

AGENDA
HAYES TOWNSHIP BOARD OF TRUSTEES

July 14, 2025 7:00pm

Hayes Township Hall

9195 Major Douglas Sloan Road

Charlevoix, Michigan 49720

<https://us02web.zoom.us/j/88001640434?pwd=QkdkY3AzN1dmKzZpajZQNEkwMkZ5dz09>

Meeting ID: 880 0164 0434

Passcode: 251468

+1 312 626 6799 US (Chicago)

1. Call to Order
2. Pledge of Allegiance
3. Declaration of Conflict of Interest
4. Review and Approval of Agenda
5. Public Comments
6. Approval of Meeting Minutes: June 9, 2025 BOT Regular Meeting, June 9, 2025 Budget Hearing and June 23, 2025 Special Meeting
7. Clerks Report: Approval of Warrants
8. Reports: County Commissioner, Zoning Administrator, Planning Commission, Zoning Board of Appeals, Parks and Recreation, Trustee's, and Supervisor Reports.

NEW BUSINESS

9. Charlevoix County Hazard Mitigation Plan
10. Emergency Assistance Committee
11. Closed Session- to consult with township attorney regarding trial or settlement strategy in connection with pending litigation (Conklin vs Hayes Township Case No, 24-0740-28-CZ)
12. Hayes Township 2025 L-4029
13. Reduce Speed Limit on Townline Road (Between US 31 and Pincherry)
14. Cemetery Fee Schedule and Ordinance
15. VOICE newsletter discussion
16. Designated Swim area/buoys for Hayes Township Park/Camp Seagull
17. Shelley Dorgan Letter dated 6/19/2025
18. Public Comment
19. Board of Trustee Comment

ADJOURN MEETING

Public Comment at Meetings of the Hayes Township Board of Trustees

The Hayes Township Board of Trustees values public input and offers two opportunities for the public to comment at its meetings, once near the beginning and once near the end. This affords the Board of Trustees the opportunity to hear your views and remarks. If you speak, you should not expect to engage the Board of Trustee members or any staff in discussion or debate.

Board of Trustee members will not respond to comments made during the Public Comment unless it becomes necessary to ask a clarifying questions, correct a factual error, or to provide specific factual information.

Questions about Township matters are best directed to individual Board members or Township staff (Planner, Zoning Administrator, or Assessor) between meetings. Contact information is available on the township website at: hayestownshipmi.gov.

The availability of public comment is recognized by the Michigan Open Meetings Act. The Act provides that rules may be adopted for orderly comment from the public. To that end, the following rules have been established by the Board of Trustees:

1. A person wishing to speak will indicate on the sign in sheet that they would like to be called on at Public Comment. All persons in attendance in person will be called on first. Zoom attendees can indicate they would like to speak by raising their hand icon.
2. The person will begin by stating their name, spelling it out if requested.
3. The person addresses the Chairperson, or other person chairing the meeting, on behalf of the entire Board of Trustees. Public comment is NOT to be addressed to individual Board of Trustee members, to any township staff present, or to other members of the audience.
4. There is a three (3) minute time allotment for each speaker. The time limit may be extended by the Chairperson or majority of the Board of Trustee members present. A speaker may speak only once at each Public Comment. There is no provision for another audience member to 'donate' their three (3) minutes to another speaker.
5. A speaker will be out of order if the speaker disrupts the meeting, speaks longer than the allotted time, uses vulgarities or makes a personal attack on a Board of Trustee member or Township employee that is unrelated to the performance of that person's duties.
6. If a speaker is called out of order, that speaker will not be able to speak again at the same meeting except by special leave of the Board of Trustees
7. The Chairperson, or other person chairing the meeting, will have the discretion to permit members to speak at times other than the times reserved for Public Comment.

HAYES TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
June 9TH, 2025 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

The June 9th, 2025, meeting of the Hayes Township Board was called to order by Supervisor William Conklin at 8:28 pm.

Board members present were Matt Cunningham (Trustee), Julie Collard (Treasurer), Doug Kuebler (Trustee), April Hilton (Deputy Clerk/Recording Secretary), William Conklin (Supervisor) and Kristin Baranski (Clerk)

Audience Members signed in: Tim Boyko, CT Martin, Leslie Cunningham, Carey Cuddeback, Jerry Mills, Mary Mills, Grant Olsen, Julie VanZee, Luke VanZee, Jack VanZee, Kara VanZee, LuAnne Kozma, Ellis Boal, Roy Griffiths, Katherine Simon, David Zipp, and Bruce Anderson.

CALL TO ORDER

Supervisor William Conklin called the meeting to order at 8:28 pm.

DECLARATION OF CONFLICT OF INTEREST:

NONE.

REVIEWED & APPROVED AGENDA

Remove item #9

Add 6A. Treasurer Report.

Add 9A Set July Board of Review Dates.

Ms. Baranski made a motion, supported by Mr. Kuebler to approve the agenda as amended.

Yays: Matt Cunningham, Julie Collard, Doug Kuebler, William Conklin, and Kristin Baranski.

Nays: None Motion Carried

PUBLIC COMMENTS:

Public comment opened and closed at 8:31.

- Stated they are surprised the fire protection is not on the resident tax bills.
- Questioned if the budget hearing was posted correctly, stated they saw more additions then subtractions in the budget. Suggest the board focus on needs not wants within the township. Feel the people that work at the township should do it out of the kindness of their heart not for a paycheck.

Closed at 8:35

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APPROVAL OF MAY 12TH 2025 BOT REGULAR MEETING MINUTES:

Ms. Baranski made a motion, supported by Mr. Kuebler to approve the May 12th, 2025, Board of Trustees regular meeting minutes as amended.

Yeas: Julie Collard, William Conklin, Matt Cunningham, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

TREASURERS REPORT

Ms. Collard presented a written report reporting all Hayes Township account balances.

CLERKS REPORT: APPROVAL OF WARRANTS

Clerk, Ms. Baranski, presented the warrants in the amount of \$45,488.80.

Ms. Baranski made a motion, supported by Mr. Cunningham, to approve Township warrants out of the General Fund in the amount of \$45,488.80. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

Ms. Baranski made a motion, supported by Ms. Collard to approve the installment payment for the EMS building loan in the amount of \$10,248.13, the total installment payment will be offset 100% by the LCEMSA monthly lease payment. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

COUNTY COMMISSIONER REPORT

Bob Jess was not present.

PARKS AND REC. REPORT

Ms. Collard presented the Parks and Rec. report.

Community picnic scheduled for August 2nd 2025 at the Hayes Township Park. This years picnic will include an Arts and Kraft fair, silent auction, living music and food.

RESOLUTION 06092025B

Artisan Vendor Resolution

RESOLUTION AUTHORIZING Hayes Township TO ENTER INTO A SINGLE DAY

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67 VENDOR TABLE SET UP AGREEMENT WITH Local Art & Craft Artisans FOR sale of
68 their crafts

69 WHEREAS, Hayes Township Park and Recreation Committee is seeking to procure
70 local artisans to reserve tables at the annual Community Picnic ; and
71 WHEREAS, each artisan will submit basic information to set up and sell their goods
72 during the August 2nd , 2025, Community Picnic at Hayes Township Park Camp Sea Gull;
73 and

74 WHEREAS, the Township has determined that it is in the best interest of the Township
75 to contract with local artisans for these services/goods for one specific event; and

76 WHEREAS, there is no funding necessary from Hayes Township for this agreement;

77 NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Hayes Township,
78 Charlevoix County, Michigan, that this resolution has been
79 ADOPTED at a meeting of the June 2025 Board of Trustee Meeting of Hayes Township
80 held on June 9, 2025.

81 Ms. Collard made a motion supported by Mr. Conklin to approve resolution #06092025.

82 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

83 Nays: None **Motion Carried**

84 The next regular Parks and Rec meeting is July 7th, 2025.

85 **PLANNING COMMISSION**

86 Mr. Cunningham presented the Planning Commission Report. The next regular Planning
87 Commission meeting is June 17th, 2025, at 7:00 pm.

88

89 **ZONING BOARD OF APPEALS**

90 ZBA did not meet.

91

92 **ZONING ADMINISTRATOR REPORT**

93 Ron VanZee presented a Zoning Administrator report.

94 Report available at the Hayes Township Hall.

95

96 **TRUSTEES:**

97 Mr. Cunningham stated the swim buoys have been installed and he has received several
98 brush clean up complaints.

99

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SUPERVISOR REPORT:

William Conklin presented a supervisor report.

Mr. Kuebler corrected Bill's Statement the Fire truck is not kept in the EMS building it is kept in the Hayes Township Fire Barn.

SET JULY BOARD OF REVIEW DATE:

Ms. Baranski made a motion, supported by Ms. Collard to set the July Board of Review date for Tuesday July 22nd 2025 at 11:30 am until business concludes.

Yeas: Matt Cunningham, Kristin Baranski, Julie Collard, William Conklin and Doug Kuebler.

Nays: **Motion Carried**

CHARLEVOIX COUNTY ROAD COMMISSION BURNETT ROAD RECONSTRUCTION PROJECT:

Mr. Kuebler made a motion, supported by Ms. Baranski to approve the Tri-County Excavating bid from the Charlevoix County Road Commission for Burnett Road in the amount of \$450,641.70, with the road commission allowing for partial payment by December 31st 2024. a roll call was taken.

Yeas: Matt Cunningham, Kristin Baranski, Julie Collard, William Conklin and Doug Kuebler.

Nays: **Motion Carried**

CHARLEVOIX COUNTY HAZARD MITIGATION PLAN:

Clerk Baranski presented the Charelvoux County Hazard Mitigation Plan. Board members will review the information and discuss it with Sienna Wenz at the next regularly scheduled Board of Trustees meeting.

HAYES TOWNSHIP PARK CAMP SEAGULL DRAINAGE BIDS AND CONTRACT:

Mr. Cunningham made a motion, supported by Mr. Conklin to postpone this discuss until the special budget meeting on June 23rd 2025.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

FIRE PROTECTION CONTRACT:

Mr. Conklin reported the proposed Fire Protection Contract is not available yet. He will email the contact to each Board member as soon as he receives it from the Charelvoux Township Supervisor.

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Mr. Conklin is going to discuss the definition of maintenance with Dan Thorpe and compare cost/invoices of the maintenance of their current trucks. Mr. Baranski suggested Mr. Conklin send the contract the Todd Millar for review.

The Board will discuss this at the June 23rd 2025 Budget meeting.

2025 CURBSIDE ICE STORM DEBRIS CLEAN-UP UPDATE:

Mr. Conklin stated the contractor started on the North East corner of the township and stated a number of people after receiving the ice storm clean up notice they added more than just storm damage for clean up. Suggested the he may need to request more funds from the Community foundation to cover the extra cost of the extra debris.

Mr. Cunningham stated the contractor was made aware of the amount of debris that should be expected especially due to the amount of debris not being on the road side at the time of the bid proposed.

Mr. Conklin requested an additional funds to compensate for the unexpected amount of debris.

The board members came to a consensus the contractor was taken around the township by Mr. Conklin and should have understood the extent of the job when they discussed it with the contractor at the meeting before he submitted his bid.

Mr. Conklin stated he was naive when he brought the storm clean-up to the board and should have listened to the board members who have been on the board longer.

Mr. Conklin stated the contractor is making his way around the township and everything will be covered.

PUBLIC COMMENTS: Public comments opened at 9:27 pm.

Comments included:

- Stated they believe a stop work order should be submitted to the applicant. Hopefully the ZBA will be hearing the appeal case soon.
- Stated they believe the ZBA issues the stop work order and act on the appeals case.
- Stated they would like a copy of the Lawsuit Hayes Township just went through with Mr. Conklin. Concerned with legal fees spent on the lawsuit and feel that Mr. Conklin should refund the township tax payers their money.
- Suggested the Township should consider a way to put in place a mileage to help the township funds.

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- Requested clarification for the Storm Clean-up, he moved debris to the road for a client and now is being told by W&W Tree Service he will not remove the bill because the pile is too big. Would like to see the township resolve and clarify the contract with W&W Tree Service.
 - Mr. Conklin will discuss this issue with the contractor.
- Public comments closed at 9:41 p.m.

BOARD OF TRUSTEE COMMENT:

ADJOURNMENT: Mr. Cunningham made a motion, supported by Mr. Kuebler, to adjourn at 9:42p.m.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

Nays: None **Motion Carried**

Respectfully Submitted,

April Hilton

Hayes Township Deputy Clerk/Recording Secretary

HAYES TOWNSHIP
BUDGET MEETING
JUNE 9, 2025 6:00 pm
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM ID: 880 0164 0434

The June 9th, 2025, meeting of the Hayes Township Board was called to order by Supervisor William Conklin at 6:00 pm.

Board members present were Julie Collard (Treasurer), Doug Kuebler (Trustee), Kristin Baranski (Clerk), William Conklin (Supervisor), and Matt Cunningham (Trustee).

Also present: April Hilton (Deputy Clerk/Recording Secretary)

Audience Members signed in: David Zipp, Katherine Simon, Kayla Pennington, Jerry Mills, Mary Mills, Grant Olsen, Rod Taylor, Julie VanZee, Kara VanZee, Steve Hassell, Ron VanZee, LuAnne Kozma, Ellis Boal, Bruce Anderson, Tim Boyko, Roy Griffiths, Leslie Cunningham, CT Martin, Ray Cunningham, Carey Cuddeback, Carol Umlor, Bob Jess, and Craig Larrabee.

CALL TO ORDER

Supervisor William Conklin called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

REVIEWED & APPROVED AGENDA

Add presentation from Maner and Costerisan representative Rod Taylor.

Mr. Conklin made a motion, supported by Mr. Cunningham to approve the agenda as amended.

Yays: Julie Collard, Doug Kuebler, Kristin Baranski, William Conklin, and Matt Cunningham.

Nays: None Motion Carried

PRESENTATION FROM MANER AND COSTERISAN REPRESENTATIVE ROD TAYLOR:

Rod Taylor presented to the Board of Trustees a budget draft he assisted the Supervisor create. Explained the Road fund is a special revenue fund due to it being income specifically from the mileage, which is why they changed it from their original draft. They created the projected budget by analyzing the current amended budget, he recommended the board make final budget amendments for any accounts that are over in their current budget before closing out their current fiscal year budget. In the projected budget they are presenting has a negative difference of \$35,000 between revenue and expenditures, this can be covered by the Township's fund balance. This negative difference is caused by unplanned expenditures, such as the storm damage and extra maintenance needed. Recommends the

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board discuss increasing the Township's fund balance and the impact the Township expenditures have on the Township's fund balance.

PUBLIC COMMENTS TO AGENDA ITEMS

Public comment opened at 6:21pm.

Public comments included:

- Appreciates Mr. Taylor's review and the budget draft submitted by Mr. Conklin with the cash balance. Concerned the fund balance has decrease over the years. Stated they emailed Conklin today however he did not share it, the email contained a request for a designated swim area be included in the budget. Would like to know why the Zoning Administrator and the Assistant work together on jobs.
- Mr. Conklin stated BS&A made it easier for him to create a budget versus Quick books that the board had to use on previous budgets.
- Stated they do not see the legal fees in the budget, would like to see 100,000 dollars budgeted for legal fees.
- Mr. Conklin clarified legal fees are located on page #2 of his draft.
- Stated the budget represents the goals the township would like to achieve. Does not see a clear end point with the submitted budget. Suggested to not focus on the accounting rules at this meeting.
- Supported Rod Taylor's presentation.

