



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

End of Townline Rd steps

1 message

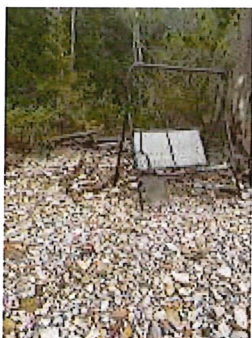
Holly Russell <hollyrus11@gmail.com>
To: clerk@hayestownshipmi.gov

Fri, Sep 5, 2025 at 6:25 PM

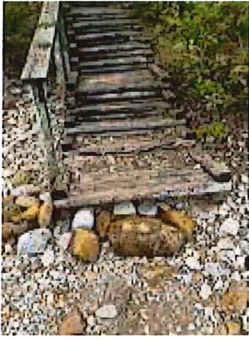
Thank you for your attention.

Sent from my iPhone

7 attachments



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256K



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9/8/25, 11:52 AM

Gmail - End of Townline Rd steps



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243K

HAYES TOWNSHIP
REGULAR BOARD MEETING
MINUTES
May 08, 1995

The regular meeting of the Hayes Township Board was called to order by Supervisor Hoadley at 7:35 p.m..

Board members present were Ethel Knepp, Paul Hoadley, Robbin Kraft, Tori Fisher, and Douglas Kuebler. Also present were Zoning Administrator Parsons, Joe Rivard, Scott Parker, Paul Richards, and Jim Miller, Public Affairs Director for Consumers Power.

Reviewed the Agenda adding Public Comment section, Fire Barn name, and Lot Split authority.

PUBLIC COMMENT

Paul Richards and Scott Parker were present to submit a petition for the Road Commission to have a traffic study conducted on Old US 31 North. They are requesting that the speed limit on Old 31 be reduced to 35 miles per hour and that various "slow" warning signs be installed. Hoadley stated that he is maintaining a file on Old 31 and that the County is planning to do a study this summer. It was suggested that if the residents on Old 31 observe dangerous driving practices the Sheriff's Department be contacted to report these practices. When a traffic study is done the State Police contact the Sheriff and ask for reports.

Paul Richards stated that he objects (referring to the Township Cleanup) to his tax dollars being used for cleaning up other peoples junk.

CONSUMERS POWER COMPANY FRANCHISE ORDINANCE

Jim Miller, Public Affairs Director, was present to discuss the Franchise Ordinance. He stated that Consumers Power Company has a policy that requires involvement of the community and property owners when trees are trimmed or when large power lines are installed. Paul Hoadley stated that he would like that policy included in the Franchise Ordinance. Jim Miller will take the proposed Ordinance back and discuss the matter with their legal department and return for the June meeting.

CLERK

MINUTES - Without objection the Minutes of April 10, 1995 were approved as corrected. The correction was to Page 4, line 38 which was corrected to read "Items that need to be purchased for the fire barn" (corrected bare)

INVOICES - Paul Hoadley made a motion, supported by Douglas Kuebler, to pay May invoices totaling \$7,805.13. Roll call vote. Ayes: Ethel Knepp, Douglas Kuebler, Robbin Kraft, Paul Hoadley, and Tori Fisher. Nays: None. Motion carried.

CORRESPONDENCE - All correspondence was included in the Board's packet sent the week prior to the meeting except an invitation to Joan Blanchard, Charlevoix County Equalization Director, retirement party. Paul Hoadley stated that he would probably attend.

BAY HARBOR AFFECT ON WELLS IN BAY SHORE - Reported that a call was received because there was concern about the Bay Harbor development having an adverse affect on the wells in Bay Shore. One of the property owners had to have a well drilled deeper (when the house was purchased the well was 40 feet deep) because their well went dry. The caller also stated there is concern among the older people who live in Bay Shore because they don't feel they can afford to have a new well drilled. These wells are also shallow. Tori Fisher stated that the concern is that the deeper wells frequently get into sulfur and smell pretty bad. Paul Hoadley stated that we should contact Emmet County and find out who had jurisdiction for the well permits, and what, if any, provisions were made if the new wells impacted the surrounding wells.

REPORT FROM PLANNING COMMISSION - Two PUD hearings are on the PC agenda for the May meeting. Approval was given to Cellular One for a tower on the Berg property at the April PC meeting. A lot split was approved for the James Harvey property. The P.C. working on creating an overlay district for the US 31 corridor.

FINANCIAL REPORT - A written report was provided for activities in the general fund.

TREASURER

A written financial report of the activities in the tax account was provided.

Treasurer Kraft asked the Board for approval to transfer funds from CB North into Charlevoix State Bank so that the funds would be used locally and because CB North have adopted a policy of deducting service charges on savings accounts (including kids accounts). Charlevoix State Bank is also paying a higher rate of interest on all savings accounts than CB North.

A motion was made by Robbin Kraft, supported by Tori Fisher, to close the tax account numbers 61499 and 1114, and the general fund account number 61619 at CB North and open new accounts at Charlevoix State Bank. Roll call vote. Ayes: Tori Fisher, Paul Hoadley, Robbin Kraft, Douglas Kuebler, and Ethel Knepp. Nays: None. Motion carried.

SUPERVISOR

Paul will attend the MTA District meeting. He will pay the fee and then be reimbursed from the Township.

Paul and Doug went on a road tour with the Road Commission. Larry Hamlin will present a report of this tour. While on the tour they discussed the Burgess Road project and the fact the Township doesn't want to make it a thoroughfare. A meeting was also held with Larry Hamlin and Engineer Wayne Boss. The engineer understands the Township's desire to keep the Burgess Road

project a "scenic trail".

TRUSTEES

TORI FISHER - Barb Waters stopped by her home and asked how they would go about having the public access (steps), at the end of Townline Road, abandoned. Their home is on the Emmet County/Resort Township side of Townline Road and they plan to purchase the property in front of them. The Board discussed the fact that the Township had paid for the materials to have the steps installed and the Boyne City Soil & Erosion provided labor. The Township has a policy that when public funds has been spent on any project they will not agree to any abandonment. Tori was told that she can tell Barb Waters about the Township's policy.

DOUGLAS KUEBLER - Roads cost too darn much.

ZONING ADMINISTRATOR REPORT

Fred gave his report to Paul on Saturday.

Wrote letter to Attorney Jim Young regarding lawns growing within the Shoreland Protection Strip and several existing properties without a Shoreland Protection Strip. He asked for a legal opinion regarding the enforcement of the Shoreland Protection Strip.

Fred Parsons and Joe Rivard participated in the well monitoring at Lake Michigan Heights Mobile Home Park as required in the permit issued for the park expansion. Joe Rivard watched UPS pick the test materials up.

There are some shacks in Susan Shores that were built without permits. Fred got the letters to Paul. Paul stated that the Health Department wants the Township to "do their thing" and then they'll step in.

ZONING ADMINISTRATOR JOB EVALUATION

Fred Parsons requested that his job evaluation be done in executive session. Without objection Paul Hoadley made a motion, supported by Tori Fisher, to go into executive session for the purpose of doing the Zoning Administrator's Job Evaluation at 9:00 p.m..

Regular meeting reconvened at 9:50 p.m..

Tori Fisher made a motion, supported by Douglas Kuebler, to revisit the Zoning Administrator's Job Evaluation at the September 11, 1995 regular board meeting. Voice vote. Ayes: All. Nays: None. Motion carried.

EASTERN AVENUE/BEACH DRIVE AGREEMENT

The Darnton's attorney has agreed to all the recommended changes to the Agreement. A final draft will be prepared for signing.

OFFICIAL APPOINTMENTS

PLANNING COMMISSION - Paul Hoadley nominated Jim Rudolph for reappointment to the Planning Commission. Tori Fisher made a motion, supported by Robbin Kraft, to accept Paul's nomination and reappoint Jim Rudolph to a three year term on the Planning Commission. Voice vote. Ayes: All. Nays: None. Motion carried.

RECREATION COMMITTEE - Tori Fisher made a motion, supported by Ethel Knepp, to reappoint Barbara Danly and Douglas Foltice to the Recreation Committee for a two year term. Voice vote. Ayes: All. Nays: None. Motion carried.

REZONE OF COMMERCIAL PROPERTY ON US 31 EAST OF BURGESS ROAD

The Township Planning Commission had proposed, and held a hearing, for rezoning property numbers 15-07-109-024-10 and 15-07-109-024-00 from C-2 to A-1. During this hearing the Planning Commission recommended against rezoning the two parcels. Paul Hoadley asked if the Planning Commission recommended against these rezones because the Agosta's had an attorney present who argued, in part, that rezoning these properties would be a "taking". Clerk Knepp, who is the Board's representative on the Planning Commission, responded that she felt the recommendation to not rezone the parcels was based on the uses allowed in the A-1 Zone District and because the Planning Commission is working on the US 31 corridor.

The County Planning Commission reviewed the matter and recommended against rezoning these parcels.

Paul Hoadley made a motion, supported by Ethel Knepp, to send a copy of the Township Planning Commission Minutes to Jim Young for legal review of the allegations made by the Agosta's attorney. Roll call vote. Ayes: Robbin Kraft and Paul Hoadley. Nays: Douglas Kuebler, Ethel Knepp, and Tori Fisher. Motion failed.

Ethel Knepp made a motion, supported by Tori Fisher, to not rezone property numbers 15-07-109-024-00 and 15-07-109-024-10 from C-2 to A-1. Roll call vote. Ayes: Tori Fisher, Douglas Kuebler, and Ethel Knepp. Nays: Paul Hoadley and Robbin Kraft. Motion carried.

