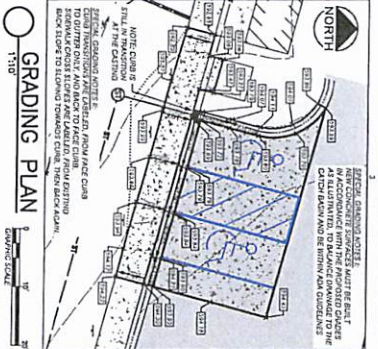
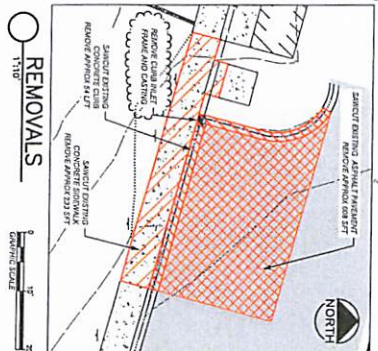
Title

Printed Name

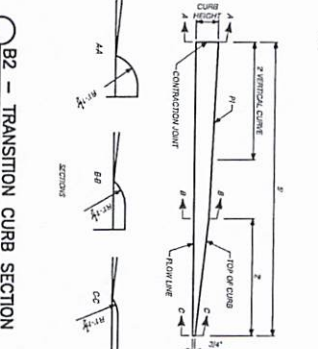
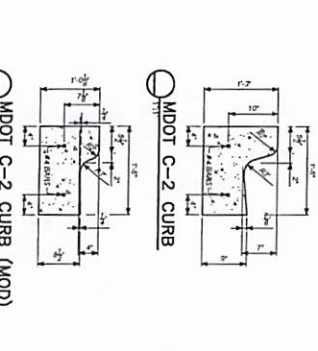
Date

VICINITY MAP

SCALE: 1"=400'



ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL
1	48" DIA. TRENCH	1.00	LINEAL FT.	1.00	1.00
2	36" DIA. TRENCH	1.00	LINEAL FT.	1.00	1.00
3	24" DIA. TRENCH	1.00	LINEAL FT.	1.00	1.00
4	18" DIA. TRENCH	1.00	LINEAL FT.	1.00	1.00
5	12" DIA. TRENCH	1.00	LINEAL FT.	1.00	1.00
6	8" DIA. TRENCH	1.00	LINEAL FT.	1.00	1.00
7	6" DIA. TRENCH	1.00	LINEAL FT.	1.00	1.00
8	4" DIA. TRENCH	1.00	LINEAL FT.	1.00	1.00
9	3" DIA. TRENCH	1.00	LINEAL FT.	1.00	1.00
10	2" DIA. TRENCH	1.00	LINEAL FT.	1.00	1.00



PROJECT INTENT NOTES

1. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
2. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
3. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
4. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
5. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
6. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
7. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
8. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
9. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
10. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
11. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
12. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
13. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
14. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
15. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
16. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
17. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
18. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
19. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.
20. THE PROJECT INTENT IS TO IMPROVE THE DRAINAGE SYSTEM AND PREVENT FLOODING AND EROSION.

SITE GRADING NOTES

1. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
2. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
3. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
4. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
5. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
6. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
7. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
8. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
9. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
10. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
11. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
12. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
13. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
14. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
15. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
16. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
17. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
18. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
19. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.
20. THE SITE GRADING NOTES ARE TO BE USED TO DETERMINE THE PROPOSED GRADING ELEVATIONS AND SLOPES.

CAMP SEA-GULL
DRAINAGE IMPROVEMENTS
SECTION 3, T33N-R7W
HAYES TOWNSHIP
CHARLEVOIX COUNTY, MICHIGAN

Performance Engineers, Inc.
Civil / Structural Engineering
406 Petoskey Avenue Phone: (231) 547-2121
Charlevoix, Michigan 49720 Fax: (231) 547-0084
www.performanceeng.com

ADDENDUM NO. 1

PROJECT IDENTIFICATION: Hayes Township Camp Sea-Gull Drainage Improvements

CONTRACT NUMBER: 24-6646

DATE ISSUED: 5/1/2025 CHANGE IN BID DUE DATE: NO

ADDENDUM SUMMARY

Addendum No. 1 is being issued to address bidder questions and provide additional information related to the construction plans and specifications.

ADDENDUM ITEMS

1. Inlet Castings

Specified the curb inlet at the ADA parking area, and added a replacement frame.

Specified the drainage grate on the driveway entrance. Also added a replacement frame, which includes pavement, curb and sidewalk - removal and reconstruction.

Affected Pay Items

- 1 MOBILIZATION [no change]
- 2 EROSION CONTROL [no change]
- 3 SAWCUT [changed Quantity]
- 4 REMOVE STORM SEWER [no change]
- 5 REMOVE RIPRAP [no change]
- 6 REMOVE SIDEWALK [changed Quantity]
- 7 REMOVE CURB AND GUTTER [changed Quantity]
- 8 REMOVE ASPHALT PAVEMENT [changed Quantity]
- 9 DR STRUCTURE COVER, VANE GRATE. EJ 7045M4, RIGHT HAND FLOW (00704535) [added casting specification]
- 10 DR STRUCTURE COVER, CURB INLET. EJ 7045M1 (00704530) [added casting specification]
- 11 STORM SEWER, 12 INCH [no change]
- 12 DR STRUCTURE, 48 INCH DIA.WITH CASTING [no change]
- 13 CONNECT TO EXISTING STORM SEWER [no change]
- 14 CONNECT TO EXISTING STORM STRUCTURE [no change]
- 15 CONCRETE SIDEWALK [changed Quantity]
- 16 CONCRETE CURB & GUTTER [changed Quantity]
- 17 CONCRETE PAVEMENT, 6" [changed Quantity]
- 18 PAVEMENT MARKINGS [no change]
- 19 RESTORATION [no change]
- 20 DR STRUCTURE FRAME, EJ 7045Z (00704500) [added pay item]
- 21 DR STRUCTURE FRAME, EJ 7045Z (00704510) [added pay item]

Attachments:

- 1) 0024-PROPOSAL FORM – ADDENDUM. Updated to include Addendum 1 (changed and added items are in red font).
- 2) Updated plan. (Changes identified in bubbles.)



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Fwd: Camp Sea-Gull April Invoice

1 message

Bill Conklin <supervisorhayestownshipmi@gmail.com>
To: Kristin Baranski Clerk <clerk@hayestownshipmi.gov>

Thu, May 1, 2025 at 6:34 PM

I do not see any extra for the Addendum which he submitted to the prospective contractors today -- I do not think that we should pay for that work as he should have known that the vein grate was not available in March -- will discuss with him on Monday, May 5 --

Here is the billing for the "bid process" - oh my --- Bill

----- Forwarded message -----

From: **Wayne Seger** <waynes@performanceeng.com>
Date: Thu, May 1, 2025 at 12:37 PM
Subject: Camp Sea-Gull April Invoice
To: Hayes supervisor <supervisorhayestownshipmi@gmail.com>

Bill,

Please find attached the Performance Engineers invoice covering the month of April. This covers the final engineering for Option B, preparing the bidding package, advertisement for bids, and managing questions and additional requests for information from the bidders.

The bid opening is on Monday, May 5. PEI will recommend a contractor to the Township Board, then will compile the contract for signatures.

After that point, the project will be idle until the contractor mobilizes, based on the schedule they submit. Then construction testing and observation will be determined, based on the requirements of the project and/or the Township request.

Thank you,
Wayne

Wayne Seger, PE

Performance Engineers, Inc.

406 Petoskey Avenue

Charlevoix, Michigan 49720

(231) 547-2121 ph. (231) 499-6090 cell

www.performanceeng.com

 **Inv. 15287 4-30-25.pdf**
76K

Performance Engineers, Inc.

406 Petoskey Avenue

Charlevoix, MI 49720

Phone (231) 547-2121

Fax (231) 547-0084

Invoice

BILL TO:

Hayes Township
09195 Major Douglas Sloan
Charlevoix, MI 49720

DATE:

4/30/2025

INVOICE:

15287

TERMS		Job Description				
Net 15		24-6646-20 Drainage Improvements				
DATE	ITEM	CLASS	DESCRIPTION	HOURS	RATE	AMOUNT
4/8/2025	Tech V	Seger, Wayne	Final Engineering. Bid set. Field measurements and evaluations.	4	100.00	400.00
4/9/2025	Senior Engin...	Seger, Wayne	Final Engineering. Bid set.	1.75	140.00	245.00
4/10/2025	Senior Engin...	Seger, Wayne	Final Engineering. Bid set. Correspondence.	6	140.00	840.00
4/11/2025	Senior Engin...	Seger, Wayne	Project bid package. Correspondence.	1.25	140.00	175.00
4/15/2025	Senior Engin...	Seger, Wayne	Final bid documents. Advertisement for bids. Correspondence.	3.75	140.00	525.00
4/17/2025	Senior Engin...	Seger, Wayne	Bid sets to contractors. Bid correspondence.	1	140.00	140.00
4/21/2025	Senior Engin...	Seger, Wayne	Bidding correspondence.	0.25	140.00	35.00
4/22/2025	Senior Engin...	Seger, Wayne	Bidding correspondence.	0.25	140.00	35.00
4/23/2025	Senior Engin...	Seger, Wayne	Site visit and field measurements.	0.5	140.00	70.00
4/24/2025	Senior Engin...	Seger, Wayne	Bidding correspondence.	0.25	140.00	35.00
4/30/2025	Discount		Customer Discount 15%		-375.00	-375.00
			Summary: Work as required for creating a bid set for competitive bidding, advertisement, bid sets to contractors, and correspondence and questions during the bid process.			
Thank you for using our services!				Total	\$2,125.00	

PLEASE NOTE: Performance Engineers, Inc. issues monthly progress invoicing on all jobs. If you need a final invoice, please contact our office.
We accept most credit cards. A 3.5%+.15/ transaction fee will be added for this service.