Closed at 6:31pm

PRESENTATION OF 2025/2026 FISCAL BUDGETS:

Mr. Conklin stated the Township is facing to large projected costs in the next fiscal year. First being the drainage at Hayes Township Park, and the Charelvoix Fire Department contract.

Mr. Conklin suggested the Storm Clean up bill for W&W tree service would be split between the two budget years.

Mr. Taylor suggested to reach out to the Townships auditor, it should not be a concern to pay for it between both budget or completely pay it out of the next fiscal budget. Recommends to show it in the 2025 budget, in case of the auditor have a finding.

Ms. Baranski stated in order to do that the \$10,000 grant would need to be pulled out of the 2026 budget and shown in the 2025 budget.

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66 Mr. Conklin stated he would not like to increase salaries and wages with the cost of living
67 increase, to help increase the townships revenue.

68 Mr. Conklin stated there is a need for new windows at the Hayes Township Hall.

69 Ms. Baranski stated the windows are all original windows from when the hall was built and
70 without them being replaced, the hall is at risk of additional damage. The cheapest
71 option was between 43,000 and 45,000.

72 Mr. Conklin suggested doing half the windows this year and half next year.

73 Mr. Kuebler stated the township will be faced with about a 20% increase in cost between the
74 years.

75 Ms. Collard stated the Halls well will need some kind of repair in the next year.

76 Ms. Baranski stated they need to be aware the hall is going to start needing maintenance
77 due to age.

78 Mr. Conklin stated he would like to decrease the amount budgeted for Spring Clean up.

79 Ms. Baranski stated they need to be realistic if they are going to budget for something.

80 The board discussed amendments to the 2025/2026 budget draft by line item.

81 The board of trustees came to a consensus to increase salary and wages with the cost of
82 living increase.

83 Ms. Baranski made a motion, supported by Mr. Kuebler to schedule a special meeting for
84 June 23rd 2025 at 6:00pm to discuss the 2025/2026 Fiscal Year budget.

85 Yeas: Julie Collard, Matt Cunningham, William Conklin, Kristin Baranski, Doug Kuebler

86 Nays: None **Motion Carried**

87

88 **ADJOURNMENT:** Ms. Baranski made a motion, supported by Ms. Collard, to adjourn at
89 8:23 p.m.

90 Yeas: Julie Collard, William Conklin, Matt Cunningham, Kristin Baranski, and Doug Kuebler

91 Nays: None **Motion Carried**

92

93 Respectfully Submitted,

94 April Hilton

95 Hayes Township Deputy Clerk/Recording Secretary

HAYES TOWNSHIP
BOARD OF TRUSTEES SPECIAL MEETING
June 23rd, 2025 6:00 PM
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09195 MAJOR DOUGLAS SLOAN RD
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The June 23rd, 2025, meeting of the Hayes Township Board was called to order by
Supervisor William Conklin at 6:00 pm.

Board members present were Matt Cunningham (Trustee), Julie Collard (Treasurer), Doug
Kuebler (Trustee), April Hilton (Deputy Clerk/Recording Secretary), William Conklin
(Supervisor) and Kristin Baranski (Clerk)

Audience Members signed in: Dan Thorp, LuAnne Kozma, Ellis Boal, Diane Conklin, Roy
Griffitts, David Zipp, Betty Henne, Kyra Allen, and Carey Cuddeback.

CALL TO ORDER Supervisor William Conklin called the meeting to order at 6:00 pm.

REVIEWED & APPROVED AGENDA

Mr. Cunningham added item # 9 Memorial Tree donation

Ms. Collard made a motion, supported by Ms. Baranski to approve the agenda as amended.

Yays: Matt Cunningham, Julie Collard, Doug Kuebler, William Conklin, and Kristin Baranski.

Nays: None **Motion Carried**

PUBLIC COMMENTS:

Public comment opened and closed at 6:04.

- Concerned about the ARPR funds and the legal use of the funds. Would like to know
if there is an existing contract for the installation of the pickle-ball courts at Hayes
Township Park. Feel the Township has not allocated the ARPA funds correctly.
- Requested clarification one the expenses spent on attorney fees.

Closed at 6:08

2024-2025 AMENDED FINAL BUDGET/WARRANTS:

Ms. Baranski made a motion, supported by Mr. Cunningham to approve the amendments of
the 24-25 Budget as presented. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

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35 Clerk, Ms. Baranski, presented the warrants in the amount of \$1,814.00.
36 Ms. Baranski made a motion, supported by Ms. Collard, to approve Township warrants out
37 of the General Fund in the amount of \$1,814.00. A roll call was taken.
38 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.
39 Nays: None **Motion Carried**
40
41 Ms. Baranski made a motion, supported by Mr. Kuebler to adopt the 24-25 Final Budget as
42 amended. A roll call was taken.
43 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.
44 **Nays: None** **Motion Carried**
45
46 Ms. Baranski made a motion, supported by Mr. Kuebler to adopt the 24-25 Final Road
47 Budget as presented. A roll call was taken.
48 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.
49 **Nays: None** **Motion Carried**
50
51 **2025/2026 FISCAL YEAR BUDGET ADOPTION/RESOLUTIONS:**
52 The board came to a consensus to use \$35,000 of ARPA funds for the Fire Contract with
53 Charlevoix Township Fire Department as reported to the federal government under public
54 health. The remaining ARPA funds reported under capital improvements to the federal
55 government will be used to cover the drainage repair at the Hayes Township park.
56
57 The board reviewed and discussed the proposed 2025/2026 fiscal year budget.
58
59 Ms. Baranski made a motion, supported by Mr. Kuebler, to adopt the proposed 2025/2026
60 budget with the discussed changes. A roll call was taken.
61 Yeas: Matt Cunningham, Kristin Baranski, William Conklin, Julie Collard, and Doug Kuebler.
62 Nays: None **Motion Carried**
63
64 Ms. Baranski made a motion, supported by Mr. Cunningham, to adopt the proposed
65 2025/2026 Road Budget. A roll call was taken.
66 Yeas: Matt Cunningham, Kristin Baranski, William Conklin, Julie Collard, and Doug Kuebler.
67 Nays: None **Motion Carried**
68

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69 **FIRE PROTECTION CONTRACT:**

70 Dan Thorp presented to the Board of Trustees a proposed one year fire contract in the
71 amount of \$76,700 for the boards consideration.

72 Ms. Baranski requested if Charlevoix township would guarantee next years contract would
73 not increase more than 5%.

74 Mr. Thorp stated he could not guarantee that, however, Charlevoix Township plans to
75 communicate with the involved townships a new way to calculate to cost of the contracts in
76 the future.

77 Ms. Baranski stated its important to Hayes Township to have an operating truck in the Hayes
78 fire barn without the cost of the fire contract doubling every year. Would like to see the Fire
79 Department and Charlevoix township host quarterly meetings for two board members of
80 the township to attend for transparency.

81 Ms. Baranski made a motion, supported by Mr. Cunningham to approve the fire contract in
82 the amount of \$76,700 with the conditions that Charelvoux Township and the Fire
83 department hold quarterly meeting with Hayes Township officials (minimum of two Board
84 Members) to share fire activity reports and be available to discuss any concerns and/or
85 questions the officials may have. A roll call was taken.

86 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

87 **Nays: None** **Motion Carried**

88

89 **HAYES TOWNSHIP PARK DRAINAGE:**

90 Ms. Collard made a motion, supported by Ms. Baranski to accept the bid for \$51,560.50
91 submitted by Spierling Trucking & Excavating Inc. for the Hayes Township park – Camp Sea-
92 Gull drainage improvements, with \$48,000 of the cost from the ARPA funds. A roll call was
93 taken.

94 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

95 **Nays: None** **Motion Carried**

96

97 **MEMORIAL TREE DONATION:**

98 Mr. Cunningham stated he had an employee pass away in December and his mother has
99 contacted Matt requesting to plant a tree in his memory at Hayes Township Park over
100 looking the lake. Mr. Cunningham is requesting board approval to allow her to plant a native
101 tree on the hill at Hayes Township Park in his memory.

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102 Ms. Collard will provide Mr. Cunningham with the donation paperwork.
103 The board supported the donation of a memorial tree at Hayes Township Park Camp Sea-
104 gull.

105

106 **BOARD OF TRUSTEE COMMENT:**

107 The board discussed the actual financial charts.

108 Ms. Collard brought up a concern of donated money for Storm Clean up not being properly
109 accounted for. She as treasurer has not received any of the money from donations collected.

110 Mr. Conklin stated he had received the money as a resident for his volunteer group.

111 Clerk and Treasurer requested a report showing the amount a money collected by
112 Supervisor Conklin as donations from residents for Storm Clean up efforts per the request he
113 made in multiple township publications.

114

115 **ADJOURNMENT:** Mr. Cunningham made a motion, supported by Mr. Kuebler, to adjourn at
116 9:42p.m.

117 Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

118 Nays: None **Motion Carried**

119

120 Respectfully Submitted,

121 April Hilton

122 Hayes Township Deputy Clerk/Recording Secretary

1. W & W Tree Service has completed the cleanup of ice storm debris and considerable non-ice storm debris. Hundreds have expressed appreciation for the cleanup. Thank you W & W Tree Service for your work and extra effort.
2. A Bayshore resident requested that the Township initiate the steps to reduce the speed limit to 25 mph on Townline Road between US-31 and Pincherry.
3. A wolf-dog or a coyote has been identified (trail cam) as having caused considerable damage to hundreds of chickens in the Maple Grove area north of Upper Bay Shore Rd. to Major Douglas Sloan Rd. Please secure your area.
4. I recommend that a spring 2026 cleanup committee be organized to discuss the best options for the Township, in an effort to reduce the anticipated \$65,000.00 cost. Please contact me for further discussion or suggestions.
5. SBA Loans are available for as low as 2.7%, with no payments during the first year, for those who need financial assistance in repairs or cleaning up the balance of their property. One-on-one assistance is available at the Little Traverse Township Building at 8288 S. Pleasantview Rd., Harbor Springs – the closing date has been extended until July 26, 2025. See attached emails.
6. Two Residential Associations in the Township have implemented policies to advance dark sky standards. One of the Associations has recently changed all of its lights. With the installation of downward pointing lights, the walkways and driveways are fully illuminated, creating a soothing environment, while enhancing dark sky principles.
7. Lighting issues continue to be a spirited topic of discussion in the Township. Please be mindful that our Ordinance requires that lights (even within fixtures) be pointed downward or shaded/shielded and that any light from fixtures must not shine beyond the boundaries of one's property – please review our Ordinance in order to prevent light trespass.
8. Blight and the storage of junk, abandoned cars and appliances, etc. on one's property has been another topic of recent complaints. Please consider alternatives and options in light of our ordinance and your freedoms.



Zoning Administrator Report

July 2025

Zoning Administrator work in progress report for the month of June includes the following:

- Received new Variance application for 6995 Birdland Drive. ZBA meeting scheduled for July 23rd 2025 at 7:00 pm.
- Communicating with landowner regarding violation for a non permitted patio on Oyster Bay Drive.
- Received communication from landowner for a Nuisance Ordinance Violation on Maple Grove Road they have a plan to be in compliance by the end of July.
- Application for two new decks on an existing single family dwelling on Mulberry Lane. Waiting for additional information from landowner.
- Zoning permit application for a Demo and rebuild of existing home on Quarterline road. Shoreline Review Committee conducted inspection and advised applicant to work with Tip of the Mitt to create shoreland restoration plan.
- Awaiting response from landowner from progress request letter sent to landowner for non-compliance nuisance complaint with landowner on Hyek Road.
- Awaiting response from landowner from progress request letter sent to Landowner on Villa Road for Violation of Nuisance Ordinance and a non-compliance complaint.
- Application for a new single family dwelling unit on Murray Road. Waiting for additional information from landowner.
- Spoke with Holtec Representative, sign permitted to Holtec on 4/23/2025 was placed incorrectly, they will be correcting the placement.
- Sent first notice letter to landowner on Stonebridge drive for a non-compliance complaint.
- Sent first notice letter to landowner on Shrigley Road for a violation of the Hayes Township Zoning Ordinance.
- Met with Landowner regarding complaint of a Shoreline violation on Peaceful Valley Road, they will be submitting a Shoreline Restoration plan.



- Public Hearing has been scheduled for July 15th 2025, to re-hear Dewitt Marine's Special Use Permit.
- Rejected incomplete appeal application.
- Rejected untimely appeal application.
- Sent progress request Letter to landowner on Maple Grove Road for a Nuisance Ordinance complaint, Charlevoix County Fire Department Chief is monitoring parcel for fire hazards.

25-06-01	6-9-2025	113-019-40	9280 Pincherry Rd	Robert Crandell	40'X80' New Accessory Building
25-06-02	6-18-2025	111-021-30	10346 Burnett Road	James & Sheila Melke	12X28 New Accessory Building
25-06-03	06/30/25	003-019-60	08740 Boyne City Rd	David VanElslander	113'-6 3/4'X57' New Single Family Dwelling with One three car garage and 2 covered porches subject to Shoreland Protection Strip as approved by Planning Commission.
25-07-01	07/07/25	125-001-10	6738 N Horton Creek rd.	Joseph McHugh	24'X56' New Accessory Building
25-07-02	07/07/25	110-008-40	8115 Major Douglas Sloan Rd.	Benjamin Speigl	New 3300 square Foot Single Family Dwelling Unit with 32'X48' detached Accessory Building as show on site plan

July 2025 Treasurer Report

(As of July 8, 2025)

Charlevoix State Bank

1. General Fund-\$718,177.91
(\$508,177.91 available, \$210,000 Recommended Reserve)
2. Tax Account-\$19,003.50 *(restricted Treasury Funds)*
3. Township Warrant Checking-\$30,125.96
4. Pantry-\$6,641.18*(restricted funds)*
5. ARPA *(restricted funds)*-\$74,498.76
6. Fundraising Account-\$17,068.81

Forefront

7. Metro Account-\$85,598.31
8. Prime Share-\$134.90

Horizon

9. Hayes Township Road Fund-\$332,695.76 *(restricted funds)*

RESOLUTION 07142025A

Whereas, all jurisdictions within Charlevoix County have exposure to natural, technological and human-induced hazards that may damage or destroy life, property, the environment, or local economy; and

Whereas, pro-active mitigation of known hazards before a disaster event can reduce or eliminate damages and impacts to life, property, the environment or local economy;

Whereas, The Disaster Mitigation Act (DMA) of 2000 (Public Law 106-390) established new requirements for pre- and post- disaster mitigation programs; and

Whereas, the 2024 Charlevoix County Natural Hazard Mitigation Plan 5 Year Update has been developed in accordance with the DMA of 2000 to reflect the concerns of the citizens and stakeholders of Charlevoix County; and

Whereas, Hayes Township affirmed participation in the maintenance of the 2024 Charlevoix County Natural Hazard Mitigation Plan and committed to participating in the update of the Plan no less than once every 5 years; and

Whereas, the 2024 Charlevoix County Natural Hazard Mitigation Plan provides a set of actions to reduce risk from natural hazards through education and outreach programs, establishes a foundation for coordination among agencies in Charlevoix County, identifies future mitigation projects, and meets the qualifications for federal assistance programs in order to be eligible for FEMA pre disaster and post-disaster mitigation grant funding;

Now, therefore, be it resolved that:

Hayes Township does hereby adopt the 2024 Charlevoix County Natural Hazard Mitigation Plan 5 Year Update as an official plan of Hayes Township.