SECTION 6.06 ZONING ORDINANCE AMENDMENTS

Ethel Knepp made a motion, supported by Douglas Kuebler, stating:

WHEREAS the Township Planning Commission held a hearing for the purpose of amending Sections 6.06(A)(4), 6.06 (C)(3)(d) and 6.06 (C)(3)(j) recommending that the proposed amendments be approved, and

WHEREAS the County Planning Commission also reviewed the proposed amendments, and

NOW THEREFORE IT SHALL BE RESOLVED THAT the above sections of the Zoning Ordinance be further amended to read:

SECTION 6.06 (A)(4) - A P.U.D. may be permitted in any zone district upon any area of not less than ten (10) acres of contiguous land provided that those portions of the P.U.D. which are contiguous to other lands not part of the P.U.D. shall be developed and arranged in a manner compatible with the zoning of other such contiguous lands.

SECTION 6.06 (C)(3)(d) - Water and sewage facilities shall be on-site if a permit can be obtained from the District Health Department. However, connection to existing sewer and water systems from Charlevoix or Petoskey may be allowed by the township under the conditions set forth in the Comprehensive Plan. The number of units shall be limited to the recommendations of relevant County, State, and Federal agencies as to on-site water and sewage capabilities.

SECTION 6.06 (C)(3)(j) - Every ten (10) acres of land within the P.U.D. development that is left in a totally natural state (see Section 2.02 - Definition - Natural State) shall be counted as eligible for one (1) additional "bonus" unit provided that the development rights of the "natural state" area are transferred to a land Conservancy organization.

i.e. A 100 acre P.U.D. can have the initial units per lot/area density requirement as allowed by the Zoning Ordinance in that district plus one (1) "bonus" unit for every 10 acres of land left in a totally natural state.

The purpose of this section is to encourage more open, totally natural areas by allowing the developer more units than is normally allowed within the zone district. It is also the purpose of this section to require that units be "clustered" within an area of the property thereby leaving more natural areas within the development.

Roll call vote. Ayes: Tori Fisher, Robbin Kraft, Douglas Kuebler, Paul Hoadley, and Ethel Knepp. Nays: None. Motion carried.

Paul Hoadley asked the Clerk to request the Planning Commission to define "clustered" and include the definition in the Ordinance.

RESOLUTION OF SUPPORT - RICHARD MAY, 90TH DISTRICT COURT JUDGE

A letter was received from Richard May who has requested that Governor Engler appoint him as

the new 90TH District Judge to replace Judge Varnum after his retirement. Richard May requested the support of the Hayes Township Board for this appointment.

Without objection Tori Fisher made a motion, supported by Ethel Knepp, that the Hayes Township Board shall remain neutral on any political endeavors. Motion carried.

LIFELINK CONTRACT

Without objection Robbin Kraft made a motion, supported by Douglas Kuebler, to authorize the Clerk and Supervisor to sign the renewal contract with Life+Link for the upcoming fiscal year. Motion carried.

LOT SPLIT AUTHORITY

There was controversy at the prior Board meeting about requiring that property owners must give any agent or representative authority, in writing, for lot split or combinations. The Board will consider whether to amend the Lot Split Ordinance to require the property owner's signature for anyone to act as their agent or representative (as required in the Zoning Ordinance). This will be considered at future meetings.

ELECTED OFFICIALS SALARY RESOLUTION

Clerk Knepp stated that the Board is required to adopt a salary resolution 30 days prior to the annual meeting. Because the cost of living increase is 2.6% she suggested that it be rounded to 3%.

Ethel Knepp made a motion, supported by Tori Fisher, to increase all Hayes Township Board members pay, effective July 1, 1995, three percent (3%). Roll call vote. Ayes: Robbin Kraft, Tori Fisher, and Ethel Knepp. Nays: Douglas Kuebler and Paul Hoadley. Motion carried.

ADJOURNMENT - The meeting adjourned 10:35 p.m..

Respectfully Submitted,

A handwritten signature in cursive script that reads "Ethel R Knepp".

Ethel R. Knepp, Clerk

HAYES TOWNSHIP BOARD
REGULAR MEETING
MINUTES
July 11, 1995

The regular meeting of the Hayes Township Board was called to order by Supervisor Hoadley at 7:35 p.m..

Board members present were Ethel Knepp, Paul Hoadley, Robbin Kraft, Tori Fisher, and Douglas Kuebler. Others present were Zoning Administrator Parsons, Joseph Rivard, Scott Olmstead, Barbara Danly, Kevin Whitley, Laura Smith, Dave Strawbridge, Bruce MacArthur, and Randall Price.

Reviewed the agenda without adding anything.

There was no Public Comments unrelated to Agenda items.

CLERK

Without objection the Minutes of June 12, 1995 were approved as presented.

Invoices for July were presented. Robbin Kraft made a motion, supported by Douglas Kuebler, to pay a total of \$9,026.21 for July invoices. Roll call vote. Ayes: Tori Fisher, Paul Hoadley, Robbin Kraft, Douglas Kuebler, and Ethel Knepp. Nays: None. Motion carried.

Correspondence was presented.

A written financial statement of activities in the general funds, through the end of June, was presented. These activities did not include the Credit Union interest for June as the bank statement has not been received.

Ethel reported that she has the new "Quicken" program on line and is using it to print checks and complete reports. She added that this program wants to lump all payroll together so she has to determine how to separate the accounts by activity.

Received a letter from H & D regarding the annual inspection of the Bay Shore gravel pit. The meeting with Tony Bauer of Michigan State University regarding this inspection is Friday, July 14, 8:00 a.m. at H & D's office. Ethel asked them to send a copy of the notice to Tori Fisher so she could plan to attend. Tori stated that she received the copy of the letter and that she plans to attend the meeting.

TREASURER

The summer tax bills are out and funds are coming in for them. Robbin and Paul attended a seminar for their positions. That's why the meeting date was changed to July 11th instead of the

10th.

SUPERVISOR

Paul hasn't heard from the Road Commission or Sergeant Ford regarding the traffic study on Old 31.

The Board of Review will meet July 18 to take care of any errors or omissions on the tax roll.

ZONING ADMINISTRATOR

Beuthin

Ethel had advised Fred that she had received a call that there was a possible violation to the Shoreland Protection strip on property within Mowrey's Oyster Bay. Fred notified the property owners and their landscape architect responded, in part, that:

"The existing bank was a steep grassed grade. The new stone retaining wall is dry laid, therefore not a permanent "structure", and helps to lessen the extreme grade. Many juniper shrubs were planted above the wall to help control run off and erosion, thus a better filtering system than previously.

The existing lawn has been there for years and since this area was already "disturbed" from the natural vegetation prior to your ownership, this area cannot be considered a "shoreline protection strip". Furthermore, the existing lawn was just smoothed and top-dressed to improve the grasses growth and density, which will make it a better filtering ground cover than previously. Lawn is one of the best ground covers for filtering, it's the fertilizers and chemicals applied to lawn that can harm the lake. It is my understanding that you are not planning on treating your lawn in such a manner. The lake water used to irrigate your lawn will help provide the needed nutrients to make a healthy lawn.

The only vegetation was cleared was dead scrubby vegetation @ the stone beach and some vegetation was pruned to afford a view of the water".

Fred stated that he feels the matter has been taken care of because they had dug up some grass and replanted grass. He added that Attorney Jim Young feels that Section 5.13 is vague and should be re-written so this is not a violation. Ethel Knepp stated that Section 5.13 states precisely how a violation of the Shoreland Protection Strip is to be handled and she disagrees that it is vague. Paul Hoadley stated that he agrees with Ethel, however, he feels it's (Zoning Ordinance Section 5.13) a matter that should be taken up with the township attorney.

Schultz

Ownership of the property is being determined. The Schultz attorney has been talking with the township attorney. The DNR have put the matter on the back burner. The court will re-convene

at a later date.

EASTERN AVENUE

Paul had Jim Young review the "Darnton/Hayes Township Final Draft (6/9/95)" who approved the proposed changes (a copy is on file with the Clerk). Paul will meet with Dennis Cross (Darnton's attorney) and try to get a final draft completed for signatures. Paul will need a copy of the Resolution that authorized the Township Official signature.

SIDEWALK/BIKE PATH

As directed at the June meeting the clerk asked for a legal opinion, from Jim Young, regarding the ramifications of adopting a resolution required by MDOT for the construction of a bike trail and water-main within the highway right-of-way for the Community Pool. Ethel received a response from Jim Young which stated that "if a public sidewalk/bike path is built within a public right-of-way then Michigan law will make the township responsible for maintenance of the sidewalk and any injuries sustained as a result of negligence or gross negligence pertaining to the sidewalk". The response regarding the water-main was that "Michigan statute permits Charlevoix Township to provide water service in Hayes Township, however, this statute states that such water mains are the property of the governmental units which install them, and requires that Charlevoix Township obtain consent from Hayes Township before it can use a public right-of-way to provide a utility. This consent, which should be a written document, should provide conditions which states Charlevoix Township will be responsible for all maintenance and repairs of the water main, shall be solely liable for any damages caused by the water main and the water service which is being provided, and Charlevoix Township shall hold Hayes Township harmless from any such liability".

Paul stated that he could agree to the water main and bike path but won't agree to pay for it. He added that Hayes Township should be able to have the ability to control the standard of construction for the bike path and should make application directly to MDOT for the permit.

Tori Fisher stated that the township should agree to pay for the bike path.

Fred Parsons stated that he agrees with Tori in order to expect some control in the specifications.

Robbin Kraft stated that she likes the idea of seeing that the bike path is engineered properly.

Douglas Kuebler stated that he wants to be assured that the path is engineered correctly.

Ethel Knepp stated that she didn't want to address who pays for the bike path at this time, however, she would like to see the township support the path for the safety of who ever uses it. Hopefully, it'll keep bikes off the highway.