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

(no subject)

1 message

clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Mon, May 5, 2025 at 9:48 AM

Reply-To: clerk@hayestownshipmi.gov

To: HAYES TOWNSHIP SUPERVISOR <supervisor@hayestownshipmi.gov>

Cc: Matt Cunningham <trustee2@hayestownshipmi.gov>, Doug Kuebler <hayestrustee5@gmail.com>, Treasurer Julie Collard <treasurer@hayestownshipmi.gov>, Deputy Clerk Email <deputyclerkhayes@gmail.com>

Bill,

While Julie is working on the notification letter, please provide the following records regarding the Storm Debris Removal:

1. Contract from W and W Tree Services including the addition of all debris on side of roads and Township properties
2. Detailed letter (outlining scope of project) from Charlevoix County Sheriff Department signing off on project
3. Detailed letter (outlining scope of project) from Charlevoix County Road Commission signing off on project
4. Copy of W and W Tree Service Business License
5. Copy of W and W Tree Service Insurance with all presented equipment listed as well as any additional equipment used for the project (I am assuming that Hayes Township will be added for the project as other insured)
6. Completed 1099 for Township Records
7. Detailed letter (outlining scope of project) from Rieth-Riley signing off on allowing disposal of all Hayes Township debris until completion of project

If I have missed anything please let me know.

Also provide to each Board Member a copy of the Service Map of Hayes Township so each member can sign off and make sure each parcel is covered.

Board Members please do not reply all.

--

Kristin Baranski
Hayes Township Clerk
9195 Major Douglas Sloan Road
Charlevoix, Michigan 49720
231.547.6961

clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>¹

Missing Item

1 message

Hayes Treasurer <treasurerhayestownshipmi@gmail.com>

Mon, May 5, 2025 at 11:10 AM

To: Hayes supervisor <supervisorhayestownshipmi@gmail.com>, Kristin Baranski <clerkhayestownshipmi@gmail.com>, Hayes Trustee2 <trustee2hayestownshipmi@gmail.com>, hayestrustee5@gmail.com

Bill-

When you are gathering the requested documents, please add to the list a copy of the entire Community Foundation Grant submission. The one provided is incomplete.

Thank you-

Julie Collard
Hayes Township Treasurer

W & W TREE SERVICE

1343 Burgess St Houghton Lake, MI 48629 ~ (989)808-4764 ~
wwtreeservice4764@gmail.com

Dear Hayes Township Community

My name is Walter Tasker, I am the owner and operator of W & W Tree Service and have been in the business for 30+ years. I originally placed a bid for \$34,999. It has come to my attention recently that you have had some work done within the community.

I am willing to lower my bid to \$30,000 to complete the wood chipping and hauling of the remnants of debris from the storm that are at the road in front of homes in Hayes Township. I will not go into the yards of any home that has not come into arrangement to do so by the homeowner. Any wood or debris piled on sides of the road not immediately in front of homes will not be removed by W & W Tree Service as that is the responsibility of the local Road Commission.

W & W Tree Service will provide daily updates with Bill Conklin as to the completed roads that are listed on a planogram provided by Hayes Township. W & W Tree Service will complete satisfactory work but will not circle around or go back to a road or community more than once if it has been completed and checked off a list by Bill Conklin. Any and all debris that is getting disposed of by W&W Tree Service needs to be present at the road by the time we are going to be in that neighborhood.

W & W Tree Service is available to commence work starting sometime after 05-07-2025 and will have completed work satisfactorily to Hayes Township. Disposal is to be set up with Reith and Riley's prior to W&W Tree Service starting work and needs to continue to allow disposal until completion with Hayes Township.

W & W TREE SERVICE

1343 Burgess St Houghton Lake, MI 48629 ~ (989)808-4764 ~
wwtreeservice4764@gmail.com

I have done work for Lake Township along with multiple businesses in Houghton Lake, MI (please see attached reference page for names and contact information). I have commercial equipment for my business I operate, like a Bobcat skid steer, 65 ft aerial bucket truck, Bandit 250XP woodchipper, 2024 Load Trail 14 ft dump trailer, 12-yard forestry chip truck, I also have a 2005 GMC Sierra 2500HD diesel and a 2021 Chevrolet 3500HD diesel to haul equipment (please see attached photos). I am insured and will bring a crew of men to complete the job. I do require a few volunteers from the community to help me navigate the township, so I do not miss any of the smaller roads or subdivisions that may need attention. Please feel free to reach out at any time to ask questions! I will stay in touch the best I can so don't hesitate to leave a message or email, and I will get back to you as soon as possible.

Sincerely,

Walter Tasker

W & W TREE SERVICE

1343 Burgess St Houghton Lake, MI 48629 ~ (989)808-4764 ~
wwtreeservice4764@gmail.com

References.

1. Lake Township MI

1380 N. Michelson Rd Houghton Lake, MI 48629

Treasurer- Harry Trier (517) 719-6384

2. Angelos Party Store

2506 N. Harrison Rd Houghton Lake, MI 48629

John Hubbard (586) 260-8263

3. Superior Glass

7006 W. Houghton Lake Dr. Houghton Lake, MI 48629

Reese (517) 819-4958

4. Bauchan Law Offices

4611 W. Houghton Lake Dr. Houghton Lake, MI 48629

Mike Bauchan (989) 366-5361

W & W TREE SERVICE

1343 Burgess St Houghton Lake, MI 48629 ~ (989)808-4764 ~
wwtreeservice4764@gmail.com

5. Northern Michigan Stump Grinding

Houghton Lake, MI 48629

Scott Hassler(989) 915-3164

6. Cherokee Village Association

Prudenville, MI 48651

Bob Pritchett (989) 312-0767

W & W TREE SERVICE

1343 Burgess St Houghton Lake, MI 48629 ~ (989)808-4764 ~
wwtreeservice4764@gmail.com



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Fwd: Hayes township

1 message

Bill Conklin <supervisorhayestownshipmi@gmail.com>

Tue, Apr 29, 2025 at 8:39 PM

To: Kristin Baranski Clerk <clerk@hayestownshipmi.gov>, Julie Collard <treasurer@hayestownshipmi.gov>

I finally got my computer working since Friday = I feel lost trying to get everything back online, connected and working again -- hard drive went out as I needed more disk space so got it fixed vs new computer ---

See updated proposal from W & W Tree Service, Inc (Walt Tasker). I asked Walt to prepare a formal bid on their letterhead, understanding that his work will cover all debris set out by the roadway in front of homes in Hayes Township (Not sides of road where there are no homes) with copies of insurance and pictures of their equipment, his work experience, etc so the Board can be comfortable ---

There may be a snafu between covering the areas which are County Road Commission responsibility and the owner of a lot which has no home -- what do we do there? Forest Cove Association should be covered as 9 Mile Point/Mich Shores will be covered for the remaining 30-40% and Bayshore West, etc.

I Think that I should ask Edwin Bellairs if he is interested in putting in a bid as well since he asked at April 13 meeting why nobody contacted him and he lives on Maj Doug Sloan Rd - Ed and I cut down that Birch Tree on Maj Doug Sloan Rd near Greensky Hill last week so we have been talking -

----- Forwarded message -----

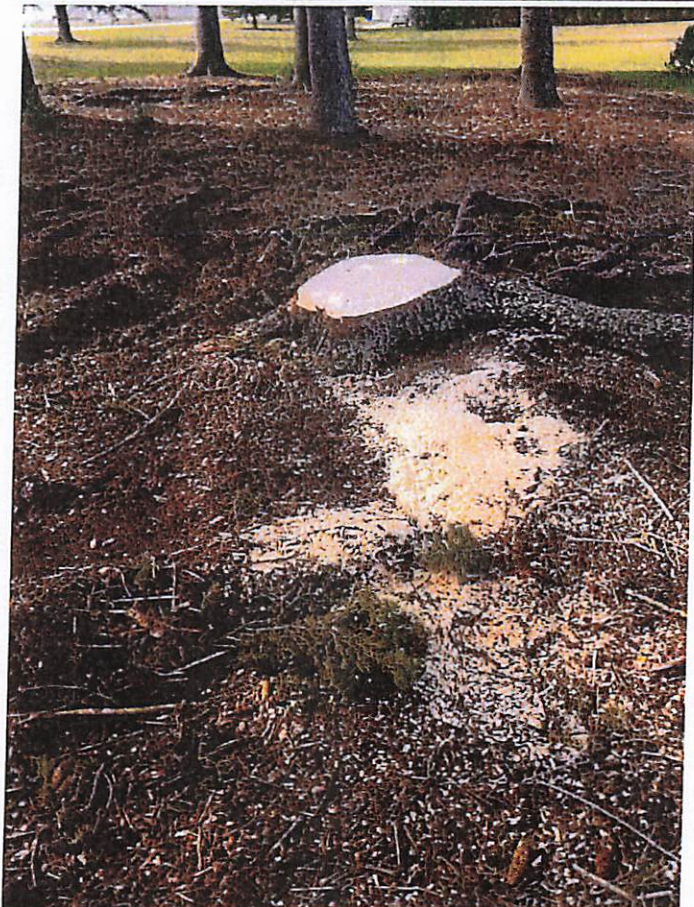
From: **Walter Tasker** <waltertasker12@gmail.com>