Date of Adoption: July 14, 2025

Kristin Baranski
Hayes Township Clerk

Feb. 13, 2017
BOT

Motion carried.

CHARLEVOIX TWP. FIRE DEPT – Charlevoix Township Fire Dept has performed two practice fires at Hayes Township Park Camp Sea-Gull at the request of the Hayes Township to save the cost of having the building torn down and hauled away. The Township Board wishing to compensate the fire dept. for their time and effort. Paul Hoadley made a motion, supported by Matt Cunningham to purchase a gift card for \$200.00 for the Charlevoix Township Fire Dept.

Yays: Robbin Kraft, Ron VanZee, Paul Hoadley, Matt Cunningham, Marlene Golovich

Nays:

Motion carried

HAZARD MITIGATION PLAN – The Board consensus was for Paul Hoadley to contact the group that put the plan together to make them aware of incorrect information on page 122 regarding flooding.

AMEND BUDGET – Robbin Kraft made a motion, supported by Paul Hoadley to create line item 101-412-703 File Clerk Pay to amend the budget \$5000.00 and reduce surplus funds \$5000.00.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Motion carried

CLERK PRESENTS

MINUTES – Robbin Kraft made a motion, supported by Paul Hoadley to approve the January 9, 2017 regular meeting minutes as corrected. Motion carried unanimously.

Paul Hoadley made a motion, supported by Robbin to approve the January 11, 2017 special meeting minutes as written. Motion carried unanimously.

INVOICES/WARRANTS – Paul Hoadley made a motion, supported by Robbin Kraft to approve invoices totaling \$21,568.88.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Marlene Golovich, Robbin Kraft

Nays:

Motion approved

ZONING ADMINISTRATOR REPORT – Larry Sullivan provided a written report and oral overview.

ASSESSORS REPORT – Anne Kantola stated she is busy wrapping up for the March Board of Review. She also noted that assessments are rising.

Resolution 010917 of 2017

RESOLUTION ADOPTING THE CHARLEVOIX, CHEBOYGAN AND EMMET
COUNTY HAZARD MITIGATION PLAN

WHEREAS the Counties of Charlevoix, Cheboygan and Emmet, MI, have experience natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS the hazard mitigation planning process set forth by the State of Michigan and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS the Michigan State Police Emergency Management and Homeland Security Division is providing federal mitigation funds to support development of the mitigation plan;

WHEREAS the Hazard Mitigation Plans for Charlevoix, Cheboygan and Emmet counties have been combined and updated by the Tri-County Office of Emergency Management.

WHEREAS the Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS the draft plan was provided to each participating jurisdiction and was posted on the Tri-County Office of Emergency Management's website so as to introduce the planning concept and to solicit questions and comments from the public.

WHEREAS public hearings were held in Charlevoix, Cheboygan and Emmet County to allow the public opportunity to comment on the plan.

NOW THEREFORE BE IT RESOLVED:

1. The Charlevoix, Cheboygan and Emmet County Multi-Jurisdictional Hazard Mitigation Plan, as submitted to and approved by the Michigan State Police Emergency Management and Homeland Security Division and the Federal Emergency Management Agency on October 20, 2016 by the Tri-county Office of Emergency Management was adopted as an official plan of Counties of Charlevoix, Cheboygan and Emmet.
2. The Charlevoix, Cheboygan and Emmet County departments identified in the plan may now pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Charlevoix, Cheboygan and Emmet county Board of Commissioners respectively and this resolution shall not be interpreted so as to mandate any such appropriations.

4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress.

The Charlevoix, Cheboygan and Emmet plan is hereby adopted as an official plan for the Township of Hayes in the county of Charlevoix this 9th day of January, 2017.

Yays: Matt Cunningham, Paul Hoadley, Ron VanZee, Robbin Kraft, Marlene Golovich

Nays:

Resolution passed.

I, the undersigned, the Clerk of the Township of Hayes, Charlevoix County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Hayes Township Board at its regular meeting held on January 9, 2017 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be made available as required by said Act.

Dated: January 10, 2017

Marlene Golovich, Clerk



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

RE: Charlevoix County Hazard Mitigation Plan- Adoption

6 messages

Sienna Wenz <wenzs@charlevoixcounty.org>

Wed, Jun 11, 2025 at 11:57 AM

Good afternoon,

I hope all is well.

As we continue to work on receiving the adoption resolution from the cities/townships within Charlevoix County, I wanted to touch base to see if there are any questions.

Do you have a tentative date when the Charlevoix County Hazard Mitigation Plan Adoption will be added to the board agenda? Would it be beneficial if I attended the meeting if my schedule allows?

As the PDF I originally sent was a big file, here is the link to the final hazard mitigation plan to make it easier to view: <https://www.networksnorthwest.org/userfiles/filemanager/ewwyic3tfix137dt335a/>

Also, a sample resolution form has been attached to this email if needed. I will need the signed resolution sent back so I can forward it to MSP and FEMA.

Best Regards,

Sienna L. Wenz, PEM

Emergency Management Coordinator

Charlevoix County

1000 Grant St.
Charlevoix, MI 49720

W: 231-547-4461

C: 231-676-2462

F: 231-547-6720



From: Sienna Wenz

Sent: Friday, May 23, 2025 3:00 PM

Subject: RE: Charlevoix County Hazard Mitigation Plan- Adoption

Good afternoon,

With the announcement of the Hazard Mitigation Plan approved by MSP and FEMA, I just wanted to follow up to see when the adoption of the Hazard Mitigation Plan would be on your board of trustees/commissioners' agenda.

Here is some additional information that will help give more of an understanding of the plan.

As this is a multi-jurisdictional plan, the objective is to reduce or eliminate long-term risks to people, property, the environment, and the economy from natural hazards as well as certain technological and human-related hazards (i.e., dam failure, public health emergency, etc.). The plan identifies natural hazards that are common or likely in our county based on past events or experience, and potential mitigation strategies to help minimize the impact of these hazards on the community. The mitigation strategies address site-specific as well as county-wide hazard risks.

Some examples of potential mitigation projects that would be eligible for federal grant funding include tornado sirens, infrastructure improvements to address flooding issues, efforts to reduce shoreline flooding/erosion, water quality/invasive species improvement projects, increasing preparedness for severe weather events, wildfire watches, public awareness efforts (i.e., tornado sirens), etc.

As this 5-year plan passed the review through the Michigan State Police and the Federal Emergency Management Agency (FEMA), it is now time for it to be adopted by each local unit of government that participated in the plan's development. A current, approved local hazard mitigation plan is one of the requirements for a community to apply for and/or receive grant funding from FEMA to help cover the cost of hazard mitigation projects.

If your township/city is considering applying for a FEMA mitigation grant in the next five years, your proposed project must address a hazard issue/risk identified in the Natural Hazard Mitigation Plan.

Additionally, here is a link for easier access to the plan: <https://www.networksnorthwest.org/userfiles/filemanager/ewwyic3tfix137dt335a/>

Any questions, please don't hesitate to let me know.

From: Sienna Wenz
Sent: Friday, May 2, 2025 3:20 PM
Subject: Charlevoix County Hazard Mitigation Plan- Adoption
Importance: High

Good afternoon,

I hope things are returning to normal after the ice storm.

For the past 2 years, Charlevoix County has been working with Networks Northwest to update the Hazard Mitigation Plan.

If you are not familiar with what Hazard Mitigation is, here is some basic information.

- Hazard mitigation is defined as any action taken before, during, or after a disaster or emergency to permanently eliminate or reduce the long-term risk to human life and property from natural, technological, and human-related hazards. Mitigation is an essential element of emergency management, along with preparedness, response, and recovery.
- Strategies were developed based on discussions amongst the Task Force, local officials, and a review of FEMA best practices for hazard mitigation. A list of alternative strategies considered is included as Appendix E. The strategies table is grouped according to purpose. Purpose types include Awareness & Preparation, Shelters, Buildings & Development, Utilities & Technology, and Environment & Natural Resources. The table also includes: a description of each strategy; what natural hazards they address; where the strategy applies; who is responsible for implementing the strategy; how the strategy will be implemented (what resources are available to help execute the strategy); when the strategy could feasibly begin; the level of priority; and what type of strategy it is. Strategies are intended to be action items completed during the 5-year timeframe in which the plan is active. Some strategies may extend beyond the 5-year timeframe due to feasibility or level of difficulty.
- The main objective of the Charlevoix County Natural Hazard Mitigation Plan is to permanently eliminate or reduce long-term risks to people and property from natural hazards so that assets such as transportation, infrastructure, commerce, and tourism can be sustained and strengthened. This can be accomplished through collaborative efforts/activities amongst agencies within the county to protect the health, safety, and economic interests of the residents and businesses through planning, awareness, and implementation.

The plan was sent to MSP/FEMA in November 2024, and as of last week, we just got the notice that the Hazard Mitigation Plan has been approved and is ready to be adopted by the county and local governments.

The next step that needs to happen is having your local government to adopt the 5-year plan.

Please find attached a copy of the final hazard mitigation plan and a sample resolution form that I will need to have signed and sent back to me.

If you could let me know when this will be added to your board meeting with your Commissioners/Trustees, that would be greatly appreciated.

Best Regards,

Sienna L. Wenz, PEM

Emergency Management Coordinator

Charlevoix County

1000 Grant St.
Charlevoix, MI 49720

W: 231-547-4461

C: 231-676-2462

F: 231-547-6720



Sample HMP Res_Municipalities.docx
13K

clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Wed, Jun 11, 2025 at 4:20 PM

Reply-To: clerk@hayestownshipmi.gov

To: Sienna Wenz <wenzs@charlevoixcounty.org>

Sienna,

I provided Hayes Township Board of Trustees with your last email. I told all members to review and that I am putting it on the agenda for our July Board meeting. Would you be available to attend our Board meeting on Monday, July 14 at 7pm at the township Hall or via ZOOM?

[Quoted text hidden]

--

Kristin Baranski
Hayes Township Clerk
9195 Major Douglas Sloan Road
Charlevoix, Michigan 49720
231.547.6961

Sienna Wenz <wenzs@charlevoixcounty.org>

Thu, Jun 12, 2025 at 3:43 PM

To: "clerk@hayestownshipmi.gov" <clerk@hayestownshipmi.gov>

Good afternoon,

That is great to hear. I should be able to attend July 14th. Once it gets closer, I will let you know for sure if it will be in person or via zoom.

Best Regards,

Sienna L. Wenz, PEM

Emergency Management Coordinator

Charlevoix County

1000 Grant St.
Charlevoix, MI 49720

W: 231-547-4461

C: 231-676-2462

F: 231-547-6720



From: clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Sent: Wednesday, June 11, 2025 4:20 PM

To: Sienna Wenz <wenzs@charlevoixcounty.org>

Subject: Re: Charlevoix County Hazard Mitigation Plan- Adoption

Warning: Unusual sender <clerkhayestownshipmi@gmail.com>

You don't usually receive emails from this address. Make sure you trust this sender before taking any actions.

[Quoted text hidden]

clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Wed, Jul 9, 2025 at 11:54 AM

Reply-To: clerk@hayestownshipmi.gov

To: Sienna Wenz <wenzs@charlevoixcounty.org>

Sienna,

I hope you had a good Fourth of July. Are you still planning on attending our Board meeting next Monday at 7? I am working on the agenda and will put you on first under New Business so we can get you in and out. I am at the office

today if you have any questions (248.547.6961).

Thanks

[Quoted text hidden]

Sienna Wenz <wenzs@charlevoixcounty.org>

Wed, Jul 9, 2025 at 12:52 PM

To: "clerk@hayestownshipmi.gov" <clerk@hayestownshipmi.gov>

Afternoon,

I plan to be in person unless something unexpected comes up. Is there still an option to have a Zoom link just in case?

Best Regards,

Sienna L. Wenz, PEM

Emergency Management Coordinator

Charlevoix County

1000 Grant St.

Charlevoix, MI 49720

W: 231-547-4461

C: 231-676-2462

F: 231-547-6720



From: clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Sent: Wednesday, July 9, 2025 11:55 AM

To: Sienna Wenz <wenzs@charlevoixcounty.org>

Subject: Re: Charlevoix County Hazard Mitigation Plan- Adoption

Warning: Unusual link

This message contains an unusual link, which may lead to a malicious site. Confirm the message is safe before clicking any links.

[Quoted text hidden]

clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Wed, Jul 9, 2025 at 1:22 PM

7/9/25, 3:11 PM

Gmail - RE: Charlevoix County Hazard Mitigation Plan- Adoption

Reply-To: clerk@hayestownshipmi.gov

To: Sienna Wenz <wenzs@charlevoixcounty.org>

Thats great! I will email you an agenda that includes a zoom link as soon as I can.

[Quoted text hidden]



Application for Service on Hayes Township Boards, Commissions, and Committees

09195 Major Douglas Sloand Rd.

Charlevoix, MI 49720

(231)547-6961

Applicant Name: Janine Weyner Date: June 9, 2025
Street Address: [REDACTED]
City, Zip, & State: Charlevoix, MI 49720
Telephone Number: [REDACTED] ☒ cell ☐ work ☐ home
Email: [REDACTED]

Which Board/Commission/Committee would you like to serve on? (circle all that apply)

Board of Review Planning Commission Cemetery Committee Library Board Parks & Recreation
Zoning Board of Appeals Road Committee

Emergency Management

Tell us why you want to serve the township. What makes you a good candidate?

I feel with my background & knowledge of Emergency Management when I worked for the Charlevoix City Police. I've taken minutes while working for Board of Governors @ HFH & AS A member of the Charlevoix Evening Garden Club. Henry Ford Hospital

Briefly describe your education & employment history.

HS Grad with some College in Applied Plant Science, Office Mgr for Charlevoix City Police 23 yrs, Board of Governors for Henry Ford Hospital, Family Practice Residency Coordinator for Henry Ford Hospital where I coordinated 36 residents scheduled Schedules in order to complete their requirement for graduation.

Have you served on boards in the past? If yes, which board(s)?

President of Charlevoix Evening Garden Club (Approx. 20yr Ago)

Do you have any other skills or experiences you would like to share?

~~None~~ I've Always Worked in an office setting, I've Taught Master Gardening to Adults & Children, I'm fairly confident on A Computer and Typing and grammar.

Are there any potential conflicts of interest?

No

For Board of Review Applicants, do you have any experience in: (circle all that apply)

Finance Real Estate Property Appraisal/Assessing Taxes Other: _____

For Planning Commission applicants, please share which part of our community you would represent: (circle all that apply)

Agriculture Recreation Commerce Transportation Industry Economy
Government Educational Social Development Natural Resources Public Health

Please feel free to attach any supporting documents (resume, letter of interest, etc.) to this application.

Reference(s): Please include name, address, phone number)

Linda Purdy, [REDACTED] Charlevoix, MI 49720
Barb Green, [REDACTED] Petoskey, MI 49770
James Schlappi, [REDACTED] Charlevoix

Signature of Applicant:

Janine Warner

Date: June 9, 2025

Please return to: Clerk, Hayes Township, 09195 Major Douglas Sloan Rd, Charlevoix, MI 49720

Email to: clerk@hayestownshipmi.gov

Hayes Township is an Equal Opportunity Employer and will not discriminate among applicants or employees with regard to race, religion, sex, age, national origin, height, weight, marital status, non-disqualifying disability, veteran status, or on the basis of any characteristic that is protected by state or federal law.