Tori Fisher made a motion, supported by Douglas Kuebler, RESOLVED, that Hayes Township, Charlevoix County, Michigan shall make application to the Michigan Department of State Highways & Transportation for the necessary permit(s) to construct a bike path within the right-of-way of the State Trunk line U.S. 31 North from Waller Road to the Charlevoix Community Pool. Voice vote. Ayes: All. Nays: None. Motion carried.

LMHMHP - WASTEWATER DISCHARGE 5 YEAR RENEWAL

The clerk had provided the Board members with a copy of the letter, and application for a Wastewater Discharge Renewal, for Lake Michigan Heights MHP. Mike Barnard, owner, had discussed the matter with Supervisor Hoadley who told him to have the clerk place the matter on the agenda. Ethel stated that she assumed that Mike Barnard would be at the meeting. Paul Hoadley stated that he would like to see a signed copy of the original Discharge permit as he doesn't remember signing one. Tori Fisher stated that Section Y of the application states that the Certified operator is pending certification. All further discussion was tabled so the Clerk can ask the owner to attend the meeting as well as provide a copy of the original signed permit.

RECREATION COMMITTEE

Scott Olmstead reported that they would like to see proper signage at Eastern Avenue which would indicate the use and swimming area, that the swimming buoy's needed to be replaced. He also stated that the playground equipment at Bayside park needed to be removed as it was unsafe.

Randall Price submitted bids for erosion control and construction work at both Bayside Park and Townline Road access. Randy also showed the Board pictures of the steps at the end of Townline. When originally constructed the center of the steps were filled with mulch. It was suggested that something needed to be done, replace mulch with stones or have the centers covered with lumber, as the centers are no longer flush with the steps. The clerk had given Randy three (3) sketches. The following is descriptive with proposed cost:

1. Final approach to Lake Michigan from the Bayside Park. A narrow path with many large (some loose) rocks. 38' narrow (4') stairway with handrail on one side. \$1,786.00
2. Upper approach from the main Road (Spring Street North) down to the first level or landing of Bayside Park. Wide sandy path. 95' steps 4' wide, handrail one side, small bench halfway up hill. \$3,640.00
3. Stairway/path down to Lake Michigan at the Townline Road access. The final 40' to the lake shore has slope consisting of loose small rocks and gravel. Stairway to be continued down to lake. Approximately 40' of steps 4' wide, handrail on one side \$1,880.00

The Board asked Randy how much he would propose as the cost to place lumber in the center of the steps at the end of Townline Road (which he had recommended be done). His response was

\$350.00.

Scott Olmstead estimated that the cost of buoy's, at Eastern Avenue, would be \$213.65 @ 5 for the designation of the swimming area.

Tori Fisher made a motion, supported by Robbin Kraft, to accept the proposal from Randy Price for all projects at Bayside Park and the end of Townline Road at a cost of \$7656.00 total, and to authorize the clerk to order swim buoy's and remove playground equipment at Bayside Park.

Roll call vote. Ayes: Ethel Knepp, Douglas Kuebler, Robbin Kraft, Paul Hoadley, and Tori Fisher. Nays: None. Motion carried.

Meeting adjourned 9:19 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Ethel R. Knepp".

Ethel R. Knepp, Clerk



Townline Road East road end

Road end water access

[Home](#) / [Regions](#) / [Townline Road East road end](#)

County

[Charlevoix County](#)

[+ Add to Itinerary](#)

Lake Michigan Water Trail Northwest

[Little Traverse Bay Trail](#)

Michigan Regions

[Northwest Michigan](#)

Road end with access to bike path at intersection of Townline Rd and US 31

<<



Stairs to shoreline continued



Dead End/Road End parking is available.

Carry-In boat access.

Length of access is more than 50 yards.

Long winding stairs from road to shore, rocky beach from stairs to shoreline

11075 Townline Rd,
Charlevoix, MI 49720
GPS: 45° 21.98220, -85° 5.76360

[➔ Get Directions](#)[🏠 Find Nearby Assets](#)



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

maple grove road end sign

3 messages

Marlene Golovich, Clerk <clerk@hayestownshipmi.gov>
To: Ron VanZee <supervisor@hayestownshipmi.gov>
Cc: Trustee Paul Holdley <trustee1@hayestownshipmi.gov>

Tue, Aug 28, 2018 at 4:20 PM

Is this any better? The P&R Committee is not meeting again this month. Do you think we should move forward with ordering the sign.

Marlene

 **Maple Grove Road End.docx**
14K

Hayes supervisor <supervisorhayestownshipmi@gmail.com>

Wed, Aug 29, 2018 at 8:10 AM

To: "Marlene Golovich, Clerk" <clerk@hayestownshipmi.gov>
Cc: Ron VanZee <supervisor@hayestownshipmi.gov>, Trustee Paul Holdley <trustee1@hayestownshipmi.gov>

Marlene,
Can you send me this in a format that I can make some suggestions?
When we approved the sign, quite a long time ago as I recall, did we allocate \$'s for it?
Thank you.

Sent from my iPhone

> On Aug 28, 2018, at 4:20 PM, Marlene Golovich, Clerk <clerk@hayestownshipmi.gov> wrote:

>

> Is this any better? The P&R Committee is not meeting again this month. Do you think we should move forward with ordering the sign.

>

> Marlene

> <Maple Grove Road End.docx>

Marlene Golovich, Clerk <clerk@hayestownshipmi.gov>
To: Hayes supervisor <supervisorhayestownshipmi@gmail.com>

Wed, Aug 29, 2018 at 5:56 PM

Here is a word doc and a pdf. The word doc has two columns in the middle that might confuse things.

Marlene

[Quoted text hidden]

2 attachments

 **Maple Grove Road End.docx**
16K

 **Maple Grove Road End.pdf**
96K

Welcome to Maple Grove Road End

Roads ending at a body of water allow for access to the water and not general recreational uses such as sunbathing, picnicking, lounging, & boat mooring

Public access to the beach and lake is 66 feet wide	Fireworks are prohibited
Please remain in the 66’ access area and respect the property rights of the adjacent homeowners	No loud music or shouting
Hand launching of boats such as kayaks, canoes and row boats is allowed	
No launching of boats from trailers	
All dogs and other animals are allowed but must be kept on leashes no more than 6’ in length and animal waste must be removed by the pet owners	
No glass containers on beach and alcohol is not allowed	
No littering – you must remove your own trash	
No overnight camping or campfires allowed	
Parking of boat and RV trailers is prohibited	
Park in designated areas only	
Do not feed wildlife	
Do not discharge or shoot a firearm, bow or crossbow	

**A complete copy of the Hayes Township Parks & Road End Ordinance is available on line at
hayestownshipmi.gov or at the Hayes Township Hall 09195 Old US 31 N. Charlevoix**

Hayes Township

Welcome to Maple Grove Road End

**Roads ending at a body of water allow for access to the water and not general recreational uses
such as sunbathing, picnicking, lounging, & boat mooring**

Public access to the beach and lake is 66 feet wide	No littering – you must remove your own trash
Please remain in the 66’ access area and respect the property rights of the adjacent homeowners	No overnight camping or campfires allowed
Hand launching of boats such as kayaks, canoes and row boats is allowed	Parking of boat and RV trailers is prohibited
No launching of boats from trailers	Park in designated areas only
All dogs and other animals are allowed but must be kept on leashes no more than 6’ in length and animal waste must be removed by the pet owners	Do not feed wildlife
No glass containers on beach and alcohol is not allowed	Do not discharge or shoot a firearm, bow or crossbow
	Fireworks are prohibited
	No loud music or shouting

**A complete copy of the Hayes Township Parks & Road End Ordinance is available on line at
hayestownshipmi.gov or at the Hayes Township Hall 09195 Old US 31 N. Charlevoix
Hayes Township**

**HAYES TOWNSHIP BOARD
MINUTES
September 13, 2010**

The regular meeting of the Hayes Township Board was called to order by Supervisor Ethel Knepp at 7:30 p.m.

Board members present were Marlene Golovich, Jim Rudolph, Robin Kraft, Doug Kuebler and Ethel Knepp. Audience members were Warren Bogan, Paul Hoadley, Scott Parker, Greta McVay, Jonathan Scheel, Mark Snyder, Sam Williamson, Diane Nystrom, Jim Nystrom and John Campbell.

REVIEWED AGENDA – Added Budget Amendment, Bayshore Bus Stop, & Lawn Maintenance

CLERK PRESENTS

MINUTES –Robbin Kraft made a motion, supported by Jim Rudolph to approve the August 13, 2010 Regular Board Meeting minutes as written. Motion carried unanimously.

BUDGET AMENDMENT - Ethel Knepp made a motion supported by Robbin Kraft to amend the budget to add line items to Health & Welfare 655 Maintenance and create budget line items as follows: 101-655-703 Maintenance Pay \$3000.00, making it retro active to August 1, 2010. The new annual budget amount for Health & Welfare will be \$32,000.00, decreasing Surplus Funds by \$3000.00. Motion carried unanimously.

INVOICES– Doug Kuebler made a motion supported by Jim Rudolph to approve invoices totaling \$134,940.74, which \$109,432.69 is road money. Motion carried unanimously. Doug Kuebler asked why the Township was billed \$9000.00 for fabric on the Burgess Road invoice and why the bump was not removed at the old railroad right-of-way area. Supervisor Knepp will check with the Road Commission.

CORRESPONDENCE - Any correspondence received by the Clerk was provided to the Board members for their review. Clerk Golovich noted that the State sent a notice to the Township stating they would be selling Gas & Oil Leases on property owned by the Township. Clerk Golovich will notify the State that the land is Undine Cemetery.

REPORT FROM PLANNING COMMISSION – Jim Rudolph reported that the PC met for training in August & will be holding a PUD hearing in September on the Henrietta Moore Trust property.

TREASURERS REPORT - Robbin Kraft presented a written report.