Date: Tue, Apr 29, 2025 at 6:53 AM

Subject: Hayes township

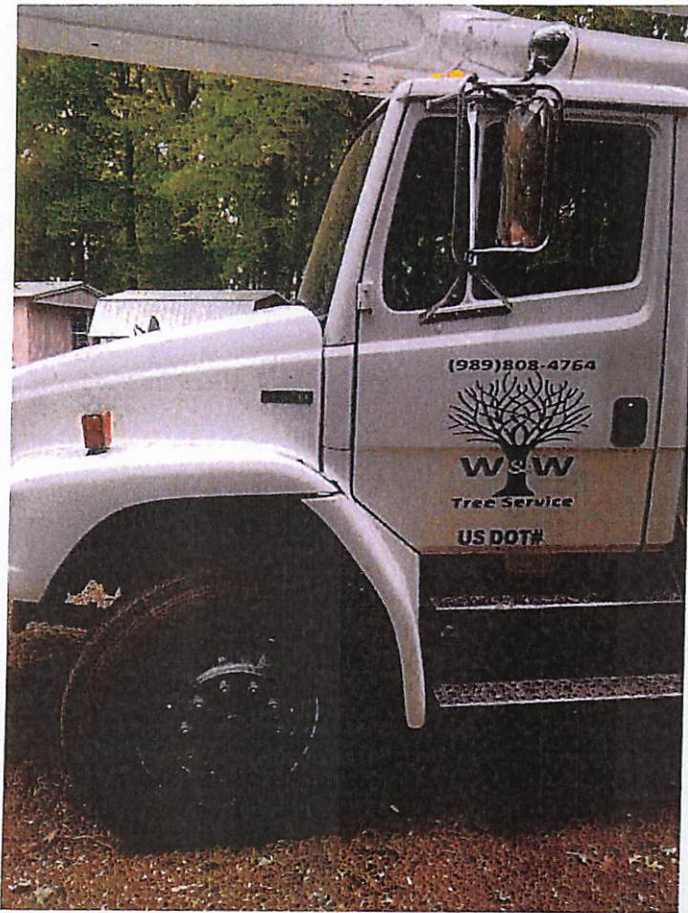
To: <supervisor@hayestownshipmi.gov>

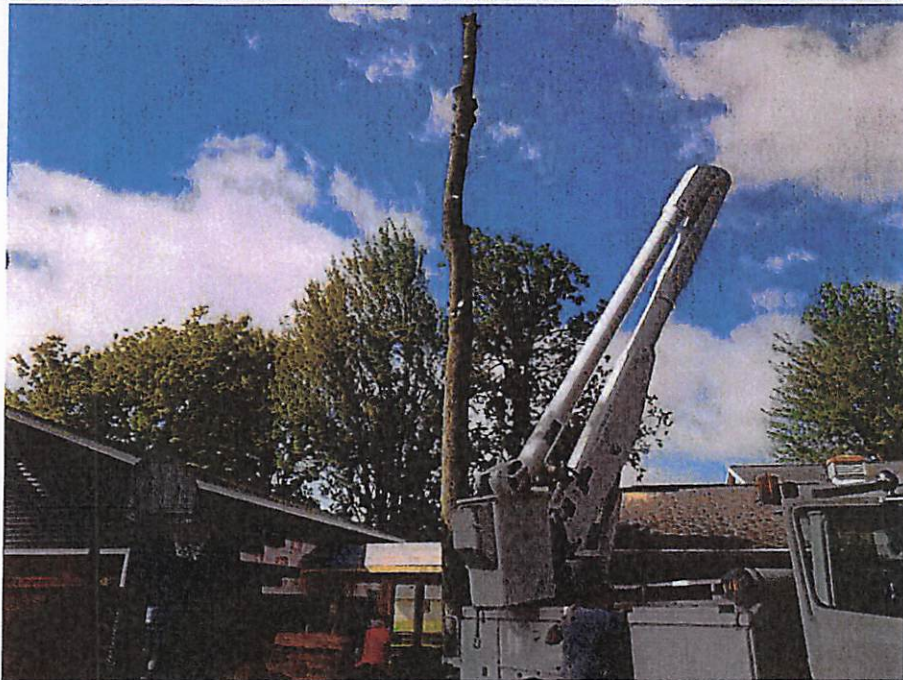
My name is Walter Tasker and I own W&W tree service. As some work had been done in the township I am willing to change my bid to \$30,000 to finish the cleanup. If you have any questions please feel free to contact me at any time 989-808-4764.





20220409_110142.jpg
2494K









clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Fwd: Pictures Of equipment

1 message

Bill Conklin <supervisorhayestownshipmi@gmail.com>

Thu, May 1, 2025 at 7:45 AM

To: Kristin Baranski Clerk <clerk@hayestownshipmi.gov>, Julie Collard <treasurer@hayestownshipmi.gov>, Doug Kuebler <hayestrustee5@gmail.com>, Matthew Cunningham <trustee2@hayestownshipmi.gov>

See attached --- photos

----- Forwarded message -----

From: **W & W Tree Service** <wwtreeservice4764@gmail.com>

Date: Wed, Apr 30, 2025 at 5:57 PM

Subject: Pictures Of equipment

To: supervisorhayestownshipmi@gmail.com <supervisorhayestownshipmi@gmail.com>

HAYES TOWNSHIP
BOARD OF TRUSTEES SPECIAL MEETING
May 2nd, 2025 6:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

The May 2nd, 2025, special meeting of the Hayes Township Board was called to order by Treasurer Julie Collard at 6:00 pm.
Board members present were Matt Cunningham (Trustee), Julie Collard (Treasurer), Doug Kuebler (Trustee), and Kristin Baranski (Clerk), and William Conklin.
Audience Members signed in: Pam Hooper-Griffitts, Roy Griffitts, Sherry Baker-McCary, Nancy Simon, Deb Narten, Danielle Hutchinson, Joellen Rudolph, Susan Pyke, Mel Czechowski, Bob Adams, Walter Tasker, Mariah Tasker, Craig Williams, Laura Ford, Brian Brachel, Diane Conklin, Diane Conklin, Betty Henne, Paul Zardus, and Nathan Narten.

CALL TO ORDER

Supervisor William Conklin called the meeting to order at 6:00 pm.

REVIEW AND APPROVAL OF AGENDA:

Ms. Baranski made a motion, supported by Mr. Kuebler, to approve the May 2nd 2025 Special Meeting Agenda as presented.
Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, William Conklin, and Kristin Baranski.
Nays: None **Motion Carried**

PUBLIC COMMENTS:

Public comment opened at 6:05 pm.

Comments included:

- Requested information on any money that will be received by the state to help with storm clean up. Requested information of on what the scope of the clean up will be. Will Private drives be included in the clean up?
- Mr. Conklin stated he went to a meeting with FEMA and they stated receiving money may be slim to none. Stated the clean up will include what people put along the roadways after notice is sent out if the board approves the bid at tonight's evening. Private drives will be included as long as the landowners of the private drive allows for it.
- Thanked the board discussing the storm clean up. EMS also went to FEMA and it will depend on the Federal Government accepting it as a federal level disaster. Stated they are disappointed in the road commissions progress.

HAYES TOWNSHIP
BOARD OF TRUSTEES SPECIAL MEETING
May 2nd, 2025 6:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

33 Would like the township to reach out to the Conservancy for an option for a
34 drop off point.

- 35 • Ms. Baranski stated the Conservancy has been reached out to and waiting to
36 hear back from them.
- 37 • Stated volunteer groups have been helpful with clean up, however, there is
38 still a large amount a debris down. Will the hired contractor chip up debris in
39 front of empty lots or just in front of homes?
- 40 • Thanked Bill for speaking with him for coming out to speak, he has a large
41 amount of damage at his home. Will the road commission address trees that
42 are leaning or have down in the road right away? Stated two radio towers
43 were lost in this storm, the amount of ice and damage from this storm was
44 unheard of. Would like to Township to use grant money or township or county
45 funds to help people with the damage.
- 46 • Mr. Conklin stated the road commission has indicated they will be around to
47 clear up any widow makers.
- 48 • Stated will there be a limit on the amount of debris allowed to bring out to the
49 road side. Would like more time to gather everything to the edge of the road.
- 50 • Mr. Conklin stated there will not be a limit and volunteer group are available
51 to help residence move debris.
- 52 • Requested if the bid is only for a limited amount of houses, that work in the
53 landscaping business and they feel the bid is very low for the entire township.
54 Is it fair for the township to pay for only part of the residences clean up, some
55 residence have already paid for the clean up of their property.
- 56 • Stated has the township received more then one proposal for the clean up.
57 Will the money spent on the storm clean up eliminate the possibility of a
58 spring clean up next year?
- 59 • Mr. Conklin stated he reached out to other landscaping companies and no one
60 else was interested. The bid for the clean up is \$30,000 and a grant of \$10,000
61 is available.
- 62 • Thanked for looking into grants available, is part of the grant expected to be
63 used for people in need?
- 64 • Mr. Conklin stated if the township does not approve the bid, the township
65 can still use the grant money for any clean up needs.

HAYES TOWNSHIP
BOARD OF TRUSTEES SPECIAL MEETING
May 2nd, 2025 6:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

- Stated MDOT and the Road Commission has been out clearing (road right of way)ROW, asked if they will be continuing to do so? Also, what the bid in that case would cover.
- Mr. Conklin stated the Road Commission will continue to work however the work may take all summer.
- Mr. Conklin confirmed that Mr. Tasker stated that he would collect debris along side of road, even in front of a vacant property.
- Ms. Baranski stated MDOT was here working for two weeks and now have left the Road Commission extra equipment to continue the work, however, it will take time due to the road commission having other task like grading to begin soon.

Closed at 6:37.

HAYES TOWNSHIP STORM CLEAN UP:

Walker Tasker gave a brief presentation of what work would be included in his bid. Any brush along the road, empty lot or not, the brush along road ways will be cleared. No payment will be accepted until the Township is satisfied the work is complete.