2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes CHARLEVOIX COUNTY	2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 306,381,989
Local Government Unit Requesting Millage Levy HAYES TOWNSHIP	For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2025 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2025 Current Year "Headlee" Millage Reduction Fraction	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
ALLOCATED	OPERATNG	11/2021	1.000	.9612	.9960	.9573	1.000	.9573		.9573	12/2026
VOTED	ROADS	08/2024	1.000	1.00	.9960	.9960	1.000	.9960		.9960	12/2027

Prepared by KRISTIN BARANSKI	Telephone Number (231) 547-6961	Title of Preparer CLERK	Date
--	---	-----------------------------------	------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☒ Clerk	Signature	Print Name KRISTIN BARANSKI	Date
☐ Secretary			
☒ Chairperson	Signature	Print Name WILLIAM CONKLIN	Date
☐ President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only: Complete if requesting millage to be levied. See STC Bulletin 2 of 2025 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

Instructions For Completing Form 614 (L-4029) 2025 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

Column 1: Source. Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

Column 2: Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2025 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

Column 3: Date of Election. Enter the month and year of the election for each millage authorized by direct voter approval.

Column 4: Millage Authorized. List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

Column 5: 2024 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The 2024 permanently reduced rate can be found in column 7 of the 2024 Form L-4029. For operating millage approved by the voters after April 30, 2024, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 6: Current Year Millage Reduction Fraction. List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2025 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2025 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2025. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

Column 7: 2025 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. The number in column 7 is found by multiplying column 5 by column 6 on this 2025 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization). List the millage rollback fraction for 2025 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2025. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

Column 9: Maximum Allowable Millage Levy. Multiply column 7 (2025 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

Column 10/Column 11: Millage Requested to be Levied. Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2025. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004, regarding the change in the collection date of certain county taxes.

Column 12: Expiration Date of Millage. Enter the month and year on which the millage will expire.

Millage Collection Procedure Verification Form

Taxing Unit Name: _____

This form is used to assist the County Equalization department on behalf of the County Board of Commissioners in ensuring the proceedings necessary to authorize the raising of money have been conducted appropriately. MCL 211.37

This list is not all-inclusive of the steps and approvals needed to collect millage revenues. Please seek legal and/or financial advice to ensure compliance with all state and local laws and regulations.

Truth in Taxation Section

By signing below the taxing unit listed above verifies they have complied with the requirements of MCL 211.24e to levy an Operating Rate which exceeds the Base Tax Rate.

Our township/city/school district/ISD/library/authority has complied with MCL 211.24e by:

- ☐ Does not apply because 1 mill or less was levied in the concluding fiscal year per MCL 211.24e(12)

If this box is checked, jump to the Tax Rate Request Section.

OR

- ☐ Section 16 of the Uniform Budgeting & Accounting Act was complied with by addressing the millage rate to be levied at the Annual Budget Hearing held on _____ (enter date). Please confirm each of the following statements by checking the associated box:

- ☐ Notice of the public hearing was given by publication in a newspaper of general circulation within the local unit at least 6 days before the hearing per MCL 141.412
- ☐ This publication included the statement "The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing." in 11-point boldfaced type per MCL 141.412
- ☐ A resolution was passed, or alternative method described in charter was used, to adopt a general fund budget and if needed, subsidiary fund budgets, per MCL 141.436(1)
- ☐ The adopted budget(s) includes the amount of each millage approved to be levied and the purpose of it, per MCL 141.436(2). ALL millages included on the L-4029 form are listed in the adopted budget, except those approved specifically to cover a debt obligation.

If this sub-section is completed, jump to the Tax Rate Request Section

OR

☐ A Truth in Taxation Hearing was held on _____ (enter date). Please confirm each of the following statements by checking the associated box:

- ☐ Prior to conducting the public hearing, the PROPOSED additional millage rate to be levied, being a rate within the authorized millage rate, was established by a resolution adopted by the governing body of the taxing unit per MCL 211.24e(7)
- ☐ Notice of the public hearing was given in accordance with MCL 211.24e(6) (please provide a copy)
- ☐ Timely written notice of the time, date, and place of a public hearing to be held was sent to all newspapers of general circulation within the local unit per MCL 211.24e(9)
- ☐ Not more than 10 days after the public hearing, the final additional millage rate approved to be levied, which cannot be greater than the proposed millage rate, was established by resolution or ordinance per MCL 211.24(8)
- ☐ It's recommended, the adopted resolution or ordinance lists the total number of mills approved to be levied for EVERY millage to be included on the taxing unit's L-4029 form, except those approved specifically to cover a debt obligation.

Tax Rate Request Section

By signing below, the taxing unit listed above verifies that the L-4029 form was approved by the taxing unit's board/council at a meeting held on _____ (enter date). Please confirm each of the following statements, if applicable, by checking the associated box:

- ☐ The millages requested on the L-4029 do not exceed the amounts approved in the budget resolution or ordinance which was passed, even when a millage is newly approved by voters (Not applicable if Truth in Taxation did not apply because 1 mill or less was levied in the concluding fiscal year)
- ☐ Debt millage has been re-calculated by your municipal advisor to ensure only necessary and/or allowable funds are collected (Not applicable if no debt millages are being levied)

Signed:

Supervisor and/or Clerk

Date: _____

2025 CHARLEVOIX COUNTY MILLAGE REDUCTION FRACTION COMPUTATION

CODE NUMBER	TAXING JURISDICTION	2024 TAXABLE VALUE AS OF 4/20/2024	2025 TAXABLE VALUE AS OF 4/20/2025	TAXABLE VALUE OF LOSSES	TAXABLE VALUE OF ADDITIONS	2025 MCL 211.34d **M.R.F.	TRUTH IN TAXATION BTRF
001	BAY TOWNSHIP	234,901,943	247,652,454	109,367	3,144,900	0.9900	0.9603
002	BOYNE VALLEY TOWNSHIP	211,301,747	224,043,398	3,511,904	5,743,387	0.9814	0.9519
003	CHANDLER TOWNSHIP	13,685,103	14,495,182	236,015	253,559	0.9736	0.9444
004	CHARLEVOIX TOWNSHIP	203,265,298	215,577,710	361,500	3,885,143	0.9882	0.9585
005	EVANGELINE TOWNSHIP	110,095,608	115,402,141	119,400	1,069,500	0.9917	0.9619
006	EVELINE TOWNSHIP	370,621,623	390,491,755	789,868	4,711,400	0.9884	0.9587
007	HAYES TOWNSHIP	293,050,133	306,381,989	580,870	3,647,500	0.9960	0.9661
008	HUDSON TOWNSHIP	52,356,485	55,952,745	539,579	1,636,234	0.9836	0.9540
009	MARION TOWNSHIP	117,415,152	125,037,311	195,308	1,518,043	0.9784	0.9490
010	MELROSE TOWNSHIP	227,717,763	245,102,988	1,025,893	10,889,290	0.9979	0.9679
011	NORWOOD TOWNSHIP	63,923,891	67,630,570	108,537	1,449,400	0.9941	0.9643
012	PEAINE TOWNSHIP	86,913,145	91,937,487	116,201	907,000	0.9831	0.9535
013	ST. JAMES TOWNSHIP	59,463,149	63,154,043	89,982	887,500	0.9831	0.9535
014	SOUTH ARM TOWNSHIP	137,467,195	145,344,366	130,283	1,738,512	0.9860	0.9563
015	WILSON TOWNSHIP	100,359,610	107,838,217	101,171	3,325,547	0.9890	0.9593
051	BOYNE CITY	279,522,434	299,859,706	507,613	6,500,582	0.9806	0.9511
052	CITY OF CHARLEVOIX	327,278,723	348,130,986	582,910	2,521,500	0.9746	0.9453
053	EAST JORDAN	69,235,893	74,867,564	434,096	1,971,800	0.9731	0.9438
15	TOTAL COUNTY	2,958,574,895	3,138,900,612	9,540,497	55,800,797	0.9862	0.9565
041	BOYNE FALLS VILLAGE	8,971,326	9,601,289	71,126	46,875	0.9604	0.9315

SCHOOL DISTRICTS

05065	ELLSWORTH	9,708,697	10,226,189	-	66,300	I.C.*
	NON-HOMESTEAD	5,575,469	5,952,659	-	54,100	I.C.*
15010	BEAVER ISLAND	146,376,294	155,091,530	206,183	1,794,500	0.9831
	NON-HOMESTEAD	110,491,830	117,522,900	28,391	1,548,100	0.9820
15020	BOYNE CITY	875,443,980	928,281,581	1,652,269	15,370,658	I.C.*
	NON-HOMESTEAD	486,604,346	520,721,784	1,126,502	12,047,145	I.C.*
15030	BOYNE FALLS	247,561,286	263,403,757	3,963,743	7,291,216	I.C.*
	NON-HOMESTEAD	166,419,112	179,595,389	1,694,258	3,544,296	I.C.*
15050	CHARLEVOIX	1,056,801,514	1,116,469,573	2,081,930	13,677,186	I.C.*
	NON-HOMESTEAD	618,121,095	655,563,598	974,108	9,389,834	I.C.*
15060	EAST JORDAN	443,773,804	470,714,494	997,712	7,790,812	I.C.*
	NON-HOMESTEAD	231,648,394	247,566,729	566,334	4,943,512	I.C.*
24070	PETOSKEY	148,322,605	161,465,449	532,120	8,525,159	I.C.*
	NON-HOMESTEAD	87,432,367	98,285,393	254,325	8,063,959	I.C.*
69040	VANDERBILT	30,586,715	33,248,039	141,640	1,318,166	I.C.*
	NON-HOMESTEAD	20,462,454	22,327,395	106,440	908,866	I.C.*

INTERMEDIATE SCHOOL DISTRICTS

16000	CHAR-EM	2,927,988,180	3,105,652,573	9,398,857	54,482,631	I.C.*
15000	C-O-P	30,586,715	33,248,039	141,640	1,318,166	I.C.*

**2025 CHARLEVOIX COUNTY
MILLAGE REDUCTION FRACTION CALCULATION**

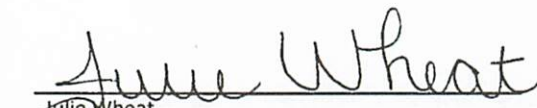
CODE NUMBER	TAXING JURISDICTION	2024 TAXABLE VALUE AS OF 4/20/2024	2025 TAXABLE VALUE AS OF 4/20/2025	TAXABLE VALUE OF LOSSES	TAXABLE VALUE OF ADDITIONS	2025 MCL 211.34d **M.R.F.
LIBRARIES						
	BOYNE CITY	757,842,309	805,588,528	955,586	13,896,829	0.9857
	CHARLEVOIX	1,095,857,144	1,157,731,524	2,102,725	13,763,486	I.C.*
	JORDAN VALLEY	443,773,804	470,714,494	997,712	7,790,812	I.C.*
	BEAVER ISLAND	146,376,294	155,091,530	206,183	1,794,500	0.9831
	CROOKED TREE	439,019,510	469,146,386	4,537,797	16,632,677	0.9899
DDA						
	CHARLEVOIX DDA	37,117,636	38,835,885	223,810	99,100	0.9819
OTHER AUTHORITIES						
	CXPOOL REC AUTHORITY	823,594,154	870,090,685	1,525,280	10,054,143	0.9855
	JORDAN VALLEY EMS	206,703,088	220,211,930	564,379	3,710,312	I.C.*
	LAKE CHARLEVOIX EMS	941,009,306	995,127,996	1,720,588	11,572,186	0.9846

NOTE: Taxable values reported exclude parcels where a Disabled Veterans Exemption has been granted.

***I.C.** Indicates Inter-County taxing jurisdictions. The valuations on this form are for Charlevoix County only. The Millage Reduction Fraction (MRF) and Base Tax Rate Fraction (BTRF) calculations will be based on the valuation of the entire taxing district.

****** 1993 P.A. 145 (Senate Bill 1) Provides that a Millage Reduction Fraction (MRF) shall not exceed 1.0000


Emily Selph
Equalization Director, Charlevoix County


Julie Wheat
Treasurer, Charlevoix County



Bill Conklin <supervisorhayestownshipmi@gmail.com>

Website Inquiry

2 messages

Wed, Jun 11, 2025 at 9:19 AM

Hayes Township Charlevoix Michigan <noreply@hayestownshipmi.gov>
Reply-To: "noreply@hayestownshipmi.gov" <noreply@hayestownshipmi.gov>
To: supervisorhayestownshipmi@gmail.com

Your Name: Christopher F Mills
Email: christopherf.mills@yahoo.com
Phone: 2069207642

Morning Bill,
I have had concerns now for a while regarding the traffic going up and down Townline road. My house is two blocks up from the intersection with US31 and people are going 60+ by the time they reach my house. Adults and children walk and bike up and down this road all day and I'm concerned for their safety and for the safety of my own child.
I just spoke with Pat over at the Charlevoix Road Commission to see if a speed limit can be enforced on Townline, between US31 and Pincherry road / Old Upper Bay Shore road. He said that the process must start at the township level and that you would need to submit a formal request for a traffic study to the road commission.
Your Message: Would you be willing to make that request? I know it is more complicated as Townline Road is also the county line, so we may need to get Emmett county involved too, but I would be grateful if we can get this process going.

Thank you,
Christopher Mills

Bill Conklin <supervisorhayestownshipmi@gmail.com>
To: Kristin Baranski Clerk <clerk@hayestownshipmi.gov>, Julie Collard <treasurer@hayestownshipmi.gov>, Doug Kuebler <hayestrustee5@gmail.com>, Matthew Cunningham <trustee2@hayestownshipmi.gov>

Wed, Jun 11, 2025 at 10:26 AM

Hello ---

I received this email and wanted to pass it along for your consideration; perhaps at the Board meeting in July I could make the request for a traffic study before then but do not want to commence something without authorization to do so. Open to your thoughts and suggestions as you probably addressed traffic study.

I will contact the Supervisor in our neighboring township in Emmet County.

Thanks, Bill
[Quoted text hidden]

Township Cemetery Ordinance

**HAYES TOWNSHIP
CHARLEVOIX COUNTY, MICHIGAN
Ordinance No. 091018**

An ordinance to protect the public health, safety and general welfare by establishing regulations relating to the operation, control, maintenance and management of cemeteries owned, controlled or operated by the Township of Hayes, in Charlevoix County, Michigan; to provide penalties for the violation of said ordinance, and to repeal all ordinances or parts of ordinances in conflict therewith.

THE TOWNSHIP OF HAYES, COUNTY OF CHARLEVOIX, MICHIGAN ORDAINS:

Section 1. Title

This Ordinance shall be known and cited as the "Hayes Township Cemetery Ordinance."

Section 2. Purpose and Intent

The Hayes Township Board recognizes and concludes that the proper and reasonable maintenance, appearance and use of the cemetery or cemeteries owned or controlled by the Township is an important function of the government of the Township. It is also important that burials, disinterments and other matters associated with a municipal cemetery are handled in a respectful and proper way in order to promote the safety, public health and general welfare of the community. The Township Board finds that the adoption and enforcement of this Ordinance is in the best interests of the property owners and residents of the Township.

Section 3. Definitions

- (a) A "burial space" shall consist of an area in a Township cemetery sufficient to accommodate one burial space for one deceased person. Exceptions may be made with Township permission to accommodate infant burial or the burial of cremains.
- (b) "Infant" means someone who is two years or younger at the time of death.
- (c) "Township" means Hayes Township.
- (d) "Township cemetery" or "cemetery" means any cemetery owned, operated and/or controlled by the Township.
- (e) "Township Clerk" means the elected Township Clerk and/or other designee(s) of the Township Board.