SUPERVISORS REPORT - Supervisor Knepp reported that the annual meeting with the Charlevoix Road Commission will be held October 18, 2010 at 6:00 p.m. Dale Glass, Supervisor from Charlevoix Township has invited the Director from Allied Emergency Services to attend a joint meeting with Hayes, Charlevoix, Norwood and Marion Townships concerning ambulance service. Charlevoix Township has purchased new emergency equipment to enhance their fire service. Doug Kuebler stated he would like to see the hiring practices of the Township handled differently.

BLIGHT ADMINISTRATOR REPORT – Tammy Hopkins sent a written report.

ZONING ADMINISTRATOR REPORT – Jonathan Scheel presented a written zoning report with an oral overview.

NONMOTORIZED TRAIL – Mark Snyder and Sam Williamson from the Birdland Association presented comments from various residents of Birdland stating their support of a non motorized trail on the Boyne City Road. Some members also stated that they would be willing to contribute financially. They would like to see Hayes Township to move forward with the portion of the trail that would be within the Township. Paul Hoadley suggested that if the County's plans for the trail go dead in the water the Township might want to pursue it.

EASTERN AVE. BEACH – The Township received a letter from Greta McVay (see attached) regarding the Townships plan to redirect water to the wetland located between the Abel and Oliver property. She is opposed to the plan as presented by John Campbell of Site Planning. John Campbell will call Jim Boulton, a retired civil engineer from the EPA, who reviewed the plan for Greta. Mark Snyder asked what the plan would be at the Beach if Olivers ever sell their property. Clerk Golovich stated that sometime in the future the Township would like to build restrooms and would be able to do this after the sale of the Oliver property. Greta asked if the post in the middle of the beach area could be removed. The Township will look into removing them.

BAYSIDE PARK – John Campbell, from Site Planning, presented a plan for providing a parking area at Bayside Park. Ideally parking on the road right-of-way would be preferred to creating parking within the park. John Campbell suggested looking into purchasing the property across the street and using it for parking. There is a Hemlock tree ready to fall over on the trail. Site Planning will give us a cost to save the tree as well as a cost to remove the tree.

TOWNLINE ROAD END - Site Planning will speak with the DNRE about sedimentation control and give the Township drawings and cost plan.

BAYSHORE BUS STOP – Jim Rudolph will check with the transit authority and County on who has the authority to build a shelter at the Bayshore Bus Stop.

LAWN MAINTENANCE – The Board had discussion about the rising costs of mowing the Township hall area and the Undine Cemetery. Warren Bogan who is currently providing the

mowing service stated that he is mowing the hall area once a week and the cemetery twice a month. Jim Rudolph stated that the rising cost is a concern to many citizens especially with the cut backs on other services. It was suggested that Warren only mow the cemetery once every three weeks and the hall every 10 days.

PUBLIC COMMENTS – Jim and Diane Nystrom stated they were very disappointed with the Boards decision to not remove the berms on the road right-of-way on Maple Grove Rd. The Board explained that revocable permission was granted for the berms and that Maple Grove Rd. is a road end and not a boat launch area. The Township has provided parking areas, a catch basin for runoff and a shoreland protection strip to help with runoff and erosion. The public will always have access to this area. Ethel Knepp will call Bob Drost and have the non native plants and taller plantings replaced with native plants and lower growing shrubs.

Doug Kuebler made a motion, supported by Marlene Golovich to adjourn the regular meeting of the Hayes Township Board at 9:45 p.m. Motion carried unanimously.

Respectively submitted

Marlene Golovich, Clerk

Minutes approved as written October 11, 2010



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

Maple Grove Road end

4 messages

Hayes supervisor <supervisorhayestownshipmi@gmail.com>

Tue, Aug 14, 2018 at 2:57 PM

To: bgraham@upnorthlaw.com

Cc: "Marlene Golovich, Clerk" <clerk@hayestownshipmi.gov>

Bryan,

The BOT is working on a sign for Maple Grove Road end and Marlene discovered this document.

I assume it was created when the township came to agreement with the road commission in 2009 to allow encroachment on both sides of the road end, and was granted permission to put in landscaping to prevent erosion.

Our questions are:

Just because this is recorded does it mean it is binding?

Does having jurisdiction mean ownership and if so is it no longer a road end?

Not sure if you have the contract between Road Commission and Township but we can surely provide it to you.

Ron VanZee

Hayes Township Supervisor

Sent from my iPhone



maplegrove road end_20180814113040.pdf

67K

Bryan E. Graham <bgraham@upnorthlaw.com>

Wed, Aug 15, 2018 at 8:43 AM

To: Hayes supervisor <supervisorhayestownshipmi@gmail.com>

Cc: "Marlene Golovich, Clerk" <clerk@hayestownshipmi.gov>

Dear Ron;

Here is all of the information I have concerning the Maple Grove Road ending. The affidavit you provided was public notice that the township considered the Maple Grove Road ending a public road under the township's constitutional concurrent jurisdiction with the road commission. This affidavit was to the township's benefit, since it was strong evidence that the road ending was a public road under the highway by user doctrine.

It was also my understanding that the two adjacent property owners had encroachments on the road ending. As a result, at the township's request, I prepared the attached two licenses to permit the encroachments to continue. I do not know whether these licenses were actually signed and recorded. However, as you can see from the licenses, they were temporary in nature and can be revoked by the township. Assuming that the licenses were granted, I do not know whether circumstances have changed so that the township would want to revoke the licenses. If so, please let me know, and I can prepare the necessary revocation documents.

Let me now address your questions. The affidavit establishes evidence that the road endings is a public highway. Because the township desires to place signs on the road endings, it continues to support the township's authority to place those signs. Having concurrent jurisdiction over the road with the road commission does not mean ownership. Under the highway by user doctrine, the public highway would be an easement for highway purposes. Therefore, the road ending continues to be a public highway for road purposes. Because the road ending is a public highway and not a township park, there are legal restrictions on how the road ending can be used. If you would like a detailed explanation of these legal restrictions, please let me know, and I can provide a separate memo on that topic.

Finally, I am not aware of any agreement with the road commission concerning this matter. If the township has such an agreement, please send me a copy.

Hopefully, I have addressed your questions. If you would like to discuss these matters further, please contact me.

9/10/25, 2:00 PM

Gmail - Maple Grove Road end

Bryan

[Quoted text hidden]

[Quoted text hidden]

Sent from my iPhone

--

Bryan E. Graham
Young, Graham & Wendling, P.C.
P.O. Box 398
Bellaire, Michigan 49615
(231) 533-8635

This email message, and any attached files, is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this message is strictly prohibited. If you received this message in error, please notify our office immediately and delete all copies of the original message, and any attached files.

4 attachments



Knepp memo re Maple Grove Road 12-2-09.pdf
51K



Knepp memo re Maple Grove Road Licenses 5-18-10.pdf
51K



Maple Grove Rd Lic (Bobb) 8-31-10.pdf
43K



Maple Grove Rd Lic (Winter) 9-14-10.pdf
43K

Marlene Golovich, Clerk <clerk@hayestownshipmi.gov>
To: "Bryan E. Graham" <bgraham@upnorthlaw.com>

Wed, Aug 15, 2018 at 10:37 AM

Thank you Bryan for your response. The licenses were signed and recorded. Does the license follow the property or if the property is sold does the license become void. If the license becomes void with ownership change then what becomes of the encroachments in the right of way.

Thanks
Marlene
[Quoted text hidden]

Bryan E. Graham <bgraham@upnorthlaw.com>
To: "Marlene Golovich, Clerk" <clerk@hayestownshipmi.gov>
Cc: Ron Van Zee <supervisor@hayestownshipmi.gov>

Wed, Aug 15, 2018 at 11:28 AM

Dear Marlene:

By the terms of the license, it is not transferable. If the property is sold, then the township would have the choice of entering into a new license agreement with the new owner, or taking legal action to remove the encroachment.

If there are further questions, please let me know.

Bryan
[Quoted text hidden]

RECEIVED CHARLEVOIX CO.

2009 DEC 14 PM 2:46

LIBER 0908 PAGE 0126



908-126

STATE OF MICHIGAN
COUNTY OF CHARLEVOIX
RECEIVED FOR RECORD

2009 DEC 14 PM 2:46

Charlene M. Novotny
REGISTER OF DEEDS

**AFFIDAVIT AFFECTING LAND
CONCERNING MAPLE GROVE ROAD**

STATE OF MICHIGAN
COUNTY OF CHARLEVOIX

I, Ethel R. Knepp, after being duly sworn state as follows:

✱

1. I am the Hayes Township Supervisor and have personal knowledge of the facts contained in this affidavit, and if sworn as a witness can testify competently to these facts.
2. Maple Grove Road, lying between Boyne City Road and the water's edge of Lake Charlevoix, is a public highway by user and is situated in the Township of Hayes, Charlevoix County, Michigan and described as follows:

*See the legal description contained in Exhibit A, attached
hereto and incorporated*

3. This affidavit is intended to put the public on notice that the Hayes Township Board has concurrent jurisdiction over the above described public road with the Charlevoix County Road Commission and intends to exercise its jurisdiction on this public road by making improvements on it.

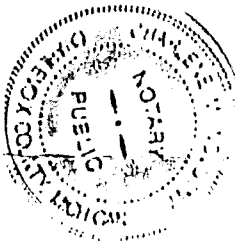
FURTHER AFFIANT SAYETH NOT.

SIGNED:

Ethel R Knepp
Ethel R. Knepp✱

Subscribed and sworn to before me this 14th day of December, 2009.