The Hayes Township Board of Trustees discussed storm clean up in Hayes Township:

- Ms. Baranski requested more information from Bill Conklin regarding the township insurance.
- Mr. Conklin stated in the event the Township does not approve the bid, He would like to see the grant money go towards a volunteer group that will help residence clean up storm debris.
- Ms. Baranski stated she has received many calls and emails from residents that have already cleaned up their property or paid to have their property clean up and find it wrong for the township to spend money on other residents property and not theirs.
- Mr. Conklin stated he feels it is in the opinion of each individual board member. He has a list of residence they have contacted him for help that he will help. If someone complains about cleaning up their property before reaching out to him then they rushed their clean up and did not do enough research before paying too much for clean up, that is on them

HAYES TOWNSHIP
BOARD OF TRUSTEES SPECIAL MEETING
May 2nd, 2025 6:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

- 97 • Ms. Baranski stated the road commission and sheriff requested people to not drag
98 debris to the ROW. However, Bill told people to put stuff in the ROW on Nine Mile
99 Point and now the Road Commission will not do anything on Nine Mile Point.
- 100 • Mr. Conklin stated he did tell people on Nine Mile Point to put debris on the side of
101 the road and he will chip it if the property owners pay the \$600 dollar rental fee for
102 the chipper and truck.
- 103 • Mr. Conklin stated he will not be able to vote on approving the bid from Mr. Walter,
104 due to being his legal representative and that is how he knew about his company.
- 105 • Ms. Collard stated she has received mixed comments regarding the bid for tonight's
106 meeting. She stated she has been comparing this clean up to the spring clean up
107 process which is notified and available to all residents. It feels uncomfortable
108 spending tax payers money when it will not benefit all residents.
- 109 • Mr. Cunningham supported the previous comment and suggested for residents to
110 looking into their home-owners insurance.
- 111 • Ms. Baranski stated the road commission will be around to chip all the roads it may
112 just take months for them to clear it all. Suggested a drop off point.
- 113 • The conservancy has been contacted for a possible drop off point where the
114 Township could then chip the debris.
- 115 • Ms. Collard stated she feels Bill has gone rogue and made promises and gave false
116 information to people before researching and receiving board approval.
117 Unfortunately with him doing it this way he has placed the rest of the members of
118 the board in a bad place.
- 119 • Mr. Conklin stated he would propose using ARPA money for the remaining \$20,000 of
120 the bid.
- 121 • Mr. Cunningham stated he would like to help everyone as much as he can, however
122 they have to consider every resident when considering spending Township money.
- 123 • Mr. Kuebler stated they have to consider every tax payers needs when spending
124 township money.
- 125 • Ms. Collard stated she would like to have any landscaping company willing to help
126 information to share with residents.
- 127 • Ms. Collard requested a five minute recess.
- 128 • Ms. Baranski stated they do not make these kind of decisions easily, and it is difficult
129 for any of the board members to decide to not help, however they have to consider

HAYES TOWNSHIP
BOARD OF TRUSTEES SPECIAL MEETING
May 2nd, 2025 6:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

every tax payer when making a decision to spend taxpayer money because they have to be fair to all residents.

- Ms. Baranski stated at the cemetery five large pine trees have fallen at the cemetery.

Ms. Baranski made a motion, supported by Mr Kuebler to approve the bid from Rainey Landscaping in the amount of \$1500.00 for the Undine Cemetery storm clean up.

ROLL CALL

Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, and Kristin Baranski.

Nays: William Conklin **Motion Carried**

Ms. Collard stated the board is trying to be fair across the board for all residents within the township.

Ms. Baranski would like to see the hostility from the Supervisor towards the rest of the board stop.

Ms. Collard stated the township will continue posting options for residents to help with clean up. Would like to caution Bill in the future to not make promises and instructions to residence without the proper information and township approval.

Mr. Conklin stated he did not give any residence on his list instructions to do anything until after a special meeting was held. He did not start chipping until the weekend of the 26th. He is not responding to everyone in the Township, only people who have reached out to him.

Mr. Cunningham stated he thought at the last meeting they had covered and closed this matter. If the Township is going the continue this discussion they should look to get more than one bid.

Mr. Kuebler felt the storm clean up was decided on at the last Special Meeting.

Ms. Baranski stated she has heard with the township approving a bid from an out of town business for a township wide clean it would take business away from local businesses. However would consider an equitable approve and match the grant money with township money.

Mr. Conklin stated he would rather have the bid of \$30,000 approved for the whole township. Only a couple people will then need volunteer groups to help them within their property.

Mr. Conklin requested the \$10,000 to go to him to help people with clean up. He did not apply or complain about volunteering his time and money until Ms. Baranski called him and suggested he needed help.

HAYES TOWNSHIP
BOARD OF TRUSTEES SPECIAL MEETING
May 2nd, 2025 6:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

162 Ms. Collard stated the grant money would have to be used for the township as a whole not
163 selected. However, she would consider approving the motion from earlier.

164

165 Ms. Baranski made a motion, supported by Ms. Collard to accept the proposed bid from W&W
166 Tree Service to include all debris on the side of the road in the amount of \$30,000. ARPA funds
167 will be used to cover \$20,000 and a \$10,000 will be paid from the grant.

168 Roll Call

169 Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, and Kristin Baranski.

170 Nays: None

171 Recused: Bill Conklin **Motion Carried**

172

173 A notice will be sent to all residence regarding the clean up specifics.

174

175 **BOARD OF TRUSTEE COMMENT:**

176 **ADJOURNMENT:** Mr. Kuebler made a motion, supported by Mr. Cunningham, to adjourn at
177 8:38 p.m.

178 Yeas: Matt Cunningham, Julie Collard, Doug Kuebler, William Conklin and Kristin Baranski.

179 Nays: None **Motion Carried**

180

181 Respectfully Submitted, April Hilton, Hayes Township Deputy Clerk/Recording Secretary

May 05, 2024

Dear Hayes Township Board and all interested residents,

I am writing to you in regards to the encroachment and use of my property at 10205 Maple Grove Rd. by my neighbors Sarah and Marshall Jones. I have been forced to retain an attorney due to their refusal to move the remainder of their fence that is still on my property.

I am 67 years old and disabled, on a very limited income. Paying an attorney was not something I wanted to do but I also cannot afford to allow them to steal my property.

This whole story began in spring 2024 when I had to stop my mower 13 times to pick up golf balls they were hitting onto my property. I simply asked Sarah Jones if her kids were doing it. At first, she denied everything. Then she admitted her kids were doing it. By the end of that conversation, she admitted they were all doing and accused me of damaging her fence with my mower. I did not and the damage was on the top of her fence, my mower does not fly. I found more during the summer. In a later conversation she told me the people across the road were doing it which was totally untrue.

This is when I found out by looking at the Hayes Township Ordinance that her front fence (which is what she accused me of damaging) had to be five feet back from her front property line. I contacted Mr. VanZee but before he would do anything I had to go to the county web site and look up all the information and parcel numbers for both properties which I still feel should be apart of the zoning administrator's job. Exactly what are the zoning administrator and his deputy paid to do?

Sarah Jones tried to fight this and had her own survey done, apparently, she did not believe the permanent survey markers that are there. Ather her survey was done they moved their front fence five feet back. They also moved their fence that was 3.5 feet onto my property inside the property line. When they got up near my pole barn towards the front property line, they pulled on of their fence stakes in at an angel and did not remove the remainder in like they did the other part of their fence, I believe they did this for spite. Two of their wooden posts are 100% percent on my property along with some of the metal posts and fencing.

I asked Mr. VanZee to come here and see for himself the parts that are still on my property but he refused.

So, it seems that Hayes Township has no problem with people trespassing and using their neighbor's property without permission, even constructing a fence to keep the person who owns the property from be able to use ALL of their property.

As a result, I may begin letting others know that in Hayes Township it is permissible to construct a fence and take possession of your neighbors' property. Most townships have set back requirements for constructing anything at, on or over a property line. It is my wish that all of you someday face the same problem with a neighbor. Maybe then the Hayes Township board will decide to address the issue.

Sincerely,

A handwritten signature in cursive script that reads "Shelley Dorgan".

Shelley Dorgan

10205 Maple Grove Rd

Charlevoix, MI 49720



ESTIMATE

EST-000084

Estimate Date: May 12, 2025
Expiry Date: May 11, 2026

FROM:

Rainey's Landscape LLC
1490 S M75
Boyne City, MI, 49712
Email: leerrainey1996@gmail.com
Phone: (231) 373-8195

TO:

Hayes Township
Attn: April Hilton
9195 Major Douglas Sloan Road
Charlevoix, MI, 49720
Phone: (231) 547-6961

JOB:

Bayside Park

#	Services	Qty	Price	Discount	Tax (%)	Total
1	Labor	1.00	\$9,550.00	\$0.00	No Tax	\$9,550.00
Labor to clean up Bayside Park to get it opened up safely. Price includes one full day of work (10 hours), 8 guys, excavator, chipper, skid steer, 2 trucks, and 2 dump trailers.						
Subtotal						\$9,550.00
Grand Total (\$)						\$9,550.00

Accepted payment methods

Check, Cash

Message

I would be happy to have an opportunity to work with you.

Terms

*** Estimate contingent on neighbor letting us drop trees on his property.

*** This price the rate for the day. We will definitely be able to get the park opened safely in this time period. Any additional time we have left in the day, we will spend cleaning up the pre-existing mess.

CHARLEVOIX COUNTY ROAD COMMISSION

BURNETT ROAD RECONSTRUCTION PROJECT - Hayes Township

A 489.0.24-07-01

May 12, 2025

James G. Vanek - Staff Engineer

1.19-Miles of clearing, drainage improvements, 22A aggregate, crush & shape, bituminous paving, aggregate shoulders and restoration on Burnett Road (a county local road), between Upper Bay Shore Rd. and major Douglas Sloan Rd., Hyes Township. October 10, 2025 completion date.