Section 4. Sale of Cemetery Burial Spaces; Nontransferable

- (a) After the effective date of this Ordinance, cemetery burial spaces shall be sold by the Township for the purpose of burial for the purchaser of a burial space, or his or her immediate family. No sale shall be made to funeral directors or others, except for those acting as an agent for an eligible purchaser.
- (b) All sales and transfers of burial spaces shall be made on a form approved by the Township Board, which grants a right of burial only and does not convey any other title or right to the burial space sold. Such forms shall be signed by the Township Clerk, and shall then constitute a permit.
- (c) Burial spaces may be sold by the Township to any resident or taxpayer of the Township. The Township Clerk is hereby granted the authority to vary the aforesaid restriction on sales where the purchaser discloses sufficient personal reason for burial within the Township through previous residence in the Township or relationship to persons interred in the Township cemetery involved. Any such decision by the Township Clerk (either granting or denying such variance) may be overturned by the Township Board pursuant to Section 23 hereof.
- (d) At the time of purchase from the Township, each burial space shall be assigned the name of the specific person who shall be interred in that burial space upon death. Each such person must either be

a resident or taxpayer of the Township, or be a member of the immediate family of a qualified purchaser. If the owner of a burial space desires to effectuate a name change regarding the assigned burial space, that person must request in writing such change to another eligible person and receive approval from the Township Clerk.

- (e) Ownership of burial spaces is nontransferable without prior written approval by the Township, and may be sold back at a price set by the Township Board (for resale by the Township).
- (f) The Township Board shall have the authority to place a limit on the number of burial spaces sold to a particular person, as well as such person's family and relatives. Furthermore, the Township shall have the absolute right and discretion to determine whether a particular burial space or spaces will be sold to a specific person and where such burial space or spaces will be located and within which Township cemetery. Such decision shall be based upon reasonable factors, including, but not limited to, the number of vacant burial spaces available and whether family or relatives of the person seeking to purchase a burial space or spaces are buried adjacent or nearby the burial space or spaces requested.
- (g) The Township shall have the right to correct any errors that may be made concerning interments, disinterments, or in the description, transfer or conveyance of any burial space, either by canceling the permit for a particular vacant burial space or spaces and substituting and conveying in lieu thereof another vacant burial space or spaces in a similar location within the cemetery at issue or by refunding the money paid for the burial space to the purchaser or the successor of the purchaser. In the event that an error involves the interment of the remains of any person, the Township shall have the right to remove and transfer the remains so interred to another burial space in a similar location in the same Township cemetery in accordance with law.
- (h) The owner of every burial space shall be responsible for notifying the Township whenever that person's mailing address changes.

Section 5. Purchase Price for Burial Spaces; Indigent Burials

- (a) The Township Board shall by resolution set the fees for each burial space. The lawful owner of any burial space within the Township shall promptly provide the Township Clerk with any change in that owner's mailing address.
- (b) All charges shall be paid to the Township.
- (c) The Township Board may waive some or all fees for the burial of indigent persons. Furthermore, the Township Board may set aside a portion of a Township cemetery or cemeteries for the burial of indigent persons.
- (d) The Township Board may by resolution periodically alter the foregoing fees to accommodate increased costs and needed reserve funds for cemetery maintenance and acquisition.

Section 6. Grave Opening Charges

- (a) The Township may charge reasonable fees for the opening and closing of any burial space, prior to and following a burial therein, and including the interment of ashes. Such fees shall be set from time to time by resolution of the Township Board, payable to the Township.
- (b) No burial space shall be opened or closed except under the direction and control of the Township Sexton or such other individual as is designated by the Township Board. This subsection (b) shall not apply to any grave opening, disinterment, or similar matter which is done pursuant to a valid court order or under the supervision and direction of local or state health department authorities; however, even in such cases, the Township Sexton shall be given at least twenty-four (24) hours' prior notice of when such grave opening or closing will occur.

Section 7. Markers or Memorials; No Monuments

- (a) All markers and memorials must be comprised of stone or other equally durable composition and shall face the same direction as the markers and memorials around them. **Only one above grade stone or marker per burial space. Additional surface markers will be permitted for cremation burials.**
- (b) Except for monuments that existed in a Township cemetery before the effective date of this Ordinance, no monument will be allowed or erected in a cemetery. For purposes of this Ordinance, "monument" shall be defined as any marker, memorial, statue or similar item which exceeds thirty (30) inches in height above normal ground level or which has a ground surface area exceeding thirty (30) inches in width (or forty-eight (48) inches in width for a double marker), with an overall height of no more than thirty (30) inches above ground level, including the foundation. Only one (1) marker or memorial shall

be permitted per burial space, or one marker or memorial in total where two adjoining spaces share that one marker or memorial. Markers shall be no more than thirty (30) inches in width (or forty-eight (48) inches in width for a double marker), with an overall height of no more than thirty (30) inches above ground level, including the foundation. Individual markers for cremains shall be flush with the ground and shall be no more than twelve (12) inches by twenty-four (24) inches in size.

- (c) The footing or foundation upon which any marker or memorial must be placed shall be constructed by the Township, or such person(s) as may be designated by the Township Board. Fees for such work shall be set from time to time by resolution of the Township Board, and shall be paid to the Township.
- (d) Should any monument or memorial (including any monument or memorial that was in place before this Ordinance became effective) become unsightly, broken, moved off its proper site, dilapidated or a safety hazard, the Township Board shall have the right, at the expense of the owner of the burial space, to correct the condition or remove the same. The Township shall make reasonable attempts to contact the owner of the burial space prior to any such work beginning.
- (e) The maintenance, repair and upkeep of a cemetery memorial, marker, urn or similar item is the responsibility of the heirs or family of the person buried at that location. The Township has no responsibility or liability regarding the repair, maintenance or upkeep regarding any such marker, memorial, urn or similar item.

Section 8. Interment Regulations

- (a) Only one (1) person shall be buried in a burial space, except for a parent and infant child or two (2) infants buried at the same time when approved by the Township.
- (b) The Township shall be given not less than 36 hours' prior notice in advance of any funeral to allow for the opening of the burial space. The opening and closing of burial spaces shall be done only by the Township or such person or persons as are designated by the Township.
- (c) The appropriate permit or form issued by the Township for the burial space involved, together with appropriate identification of the person to be buried therein and the burial-transit permit from the health department, shall be presented to either the Township Sexton or the Township Clerk prior to interment. Where such permit or form has been lost or destroyed, the Township Clerk must be satisfied, from his or her records, that the deceased person to be buried in the burial space is an authorized and appropriate person for that space before any interment is commenced or completed.
- (d) The surface of all graves shall be kept in an orderly and neat-appearing manner within the confines of the burial space involved.

Section 9. Disinterments

- (a) No disinterment or digging up of an occupied grave shall occur until and unless any and all permits, licenses and written authorizations required by law for such disinterment or digging up of an occupied grave have been obtained from any applicable state or county agency, governmental unit or official, and a copy of the same has been filed with the Township.
- (b) The Township Board shall have the authority to refuse to allow a disinterment or the digging up of an occupied grave if the disinterment or digging up of an occupied grave is not done pursuant to a court order (issued by a court of competent jurisdiction) or does not have a reasonable basis.

Section 10. Winter Burials

- (a) The Township may charge additional fees for winter burials.
- (b) If a winter burial cannot occur due to inclement weather, frozen ground or similar condition, the deceased person may be kept in winter storage until a spring burial can occur. Written permission by the next of kin or authorized agent must be obtained prior to winter storage. All such winter storage costs shall be paid by the estate of the deceased person or the person's next of kin.
- (c) No winter burials shall occur without the prior consent of the Township Sexton. **MCL 333.28.52 states that winter burials cannot be prohibited. Additional fee can be charged. Family must give written authorization to store. This should be taken care of by the funeral director.**

Section 11. Cremains

- (a) Cremains may be buried in a container approved by the Township in a burial space or in a columbarium that has been installed by the Township within a Township cemetery. A single burial space

may be used for two cremations. Change to four cremations per burial space, or one full and three cremations. Full burial must be first. We will not disinter cremations to perform a full burial.

- (b) No cremains shall be scattered or dispersed within a Township cemetery. No cremains interred without the sexton.

Section 12. Grounds Maintenance

- (a) Flower pots, urns and grave blankets may be placed and maintained at the head stones of graves no earlier than May 1 and must be removed no later than November 1 of each year. Decorations will be permitted for holidays falling outside of these dates, but only for one (1) week prior and one (1) week following the holiday. Veteran flags and flag holders shall be governed by the Veteran's Administration rules and guidelines.
- (b) No grading, leveling or excavating within a cemetery shall be allowed without the prior permission of the Township Sexton or the Township Clerk. Furthermore, no tree, shrub, landscaping or similar plantings shall occur without the prior permission of the Township Sexton or the Township Clerk.
- (c) No flowers, shrubs, trees or vegetation of any type shall be planted outside of an urn. Any of the foregoing items planted without Township approval will be removed by the Township or the Township Sexton. No plants or shrubs with thorns.
- (d) The Township Board reserves the right to remove or trim any existing trees, plants or shrubs located within a cemetery in the interest of maintaining proper appearance and the use of the cemetery.
- (e) Mounds, bricks, blocks and any borders that hinder the free use of a lawn mower or other gardening apparatus are prohibited.
- (f) The Township Sexton shall have the right and authority to remove and dispose of any and all growth, emblems, displays, containers and other items that through decay, deterioration, damage or otherwise become or are unsightly, a source of litter or a maintenance problem.
- (g) Surfaces other than earth or sod are prohibited.
- (h) All refuse of any kind or nature including, but not limited to, dried flowers, wreaths, papers and plastic flower containers must be removed from the cemetery within 10 days after a burial.
- (i) No glass containers or items are allowed.
- (j) Except for markers, memorials, flowers, and urns expressly allowed by this Ordinance, and veteran flags as authorized by law, no other item (including, but not limited to, ornaments, signs, trellises, statues, benches, landscaping, bricks, stones, grave border materials or other structures) shall be installed or maintained within a Township cemetery, nor shall any grading, digging, mounding or similar alteration of the ground or earth occur except as authorized by this Ordinance or by the Township.

Section 13. Disclaimer of Township Liability and Responsibility

Every person who enters, remains in and travels within a Township cemetery does so at their own risk. The Township is not responsible for any injury, accident or other calamity that might occur to any person present in a Township cemetery. Furthermore, the Township is not responsible for any damage or vandalism to, theft of or deterioration of any burial monument, headstone, flower urn or other item placed at or near a burial space, burial site or anywhere in a Township cemetery. The purchaser or transferee of any burial space or the equivalent (and all subsequent transferees, assigns, heirs, or beneficiaries) hereby releases, waives, indemnifies and holds harmless the Township for, from and against any injury, damages, causes of action, claims, costs and expenses associated with, relating to and/or involving the burial space or similar right, any headstone, monument or similar items, and any matter related to the cemetery involved. Such waiver, release and hold harmless provision shall apply not only to the Township, but also as to the Township Sexton and any Township employee, officer, official or agent.

Section 14. Forfeiture of Vacant Burial Spaces

Burial spaces sold after the effective date of this Ordinance and remaining vacant for forty (40) years or more from the date of their sale shall automatically revert to the Township upon the occurrence of the following events:

- (a) Notice shall be sent by the Township Clerk by first-class mail to the last known address of the last owner of record informing him/her of the expiration of the 40-year period and that all rights with respect to said burial spaces will be forfeited if he/she does not affirmatively indicate in writing to the Township

Clerk within sixty (60) days from the date of mailing of such notice of his/her desire to retain such burial rights; and

- (b) No written response to said notice indicating a desire to retain the burial spaces in question is received by the Township Clerk from the last owner of record of said spaces, or his/her heirs or legal representative, within sixty (60) days from the date of mailing of said notice.

Section 15. Repurchases of Burial Spaces

The Township may repurchase any burial space from the owner for a price set by the Township Board, upon the written request of said owner or his or her legal heirs or representatives.

Section 16. Records

The Township Clerk shall maintain records concerning all burials, burial spaces, issuance of burial permits and any other records of the Township related to Township cemeteries, and the same shall be open to public inspection at all reasonable business hours.

Section 17. Vaults

- (a) A standard vault is not required to be installed or constructed in a burial space before interment in the cemetery. When a body is buried without a vault the cost of grave opening and closing will be adjusted upward by the Township Board in an amount not to exceed the cost of a vault at the time of the opening and closing to reflect the cost of future filling and seeding of that site. If a vault is used it shall be a standard concrete vault (which meets all applicable laws) installed or constructed in each burial space before interment. Vaults of other suitable materials may be allowed at the discretion of the Township. **Change this to vaults are required. This has become standard for most cemeteries, to prevent cave ins, and more maintenance expense in the future. The vault company also supplies the apparatus for lowering the casket into the ground.**
- (b) Cremains shall be in a container approved by the Township. **Require a cremation vault. This will protect the urn, or container, and be better if probing is needed in the future**

Section 18. Cemetery Hours

Unless otherwise specified by the Township Board by resolution, all Township cemeteries shall be closed during the hours from 9 p.m. until 7 a.m. the next morning. During those hours, no person shall be present in a Township cemetery. Such prohibition on being present in a Township cemetery during the time when a Township cemetery is closed shall not apply to the Township Sexton, any Township official, a person accompanied by the Township Sexton or other Township official, or any law enforcement or firefighting official when engaged in the lawful duties of any such office or position.

Section 19. Prohibited Uses and Activities

The following prohibitions shall apply within any Township cemetery:

- (a) No person shall destroy, deface, apply graffiti to or otherwise injure any monument, sign, tree or other lawful item located within a Township cemetery.
- (b) No person shall disturb the peace or unreasonably annoy, harass or disturb any other person who is lawfully present on the grounds of any Township cemetery.
- (c) No vehicles shall be permitted to drive on lawns or burial spaces in a cemetery.
- (d) There shall be no entry or presence in the cemetery by any person when the cemetery is closed or outside of authorized times.
- (e) There shall be no destruction of cemetery property.
- (f) There shall be no headstones, ornaments, vases, plastic flowers, fences, benches, trellises, statues, signs or any other item placed, kept, installed or maintained in a cemetery except those expressly allowed by this Ordinance.
- (g) There shall be no digging, grading or mounding unless expressly authorized by this Ordinance.
- (h) There shall be no driving of an automobile, truck or any vehicle on any portion of a cemetery except the designated roads or drives.
- (i) There shall be no gathering of persons in excess of 75 people without prior Township approval (except during or incidental to a funeral occurring concurrent with burial).
- (j) There shall be no disinterment or grave openings unless approved by the

Township.

- (k) There shall be no possession or consumption of any alcoholic beverage.
- (l) There shall be no picnicking or consumption of food without prior Township approval.
- (m) There shall be no music, playing of any radio, or the use of any amplification device or similar item, except pursuant to a military ceremony or a funeral.
- (n) There shall be no solicitation or peddling of services or goods or any signs or placards advertising any goods or services.
- (o) There shall be no littering or dumping. There shall be no dumping, vandalizing or tipping over of any lawful garbage container or receptacle.
- (p) There shall be no unlawful interference with or disruption of a lawful funeral or funeral procession.
- (q) There shall be no private signs, lighting, moving displays or changeable copy on a sign.
- (r) There shall be no fires, candles or open flames.
- (s) No children under twelve (12) years of age shall be allowed in any Township cemetery unless accompanied by an adult and are properly supervised by an adult.
- (t) There shall be no domestic animals of any kind or pets allowed within the cemetery grounds. However, this prohibition shall not apply to dogs assisting handicapped persons.
- (u) No firearms or archery arrows shall be discharged or shot except that military or other veteran's organizations may carry arms for the purpose of firing over the grave at the burial of a member.
- (v) No person shall engage in any fight, quarrel or disturbance.