Ethel R. Knepp, Hayes Township Supervisor



Charlene M. Novotny
Notary Public
Charlevoix County, Michigan
My Commission Expires:

Prepared by:
Bryan E. Graham (P35708)
YOUNG, GRAHAM, ELSENHEIMER
& WENDLING, P.C.
P.O. Box 398
Bellaire, MI 49615
(231) 533-8635

Charlene M. Novotny
Notary Public
Charlevoix County, Michigan
My commission expires 08/08/2015

YOUNG, GRAHAM, ELSENHEIMER & WENDLING, P.C.

Attorneys at Law
104 E. Forest Home, P.O. Box 398
Bellaire, Michigan 49615
(231) 533-8635
Facsimile (231) 533-6225
www.upnorthlaw.com

Bryan E. Graham
Kevin A. Elsenheimer
Peter R. Wendling

James G. Young, *Of Counsel*
Lori A. Luckett, *Of Counsel*

+ Charlevoix Office

203 Mason Street
Charlevoix, Michigan 49720
(231) 547-0099
Facsimile: (231) 547-6399

+ Harry K. Golski
+ Eugene W. Smith, *Of Counsel*

MEMORANDUM

TO: Ethel Knepp, Supervisor
Hayes Township

FROM: Bryan E. Graham *BEG*

DATE: December 2, 2009

SUBJECT: Maple Grove Road

Pursuant to your request, I have prepared the enclosed Affidavit Affecting Land Concerning Maple Grove Road. This affidavit, which has attached to it the legal description you sent to me, places the public on notice of the township's intent to exercise jurisdiction over the public road.

Please be sure that you sign this affidavit in front of a notary public. The affidavit, with the attached legal description, can then be taken to the register of deeds office for recording.

If you have questions concerning the affidavit overlay changes to it, please let me know.

BEG

Enclosures

YOUNG, GRAHAM, ELSENHEIMER & WENDLING, P.C.

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104 E. Forest Home, P.O. Box 398
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+ Harry K. Golski
+ Eugene W. Smith

James G. Young, *Of Counsel*

MEMORANDUM

TO: Ethel Knepp, Supervisor
Hayes Township

**VIA EMAIL
AND FIRST CLASS MAIL**

FROM: Bryan E. Graham *BEG*

DATE: May 18, 2010

SUBJECT: Maple Grove Road Licenses

Thank you for sending me a copy of the map of Maple Grove Road. Based on this map, I attempted to describe the area of the fence and the earthen berms for the Bobb and Winter licenses, which I have enclosed. Because this is not a survey map, I am in no position to know whether my descriptions are accurate. Therefore, please doublecheck the descriptions by taking a tape measure down to Maple Grove Road. If revisions to the descriptions are needed, please let me know.

As we have previously discussed, it will be necessary to contact Mr. Bobb and Mr. and Mrs. Winter to obtain their acceptance of the license. I suggest you discuss the need for their acceptance prior to the township board voting to grant the licenses. You may wish to send a copy of the proposed license to each, so they know what they are accepting.

If Mr. Bobb and Mr. and Mrs. Winter are unwilling to accept the terms of the licenses and the township desires to protect Maple Grove Road from these encroachments, it will be necessary for the township to file a lawsuit against Mr. Bobb and Mr. and Mrs. Winter seeking to have these encroachments removed.

If you have any questions, please let me know.

BEG

Enclosures

PUBLIC RIGHT-OF-WAY LICENSE

THIS PUBLIC RIGHT-OF-WAY LICENSE is hereby granted on this ____ day of _____, 2010 by Hayes Township, a Michigan general law township, whose address is 09195 Old US 31 North, Charlevoix, Michigan 49720 (the Township) to Robert J. Bobb, whose address is 311 S. Wacker Dr., Suite 5500, Chicago, Illinois 60606 (Licensee).

BACKGROUND

The Township finds that it is important to keep public streets, alleys and other public rights-of-way unobstructed. However, the Township also recognizes that occasionally the use of a portion of a public right-of-way by a private party can benefit the citizens of the Township while not immediately adversely impacting the public's use of the right-of-way. The Township also recognizes that circumstances can change and the Township must reserve the right to terminate permission when the Township determines that termination is in the Township's best interest. The parties acknowledge that the Township has no legal obligation to grant this license.

LICENSE

Licensee is hereby granted a revocable license (hereafter called a permit) to temporarily use the West 10 feet of the North 450 feet of Maple Grove Road, lying between Boyne City Road and the water's edge of Lake Charlevoix, which is a public highway by user under the jurisdiction of the Township and which is situated in the Township of Hayes, Charlevoix County, Michigan and described as follows:

See the legal description contained in Exhibit A, attached hereto and incorporated

This permit is subject to the following conditions:

1. The purpose of this permit is to allow the Licensee to maintain a fence.
2. This permit is personal to the Licensee only. It is not an easement and is not transferable or assignable. This permit may be revoked by the Township without cause and in the Township's sole discretion upon thirty (30) days written notice

to Licensee. Notice may be by first class mail to the Licensee's address shown on the Township's tax assessment roll. Licensee shall keep the Township informed of any change in his address. Upon revocation of this permit, Licensee shall remove, at Licensee's sole expense, the fence within Maple Grove Road.

3. By accepting this permit Licensee agrees to indemnify and hold the Township harmless for any liability whatsoever associated with his use of the public right-of-way granted by this permit.
4. By accepting this permit Licensee agrees that he will not now or in the future make any claim in law or equity regarding the ownership or right to use any portion of the public right-of-way affected by this permit.

Dated this ____ day of _____, 2010.

SIGNED:

HAYES TOWNSHIP, a Michigan
general law township

By: _____
Ethel R. Knepp

Its: Supervisor

By: _____
Marlene Golovich

Its: Clerk

STATE OF MICHIGAN
COUNTY OF CHARLEVOIX

Acknowledged before me in Charlevoix County, Michigan, on the ____ day of _____, 2010 by Ethel R. Knepp and Marlene Golovich, the Supervisor and Clerk respectively of Hayes Township, a Michigan general law township, for the township.

_____, Notary Public
Charlevoix County, Michigan
My Commission Expires:

ACCEPTANCE OF LICENSE

I, Robert J. Bobb, have read the above terms and conditions of the revocable license granted to me and hereby agree to accept the license granted and to comply with those terms and conditions.

Date: _____

Robert J. Bobb

Prepared by:
Bryan E. Graham (P35708)
YOUNG, GRAHAM, ELSENHEIMER
& WENDLING, P.C.
P.O. Box 398
Bellaire, MI 49615
(231) 533-8635

PUBLIC RIGHT-OF-WAY LICENSE

THIS PUBLIC RIGHT-OF-WAY LICENSE is hereby granted on this ____ day of _____, 2010 by Hayes Township, a Michigan general law township, whose address is 09195 Old US 31 North, Charlevoix, Michigan 49720 (the Township) to Ronald J. Winter and Barbara J. Winter, whose address is 1028 Stafford Road, Kalamazoo, Michigan 49006 (collectively the Licensee).

BACKGROUND

The Township finds that it is important to keep public streets, alleys and other public rights-of-way unobstructed. However, the Township also recognizes that occasionally the use of a portion of a public right-of-way by a private party can benefit the citizens of the Township while not immediately adversely impacting the public's use of the right-of-way. The Township also recognizes that circumstances can change and the Township must reserve the right to terminate permission when the Township determines that termination is in the Township's best interest. The parties acknowledge that the Township has no legal obligation to grant this license.

LICENSE

Licensee is hereby granted a revocable license (hereafter called a permit) to temporarily use an area approximately 12 feet (east-west) by 260 feet (north-south), the east boundary of which is located along the east boundary of Maple Grove Road and the current water's edge of Lake Charlevoix, said area being within Maple Grove Road, lying between Boyne City Road and the water's edge of Lake Charlevoix, which is a public highway by user under the jurisdiction of the Township and which is situated in the Township of Hayes, Charlevoix County, Michigan and described as follows:

See the legal description contained in Exhibit A, attached hereto and incorporated

This permit is subject to the following conditions:

1. The purpose of this permit is to allow the Licensee to maintain two (2) earthen berms.

2. This permit is personal to the Licensee only. It is not an easement and is not transferable or assignable. This permit may be revoked by the Township without cause and in the Township's sole discretion upon thirty (30) days written notice to Licensee. Notice may be by first class mail to the Licensee's address shown on the Township's tax assessment roll. Licensee shall keep the Township informed of any change in his address. Upon revocation of this permit, Licensee shall remove, at Licensee's sole expense, the two (2) earthen berms within Maple Grove Road.
3. By accepting this permit Licensee agrees to indemnify and hold the Township harmless for any liability whatsoever associated with his use of the public right-of-way granted by this permit.
4. By accepting this permit Licensee agrees that he will not now or in the future make any claim in law or equity regarding the ownership or right to use any portion of the public right-of-way affected by this permit.

Dated this _____ day of _____, 2010.

SIGNED:

HAYES TOWNSHIP, a Michigan general
law township

By: _____
Ethel R. Knepp

Its: Supervisor

By: _____
Marlene Golovich

Its: Clerk

STATE OF MICHIGAN
COUNTY OF CHARLEVOIX

Acknowledged before me in Charlevoix County, Michigan, on the _____ day of _____, 2010 by Ethel R. Knepp and Marlene Golovich, the Supervisor and Clerk respectively of Hayes Township, a Michigan general law township, for the township.

Notary Public:
Charlevoix County, Michigan
My Commission Expires:

ACCEPTANCE OF LICENSE

We, Ronald J. Winter and Barbara J. Winter, have read the above terms and conditions of the revocable license granted to us and hereby agree to accept the license granted and to comply with those terms and conditions.

