



## **Zoning Administrator Report**

**July 2025**

Zoning Administrator work in progress report for the month of June includes the following:

- Received new Variance application for 6995 Birdland Drive. ZBA meeting scheduled for July 23<sup>rd</sup> 2025 at 7:00 pm.
- Communicating with landowner regarding violation for a non permitted patio on Oyster Bay Drive.
- Received communication from landowner for a Nuisance Ordinance Violation on Maple Grove Road they have a plan to be in compliance by the end of July.
- Application for two new decks on an existing single family dwelling on Mulberry Lane. Waiting for additional information from landowner.
- Zoning permit application for a Demo and rebuild of existing home on Quarterline road. Shoreline Review Committee conducted inspection and advised applicant to work with Tip of the Mitt to create shoreland restoration plan.
- Awaiting response from landowner from progress request letter sent to landowner for non-compliance nuisance complaint with landowner on Hyek Road.
- Awaiting response from landowner from progress request letter sent to Landowner on Villa Road for Violation of Nuisance Ordinance and a non-compliance complaint.
- Application for a new single family dwelling unit on Murray Road. Waiting for additional information from landowner.
- Spoke with Holtec Representative, sign permitted to Holtec on 4/23/2025 was placed incorrectly, they will be correcting the placement.
- Sent first notice letter to landowner on Stonebridge drive for a non-compliance compliant.
- Sent first notice letter to landowner on Shrigley Road for a violation of the Hayes Township Zoning Ordinance.
- Met with Landowner regarding complaint of a Shoreline violation on Peaceful Valley Road, they will be submitting a Shoreline Restoration plan.



- Public Hearing has been scheduled for July 15<sup>th</sup> 2025, to re-hear Dewitt Marine's Special Use Permit.
- Rejected incomplete appeal application.
- Rejected untimely appeal application.
- Sent progress request Letter to landowner on Maple Grove Road for a Nuisance Ordinance compliant, Charlevoix County Fire Department Chief is monitoring parcel for fire hazards.

|          |           |            |                              |                      |                                                                                                                                                                      |
|----------|-----------|------------|------------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 25-06-01 | 6-9-2025  | 113-019-40 | 9280 Pincherry Rd            | Robert Crandell      | 40'X80' New Accessory Building                                                                                                                                       |
| 25-06-02 | 6-18-2025 | 111-021-30 | 10346 Burnett Road           | James & Sheila Melke | 12'X28 New Accessory Building                                                                                                                                        |
| 25-06-03 | 06/30/25  | 003-019-60 | 08740 Boyne City Rd          | David Van Elslander  | 113'-5 3/4'X67' New Single Family Dwelling with one three car garage and 2 covered porches subject to Shoreland Protection Strip as approved by Planning Commission. |
| 25-07-01 | 07/07/25  | 125-001-10 | 6738 N Horton Creek rd.      | Joseph McHugh        | 24'X56' New Accessory Building                                                                                                                                       |
| 25-07-02 | 07/07/25  | 110-008-40 | 8115 Major Douglas Sloan Rd. | Benjamin Speigl      | New 3300 square Foot Single Family Dwelling Unit with 32'X48' detached Accessory Building as show on site plan                                                       |