Section 20. Authority of the Township Sexton

- (a) The Township Board shall appoint a Township Sexton, who shall serve at the discretion of the Township Board. The Township Sexton may be a Township employee or independent contractor for the Township at the discretion of the Township Board.
- (b) The Township Sexton shall assist other Township officials with the enforcement and administration of this Ordinance.
- (c) The Township Sexton shall have such duties and obligations with regard to Township cemeteries as may be specified from time to time by the Township Board.

Section 21. Fees

The Township Board shall have the authority to set fees pursuant to this Ordinance from time to time by resolution. Such fees can include, but are not limited to, a fee or fees for a burial permit, disinterment permit, grave opening, setting of foundations, grave closing, winter or holiday burial, the price for a new burial space, transfer fees for burial spaces, and other matters. Any check for fees pursuant to this Ordinance should be made out to the Township or the Township Treasurer and not to the Sexton or any other individual Township employee.

Section 22. Applicability of this Ordinance

- (a) This Ordinance shall apply only to cemeteries owned, controlled or operated by the Township.
- (b) The provisions of this Ordinance shall not apply to Township officials or their agents or designees involved with the upgrading, maintenance, administration or care of a Township cemetery.
- (c) The provisions of this Ordinance shall not apply to police officers or firefighting officials or officers involved in carrying out their official duties.

Section 23. Interpretation/Appeals to the Township Board

- (a) The Township Board shall have the authority to render binding interpretations regarding any of the clauses, provisions or regulations contained in this Ordinance and any rule or regulation adopted pursuant to this Ordinance, as well as their applicability. The Township Board (or its designee) is also authorized to waive application of the strict letter of any provision of this Ordinance or any rules or regulations promulgated under this Ordinance where practical difficulties in carrying out the strict letter of this Ordinance or any rules or regulations related thereto would result in hardship to a particular

person or persons or the public. Any such waiver, however, must be of such a character as it will not impair the purposes and intent of this Ordinance.

- (b) Any party aggrieved by any interpretation or decision made by the Township Sexton or any Township official, agent or contractor pursuant to this Ordinance, as well as any matter relating to a Township cemetery, rights to a burial space, or other matter arising pursuant to this Ordinance, shall have the right to appeal that determination/decision or matter to the Township Board. Any such appeal shall be in writing and shall be filed with the Township within thirty (30) days of the date of the decision, determination or other matter being appealed. The Township shall give the aggrieved party who filed the written appeal with the Township at least ten (10) days prior written notice of the meeting at which the Township Board will address the matter unless an emergency is involved, in which case the Township shall utilize reasonable efforts to notify the aggrieved party who filed the appeal of a special or emergency meeting of the Township Board at which the matter will be addressed. Pursuant to any such appeal, the decision of the Township Board shall be final.
- (c) The Township Board may set a fee or fees for any such appeal from time to time by resolution.

Section 24. Authority of the Township to Remove Unauthorized or Unlawful Items from a Township Cemetery

Any monument, marker, planting, trellis, personal item, urn, flowers or foliage (whether real or artificial), structure, flag (except for lawful veterans flags), or other item that has been placed, installed, left or maintained in any Township cemetery in violation of this Ordinance, any Township rule or regulation regarding Township cemeteries, or any county, state or federal law, statute or regulation may be removed by the Township from the Township cemetery at any time and destroyed or disposed of by the Township without any prior notice to, permission from, or liability or obligation to the person or persons who left, installed, maintained or kept such item in the Township cemetery. No such item (including, but not limited to, a monument, marker, planting, trellis, personal item, urn, flowers or foliage, structure, flag, or similar item) can be installed, placed, maintained or kept in a Township cemetery unless expressly authorized by this Ordinance or a written rule or policy of the Township. Even if such an item is authorized to be installed, kept, maintained or left in a Township cemetery, the Township shall still have the discretion to remove any such item at any time and dispose of the same without prior notice to, consent from or liability to the person or persons who installed, maintained or left such item in a Township cemetery.

Section 25. Penalties

A violation of this Ordinance (or of any rule or regulation adopted pursuant to this Ordinance) constitutes a municipal civil infraction. Any person who violates, disobeys, omits, neglects or refuses to comply with any provision of this Ordinance, or any permit or approval issued hereunder, or any amendment thereof, or any person who knowingly or intentionally aids or abets another person in violation of this Ordinance, shall be in violation of this Ordinance and shall be responsible for a civil infraction. The civil fine for a municipal civil infraction shall be not less than one hundred dollars (\$100) for the first offense and not less than two hundred dollars (\$200) for subsequent offenses, in the discretion of the court, in addition to all other costs, damages, expenses and remedies provided by law. For purposes of this section, "subsequent offense" means a violation of the provisions of this Ordinance committed by the same person within twelve (12) months of a previous violation of the same provision of this Ordinance or similar provision of this Ordinance for which said person admitted responsibility or was adjudged to be responsible. Each day during which any violation continues shall be deemed a separate offense.

A violation of any permit or permit condition issued pursuant to this Ordinance shall also constitute a violation of this Ordinance.

Section 26. Township Officials Who Can Enforce this Ordinance

Unless otherwise specified by the Township Board by resolution, the following officials or officers shall have the authority to enforce this Ordinance and to issue municipal civil infraction citations/tickets pursuant to this Ordinance:

- Township Supervisor
- Township Clerk
- Township Sexton
- Any deputy of the County Sheriff's department
- Any State Police officer

Section 27. Severability

The provisions of this Ordinance are hereby declared to be severable and should any provision, section or part thereof be declared to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall only affect the particular provision, section or part thereof involved in such decision and shall not affect or invalidate the remainder of this Ordinance, which shall continue in full force and effect.

Section 28. Effective Date; Conflicts

This Ordinance shall become effective thirty (30) days after a copy of this Ordinance (or summary thereof) appears in the newspaper. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

The above Ordinance was offered for adoption by Township Board Member Marlene Golovich and was seconded by Township Board Member Matt Cunningham, the vote being as follows:

YEAS: Matt Cunningham, Paul Hoadley, Ron VanZee, Marlene Golovich

NAYS:

ABSENT: Robbin Kraft

ORDINANCE DECLARED ADOPTED.

CERTIFICATION

I hereby declare that the above is a true copy of an ordinance adopted by the _Hayes Township Board at a regular meeting held on September 10, 2018, at the Hayes Township Hall, pursuant to the required statutory procedures.

Dated: September 11, 2010

Respectfully submitted,

By Marlene Golovich, Hayes Township Clerk



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

cemetery

1 message

randy johnson <randyj_j20@yahoo.com>

Wed, Jul 9, 2025 at 1:19 PM

To: Clerk Hayestownshipmi <clerkhayestownshipmi@gmail.com>

Kristen

Here is a good start I think. I think we also need to address fees. Full burials aren't bad, but cremations are WAY below others in the area. The other cemeteries also have weekday and weekend and holiday rates, and resident and non resident. Cremations start at \$240.00 at the others, and go to over \$1000.00. I would think that \$175.00 to \$200.00 would be more than fair.

Randy

**Cemetery Ordinance 091018.doc**

79K

HALL RENTAL Resident Funeral Dinner All Hall Rentals are subject to Hayes Township residency & deposit (100.00)	100.00 No Charge
CEMETERY FEES Single Burial Plot in Old Section (Cremation Only) Single Burial Plot in New Section Grave Open/Close Cremains Burial Open/Close Grave Marker Foundation Installation Grave Marker Foundation All fees subject to Hayes Township Cemetery Ordinance #091018 Weekend/Holiday/Winter	100.00 300.00 750.00 100.00 125.00 Township Cost + Shipping 1.5 X
SEE REVERSE SIDE FOR MORE FEES The above list includes the initial fees only. If the Planning Commission or Zoning Board of Appeals determines that review of an application and/or participation in the review process by qualified professional planners, engineers, attorneys, or other professionals is necessary they may require the applicant to deposit funds in an escrow account as regulated by Section 9.05.2 of the Zoning Ordinance. *Charged to the developer or landowner if initial inspection is not passed due to failure to install plants and landscaping according to the requirements of the Hayes Township Ordinance and the approved site plan.	



**CITY OF
CHARLEVOIX**

Sexton: Justin Doran
210 State Street
Charlevoix MI 49720
231-547-3271

Cemetery Rates

<u>Service/Charge</u>	<u>Resident</u>	<u>Non-resident</u>
Adult Lots	535.00	810.00
Baby Lots	270.00	400.00
Adult Opening	400.00	620.00
Baby Opening	200.00	315.00
Winter Opening	810.00	1220.00
Adult Exhumation	810.00	1220.00
Cremation Opening	240.00	380.00
Cremation Exhumation	270.00	400.00
Winter Storage: City Cemetery	150.00	150.00
Winter Storage: Other Cemetery	210.00	210.00
Monument Foundation: Single or Double (price per square inch)	0.40	0.40
Replacement Deed	30.00	30.00
Deed Transfers: One to Four (1-4) (price each)	40.00	40.00
Deed Transfers: More than Four (4+)	Cost	Cost
Perpetual Care	240.00	370.00
Seeding / Topseeding / Leveling	Cost	Cost
Full Setup	150.00	150.00
Partial Setup	75.00	75.00
Saturday / Sunday / Holiday	Double	Double

BOYNE CITY MAPLE LAWN CEMETERY FEES**1 May 2025 - 30 April 2026**

LOT FEES	<u>Resident</u>	<u>Non-resident</u>	<u>Change</u>
Full Burial Lot	\$500.00	\$650.00	\$0.00
Lot Purchase Plan* (monthly)	\$50.00 per lot	\$50.00 per lot	\$0.00

*Not to exceed 12 months from date of contract. In the event the account becomes three months (90 days) past due, the contract will become null and void unless the remaining balance is paid within 30 days. Beyond 120 days past due, the lot(s) will revert back to the City. All funds paid towards the purchase will be retained by the City of Boyne City. No burials will be made until the lot and interment fees are paid in full.

GRAVE OPENING FEES	<u>2025 FYE</u>	<u>2026 FYE</u>	<u>Change</u>
April 1 - November 30	\$475.00	\$475.00	\$0.00
Monday - Friday			
December 1 - March 31*	\$700.00	\$700.00	\$0.00
Monday - Friday			
Saturday, Sunday, & City Holidays	\$850.00	\$850.00	\$0.00

GRAVE OPENING FEES	<u>36" grave or under</u>	<u>36" grave or under</u>	
April 1 - November 30	\$325.00	\$325.00	\$0.00
Monday - Friday			
Saturday, Sunday, & City Holidays	\$425.00	\$425.00	\$0.00
December 1 - March 31*	\$500.00	\$500.00	\$0.00
Monday - Friday			
Saturday, Sunday, & City Holidays	\$650.00	\$650.00	\$0.00

*Rates will vary according to equipment used. Base rate is used plus time and material to remove snow and thaw ground. Winter burials contingent upon accessibility to gravesite.

ADDITIONAL FEES	<u>2025 FYE</u>	<u>2026 FYE</u>	<u>Change</u>
Over 3 feet wide	\$115.00	\$115.00	\$0.00

FEES FOR CREMATION GRAVE OPENING	<u>2025 FYE</u>	<u>2026 FYE</u>	<u>Change</u>
Monday - Friday	\$225.00	\$225.00	\$0.00
Saturday, Sunday and City Holidays	\$350.00	\$350.00	\$0.00

DISINTERMENT

1 1/2 above costs

REINTERMENT

Same as grave opening costs

Lot Charges

	Resident	Non-Resident
Blocks 119-122, 128, 160-194	\$650	\$780
Blocks 138-141, 150-151, 200	\$1,100	\$1,320
Blocks 202-204, 208-212	\$1,600	\$1,900
Blocks 152-153, 207, 213	\$2,300	\$2,760
Block 154	\$3,450	\$4,140
Baby section	\$100	\$120

Price is per grave space and includes perpetual care. See map, page 3.

Columbariums

	Resident	Non-Resident
Blocks 33, 66, 118, 206	\$1,200	\$1,440
Block 190	\$600	\$720
Honor Garden (veterans/spouses only)	\$500	\$600

Scattering Garden Inscriptions

Inscription, 2 lines	\$375
Additional line	\$160
Final date cut	\$180

Columbarium Memorial Wall Inscriptions

Inscription, 1 line	\$240
Additional line	\$120
Final date cut	\$140

Pre-Paid Charges

Greenwood allows prepayments on the following charges:

Grave opening, Casket	\$700
Grave opening, Cremation (in-ground or niche)	\$350
Final Date Cut on Marker (not raised letters)	\$220

Pre-paid grave opening charges are for weekday, non-holiday interments made between 10 a.m. and 3:30 p.m. The cemetery will not accept pre-paid charges for Saturday or holiday grave openings.

Foundation Charges

20x10	\$84	36x12	\$181	54x16	\$362
24x12	\$120	42x14	\$246	60x16	\$403
30x12	\$150	48x14	\$282	66x18	\$498

Contact the office for larger sizes. Anyone wishing to install foundations in the cemetery must pay a location fee (\$100 for 48" or shorter, \$250 for 49" or longer) for cemetery personnel to locate the correct placement for the foundation. Form and payment must be submitted prior to installation. Greenwood Cemetery does not require a border around the marker.

Interment (Burial) Charges

No Sunday burials

Service Hours:

- 10 am-3:30 pm for all processions from church or funeral home and graveside cremation services
- 11 am-3:30 pm for graveside casket services

Adult (37-inch vault and above)

Monday-Friday	\$700
Saturday	\$1,000
Holiday*	\$1,200

Cremations (cremation burial vault required)

Monday-Friday	\$350
Saturday	\$600
Holiday*	\$700

Winter Processions

Above all other charges

Not applicable if mourners are not present

Directional Signs

By request, the cemetery may provide directional signs for scheduled funerals. If you are doing your own service or scattering on a Saturday or holiday, we will place signs for a fee of \$250.

Late Charges

Add \$75 per half hour for procession entering the cemetery after 3:30 p.m. or for services starting at 3:30 p.m. or later

Grave Setup Charges

Tent	\$200
Chairs (8)	\$50
Chairs (12)	\$100

Cremation or memorial services only.
Not in lieu of vault company tent

Infant (Up to 36-inch Vault)

Monday-Friday	\$100
Saturday or holiday	\$250

Disinterment (Normal re-interment charges will apply)

Adult	\$850
Infant	\$230
Cremation	\$350

Payments are due two (2) full business days prior to scheduled interment. A 3.5% administration fee will be applied if paying by debit or credit card(s).

*Holidays

New Year's Day, Memorial Day, Independence Day,

Burial Vaults Full Size and Cremations

Cemetery regulations require the use of an approved burial vault for all interments including cremations. Some examples of approved cremation vaults are Crowne Regent, Batesville Pebblecove, or Wilbert Universal Urn/Vault. Call us at 231-347-6531 if you wish to use some other vault. The top of the cremation vault must be 100 square inches or larger.

Burial Authorization Form

Cemetery regulations require a signed Burial Authorization Form before opening a grave.