Date: _____

Ronald J. Winter

Date: _____

Barbara J. Winter

Prepared by:
Bryan E. Graham (P35708)
YOUNG, GRAHAM, ELSENHEIMER
& WENDLING, P.C.
P.O. Box 398
Bellaire, MI 49615
(231) 533-8635

Township Board

2.1 Township Board Authority

The township board is empowered by the Michigan Constitution and state laws to govern Hayes Township. The township board has the exclusive authority, subject to applicable laws, to determine the scope, quality and quantity of township programs and services, to establish parameters and expectations of employee performance and conduct, to establish its own style of governance, and to require information from township personnel necessary and convenient to monitor township operations and compliance with board policies and directives.

The township board may authorize appointed officials and employees to take such actions and make decisions that are consistent with applicable federal and state laws, local ordinances, and township board policies.

2.2 Township Board Authority is Exercised by the Board

The township board shall act only at a meeting held in compliance with the Open Meetings Act.

Township board authority shall be exercised only through official board decisions recorded as votes taken, directives given or consensus established by the township board at a township board meeting.

No individual, committee or organization shall represent its authority or action in a matter as that of the township board unless the township board has directed the individual, committee or organization to act on the township board's behalf in that matter.

2.3 Allocation of Resources

The township board shall allocate township resources through the annual adoption of the township budget and periodic budget amendments. The board shall authorize the resources necessary to fulfill the township's mission as required by law.

- 2.4 Budgeting for Results and Outcomes

The township board shall budget for results and outcomes by long-range financial planning, performance measures, budgeting, and evaluation. The use of resources shall be linked to objectives established or reaffirmed at the beginning of the budget development process. The township board shall routinely monitor, evaluate and adjust budget allocations to align township resources with the strategic plan goals and objectives.

2.5 Responsibilities of Township Board Members

Township board members shall:

- Keep current on issues affecting the township
- Attend all board meetings unless there is a conflict or unforeseen emergency
- Vote upon all questions unless there is a conflict of interest present
- Encourage the free expression of opinion by all board members
- Assist new members in understanding their role and responsibilities as board members
- Take no individual action that will compromise the township and respect confidentiality of privileged information

2.6 Board Consultants

The township board reserves to itself the authority to appoint the following consultants:

1. Attorney
2. Auditor
3. Engineer

4. Planner
5. Accountant

A letter of agreement will be executed between the board and any consultant that identifies the:

1. Term/length of the agreement
2. Services to be provided
3. Payment method
4. Payment schedule
5. Documentation of services provided for payment
6. Method of resolving disputes
7. Township officials/employees authorized to direct work or assign tasks to consultant

2.7 Contracts

All contracts entered into on behalf of the township must be authorized by the township board. As the legal agent of the township, the supervisor has statutory authority to sign a contract that the township board has approved. The township board may direct the clerk or attorney, as appropriate, to sign a contract that the board has authorized, in addition to or instead of, the supervisor.

2.8 Property

- A township board resolution adopted by a majority of the board members serving is required for the township to acquire property for public purposes by purchase, gift, condemnation, lease, construction or otherwise, or to convey or lease township-owned property or any part of township-owned property not needed for public purposes.

A "majority of the board members serving" is calculated by taking the total number of board members and subtracting vacant positions and any member(s) abstaining on the vote. Members who are absent are counted.

2.9 Stewardship

The township board delegates to township officials and employees the responsibility to protect the township's assets, through such means that include insurance, and which include its land, buildings and property, as well as protecting its image through positive public relations.

2.10 Litigation

The initiation of any lawsuit, litigation, claim for injunctive relief, writ of mandamus or other legal proceeding requires a majority vote of the township board, except when there are extenuating circumstances. The supervisor and/or clerk are authorized to remedy the circumstances as defined in this section.

"Extenuating circumstances" are defined as an emergency situation that cannot wait until a special or regular meeting of the board or a situation in which a violation of any state, federal or local ordinance constitutes a public nuisance or otherwise endangers the public and in which the continued existence of such a condition, emergency or violation is detrimental to the health, safety and welfare of the township.

"Extenuating circumstances" also include any situation where the continued existence of any condition, emergency or violation may jeopardize the legal position of the township in securing the intended remedy in any lawsuit, litigation, claim for injunctive relief, writ of mandamus or other legal proceeding.

The township board reserves the authority to authorize and direct the course and conduct of any lawsuit, litigation, claim for injunctive relief, writ of mandamus or other legal proceeding, notwithstanding its initiation for extenuating circumstances.

Township Administration

2.11 Board Administration

The township board shall govern township administration through the adoption of policies and procedures. Board policies and procedures shall define what the township is to accomplish, through the adoption of a mission statement, strategic plan, and other adopted policies and procedures, in compliance with applicable laws.

Board policies and procedures shall also define the manner in which the board will conduct its business, the relationship of the board to the township officials and employees, and limitations on the actions of township officials and employees.

2.12 Direction and Control of Administration

To promote efficient administration, the township board authorizes the supervisor, deputy supervisor, clerk or office manager to provide direction and control over all township activities and functions that are not assigned by state law to another official, and to provide a liaison between the board and the various township departments within the parameters established by the township board.

2.13 Board Member Concerns Regarding Township Employees

Township board members should make all inquiries, requests or complaints about department heads or employees to the supervisor or clerk. Any directives, complaints or requests made by a board member directly to a department head or employee, other than from a board member with statutory authority over the department head or employee, must be brought to the attention of the supervisor or clerk prior to initiating any response.

Township Board Meetings

2.14 Board Meeting Notices

The township clerk is responsible for all regular, special and rescheduled township board meeting notice requirements in conformance with the Open Meetings Act and other state laws.

The township clerk or supervisor shall be responsible for seeing that notice of the time, place and reason(s) for any special meeting of the township is given to each township board member either in person, email or by leaving a written notice at the member's address or place of residence, at least 18 hours prior to the meeting time.

2.15 Regular Board Meeting Agenda

The township clerk shall prepare the agenda and board packet at least four days prior to every regular township board meeting. Business items intended for board action may be placed on the agenda by any board member by notifying the clerk at least seven days prior to the meeting. Agenda items shall normally be accompanied by a copy of the motion or resolution that will be placed before the board, along with background information helpful to board members for understanding the issue.

Optional: A department head requesting to have any business placed on the proposed agenda shall notify the clerk with a cover memo and supporting documentation at least seven days prior to the township board meeting.

Board members who wish to bring an issue to the board's attention, but are not seeking board action, shall bring up such issues under one of the report sections of the meeting.

A copy of the proposed agenda shall be delivered or made available to every board member, along with all supporting documentation and correspondence addressed to the township board, at least four days prior to the board meeting.

When a need to place an item on the agenda arises after the deadline, the business item may be added to the agenda by general consent of the board.

The proposed agenda shall be approved by majority vote following the roll call of board members at each board meeting. The agenda shall conform to the following format:

1. Call to order
2. Pledge to flag
3. Review Agenda
4. Public comments unrelated to agenda items
5. New Business
6. Reports from board officers and departments
7. Old business
8. Adjournment

2.16 Special Board Meeting Notice/Agenda Considerations

The purpose(s) for which a special meeting is called shall be stated in the special meeting notice.

If all township board members are present at a special meeting of the township board, then the board may add any lawful business to the special meeting agenda.

If any township board member is not present at a special meeting of the township board, then the business shall be limited to the purpose(s) in the special meeting notice. No other agenda items may be added.

2.17 Board Correspondence

Board members shall receive with the board packet a copy of any written correspondence that was addressed to the board requesting board action at a regularly scheduled meeting. A motion may be made to consider the correspondence request under new business. If no motion is made to consider the request, the correspondence will be received and filed.

Informational written correspondence that does not require board action shall be summarized on the consent agenda as correspondence received, and copies shall be available to board members at the board meeting.

2.18 Board Meeting Logistics

The clerk shall be responsible for determining that the township hall and the board meeting room is properly set up for a public meeting. This includes, but is not limited to, ensuring:

- The parking lot, sidewalks, ramps and stairs are clear of snow and ice during winter weather.
- The meeting room temperature has reached 68 degrees.
- Audio-visual equipment that may be used during the meeting is set up and tested.
- Adequate seating is available for the anticipated audience.
- Nameplates of township board members are placed on the board table.
- Copies of the proposed agenda and any other public materials are placed on a table along with any sign-in sheet and pens.

2.19 Board Member Meeting Conduct

If a quorum of the township board is present, a board meeting shall be called to order promptly at the time announced for the meeting.

Each board member shall fully participate in board meetings by doing the following:

- Prepare for board meetings by reading their packets ahead of time in order to fully participate in discussions
- Help the chair keep meeting moving
- Limit remarks to issue being considered
- Ask questions for clarification
- Respect colleagues' rights
- Refrain from interrupting other speakers
- Actively listen
- Listen courteously and attentively to all public discussions before the board
- Explain reasons behind significant decisions during the discussion before voting
- Raise concerns and objections at a meeting, rather than after
- Express disagreement verbally, rather than non-verbally

- Criticize constructively and in private
- Vote with a clear audible voice

2.20 Chairing Board Meetings

All board members will be treated with equal dignity and respect, and board members shall have equal access to speak and to make motions.

The moderator is charged with ensuring that the will of the board majority prevails on decisions, while giving board members who hold to a minority view an adequate opportunity to present their positions to the other board members.

The moderator will keep discussions focused on the agenda items.

The moderator will relinquish the gavel when he or she has a personal conflict of interest or is sufficiently conflicted on an issue that impartiality cannot be assured.

The moderator will maintain proper decorum among board members and the public

audience. The moderator will:

- Open the meeting at the specified time
- Explain meeting procedures and decision-making processes so that board members and the audience may appropriately participate
- Restate audience questions
- Apply time limits consistently
- Recognize and deal with procedural objections
- Protect members and staff from verbal attack unrelated to official duties
- Keep track of amendments to motions
- Restate motions before they are voted upon
- Call recesses during long meetings
- Reconvene at specified time
- Adjourn the meeting

2.21 Board Member Conflict of Interest

A township board member shall vote upon all matters that require a vote of the township board unless the board member has a conflict of interest.

