

HAYES TOWNSHIP
BUDGET MEETING
JUNE 9, 2025 6:00 pm
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM ID: 880 0164 0434

The June 9th, 2025, meeting of the Hayes Township Board was called to order by Supervisor William Conklin at 6:00 pm.

Board members present were Julie Collard (Treasurer), Doug Kuebler (Trustee), Kristin Baranski (Clerk), William Conklin (Supervisor), and Matt Cunningham (Trustee).

Also present: April Hilton (Deputy Clerk/Recording Secretary)

Audience Members signed in: David Zipp, Katherine Simon, Kayla Pennington, Jerry Mills, Mary Mills, Grant Olsen, Rod Taylor, Julie VanZee, Kara VanZee, Steve Hassell, Ron VanZee, LuAnne Kozma, Ellis Boal, Bruce Anderson, Tim Boyko, Roy Griffiths, Leslie Cunningham, CT Martin, Ray Cunningham, Carey Cuddeback, Carol Umlor, Bob Jess, and Craig Larrabee.

CALL TO ORDER

Supervisor William Conklin called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

REVIEWED & APPROVED AGENDA

Add presentation from Maner and Costerisan representative Rod Taylor.

Mr. Conklin made a motion, supported by Mr. Cunningham to approve the agenda as amended.

Yays: Julie Collard, Doug Kuebler, Kristin Baranski, William Conklin, and Matt Cunningham.

Nays: None Motion Carried

PRESENTATION FROM MANER AND COSTERISAN REPRESENTATIVE ROD TAYLOR:

Rod Taylor presented to the Board of Trustees a budget draft he assisted the Supervisor create. Explained the Road fund is a special revenue fund due to it being income specifically from the mileage, which is why they changed it from their original draft. They created the projected budget by analyzing the current amended budget, he recommended the board make final budget amendments for any accounts that are over in their current budget before closing out their current fiscal year budget. In the projected budget they are presenting has a negative difference of \$35,000 between revenue and expenditures, this can be covered by the Township's fund balance. This negative difference is caused by unplanned expenditures, such as the storm damage and extra maintenance needed. Recommends the

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board discuss increasing the Township's fund balance and the impact the Township expenditures have on the Township's fund balance.

PUBLIC COMMENTS TO AGENDA ITEMS

Public comment opened at 6:21pm.

Public comments included:

- Appreciates Mr. Taylor's review and the budget draft submitted by Mr. Conklin with the cash balance. Concerned the fund balance has decrease over the years. Stated they emailed Conklin today however he did not share it, the email contained a request for a designated swim area be included in the budget. Would like to know why the Zoning Administrator and the Assistant work together on jobs.
- Mr. Conklin responded stating BS&A made it easier for him to create a budget versus Quick books that the board had to use on previous budgets.
- Stated they do not see the legal fees in the budget, would like to see 100,000 dollars budgeted for legal fees.
- Mr. Conklin responded clarifying legal fees are located on page #2 of his draft.
- Stated the budget represents the goals the township would like to achieve. Does not see a clear end point with the submitted budget. Suggested to not focus on the accounting rules at this meeting.
- Supported Rod Taylor's presentation.

Closed at 6:31pm

PRESENTATION OF 2025/2026 FISCAL BUDGETS:

Mr. Conklin stated the Township is facing to large projected costs in the next fiscal year. First being the drainage at Hayes Township Park, and the Charelvoix Fire Department contract.

Mr. Conklin suggested the Storm Clean up bill for W&W tree service would be split between the two budget years.

Mr. Taylor suggested to reach out to the Townships auditor, it should not be a concern to pay for it between both budget or completely pay it out of the next fiscal budget. Recommends to show it in the 2025 budget, in case of the auditor have a finding.

Ms. Baranski stated in order to do that the \$10,000 grant would need to be pulled out of the 2026 budget and shown in the 2025 budget.

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Mr. Conklin stated he would not like to increase salaries and wages with the cost of living increase, to help increase the townships revenue.

Mr. Conklin stated there is a need for new windows at the Hayes Township Hall.

Ms. Baranski stated the windows are all original windows from when the hall was built and without them being replaced, the hall is at risk of additional damage. The cheapest option was between 43,000 and 45,000.

Mr. Conklin suggested doing half the windows this year and half next year.

Mr. Kuebler stated the township will be faced with about a 20% increase in cost between the years.

Ms. Collard stated the Halls well will need some kind of repair in the next year.

Ms. Baranski stated they need to be aware the hall is going to start needing maintenance due to age.

Mr. Conklin stated he would like to decrease the amount budgeted for Spring Clean up.

Ms. Baranski stated they need to be realistic if they are going to budget for something.

The board discussed amendments to the 2025/2026 budget draft by line item.

The board of trustees came to a consensus to increase salary and wages with the cost of living increase.

Ms. Baranski made a motion, supported by Mr. Kuebler to schedule a special meeting for June 23rd 2025 at 6:00pm to discuss the 2025/2026 Fiscal Year budget.

Yeas: Julie Collard, Matt Cunningham, William Conklin, Kristin Baranski, Doug Kuebler

Nays: None **Motion Carried**

ADJOURNMENT: Ms. Baranski made a motion, supported by Ms. Collard, to adjourn at 8:23 p.m.

Yeas: Julie Collard, William Conklin, Matt Cunningham, Kristin Baranski, and Doug Kuebler

Nays: None **Motion Carried**

Respectfully Submitted,

April Hilton

Hayes Township Deputy Clerk/Recording Secretary