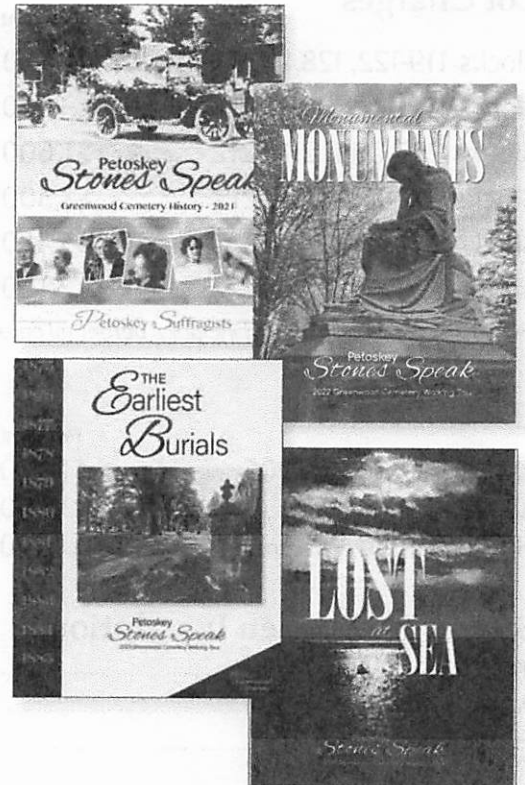
- This form must be signed by the lot owner, an heir of the lot owner, or someone designated in writing by one of the above with the authority to give authorization for burial.
- When it is impossible for a visit to the Cemetery Office, authorization must be given by mail, email, or fax within the designated time. (Authorization by phone is not acceptable)
- The Burial Authorization Form must be signed and in our possession a minimum of two (2) working days prior to the scheduled burial.
- Payment in full must be received two (2) working days prior to the scheduled burial. This may be paid by credit card, cash or check or may be guaranteed by the attending Funeral Director and delivered prior to the interment.
- The "On-Time Deposit," if applicable, must be paid two (2) working days prior to the scheduled burial. It will be returned if the mourners assemble for the ceremony within 10 minutes of the scheduled time.

Winter Burials

Burials will be made throughout the winter except on Sundays or when weather conditions make the interment process unsafe. Burials are made in the winter at the discretion of the Superintendent. A procession during the winter will be \$350 above the normal charges. A "procession" includes one or more persons other than funeral home personnel.

Baby Section

Only flush markers are allowed. Greenwood Cemetery will supply one temporary grave marker which remains the property of the cemetery. Family may plant flowers only, no shrubbery.



History Books

Most years, Greenwood Cemetery offers various tours of the grounds and rich history of the people of Petoskey who have come before us and have helped to make it what it is today.

These stories are written and designed in a thermal-bound book. You may get a copy at our office as they are available. Follow us on social media or sign up for our newsletter at www.gwood.us to stay in the loop on future tours and other events.



Bill Conklin <supervisorhayestownshipmi@gmail.com>

Request budget item: swim buoys & designated swim area for Camp Seagull

1 message

LuAnne Kozma <luannekozma@gmail.com>
To: Bill Conklin <supervisor@hayestownshipmi.gov>

Mon, Jun 9, 2025 at 4:56 PM

Dear Supervisor Conklin and Board:

I was looking over the prepared budget and I don't see any line item that would cover the installation of a designated swim area and swim buoys for Hayes Township Park Camp Seagull.

At the March 2020 meeting of the Board of Trustees, the Board passed a resolution (attached to this email) to authorize the completion of an application to the Michigan Department of Natural Resources for a permit for this project. I have learned that the application was never made.

I've made this point to the Board about the public safety need to establish a designated swim area, with buoys, at Camp Seagull, several times.

Please include in this year's budget, costs for establishing a designated swim area for Camp Seagull for this summer 2025. It won't cost that much and an estimate could be made now to cover the costs of buoys and any necessary removal of debris or dangerous rocks in the designated area. The application fee is negligible.

It's way past time we make this Township park safe for swimmers.

Thank you,

LuAnne Kozma
9330 Woods Road
Charlevoix MI 49720

 BOT-March-16-2020-minutes.pdf
105K



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Hayes Township Board, all elected officials and interested parties

1 message

Shelley Dorgan <shedrgnfly@gmail.com>

Thu, Jun 19, 2025 at 8:52 PM

To: Bill Conklin <supervisor@hayestownshipmi.gov>, Kristin Baranski <clerk@hayestownshipmi.gov>, Matt Cunningham <trustee2@hayestownshipmi.gov>, Doug Kuebler <hayestrustee5@gmail.com>, Julie Collard <treasurer@hayestownshipmi.gov>, Ron VanZee <zoning@hayestownshipmi.gov>

Dear Hayes Township Board members,

I'm fully aware that you will ignore this email as you have my previous emails but if you think that will stop me from further emails expressing my views, well, you don't know me very well.

I believe I mentioned this before but, possibly just to Mr. VanZee. So, now I'm going to explain the history of the problems I've had with my neighbors Sarah and Marshall Jones. This all began in the spring of 2024 when I mowed for the first time. I had to stop 13 times, get off my mower and pick up golf balls. I am 67 years old and disabled, getting on and off my zero turn mower is very difficult for me. When I finished I contacted Sarah Jones and asked if her kids had been out hitting golf balls. At first she denied everything, but when I told her about the golf balls on that side of my yard next to her, she finally admitted that the kids were doing it. She simply could have said she would tell them not to do that and that would have been the end of it.

As the conversation went on she admitted they were all doing it. Then she stated, "well, I didn't say anything to you when you damaged our fence in the front with your mower, I just went out and fixed it".

I have never even touched their fence with my mower. I told her this and said this was evident by the grass growing between their fence and where I mowed. I then went out and inspected their front fence and found the only damage was on the top of the fence. I then told her my mower doesn't fly, that possibly her son did it with his dirt bike while out doing the jumps they have, or maybe snowmobiles in the winter. She stated that if her son had done it he would have told them. She said that her family has very open communication and they tell each other everything. She then said maybe it was snowmobiles. I then said sure, kids never lie to their parents. I continued to find golf balls throughout that summer although not as many as the first time, they may have been ones I missed the 1st time.

Later she told me her husband looked at the fence damage and told her he thought the damage was a result of having too much tension on it. She then told me that the people across the road were the ones hitting golf balls.

The people across the road from her are a considerable distance off the road and up on a big hill, there are also a lot of big trees that would have stopped golf balls from coming onto my property. The lady across from me is older and certainly not out hitting golf balls across the road. I found them along the entire side of my property next to them and out in back of my pole barn with some golf ball sized dents in the aluminum siding on my pole barn.

I'm waiting for a snowmobiler to have an accident with their fence which is not flagged or marked.

The Jones family claims to be very religious but apparently lying is not against their religion.

I sincerely hope you realize this is the kind of people you defend, I'm starting to believe that maybe I should change my way of life since it seems that God and elected officials defend liars and thieves.

With Sarah Jones background in Real Estate I believe she was aware that by placing fencing at the back of the property 3 1/2 feet onto my property, (that I wouldn't notice) by Michigan law, after 15 years it would become their property. This leaves me wondering if that's why Hayes Township doesn't have set back requirements for side line and rear line structures, if maybe some elected officials (who I'm sure must be aware of the Michigan Law) have gained additional property by doing the same thing the Jones family has done to me.

Section 3.16 Fences, Walls and Hedges, clearly states, "Fences may be located on the lot line in the side or rear yards". The fact that you have singled out "Fences" can be placed on the lot line seems highly suspicious to me. Why doesn't the set back for accessory buildings apply to fences? It is still a structure just the same as a building.

This brings me to Section 3.05 of the ordinance which states accessory buildings "must meet district setbacks". What are the "district setbacks"?

Also under 3.05 (b) states that "One accessory building having a floor area less than (200) square feet shall comply with the district front yard setback for principal structure, but the minimum side and rear yard setbacks shall be reduced to ten (10) feet. The Jones family has many outbuildings with one that is only inches away from their side and rear fence.

Of course, I realize, I'm not on (what I suspect to be) the Hayes Township friends and family list or the wealthy list so nobody cares.

I must say at this point I don't care that I'm not on the friends and family list because at this point I don't much like any of you either.

I've done my research and most townships have an ordinance with set back requirements for all structures including fences. This would eliminate problems like this. And I can tell you now I better not ever see a member of the Jones family even so much as put a toe on my property to maintain their fence like they did when constructing it or for any other reason including their dogs which got out many times and came over here. One time I called Sarah Jones when her dogs were over here and she asked me to get them back in and close their gate. I did that as a neighborly thing to do, but, if it happens again I will take photos and call the authorities.

I would also like to know what my rights are to my side of the fence on the "SHARED" property line. I'm thinking of ways to decorate it since I can't do anything else about it. I would appreciate a response to this question at the very least.

I noticed a statement on the first page of the township website which says "As residents, being blessed to call Hayes Township home is considered a gift." I felt that way when I first moved here but I don't anymore. Now I just feel like I'm a victim of the Jones family and the Hayes Township elected officials.

Once things for me settle down and I find a "new normal" for my life after my husbands passing on Nov.5, 2024 I will do my best to make other residents in this township aware of the fact that they can put a fence on their neighbors property and after 15 years if those people cannot afford an attorney to address the matter that in Hayes Township that property will then become theirs. The township will only support the violator, not the victim.

If any of you would like to be rid of me you can simply purchase my property for \$600,000.00 and I will gladly leave.

I also must mention the new LANDFILL located at 10404 Maple Grove Rd. Why don't you just adopt it, put up a sign and let all residents of Hayes township dump all their garbage there since it seems nothing else is being done about it. This would eliminate the need for a spring cleanup which you refuse to provide for us every year like other townships and municipalities do.

In closing I would like to bring up the name change of a portion of Old 31 which was illegally changed to Major Douglas Sloan Rd.

I have talked with the county who also said it was not done legally and they now have to explain to their maintenance crews that it is still really a part of Old 31. It still does not show up on any navigation system.

I checked with the State of Michigan and "Yes, a township board can change the name of a road IF IT'S NECESSARY TO AVOID CONFUSION OR DUPLICATION."

Further it states;

Explanation

"The board of trustees or supervisors for a township is responsible for naming roads under their jurisdiction."

"The board can change the name of a road if it's necessary to conform to a general plan or avoid confusion or duplication."

"Roads that have been used for 10 years or more are considered public highways, even if there's no record of their establishment."

"Roads that have been used for 8 years or more are also considered public highways, even if they haven't been recorded."

"The board can adopt ordinances and regulations to secure the public health, safety, and general welfare,"

"The board can contract for the maintenance or improvement of private roads within the township."

The ONLY thing you accomplished by changing the name was CREATE CONFUSION!

I believe the name change was the result of someone being under {what I perceive to be} the Hayes Township Friends and Family plan. I wonder what it cost them?

Change it back to Old 31, trust me if you don't, I will take this matter up with the State.

I wish I could tell each of you to have a great day but at this [point I just don't have it in me to do so.

Sincerely,

Shelley Dorgan
10205 Maple Grove Rd.
Charlevoix, MI 49720

June 20, 2025

Hayes Township Board
9195 Major Douglas Sloane Rd
Charlevoix, MI 49720

Dear Township Board

As a resident of Hayes Township, I want to express my deep concern for the conduct of this board. I believe you need to be reminded that you represent everyone in the township and your behavior as township representatives reflects badly on all of us. I have spoken to many people outside of the township as well as within our township and everyone is surprised and dismayed by your juvenile behavior.

The new supervisor is not the enemy. He is the person that received the most votes and is the winner of the position. Ron VanZee is the past and while he may be a friend of yours, he is no longer on the board. Stonewalling Bill Conklin at every turn does not benefit our township.

As examples of Mr Conklin's leadership, he has generously given of his time to help residents clean up after a once-in-a-life-time natural disaster. He reached out and found people to help with the clean up as well as applying for funds to offset the costs.

Mr Conklin just presented an outstanding budget to the board, to which you all added your pet projects; thereby, adding well over \$150,000 more and, once again, "living beyond your means." At some point you have to realize you cannot keep spending more money than you are taking in. If the increase in tax revenue does not meet the increase in salaries etc. then adjustments need to be made.

I do not expect you to all become best friends, but I do expect respect, kindness and cooperation which I believe would go a long way to repairing the reputation of Hayes Township.

Sincerely

Susan Bice
Rayburn H. Bice

Hayes Township Board
9195 Major Douglas Sloane Rd
Charlevoix, MI 49720

I have been attending many the board meetings either in person or on Zoom.
I am very disappointed on how many of the board members have treated the new Supervisor,
Bill Conklin.

Your behavior reminds me of some in my 5th grade class who mistreated a fellow classmate
elected as class president because their chosen one (a friend) did not win. I had thought this
board was mature enough to accept a winning elected supervisor with respect. So far, I have not
seen happen with this Township Board.

I have talked to a number of neighbors and other residents of Hayes Township, and all have been
shocked at the boards behavior.

I am aware of a letter sent to the board expressing dismay at your behavior toward Bill during
many of the board meetings.

Respect and cordiality of the board members, including to the supervisor, is the only way to
achieve the best for Hayes Township.

Regards,

A handwritten signature in black ink that reads "Melvin H. Czechowski, Ph.D." The signature is written in a cursive style.

Melvin H. Czechowski, Ph.D.

11-11-70
11-11-70
11-11-70

I have been thinking about the word "X" for a long time. I am very happy and I am very happy. I am very happy and I am very happy.

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11-11-70

I have been thinking about the word "X" for a long time. I am very happy and I am very happy. I am very happy and I am very happy.

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11-11-70
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11-11-70

I have been thinking about the word "X" for a long time. I am very happy and I am very happy. I am very happy and I am very happy.

June 20, 2025

Hayes Township Board
9195 Major Douglas Sloane Rd
Charlevoix, MI 49720

Dear Township Board

As a resident of Hayes Township, I want to express my deep concern for the conduct of this board. I believe you need to be reminded that you represent everyone in the township and your behavior as township representatives reflects badly on all of us. I have spoken to many people outside of the township as well as within our township and everyone is surprised and dismayed by your juvenile behavior.

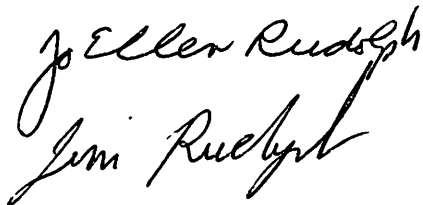
The new supervisor is not the enemy. He is the person that received the most votes and is the winner of the position. Ron VanZee is the past and while he may be a friend of yours, he is no longer on the board. Stonewalling Bill Conklin at every turn does not benefit our township.

As examples of Mr Conklin's leadership, he has generously given of his time to help residents clean up after a once-in-a-life-time natural disaster. He reached out and found people to help with the clean up as well as applying for funds to offset the costs.