LOW BIDDER

#2

#3

#4

WORK ITEM	QUANTITY	UNIT	Tri-County Excavating		Rieth-Riley Construction		E.F. Wilkinson & Sons, Inc.		Payne & Dolan, Inc.	
			Unit Price	Bid Price	Unit Price	Bid Price	Unit Price	Bid Price	Unit Price	Bid Price
Tree Removal, 6 to 19-Inch DIA.	33	EACH	\$ 270.00	\$ 8,910.00	\$ 475.00	\$ 15,675.00	\$ 500.00	\$ 16,500.00	\$ 580.00	\$ 19,140.00
Pavement, Rem.	200	SYD	\$ 6.50	\$ 1,300.00	\$ 10.00	\$ 2,000.00	\$ 10.00	\$ 2,000.00	\$ 14.50	\$ 2,900.00
Trenching	63.00	STA	\$ 48.00	\$ 3,024.00	\$ 18.00	\$ 1,134.00	\$ 125.00	\$ 7,875.00	\$ 77.00	\$ 4,851.00
Embankment, LM. (Misc. Quantity)	300	CYD	\$ 8.00	\$ 2,400.00	\$ 20.00	\$ 6,000.00	\$ 15.00	\$ 4,500.00	\$ 28.00	\$ 8,400.00
Ditching	600	LFT	\$ 4.25	\$ 2,550.00	\$ 5.00	\$ 3,000.00	\$ 5.00	\$ 3,000.00	\$ 8.50	\$ 5,100.00
Culv, CI A, CSP, 18-Inch DIA (14 Gauge)	50	LFT	\$ 65.00	\$ 3,250.00	\$ 70.00	\$ 3,500.00	\$ 45.00	\$ 2,250.00	\$ 190.00	\$ 9,500.00
Culv, CI F, CSP, 24-Inch DIA (14 Gauge)	55	LFT	\$ 80.00	\$ 4,400.00	\$ 75.00	\$ 4,125.00	\$ 60.00	\$ 3,300.00	\$ 185.00	\$ 10,175.00
Culv, CI F, CSP, 12-Inch DIA (16 Gauge)	310	LFT	\$ 38.00	\$ 11,780.00	\$ 50.00	\$ 15,500.00	\$ 42.00	\$ 13,020.00	\$ 115.00	\$ 35,650.00
22A Aggregate	2,435	TON	\$ 23.12	\$ 56,297.20	\$ 23.00	\$ 56,005.00	\$ 21.00	\$ 51,135.00	\$ 24.00	\$ 58,440.00
HMA Crush & Shape	19,755	SYD	\$ 1.50	\$ 29,632.50	\$ 1.80	\$ 35,559.00	\$ 1.85	\$ 36,546.75	\$ 1.20	\$ 23,706.00
4EL Mod. Bituminous Pavement	1,365	TON	\$ 73.50	\$ 100,327.50	\$ 73.50	\$ 100,327.50	\$ 73.50	\$ 100,327.50	\$ 85.00	\$ 116,025.00
5EL Mod. Bituminous Pavement	1,365	TON	\$ 75.00	\$ 102,375.00	\$ 75.00	\$ 102,375.00	\$ 75.00	\$ 102,375.00	\$ 86.00	\$ 117,390.00
Bituminous Approach (4EL - Base)	50	TON	\$ 73.50	\$ 3,675.00	\$ 73.50	\$ 3,675.00	\$ 73.50	\$ 3,675.00	\$ 155.00	\$ 7,750.00
Bituminous Approach (5EL - Top)	90	TON	\$ 130.00	\$ 11,700.00	\$ 130.00	\$ 11,700.00	\$ 130.00	\$ 11,700.00	\$ 155.00	\$ 13,950.00
Bituminous Curb	1,500	LFT	\$ 0.15	\$ 225.00	\$ 0.15	\$ 225.00	\$ 0.15	\$ 225.00	\$ 1.00	\$ 1,500.00
Bituminous Spillway	45	SYD	\$ 38.00	\$ 1,710.00	\$ 36.00	\$ 1,620.00	\$ 19.00	\$ 855.00	\$ 62.00	\$ 2,790.00
Riprap, Plain	35	SYD	\$ 44.00	\$ 1,540.00	\$ 48.00	\$ 1,680.00	\$ 60.00	\$ 2,100.00	\$ 125.00	\$ 4,375.00
Bituminous Driveway Restoration	4	EACH	\$ 300.00	\$ 1,200.00	\$ 500.00	\$ 2,000.00	\$ 500.00	\$ 2,000.00	\$ 1,250.00	\$ 5,000.00
Concrete Driveway Restoration	124	SYD	\$ 100.00	\$ 12,400.00	\$ 86.00	\$ 10,664.00	\$ 65.00	\$ 8,060.00	\$ 90.00	\$ 11,160.00
23A Shoulders	765	TON	\$ 24.70	\$ 18,895.50	\$ 28.00	\$ 21,420.00	\$ 27.00	\$ 20,655.00	\$ 28.00	\$ 21,420.00
Mulch Blanket (Misc. Quantity)	333	SYD	\$ 2.00	\$ 666.00	\$ 2.25	\$ 749.25	\$ 2.95	\$ 982.35	\$ 1.50	\$ 499.50
Restoration	8,245	SYD	\$ 3.20	\$ 26,384.00	\$ 4.00	\$ 32,980.00	\$ 4.25	\$ 35,041.25	\$ 4.65	\$ 38,339.25
Monument Preservation	2	EACH	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 500.00	\$ 1,000.00
Monument Box	2	EACH	\$ 500.00	\$ 1,000.00	\$ 750.00	\$ 1,500.00	\$ 1,000.00	\$ 2,000.00	\$ 500.00	\$ 1,000.00
Traffic Control/Mobilizaion	1	LSUM	\$ 44,000.00	\$ 44,000.00	\$ 30,165.00	\$ 30,165.00	\$ 65,000.00	\$ 65,000.00	\$ 35,000.00	\$ 35,000.00

TOTAL BID PRICE

\$450,641.70

\$464,578.75

\$497,122.85

\$555,060.75

Burnett Road Reconstruction Project
Hayes Township
May 12, 2025

Prepared By:
James G. Vanek, Staff Engineer

BUDGET REPORT
Calculations As of 05/31/2025

GL Number	Description	Original	24-25 Budget	24-25 Amended Budget	24-25 Activity	% Budget Used	24-25 APPROVED	24-25 Requested
Fund: 101 GENERAL FUND								
Account Category: Estimated Revenues								
101-000-402.000	REAL PROPERTY TAXES	0.00	300,000.00	264,598.42		88.20	300,000.00	0.00
101-000-404.000	ROAD MILLAGE	0.00	636,640.72	0.00		0.00	636,640.72	0.00
101-000-410.000	PERSONAL PROPERTY TAXES	0.00	1,100.00	0.00		0.00	1,100.00	0.00
101-000-411.000	DELINQUENT PROPERTY TAXES	0.00	0.00	3,405.42		0.00	0.00	0.00
101-000-425.000	SWAMP TAX	0.00	360.00	0.00		0.00	360.00	0.00
101-000-429.000	COMMERCIAL FOREST RESERVE	0.00	20.00	0.00		0.00	20.00	0.00
101-000-528.000	ARPA GRANT REVENUE	0.00	141,000.00	0.00		0.00	141,000.00	0.00
101-000-550.000	TRANSFER IN	0.00	0.00	339,960.91		0.00	0.00	0.00
101-000-566.000	GRANTS - COMMUNITY FOUNDATION	0.00	5,000.00	0.00		0.00	5,000.00	0.00
101-000-569.000	OTHER STATE REVENUE	0.00	94,000.00	80,101.76		85.21	94,000.00	0.00
101-000-572.000	METRO ACT	0.00	9,500.00	0.00		0.00	9,500.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	0.00	10,000.00	4,228.95		42.29	10,000.00	0.00
101-000-574.000	STATE SHARED REVENUE	0.00	200,000.00	110,179.36		55.09	200,000.00	0.00
101-000-576.000	ELECTION REIMBURSEMENT	0.00	12,000.00	3,772.16		31.43	12,000.00	0.00
101-000-582.000	GRANTS - CHARLEVOIX COUNTY MI	0.00	20,000.00	9,816.85		49.08	20,000.00	0.00
101-000-626.000	ZONING FEES	0.00	9,000.00	11,960.00		132.89	9,000.00	0.00
101-000-642.000	CEMETERY SALES	0.00	1,000.00	975.00		97.50	1,000.00	0.00
101-000-665.000	INTEREST AND DIVIDEND INCOME	0.00	2,500.00	2,511.00		100.44	2,500.00	0.00
101-000-667.000	TOWNSHIP HALL RENT	0.00	1,500.00	1,100.00		73.33	1,500.00	0.00
101-000-674.000	FOOD PANTRY DONATIONS	0.00	7,000.00	1,244.52		17.78	7,000.00	0.00
101-000-674.500	FUNDRAISING	0.00	20,000.00	3,532.50		17.66	20,000.00	0.00
101-000-684.000	MISCELLANEOUS INCOME	0.00	500.00	395.00		79.00	500.00	0.00
101-000-687.000	REFUND	0.00	0.00	2,586.61		0.00	0.00	0.00
101-000-696.000	LCEMS - EMS LOAN	0.00	122,977.56	0.00		0.00	122,977.56	0.00
Estimated Revenues		0.00	1,594,098.28	840,368.46		52.72	1,594,098.28	0.00
Account Category: Appropriations								
101-000-710.000	FICA/MEDICARE	0.00	21,000.00	20,554.13		97.88	21,000.00	0.00
101-101-702.000	SALARIES AND WAGES	0.00	12,760.00	12,363.26		96.89	12,760.00	0.00
101-101-730.000	POSTAGE & POSTAGE METER	0.00	8,160.00	8,761.35		107.37	7,160.00	0.00
101-101-802.000	ACCOUNTING AND LEGISLATIVE	0.00	37,000.00	31,997.45		86.48	20,000.00	0.00
101-101-805.000	LEGAL SERVICES	0.00	43,000.00	44,608.38		103.74	35,000.00	0.00
101-101-910.000	PUBLICATION/PRINTING	0.00	20,000.00	9,686.47		48.43	20,000.00	0.00
101-101-911.000	WEB PAGE PUBLISHING	0.00	2,500.00	1,730.16		69.21	2,500.00	0.00
101-101-960.000	EDUCATION/SERVICES	0.00	5,800.00	5,872.79		101.26	1,300.00	0.00
101-171-702.000	SALARIES AND WAGES	0.00	33,626.00	30,835.30		91.70	33,626.00	0.00
101-171-850.000	TELEPHONE	0.00	500.00	250.00		50.00	500.00	0.00
101-171-960.000	EDUCATION/SERVICES	0.00	500.00	0.00		0.00	500.00	0.00
101-215-702.000	SALARIES AND WAGES	0.00	33,626.00	30,823.87		91.67	33,626.00	0.00
101-215-703.000	SALARIES AND WAGES - DEPUTY	0.00	20,000.00	19,938.60		99.69	20,000.00	0.00
101-215-727.000	SUPPLIES	0.00	0.00	40.26		0.00	0.00	0.00
101-215-780.000	OFFICE EQUIPMENT	0.00	1,000.00	0.00		0.00	1,000.00	0.00
101-215-960.000	EDUCATION/SERVICES	0.00	5,000.00	4,113.00		82.26	2,500.00	0.00
101-247-702.000	SALARIES AND WAGES	0.00	2,350.00	2,056.99		87.53	2,000.00	0.00
101-247-910.000	PUBLICATION/PRINTING	0.00	0.00	0.00		0.00	350.00	0.00
101-247-960.000	EDUCATION/SERVICES	0.00	1,000.00	260.00		26.00	1,000.00	0.00
101-253-702.000	SALARIES AND WAGES	0.00	33,626.00	30,823.87		91.67	33,626.00	0.00
101-253-780.000	OFFICE EQUIPMENT	0.00	1,500.00	103.72		6.91	1,500.00	0.00
101-253-960.000	EDUCATION/SERVICES	0.00	3,750.00	2,705.03		72.13	750.00	0.00
101-257-702.000	SALARIES AND WAGES	0.00	35,476.00	32,061.33		90.37	35,476.00	0.00