General law township: If a township board member has a conflict of interest regarding a matter on which the township board is required to vote, the board member will disclose that interest, and the township board member shall recuse him- or herself, and refrain from participation in all deliberations, discussions and voting on that matter.

2.22 Public Participation

Members of the public may address a specific agenda item for up to two minutes at the time the item is taken up by the board. The board may suspend the time limitation when warranted. Board discussion will precede public comment on specific agenda items. Prior to calling for the question, the supervisor shall ask any

member of the public who wishes to speak on the agenda item to be recognized. When all persons who wish to address that agenda item have been heard, the supervisor shall announce that public comment on the agenda item is concluded, and no further public comment shall be entertained.

Members of the public who wish to address the board on an item not included on the agenda shall address the board under Public Comments Unrelated to Agenda Items. They may speak for up to three minutes during Public Comments Unrelated to Agenda Items.

Persons shall be recognized in the order in which the supervisor calls on them.

2.23 Minutes

The clerk shall ensure that minutes of board meetings record:

- Time, date and place of the meeting
- Board members present and absent
- Decisions made by the board at a meeting open to the public
- Roll-call votes taken at the meeting
- The purpose or purposes for which a closed session is held

The content of minutes shall reflect the collective will of the township board as expressed in official board decisions. Minutes shall not include personal comments or opinions of individuals unless authorized by a two thirds vote of the township board members present.

The board shall make any corrections in the minutes at the next meeting after the meeting to which the minutes refer. The corrected minutes shall show both the original entry and the correction.



Does a supervisor have authority to not recognize members of the public or board members who want to ask questions on agenda items at a board meeting or to add to the agenda?

It is a pretty universal aspect of parliamentary procedure that comments or questions are directed to the board, or to the audience, through the meeting moderator. So yes, the supervisor does have the authority to not recognize someone who wants to speak, if it is out of turn or not an appropriate place in the agenda. And a supervisor should stop inappropriate interactions between the board and the audience or between board members.

If a meeting is conducted appropriately to enable the township board to do its business in the only time and place that it is allowed by law to act as a board, then there really is no point in the meeting where there should be a back and forth between the board and the public, other than during a public hearing or an open forum discussion, for example, that is on the board's agenda for that meeting.

It's a board meeting

Under the Open Meetings Act (OMA), the only place a township board can do its business is in a public meeting of the township board. Board meetings are the business meetings of the township board, and it's in the best interest of the township as a whole that the board conduct its business in an organized, productive and business-like manner.

The public, however, can interact with the township at any time, going to the township offices, phoning or emailing the township or specific officials, or visiting the township website—even buttonholing board members at the grocery store.

Township board meetings are not “town hall meetings” where everyone has a say in the decisions, and they are not meant to be extended complaint sessions or arguments. This is something that many people, including township boards themselves, lose sight of, especially nowadays when national politicians regularly use the term “town hall meeting” to refer to a public forum. But that does not represent the form of local representative government we have in Michigan.

A township board meeting is not a debate or equal time situation for the public or individual board members. The public does not have a vote in the board's decisions, and they have the legal entitlement to express their opinions at a board meeting only during the public comment period or a specific public hearing.

The idea that all concerns, complaints, opinions, etc., must be expressed at a board meeting is not mandated by law or recommended from a practical standpoint. By their nature, board meetings can put either “side” on the defensive in a very public place.

In reality, many issues the public brings to a board meeting are better handled—in the interests of the public—by township officials or staff in the office during business hours. Comments or questions raised by the public at board meetings are, for the most part, not specific township business that must be transacted by the board. They are often issues involving administrative procedures, and there is no question that this is an important aspect of a township doing its business properly. But until or unless it rises to a level that must be addressed by the board, such a question or concern can and should be addressed by the appropriate township official or staffer following township policies and practices in a business-like and customer service-oriented approach.

If it is appropriate for a board member or staff member to address a member of the public's concerns, then it's usually something best handled in the office, where officials or staff can meet with the person individually to respond to their concerns, with the appropriate resources or information at hand.

The public has a protected right to speak

Under the OMA, the public does have a legal entitlement to attend township board meetings, to see all actions taken by the board, to record the meetings, and to have one, “magic, free speech” public comment period (my description), sometime during the meeting:

MCL 15.263: “(1) All meetings of a public body shall be open to the public and shall be held in a place available to the general public. All persons shall be permitted to attend any meeting except as otherwise provided in this act. The right of a person to attend a meeting of a public body includes the right to tape-record, to videotape, to broadcast live on radio, and to telecast live on television the proceedings of a public body at a public meeting. The exercise of this right shall not be dependent upon the prior approval of the public body.

“However, a public body may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting.”

The OMA allows a board to establish reasonable rules and regulations to enable it to do its business with a minimum of disruption. These include adopting rules of parliamentary procedure, such as *Robert's Rules of Order*, and limits on the amount of time individuals may speak during public comment.

Under township law and accepted parliamentary procedural practices, like *Robert's*, the supervisor is the moderator (chair) of the meeting, enforcing the reasonable

rules and regulations, and ensuring that the board will have sufficient time to do its business during that meeting.

The supervisor recognizes the members of the public who wish to speak during public comment. Because the OMA requires that anyone who wants to speak during the public comment period be given an opportunity to do so, a supervisor should not prevent a member of the public from speaking during that one “magic, free speech period”—as long as the person is following the board’s reasonable (and lawful) rules. Basically, the only time a person might not be allowed to speak during public comment is if that person has already had his/her one opportunity—there is no “rebuttal” or follow-up option required by law—or if they have begun to make personal attacks unrelated to the function of the government, at which point the supervisor may ask them to limit their comments.

The supervisor should not allow board members to interfere with the public’s right to speak during that public comment period. During public comment, the board listens to the public. Conversely, the public cannot demand that individual board members respond during public comment, and the board members should not be responding or directing comments individually to members of the audience. If a response is appropriate, the board should direct that specific staff or officials contact the person or meet with them at the break, or initiate a response in the normal, business course.

Then when public comment is done, the board addresses the business on its agenda, and the public is the audience, watching the board do its business. They can only participate in the business portion of the meeting to the extent, if any, that the board, through the supervisor, seeks their comments. The supervisor should not recognize members of the public unless it’s in compliance with the board’s rules and agenda.

Many boards do encourage and allow the public to comment on individual agenda items, and that’s an individual board’s choice, which should be spelled out in policy for both the board and the public to understand what is allowed outside of the OMA-mandated public comment period.

Board members should support staying on track

The supervisor also recognizes the members of the board who wish to speak during the business portion of the meeting. The supervisor should treat all board members with respect, and fairly and consistently recognize all board members who wish to speak—in compliance with the meeting’s agenda and the board’s rules regarding participation.

A board meeting is also not a platform for individual board member “agendas.” Individual board members who want to have their say on something not on the agenda or not involving specific township board business may use the “board forum” time on the agenda, if the board provides for one. But this should be done sparingly.

If something warrants board attention or action, it should be placed on the meeting agenda per the township’s procedures for setting board meeting agendas. This assists the supervisor (or whoever establishes the tentative agenda in advance of the meeting) in arranging the agenda to ensure sufficient time to appropriately address the items, as well as giving the board members and staff time to consider information or materials prior to the meeting.

When board members wish to ask township staff a question from the head table during a board meeting, they should ask the supervisor for permission to address that staff person or to have that staff person speak to the board at that point in the agenda. This is not asking permission to talk to the staff person at all—it’s just following parliamentary procedure to ensure that the meeting does not get off track. Remember, board members can talk to staff outside of a board meeting. The best approach, if staff are going to be asked for information or asked questions in a meeting, would be to place the matter on the agenda—if only to give them notice to be prepared to provide the information being requested.

Hello, MTA ... ? provides general information on typical questions asked by township officials. Readers are encouraged to contact an attorney when specific legal guidance is needed. Member township officials and personnel may contact MTA Member Information Services with questions or requests from 8 a.m. to 5 p.m., weekdays, at (517) 321-6467 or fax (517) 321-8908.

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9

What Goes In The Minutes?

- Just the Facts!
- Minutes are the official record of actions taken by the public body



10

What Goes In The Minutes?

Revised Statutes of MI – Township Clerk (Township Law):

"each order, direction, or rule made"

Open Meetings Act, MCL 15.269:

"the date, time, place, members present, members absent, any decisions made at a meeting open to the public, and the purpose or purposes for which a closed session is held. The minutes shall include all roll call votes taken at the meeting."

11

What Goes In The Minutes?

MTA Legal Counsel:

"Meeting minutes must, at a minimum, indicate the body which is meeting; the date, time and location of the meeting; motions and resolutions made, supported and results of the motion; and any action taken by the body which is not specifically indicated in motions or resolutions."

12

What Goes In The Minutes?

Robert's Rules of Order Newly Revised

11th Edition, 2011, page 468, emphasis in original

"[T]he minutes should contain mainly a record of what was done at the meeting, not what was said by the members. The minutes should never reflect the secretary's opinion, favorable or otherwise, on anything said or done."

Township Written Minutes Policy:

MTA recommends township board adopt a written policy on what will or will not be included in the minutes, such as avoiding personal statements or verbatim deliberations or comments (except as appropriate for public hearings)

13

What Goes In The Minutes?

Header Information:

Type of Meeting (regular or special);
Name of Public Body; Location; Date & Time

Roll Call:

Members present; members absent; township officials/staff present

14

What Goes In The Minutes?

Public Comment Period:

The minutes should show that public comment was held—indicating when a public comment period was opened and when it was closed. A board could choose to include the gist of comments and discussion, but that is not required. And putting people's public comments in the minutes just encourages people to demand that their statements be included—and it can distract from the board's actions.