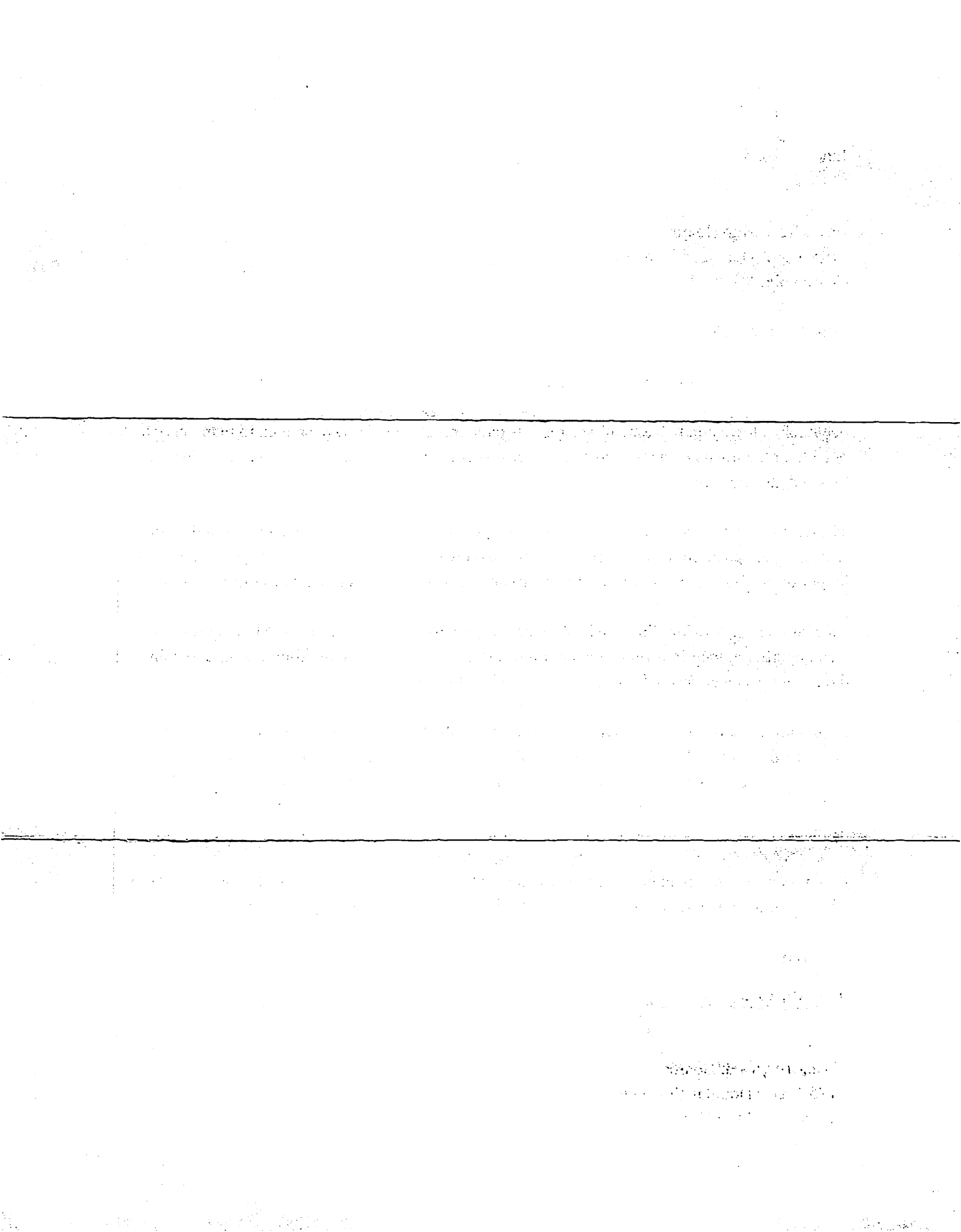
Mr Conklin just presented an outstanding budget to the board, to which you all added your pet projects; thereby, adding well over \$150,000 more and, once again, "living beyond your means." At some point you have to realize you cannot keep spending more money than you are taking in. If the increase in tax revenue does not meet the increase in salaries etc. then adjustments need to be made.

I do not expect you to all become best friends, but I do expect respect, kindness and cooperation which I believe would go a long way to repairing the reputation of Hayes Township.

Sincerely



Jo Ellen Rudolph



June 23, 2025

Hayes Township Board
9195 Major Douglas Sloane Rd.
Charlevoix, MI 49720

Dear Township Board:

As a past resident and continued lover of Hayes Township, I want to express my deep concern for the conduct of four members of this Board (Julie Collard, Kristin Baranski, Matt Cunningham, and Doug Kuebler). I believe you need to be reminded that you represent everyone in the Township, and the behavior of the four of you as Township representatives reflects badly on the entire Township. I have spoken to many people within Hayes Township who are dismayed by your juvenile and unprofessional behavior.

The new supervisor is not the enemy. He received the most votes and was clearly the choice of Hayes voters. He won his position fair and square. Ron VanZee was not the choice of the voters, and while he may be a friend of yours, he is no longer on the Board. From the Board meetings I have attended since Bill has been the supervisor, I have been impressed by two things: 1) how professionally he handles this position and the running of the meetings, and 2) how poorly the rest of you act. You refuse to work with him on anything. You won't second his motions. It seems like even if there are issues on which you all agree, if Bill is for it, then you are against it. This is extremely detrimental to the Township and completely unprofessional. Stonewalling Bill Conklin at every turn does not benefit our Township.

As examples of Bill's leadership, he has generously given his time to help residents clean up after the once-in-a-lifetime ice storm disaster. He reached out and found people to help with the clean up as well as applying for funds to offset the costs.

Bill just presented an outstanding budget to the board. You then all added your pet projects thereby adding well over \$150,000 and, once again, spending more than your budget allows. At some point you have to realize you cannot keep spending more money than you are taking in. If the increase in tax revenue does not meet the increase in salaries, etc., then adjustments need to be made.

I do not expect you to all become best friends, but I do expect respect, kindness, and cooperation which I believe would go a long way to repairing the reputation of Hayes Township.

Sincerely,

Winnie Boal

Winnie Boal
wlboal@gmail.com
231-547-6859

10/10/1944

Dear Mr. [Name] [Address] [City] [State] [Zip]

I am writing to you regarding [Topic]

[Detailed paragraph of text]

[Detailed paragraph of text]

[Detailed paragraph of text]

[Detailed paragraph of text]

[Detailed paragraph of text]

[Detailed paragraph of text]

[Detailed paragraph of text]

[Detailed paragraph of text]

[Detailed paragraph of text]

[Detailed paragraph of text]

June 20, 2025

Hayes Township Board
9195 Major Douglas Sloane Rd
Charlevoix, MI 49720

Dear Township Board

As a resident of Hayes Township, I want to express my deep concern for the conduct of this board. I believe you need to be reminded that you represent everyone in the township and your behavior as township representatives reflects badly on all of us. I have spoken to many people outside of the township as well as within our township and everyone is surprised and dismayed by your juvenile behavior.

The new supervisor is not the enemy. He is the person that received the most votes and is the winner of the position. Ron VanZee is the past and while he may be a friend of yours, he is no longer on the board. Stonewalling Bill Conklin at every turn does not benefit our township.

As examples of Mr Conklin's leadership, he has generously given of his time to help residents clean up after a once-in-a-life-time natural disaster. He reached out and found people to help with the clean up as well as applying for funds to offset the costs.

Mr Conklin just presented an outstanding budget to the board, to which you all added your pet projects; thereby, adding well over \$150,000 more and, once again, "living beyond your means." At some point you have to realize you cannot keep spending more money than you are taking in. If the increase in tax revenue does not meet the increase in salaries etc. then adjustments need to be made.

I do not expect you to all become best friends, but I do expect respect, kindness and cooperation which I believe would go a long way to repairing the reputation of Hayes Township.

Sincerely

Leslee Pearson

Woody J. Pearson

June 16, 2012

Payson Township Board
9197 Major Douglas Avenue SE
Bend, Oregon 97701

Dear Township Board

As a resident of Payson Township, I am writing to express my support for the current Board of Payson Township and to encourage you to continue to work for the best interests of the community.

The current Board has done a great job of representing the community and has been very effective in its work. I believe that the Board should continue to work in this manner and to keep the community informed of its activities.

The new supervisor is not the person that needs to be elected and is the winner of the position. The Board should continue to work in this manner and to keep the community informed of its activities. The Board should continue to work in this manner and to keep the community informed of its activities.

As a resident of Payson Township, I am writing to express my support for the current Board of Payson Township and to encourage you to continue to work for the best interests of the community. The Board should continue to work in this manner and to keep the community informed of its activities.

I believe that the Board should continue to work in this manner and to keep the community informed of its activities. The Board should continue to work in this manner and to keep the community informed of its activities. The Board should continue to work in this manner and to keep the community informed of its activities.

I believe that the Board should continue to work in this manner and to keep the community informed of its activities. The Board should continue to work in this manner and to keep the community informed of its activities. The Board should continue to work in this manner and to keep the community informed of its activities.

mmmm

Respectfully,
[Signature]

Fwd: SBA Disaster Assistance Now Available – Let's Partner to Spread the Word

1 message

Bill Conklin <supervisorhayestownshipmi@gmail.com>
To: "wmmconklin@gmail.com" <wmmconklin@gmail.com>

Thu, Jul 10, 2025 at 10:56 AM

----- Forwarded message -----

From: Bill Conklin <supervisorhayestownshipmi@gmail.com>
Date: Mon, Jul 7, 2025 at 1:24 PM
Subject: Re: SBA Disaster Assistance Now Available – Let's Partner to Spread the Word
To: Evans, Nathalie L. <Nathalie.Evans@sba.gov>
Cc: Jack Bergman <RepJackBergman@mail.house.gov>, <ParkerFairbairn@house.mi.gov>

Thank you for the information about the SBA Loans and the availability for such. However, the residents of Hayes Township, a rural community, are wholly unable to pay back any amount of \$\$ which might be available through the U.S. government. These individuals need a grant and only a grant to restore their properties.

Surely, some of the residents have spent \$6-12,000.00 of their own money to cleanup and restore their individual properties and perhaps do not need reimbursement, as they see it as the cost of home ownership. However, in Hayes Township there are over 60 individuals who have devastating damage to their properties, who cannot afford the cost of restoration and cleanup in their 1 acre to 10 acre sites. As Township Supervisor, I organized and worked with over 20 individual volunteers assisting the elderly and needy homeowners in cleaning up the areas around their homes, (chain saw work, hauling limbs and branches, and chipping the debris into dump trucks) over a period of 8 weekends. We have completed that phase of work rather well. The Township hired a contractor (\$30,000 which was not a budget item, which strained our resources) to haul, chip, remove the major storm debris from along the roads for people who were healthy and capable enough to drag it or haul it to the edge of the roadways.

Nonetheless, the remaining portions of many of these properties need substantial cleanup; otherwise, the pines/soft woods will be a fire hazard over the remaining hot/warm summer months in Charlevoix County-NW Michigan. I asked many of them to borrow money and each of them said "and how I am going to make payments while on social security?". This is an area where people worked all of their lives for a paycheck with no pensions, no profit-sharing, no 401k programs during their employment history - unlike the urban areas of Michigan. Please understand the hardship - but no hardship like Kerrville, Texas where lives were lost.

Therefore, if there was a method to assist these folks apart from the ones who can repay a loan, that would be appreciated and would demonstrate a different type of insight and understanding.

Appreciate all that you do,

William M. Conklin, Supervisor
Hayes Township
231-373-0059

On Mon, Jul 7, 2025 at 12:49 PM Evans, Nathalie L. <Nathalie.Evans@sba.gov> wrote:

Hello,

I hope you're having a great day.

The U.S. Small Business Administration (SBA), Office of Disaster Recovery & Resilience (ODR&R), is currently on the ground in Michigan, supporting individuals and businesses affected by the severe winter storm that occurred March 28-30, 2025. We have two Disaster Loan Outreach Centers (DLOCs) opened with dedicated teams ready to help impacted residents access vital recovery assistance.

There's still time for one-on-one assistance with disaster loan applications.

- The DLOC in Cheboygan County located at the Indian River Chamber of Commerce, 3435 S Straits Hwy., Indian River, MI 49749, will be permanently closing on July 10th, at 4 p.m.
- The DLOC in Emmet County, located at the Little Traverse Township building at 8288 S. Pleasantview Rd., Harbor Springs, 49740, will be permanently closing on July 12th, at 2 p.m.

- Extended to 7/26 !



Bill Conklin <supervisorhayestownshipmi@gmail.com>

SBA Disaster Assistance Now Available – Let's Partner to Spread the Word

Garrett, Julie H. <Julie.Garrett@sba.gov>

Mon, Jul 7, 2025 at 3:29 PM

To: "supervisorhayestownshipmi@gmail.com" <supervisorhayestownshipmi@gmail.com>

Cc: "RepJackBergman@mail.house.gov" <RepJackBergman@mail.house.gov>, "ParkerFairbairn@house.mi.gov" <ParkerFairbairn@house.mi.gov>, "Evans, Nathalie L." <Nathalie.Evans@sba.gov>

Dear Mr. Conklin,

My colleague, Public Affairs Specialist Nathalie Evans, forwarded your email.

First, it sounds like you and Hayes Township have already done much to help your residents. They are lucky to have such generous and caring advocates. We work on disasters across the Eastern U.S. and see over and over how difficult it is for low-income seniors to recover after a disaster. We understand the quandary your people are in. Unfortunately, SBA does not offer ANY disaster recovery grants to anyone – not to homeowners, businesses, renters or non-profits – so we cannot help in the sense of grant money. Your state has applied for a Presidential declaration which would bring FEMA to the aid of Michiganders. SBA is here in the meantime with the disaster loan program.

I spoke to Perry Burger about your email and received her permission to share her contact information with you. She would be the person with the state who would hear of grant options for your people.

Penny Burger

Risk Reduction and Recovery Section Manager

Michigan State Police, Emergency Management and Homeland Security Division

BurgerP@michigan.gov

Re: the disaster loan program -- There is no minimum amount for a disaster loan; there are no payments for the first year; and the loans are very low interest (a low-income borrower would most likely get the 2.75 percent interest rate). The terms are up to 30 years to make the payments affordable. A senior's age would not prevent them from getting a loan. Loans of \$14K or less require no collateral. For loans larger than that, SBA would put a note on their property.

If you want to encourage your residents to try to apply for a loan, and you are not near either of the two Disaster Loan Outreach Centers currently operating, we can see about sending an SBA disaster specialist to your township office so that your people could receive help with their applications, right in their neighborhood.

All the best,

Julie

Julie Garrett

Public Affairs Specialist

Field Operations Center - East

Office of Disaster Recovery & Resilience

U.S. Small Business Administration

Currently serving as public affairs lead for MI 21127

Cell: (571) 564-0246

julie.garrett@sba.gov



U.S. Small Business
Administration

Home Page | X | Instagram | Facebook | YouTube | LinkedIn | Email Alerts

MI 21127 – Severe Winter Storms – March 28-30, 2025 – Learn more at <https://lending.sba.gov/search-disaster/?disaster=MI-20034>

For one-on-one assistance, please visit SBA's Recovery Center Locator and Appointment Scheduling tool at <https://appointment.sba.gov/schedule/>

From: Bill Conklin <supervisorhayestownshipmi@gmail.com>

Sent: Monday, July 7, 2025 1:24 PM

To: Evans, Nathalie L. <Nathalie.Evans@sba.gov>

Cc: Jack Bergman <RepJackBergman@mail.house.gov>; ParkerFairbairn@house.mi.gov

Subject: Re: SBA Disaster Assistance Now Available – Let's Partner to Spread the Word

CAUTION [External] - The sender of this message is external to the SBA network. Please use care when clicking on links and responding with sensitive information. Report suspicious emails using the "Report Message" option in Outlook.

[Quoted text hidden]

Benefits of SBA Disaster Loan.pdf
287K

Hayes Jwp Baard, June 20/25
I want you all to know
how much I appreciate
the service you rendered
by hiring that company
to clean up ice storm
brush! It was a very good
service for township
residents who pay taxes!

Thank you ---

Marsha Steward