BUDGET REPORT
Calculations As of 05/31/2025

GL Number	Description	Original	24-25 Budget	Amended 24-25 Budget	24-25 Activity	% Budget Used	24-25 APPROVED	24-25 Requested
Fund: 101 GENERAL FUND								
Account Category: Appropriations								
101-257-780.000	OFFICE EQUIPMENT	0.00		1,000.00	985.56	98.56	1,000.00	0.00
101-257-960.000	EDUCATION/SERVICES	0.00		3,800.00	3,102.83	81.65	800.00	0.00
101-261-702.000	SALARIES AND WAGES	0.00		40,000.00	17,145.01	42.86	45,000.00	0.00
101-261-711.000	INSURANCE	0.00		22,000.00	20,984.00	95.38	25,000.00	0.00
101-261-956.000	FOOD PANTRY	0.00		7,000.00	4,352.27	62.18	7,000.00	0.00
101-262-702.000	SALARIES AND WAGES	0.00		15,500.00	13,512.47	87.18	7,500.00	0.00
101-262-727.000	SUPPLIES	0.00		4,500.00	4,465.72	99.24	4,000.00	0.00
101-262-910.000	PUBLICATION/PRINTING	0.00		0.00	0.00	0.00	1,000.00	0.00
101-262-958.000	MISCELLANEOUS	0.00		5,000.00	1,965.13	39.30	0.00	0.00
101-264-702.000	SALARIES AND WAGES	0.00		0.00	20.00	0.00	0.00	0.00
101-265-727.000	SUPPLIES	0.00		7,000.00	6,893.95	98.49	7,000.00	0.00
101-265-780.000	OFFICE EQUIPMENT	0.00		8,200.00	7,036.12	85.81	6,200.00	0.00
101-265-855.000	TELEPHONE/INTERNET/FAX	0.00		2,000.00	1,496.20	74.81	2,000.00	0.00
101-265-920.000	ELECTRIC	0.00		5,700.00	2,707.87	47.51	2,000.00	0.00
101-265-921.000	HEATING	0.00		3,500.00	2,003.36	57.24	3,500.00	0.00
101-265-930.000	REPAIRS AND MAINTENANCE	0.00		8,500.00	14,673.87	172.63	8,500.00	0.00
101-265-985.000	IMPROVEMENTS	0.00		30,000.00	38,048.07	126.83	30,000.00	0.00
101-272-702.000	SALARIES AND WAGES	0.00		3,000.00	3,750.00	125.00	3,000.00	0.00
101-336-920.000	ELECTRIC	0.00		0.00	248.00	0.00	0.00	0.00
101-336-921.000	HEATING	0.00		0.00	1,709.99	0.00	0.00	0.00
101-336-930.000	REPAIRS AND MAINTENANCE	0.00		5,000.00	220.00	4.40	5,000.00	0.00
101-336-960.000	EDUCATION/SERVICES	0.00		25,000.00	14,175.00	56.70	75,000.00	0.00
101-371-702.000	SALARIES AND WAGES	0.00		17,200.00	13,445.83	78.17	17,200.00	0.00
101-371-704.000	SALARIES AND WAGES - ADMIN	0.00		0.00	5,837.49	0.00	0.00	0.00
101-371-960.000	EDUCATION/SERVICES	0.00		18,000.00	0.00	0.00	18,000.00	0.00
101-446-925.000	HALL LOT & STREET LIGHTS	0.00		2,400.00	2,101.28	87.55	2,400.00	0.00
101-446-930.000	REPAIRS AND MAINTENANCE/BRINE	0.00		399,960.91	343,269.15	85.83	399,960.91	0.00
101-523-801.000	PROFESSIONAL SERVICES/ SPRING	0.00		55,000.00	42,837.50	77.89	60,000.00	0.00
101-567-702.000	SALARIES AND WAGES	0.00		3,500.00	1,575.00	45.00	1,500.00	0.00
101-567-727.000	SUPPLIES	0.00		0.00	150.00	0.00	0.00	0.00
101-567-930.000	REPAIRS AND MAINTENANCE	0.00		10,000.00	7,408.29	74.08	5,000.00	0.00
101-567-985.000	IMPROVEMENTS	0.00		13,000.00	2,487.50	19.13	20,000.00	0.00
101-651-971.000	AMBULANCE IMPROVEMENTS	0.00		14,000.00	0.00	0.00	20,000.00	0.00
101-702-704.000	SALARIES AND WAGES - ADMIN	0.00		0.00	18,048.95	0.00	0.00	0.00
101-702-705.000	SALARIES AND WAGES - ASSISTAN	0.00		18,400.00	7,525.00	40.90	18,400.00	0.00
101-702-713.000	PER DIEM	0.00		0.00	4,860.00	0.00	0.00	0.00
101-702-850.000	TELEPHONE	0.00		750.00	835.10	111.35	750.00	0.00
101-702-910.000	PUBLICATION/PRINTING	0.00		5,400.00	5,017.58	92.92	2,400.00	0.00
101-702-960.000	EDUCATION/SERVICES	0.00		0.00	535.00	0.00	0.00	0.00
101-702-964.000	REFUNDS	0.00		0.00	(540.00)	0.00	0.00	0.00
101-751-702.000	SALARIES AND WAGES	0.00		0.00	775.00	0.00	0.00	0.00
101-751-727.000	SUPPLIES	0.00		0.00	168.85	0.00	0.00	0.00
101-751-801.000	PROFESSIONAL SERVICES	0.00		25,500.00	523.50	2.05	28,500.00	0.00
101-751-920.000	ELECTRIC/INTERNET	0.00		4,000.00	4,108.89	102.72	6,200.00	0.00
101-751-928.000	TRASH / GARBAGE	0.00		0.00	534.01	0.00	0.00	0.00
101-751-930.000	REPAIRS AND MAINTENANCE-OTHER	0.00		6,000.00	1,842.00	30.70	6,000.00	0.00
101-751-930.001	REPAIRS AND MAINTENANCE-HTP/C	0.00		10,000.00	11,746.72	117.47	10,000.00	0.00
101-751-989.000	EQUIPMENT/IMPROVEMENTS	0.00		46,000.00	13,870.13	30.15	56,000.00	0.00
Appropriations		0.00	1,167,984.91	938,044.15	80.31	1,191,984.91	0.00	

BUDGET REPORT
Calculations As of 05/31/2025

GL Number	Description	Original	24-25 Budget	Amended	24-25 Budget	24-25 Activity	% Budget	24-25 Used	24-25 APPROVED	24-25 Requested	
Fund: 101 GENERAL FUND											
Fund 101 - GENERAL FUND:											
TOTAL ESTIMATED REVENUES			0.00		1,594,098.28			840,368.46	52.72	1,594,098.28	0.00
TOTAL APPROPRIATIONS			0.00		1,167,984.91			938,044.15	80.31	1,191,984.91	0.00
NET OF REVENUES & APPROPRIATIONS:			0.00		426,113.37			(97,675.69)		402,113.37	0.00

BUDGET REPORT
Calculations As of 05/31/2025

GL Number	Description	Original	24-25 Budget	Amended	24-25 Budget	24-25 Activity	% Budget Used	24-25 APPROVED	24-25 Requested
Fund: 204 MUNICIPAL STREETS FUND									
Account Category: Estimated Revenues									
204-000-404.000	ROAD MILLAGE		0.00		0.00	271,519.84	0.00	0.00	0.00
204-000-665.000	INTEREST INCOME		0.00		0.00	3,901.89	0.00	0.00	0.00
	Estimated Revenues		0.00		0.00	275,421.73	0.00	0.00	0.00
Account Category: Appropriations									
204-000-899.000	TRANSFER OUT		0.00		0.00	339,960.91	0.00	0.00	0.00
	Appropriations		0.00		0.00	339,960.91	0.00	0.00	0.00
Fund 204 - MUNICIPAL STREETS FUND:									
	TOTAL ESTIMATED REVENUES		0.00		0.00	275,421.73	0.00	0.00	0.00
	TOTAL APPROPRIATIONS		0.00		0.00	339,960.91	0.00	0.00	0.00
	NET OF REVENUES & APPROPRIATIONS:		0.00		0.00	(64,539.18)		0.00	0.00
Report Totals:									
	TOTAL ESTIMATED REVENUES - ALL FUNDS		0.00	1,594,098.28		1,115,790.19	70.00	1,594,098.28	0.00
	TOTAL APPROPRIATIONS - ALL FUNDS		0.00	1,167,984.91		1,278,005.06	109.42	1,191,984.91	0.00
	NET OF REVENUES & APPROPRIATIONS:		0.00	426,113.37		(162,214.87)		402,113.37	0.00