If someone raises an issue or suggestion that the board wants to—or may need to—address, then the board can place the item on its agenda in the same way as any other item is scheduled for or added to a board meeting agenda.

15

What Goes In The Minutes?

Public Hearing:

Never a meeting of itself, only a portion of a public meeting.

MTA Legal Counsel:

"When a public body conducts a public hearing (always within a public meeting), the minutes of the meeting should include the comments and arguments of those promoting or opposing a particular matter which is the subject of the public hearing and the fact that an opportunity to be heard was given to those present."

16



clerk hayestownshipmi <clerkhayestownshipmi@gmail.com>

FW: Document for Tuesday Planning Commisision meeting

1 message

David M Kemme (dmkemme) <dmkemme@memphis.edu>

Sun, Sep 14, 2025 at 2:49 PM

To: "clerk@hayestownshipmi.gov" <clerk@hayestownshipmi.gov>

Kristen,

Hope all is going well. I reviewed several local ordinances related to short term rentals. Attached is a word doc that lists common characteristics of the ordinances. I did look at the proposed ordinance as well. I'd like to present or distribute this so everyone has a broader understanding of issues and solutions.

In another email I sent this to Roy so he is aware.

Dave

**Common Characteristics of local Short Term Rental regulations and policies.docx**

17K

9/15/2025

Common Characteristics of local Short Term Rental regulations and policies (Charlevoix city, Charlevoix Township, Melrose Township, Harbor Springs)

This is not a complete or comprehensive list of characteristics, requirements or restrictions.

1. All recognize that short term rentals create “commercial activities” in residential neighborhoods that are greater than normal, desired or expected and therefore must be regulated and licensed.
2. Licenses are required and renewed annually (calendar year) and fees are non-refundable. Licenses are not transferable. Every individual property must be licensed. There is a detailed application (examples available) and a licensing fee that, at a minimum, is large enough to fully cover the full cost of township or city enforcement of the ordinance. Taxpayers should not subsidize rentals or other business activities.
3. As part of the application, all require an inspection, and dwelling must conform to all local building codes (in particular for building modifications) and sanitation requirements, etc.. All activities of occupants must comply with township, city, county and state ordinances or laws.
4. All limit the minimum number of days to be rented (7) and for some the application requires the number of days in the year the dwelling will be available for rent.
5. Some restrict ownership of the property to natural persons and not “legal persons” like LLCs and other corporate entities.
6. All have occupancy limits based on sanitary system guidelines limiting occupancy to 2 persons per bedroom or designated sleeping area. A sanitation system inspection certificate is required with every application.
7. All require a local agent/manager authorized to take remedial action that can be called and be at the property within 45-60 minutes. This person’s information must be on file with the township, posted in the dwelling and distributed to all properties within 300 (or more) feet of the dwelling.
8. All require owner posting and distributing this ordinance and activity restrictions in the dwelling and some require detailed floor plans that identify locations of fire extinguishers, smoke detectors, etc.
9. Some require proof of insurance, including umbrella liability policies.
10. Some mention the 4% Michigan use tax must be paid. Township can also verify that property taxes are paid and not delinquent in any way. If in a city or municipality that has a hotel use or occupancy tax/fee that tax/fee is also applicable to STR.

CHECK REGISTER REPORT

Check Date	Bank	Check	Module	Vendor	Vendor Name	Amount
Bank 00002 WARRANTS						
09/24/2025	00002	14996	AP	0014	B & G ENTERPRISES L.L.C.	1,200.00
09/24/2025	00002	14997	AP	000000019	BECKETT AND RAEDER	1,658.48
09/24/2025	00002	14998	AP	0104	MTA	1,041.00
10/13/2025	00002	15623	HRMS	0001	Alisa G Abiney	2,565.50
10/13/2025	00002	15624	HRMS	0003	Kristin L Baranski	3,368.35
10/13/2025	00002	15625	HRMS	0009	Julie M Collard	2,370.04
10/13/2025	00002	15626	HRMS	00000100	WILLIAM CONKLIN	2,330.99
10/13/2025	00002	15627	HRMS	0010	Carey L Cuddeback	79.28
10/13/2025	00002	15628	HRMS	0012	Matthew B. Cunningham	430.23
10/13/2025	00002	15629	HRMS	00000101	ALEXANDER CURLEY	83.11
10/13/2025	00002	15630	HRMS	00000103	TEFFANY GEORGE	83.12
10/13/2025	00002	15631	HRMS	0016	Rex Greenslade	79.29
10/13/2025	00002	15632	HRMS	0017	Roy W Griffiths	129.29
10/13/2025	00002	15633	HRMS	0018	April Hilton	3,387.02
10/13/2025	00002	15634	HRMS	0044	Randy Johnson	363.42
10/13/2025	00002	15635	HRMS	0026	Douglas Kuebler	367.86
10/13/2025	00002	15636	HRMS	0028	Claire T Martin	79.29
10/13/2025	00002	15637	HRMS	0046	Kyle Perry	44.05
10/13/2025	00002	15638	HRMS	0032	James Rudolph	91.90
10/13/2025	00002	15639	HRMS	0037	Mark Snyder	79.28
10/13/2025	00002	15640	HRMS	0038	Ronald J Van Zee	2,118.97
10/13/2025	00002	15641	HRMS	00000102	CODY MICHAEL WHEAT	79.28
10/13/2025	00002	15642	HRMS	0042	Paul Zardus	66.07
10/13/2025	00002	15643	AP	0021	BS & A SOFTWARE	11,010.00
10/13/2025	00002	15644	AP	0057	GANNETT HOLDINGS LLC OHIO	422.32
10/13/2025	00002	15645	AP	0059	GEL ENVIRONMENTAL	129.00
10/13/2025	00002	15646	AP	000000017	GREAT LAKES ENERGY	231.79
10/13/2025	00002	15647	AP	EFTPS_HR	INTERNAL REVENUE SERVICE	4,416.09
10/13/2025	00002	15648	AP	000000018	KRIST OIL COMPANY	305.54
10/13/2025	00002	15649	AP	0105	MUNICIPAL UNDERWRITERS OF M	17,882.00
10/13/2025	00002	15650	AP	0115	PARKER HARVEY LAW	3,999.00
10/13/2025	00002	15651	AP	0128	RAINEY'S LANDSCAPE LLC	350.00
10/13/2025	00002	15652	AP	0137	SPECTRUM BUSINESS (CHARTER)	78.92
10/13/2025	00002	15653	AP	STATE_HR	STATE OF MICHIGAN	768.51
10/13/2025	00002	15654	AP	000000017	US BANK	356.73
10/13/2025	00002	15655	AP	0151	VTSA - CHARLEVOIX STATE BAN	2,961.38
Total of 36 Checks:						65,007.10
Less 0 Void Checks:						0.00
Total of 36 Disbursements:						65,007.10

← Assessor, Clerk, Treasurer Annual

← Annual Insurance Premium



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Name of Public Body; Location; Date & Time

Roll Call:

Members present; members absent; township officials/staff present

14

Andrew H. Balderson
8232 Eastern Avenue
Charlevoix, Michigan 49720

October 13, 2025

Bill Conklin, Supervisor
Hayes Township Board of Directors
9195 Major Douglas Sloan Road
Charlevoix, Michigan 49720
RE: Item #12 on Agenda

I wish to thank Mr. Conklin for meeting with me on several occasions since the last board meeting to review the parameters of the public and private use areas of the 1.2 acres of the Lands of the Eastern Avenue Beach. (Beach Area, Darnton Parcel, and Natural Area)

As I stated at the September meeting, I opposed the proposed expenditure for a survey at the Eastern Avenue Beach to define the boundaries of 1.2 acres when only 0.352 acres of the "Beach Area" need be defined. I am in support of the request for a limited survey of the "Beach Area" only. Once the Beach Area property corners are established, more visible markers (i.e. boulders) can be placed and referenced on a new map sign, so beachgoers will readily see the public use area. In addition, swim buoys can be placed consistently year after year and improvements to the defined "Beach Area" can be planned in accordance legal agreements, township ordinances, shoreline improvement regulations, ADA access, etc. A separate sign must be placed to define the rules, ordinances, hours of use, and enforcement contact information.

Furthermore, I request Mr. Conklin state for public clarity the defined public use area and to remind folks to be respectful of the adjoining property owners, so that they can realize the peaceful use and enjoyment of their properties and easements within the Lands of the Eastern Avenue Beach.

HAYES TOWNSHIP BOARD OF TRUSTEES

Meeting Date: October 13th, 2025

Location:

Hayes Township Hall

Name	Would you like to be called on to speak during public comment?	
Catherine J. Jeger	YES	☒ NO
Audy Balderson ✓	☒ YES	NO
Linda Balderson	YES	☒ NO
TOM TOOMEY ✓	☒ YES	NO
Diane Conklin	☒ YES	NO
Janine Warner ✓	☒ YES	☒ NO
Judith Swan ✓	☒ YES	NO
Michael MacMillan	YES	☒ NO
Rex GREENSLADE ✓	☒ YES	NO
CT Martin ✓	☒ YES	NO
Darcy Phelps	YES	☒ NO
Paul Ivan	YES	☒ NO
MARK SNYDER	YES	NO
GERRY MILLS ✓	☒ YES	NO
MARY MILLS	YES	☒ NO
DEB WALTER ✓	☒ YES	NO
Dee Hedgeson	YES	☒ NO
Betty M. Henne ✓	☒ YES	NO
Bill Henne ✓	☒ YES	NO

HAYES TOWNSHIP BOARD OF TRUSTEES

Meeting Date:	October 13th, 2025	Location:	Hayes Township Hall
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Meeting Date:	October 13th, 2025	Location:	Hayes Township Hall
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Meeting Date:	October 13th, 2025	Location:	Hayes Township Hall
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[illegible]