CHECK REGISTER REPORT

Check Date	Bank	Check	Module	Vendor	Vendor Name	Amount
Bank 00002 WARRANTS						
05/12/2025	00002	14437	AP	0005	AIMEE GIBBERT	150.00
05/12/2025	00002	14438	AP	0014	B & G ENTERPRISES L.L.C.	60.00
05/12/2025	00002	14439	AP	0034	CHARLEVOIX PEST CONTROL	275.00
05/12/2025	00002	14440	AP	0035	CHARLEVOIX SEWER & DRAIN	5,495.00
05/12/2025	00002	14441	AP	0050	DTE	508.77
05/12/2025	00002	14442	AP	0059	GFL ENVIRONMENTAL	168.87
05/12/2025	00002	14443	AP	000000017	GREAT LAKES ENERGY	209.56
05/12/2025	00002	14444	AP	0088	MANER COSTERISAN	1,986.00
05/12/2025	00002	14445	AP	0094	MICHIGAN ASSOCIATION OF PLA	775.00
05/12/2025	00002	14446	AP	0102	MITCHELL GRAPHICS	496.00
05/12/2025	00002	14447	AP	0115	PARKER HARVEY LAW	7,334.20
05/12/2025	00002	14448	AP	0117	PERFORMANCE ENGINEERS, INC.	960.00
05/12/2025	00002	14449	AP	0126	QUILL CORPORATION	329.84
05/12/2025	00002	14450	AP	0128	RAINEY'S LANDSCAPE LLC	1,500.00
05/12/2025	00002	14451	AP	0137	SPECTRUM BUSINESS (CHARTER)	78.92
05/12/2025	00002	14452	AP	0151	VISA - CHARLEVOIX STATE BAN	1,797.08
05/12/2025	00002	14453	HRMS	0001	Alisa G Abiney	2,507.78
05/12/2025	00002	14454	HRMS	0003	Kristin L Baranski	3,519.15
05/12/2025	00002	14455	HRMS	0009	Julie M Collard	2,799.59
05/12/2025	00002	14456	HRMS	00000100	WILLIAM CONKLIN	2,397.14
05/12/2025	00002	14457	HRMS	0010	Carey L Cuddeback	79.28
05/12/2025	00002	14458	HRMS	0012	Matthew B. Cunningham	430.23
05/12/2025	00002	14459	HRMS	00000101	ALEXANDER CURLEY	83.11
05/12/2025	00002	14460	HRMS	0043	Marylin Epping	101.31
05/12/2025	00002	14461	HRMS	0016	Rex Greenslade	79.28
05/12/2025	00002	14462	HRMS	0017	Roy W Griffiths	129.29
05/12/2025	00002	14463	HRMS	0018	April Hilton	3,876.79
05/12/2025	00002	14464	HRMS	0019	TERRI HILTON	264.30
05/12/2025	00002	14465	HRMS	0020	PAMELA HOOPER-GRIFFITTS	123.34
05/12/2025	00002	14466	HRMS	0021	Doris Hosmer	211.44
05/12/2025	00002	14467	HRMS	0026	Douglas Kuebler	468.39
05/12/2025	00002	14468	HRMS	0028	Claire T Martin	79.28
05/12/2025	00002	14469	HRMS	0045	Jessica Perry	193.82
05/12/2025	00002	14470	HRMS	0047	Michelle RickBiddick	70.48
05/12/2025	00002	14471	HRMS	0031	Steve Ritter	251.09
05/12/2025	00002	14472	HRMS	0037	Mark Snyder	79.29
05/12/2025	00002	14473	HRMS	0038	Ronald J Van Zee	1,796.98
05/12/2025	00002	14474	HRMS	0039	JANICE A VEDDER WHIPPLE	114.52
05/12/2025	00002	14475	HRMS	0041	Karen Wooster	264.30
05/12/2025	00002	14476	AP	0066	GREG STAUFFER	372.57
05/12/2025	00002	14477	HRMS	0042	Paul Zardus	205.87
05/12/2025	00002	14478	AP	EFTPS_HR	INTERNAL REVENUE SERVICE	4,969.50
05/12/2025	00002	14479	AP	STATE_HR	STATE OF MICHIGAN	883.79

Total of 43 Checks:

48,476.15

Less 0 Void Checks:

0.00

Total of 43 Disbursements:

48,476.15



Hayes Treasurer <treasurerhayestownshipmi@gmail.com>

Clarification of Facts

<gonavy58@yahoo.com>

Mon, May 12 at 12:48 PM

To: <hayestrustee5@gmail.com>, <trustee2@hayestownshipmi.gov>, Hayes Treasurer
<treasurerhayestownshipmi@gmail.com>, <clerk@hayestownshipmi.gov>, Hayes supervisor
<supervisorhayestownshipmi@gmail.com>
Cc: Rick Golding <gonavy58@yahoo.com>

To all addressees

I would like to clarify a matter that I have discussed with Bill Conklin regarding my volunteering to assist the township by writing an Emergency Management Plan. I have, on no less than three occasions explained that contrary to what Bill says, I have not volunteered to chair the Emergency Assistance Committee as stated in the May 2025 issue of the Hayes Township Voice. I clarified this at the special township meeting held on Tuesday April 8th when Bill told everyone present that I was chairing this committee and I had to set the record straight.

My frustration in failing to have my voice heard by the township supervisor has led me to completely withdraw my support for this very important project.

When the May issue of the Voice arrived and I saw that once again Bill has said that I am chairing the committee, I immediately contacted him and told him that I will no longer participate in anything to do with the township other than being a resident as long as he is the supervisor.

Rick Golding

8167 Shrigley Rd.



Virus-free.www.avg.com

Expiration Date: 5/2/2025

Filing Fee: \$10.00

12072 - 005 D

Certificate of Persons Conducting Business Under Assumed Name

☒ New

Renewal ☐

The undersigned certifies that they now own or intend to own, conduct or transact business under the assumed name:

WEW Tree Service

989-868-4764
Business Phone Number

Name of Business

1343 Burgess St Houghton Lake, MI 48629

Address of Business

same
Mailing Address of Business

The undersigned further certifies that the true or real full name and address(s) of the persons owning, conducting, or transacting said business are:

PRINT OR TYPE NAME(S) AND ADDRESS(ES) OF OWNER(S)

NAME	RESIDENTIAL ADDRESS	CITY & STATE	ZIP
<u>WALTER TASKER</u>	<u>1343 Burgess St</u>	<u>Houghton Lake, MI</u>	<u>48629</u>
<u>Mariah Tasker</u>	<u>1343 Burgess St</u>	<u>Houghton Lake, MI</u>	<u>48629</u>

SIGNATURES OF PERSONS CONDUCTING BUSINESS UNDER ASSUMED NAME

*** EVERYONE MUST SIGN IN FRONT OF A NOTARY PUBLIC ***

WALTER TASKER 5-2-25
Signature Date

Mariah Tasker 5-2-25
Signature Date

Signature Date

Signature Date

Colleen Yager
Signature of Notary Public

Colleen Yager
Printed Name of Notary Public

Subscribed and Sworn to before me this 2nd Day of May, 2025.

Notary Public, Roscommon County, Michigan. Acting in Roscommon County, MI

My Commission Expires: December 11, 2030

State of Michigan, County of Roscommon

I, Michelle M. Stevenson, Clerk of the County of Roscommon and of the Circuit Court thereof, do hereby certify that I have compared the foregoing copy of Assumed Name Certificate with the original on record in my office, and that same is a correct transcript therefrom, and of the whole of such original. IN TESTIMONY WHEREOF, I have hereunto, set my hand and affixed the seal of said Circuit Court this 2nd day of May, A.D. 2025.

Michelle M. Stevenson, Roscommon County Clerk/Register of Deeds

By Michelle M. Stevenson
County Clerk/Deputy Clerk



AGREEMENT

THIS AGREEMENT, made between Walter Tasker d/b/a W & W Tree Service located at 1343 Burgess St., Houghton Lake, Michigan 48629 hereinafter called the "Contractor", and Hayes Township, 9195 Major Douglas Sloan Road, Charlevoix Michigan 49720, hereinafter called the "Principal".

WITNESSETH, that the Contractor and the Principal, for the considerations hereinafter named, agree as follows:

ARTICLE 1 - THE WORK. It is agreed that the Contractor shall furnish all labor, materials and equipment necessary to perform clean-up (remove/chip and haul away to Reith-Reilly or Charlevoix Rod & Gun Club) all stacked or piled "ice storm" limbs and branches which have been placed along the roadway in front of Hayes Township residences, pursuant to bid letter submitted on April 30, 2025 and approved by the Township Board on May 2, 2025, and with the following specific conditions:

1. Removal of all ice storm limbs and branches stacked/piled in front of all residences in Hayes Township; and
2. Removal of all ice storm limbs and branches in and around the Township Hall, Bayside Park and any other park in Hayes Township; and
3. Removal of all ice storm limbs and branches stacked or piled by hand along the roadway, although NOT in front of a residence but in front of an "open lot"; and
4. Contractor shall Not be Required to remove any naturally occurring ice storm tree limbs or branches which have fallen in the road right of way, as defined in the letter of understanding between Pat Weeks, Manager of the Road Commission and William Conklin, Township Supervisor dated May 6, approved by Manager on May 8, 2025 attached hereto; and
5. Contractor shall report completed areas/roads to W. Conklin daily and will coordinate areas or roads to be cleaned up with W. Conklin on a daily basis; and
6. Contractor shall provide copy of its dba from Crawford County and its Insurance policy.
7. Contractor hereby agrees to indemnify, defend and hold harmless Hayes Township against any and all claims, lawsuits or allegations of negligence or wrongdoing by the Contractor and/or its independent contractors/subcontractors/employees resulting in claims of property damage or personal injury during the course of Contractor's clean-up work.

ARTICLE 2 - ALTERATIONS BEYOND WHAT IS LISTED IN PROPOSAL. It is agreed that the Contractor will not make any alterations to the work under this Contract, unless specifically contracted to do so by the Principal in writing. Any alterations shall be paid for at a price mutually agreed upon in writing by the Principal and the Contractor prior to executing any additional work.

It is agreed that all work that is to be performed under the provisions of this Agreement shall be done by the Contractor in an effective and workmanlike manner and shall be subject to the same restrictions and liabilities as those which apply to the general work of loggers/tree service operators; and the Contractor will be responsible for the protection of the general public upon the roadways (safety signs) until the entire job is completed to the satisfaction of the Principal, which will not be unreasonably withheld.

ARTICLE 3 - TIME. The Contractor may begin work in the Township at anytime after this Contract is signed, however, the Contractor shall be responsible to clean up all ice storm debris on or after May 19 which is the date given to residents to place their limbs/branches in the roadway. Time of completion is not considered of the essence, but it is expected that all work will be completed before June 30, 2025.

ARTICLE 4 - EXTENSION OF TIME. It is agreed that, if the Contractor shall be unavoidably delayed in beginning or fulfilling this Contract by reason of excessive storms or floods, or by acts of providence, or by

emergency or public necessity, or by the actions of unforeseen forces, Contractor shall have no valid claim for damages on account of any cause or delay, but he shall in such case be entitled to such an extension or advancement of the time periods as the Principal shall adjudge to be just and reasonable.

ARTICLE 5 - ASSIGNMENT OF CONTRACT. It is agreed that the Contractor shall not assign or transfer this Contract, but it may hire another company to assist in the completion of the project, in its sole discretion and under its sole direction and supervision.

ARTICLE 6 - PAYMENT. It is agreed that, in consideration of the faithful and entire performance by the Contractor of his obligations under the Contract, the Principal shall pay to Contractor the sum of **\$30,000.00**. It is understood, as proposed by the Contractor, that he will not be paid until the Principal is satisfied with the completion of the clean-up work, which satisfaction shall not be unreasonably withheld. NOTE: Evidence that an area was "completed after May 19" and thereafter new limbs/branches were placed in an area after "completion" will not be used as a basis for the Principal to find "unsatisfactory" completion.

As soon as practicable after the satisfactory completion of all work covered by this Agreement, Bill Conklin and Manager of Road Commission and any Board member independently will make a final inspection of the work as a whole to determine whether there is satisfactory completion. Upon the acceptance of the Manager and the Board members as satisfactory completion of the work, the Principal shall pay to the Contractor the entire amount of the contract in full. The Contractor shall file with the Principal a sworn statement /release indicating that all claims for amounts due for labor, materials, and equipment furnished for this work have been paid in full and there are no pending claims for labor, equipment or expenses outstanding on this clean-up project.

ARTICLE 7 - INSURANCE. Contractor shall provide proof of insurance, for the coverage and in the amounts of \$1 million aggregate, prior to commencing any work on the project. The insurance certificate shall include the following as additional named insured: Hayes Township, Charlevoix County, Michigan.

IN WITNESS WHEREOF, the parties hereto have set their hands, this _____ day of May, 2025.

PRINCIPAL:
Hayes Township

by: _____
Kristin Baranski, Township Clerk

CONTRACTOR:

Walter Tasker d/b/a W & W Tree Service
1342 Burgess St.
Houghton Lake, Michigan 48629

Mariah Tasker d/b/a W & W Tree Service
1343 Burgess St.
Houghton Lake, Michigan 48629



Bill Conklin <supervisorhayestownshipmi@gmail.com>

Hayes Township Contract with W & W Tree Service, Inc.

5 messages

Bill Conklin <supervisorhayestownshipmi@gmail.com>

Tue, May 6, 2025 at 4:17 PM

To: manager@chxroads.org

Hello Pat ---

Thank you for your time in discussing the pickup of the ice storm debris in front of Hayes Twp residents' homes by W & W Tree Service, Inc.

As I indicated, W & W Tree Service submitted a bid which was approved by the Hayes Twp Board last Friday and is soon to be contracted to pick-up all ice storm debris in front of people's homes which has been placed along the roadway by homeowners - even if it is "stacked/piled" across the street of someone's home, to wit: being stacked/piled there vs having fallen from trees in the ROW there -

You indicated that the Road Commission is still committed to pick up the ice storm debris which "has fallen from trees in the ROW and not placed there from some landowner", to wit: "Naturally Occurring" --

Therefore, if any person stacks ice storm debris (Not naturally occurring) along the roadway, then W & W will be obligated to pick up that ice storm debris --- furthermore, if ice storm debris has naturally fallen in the ROW, then the Road Commission will be picking up that debris eventually -

We agreed that we will together drive around Hayes Township [next week at a time convenient for you] and you will show me the areas in which the ice storm debris is "naturally occurring" and the responsibility of the Road Comm and which areas are NOT naturally occurring which will be the responsibility of W & W Tree Service as part of his contract with Hayes Township. I will make a map of those areas while we are traveling Hayes Twp.

With that being done, I would ask also that when W & W Tree Service states that it has completed the job of cleaning up Hayes Township in front of people's homes/residences, that you would again travel Hayes Township with me to give your approval or disapproval of his completion in determining whether he is entitled to payment. If disapproval, then he will have to clean-up the areas which you have identified with me ["NOT Natiurally occurring"] which he may have missed, before he receives payment.

Are you in agreement with this scenario as outlined above, per our discussion today? If so, please communicate your agreement (email response) with such and then I will draft the contract between Hayes Township and W & W Tree Service, Inc. accordingly.

Thank you for your time, explanation, clarification and your views. Let me know what day works best for you next week - any day and any time is ok with me.

Bill Conklin
Supervisor, Hayes Twp.
231-373-0059

Bill Conklin <supervisorhayestownshipmi@gmail.com>

Tue, May 6, 2025 at 4:50 PM

To: "W. Tasker" <waltertasker12@gmail.com>

Hello Walt:

I am preparing the Contract but wanted absolute clarification from the CVX Rd Commission first - thus, this email after our discussion about 4:15pm --- this will help define the responsibilities.

Bill Conklin

[Quoted text hidden]

Bill Conklin <supervisorhayestownshipmi@gmail.com>

Thu, May 8, 2025 at 11:17 AM

To: manager@chxroads.org

Hello Pat -- could you respond with your agreement with what we discussed on Tuesday as I drafted in the email on Tuesday -- so I can provide your agreement to the Board on Monday when we address/sign the Contract with W & W Tree Service -

Thank you, Bill

PS -- I have an email approval from Sheriff Vondra who is being advised of W & W Tree Service being out on the roadways from May 19 thru the first week of June....

[Quoted text hidden]

Pat Weeks <manager@chxroads.org>

Thu, May 8, 2025 at 4:46 PM

To: Bill Conklin <supervisorhayestownshipmi@gmail.com>

Hi Bill this sounds good to me.

[Quoted text hidden]

Bill Conklin <supervisorhayestownshipmi@gmail.com>

Thu, May 8, 2025 at 5:47 PM

To: Pat Weeks <manager@chxroads.org>

Thank you.

Bill

[Quoted text hidden]



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/02/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gaylor Insurance Agency 1511 W Houghton Lake Dr Prudenville, MI 48629	CONTACT NAME:	
	PHONE (A/C, No, Ext): (989) 366-7871 FAX (A/C, No): (989) 366-7221	
	E-MAIL ADDRESS: ggaylor@gaylorinsurance.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED W & W Tree Services Walter Tasker 1343 Burgess St Houghton Lake, MI 48629	INSURER A: MI Millers	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			C0562202	05/02/2025	05/02/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ included
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Hayes TWP - additional named insured (Charlevoix, MI)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

COMMENTS BY LUANNE KOZMA
TO HAYES BOARD OF TRUSTEES

LuAnne
Kozma

MAY 12, 2025

Good evening. LuAnne Kozma.

First, thank you Supervisor Bill Conklin for all the work you've done for the residents regarding the storm damage cleanup. It's admirable.

I have two comments on tonight's agenda:

1. The Zoning Administrator's report states he is "communicating with landowner regarding complaint of a Shoreline violation on Peaceful Valley Road." That's the Berger property. I filed that written complaint with the Board and read it out loud a few months ago. This same sentence appeared in previous reports. I FOIA'd that communication and got back a response that there is no written correspondence. Van Zee must be "in communication" only verbally. That is not the proper way to handle a Zoning violation. I ask the Board to direct the Zoning Administrator to issue a written violation notice to the landowner.

Van Zee also reports this month that he issued three written notifications to other landowners for other zoning ordinance violations.

Which begs the question, why is Van Zee treating this \$10 million dollar waterfront property owner differently?

Berger's agent for possible installation of a permanent dock is Trustee Cunningham, as pointed out in my complaint.

Cunningham was chosen by the Board to be Van Zee's "liaison" instead of the Supervisor which is customary. Why isn't Mr. Cunningham overseeing Van Zee's work and why is he allowing this violation to go without written notice to the landowner?

2. Regarding Agenda item #9, the Beckett & Raeder proposal: It's premature and I recommend you not approve it. It's for \$16,500 for review of an incomplete zoning ordinance draft submitted without PC authorization by Mr. Van Zee last December.

I have these serious concerns:

—A zoning ordinance draft would be reviewed prior to revising the Master Plan. What a waste of tax dollars to review a draft that would only have to be re-drafted and re-reviewed after a new Master Plan is done. This is “cart before the horse.”

—Any Planning Consultant would recommend that the township should do the Master Plan and then the Zoning Ordinance. So I wonder why Beckett & Raeder is not advising this. Are they not aware of the Master Plan revision currently underway?

—Their proposal to work with an untrained Working Group, not the Planning Commissioners, is ill-advised. I'd like the Board to tell us what training the Planning Commissioners have taken, and give the public— tonight when you discuss this proposal— good reasons why this bedrock statutory obligation of a trained Planning Commission would be spun off to another group of people without the training and without any legal planning and zoning obligation to the township to write our zoning laws?

The Township is spending so much money fighting you, Bill, defending their illegally-appointed Planning Commissioners and keep them in those seats. It's so richly ironic that this proposal would take the most important job of a Planning Commission and hand it off to others.

Is the Township prepared to pay even more tax dollars to properly train the Working Group? I've seen Beckett & Raeder process and it's a focus or advisory group method, but there is no training about writing a zoning ordinance involved.

This is just the wrong path for the Township to take. It's planning first. Then zoning.