

HAYES TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
October 13th 2025 7:00 PM
HAYES TOWNSHIP HALL
09195 MAJOR DOUGLAS SLOAN RD
CHARLEVOIX, MICHIGAN 49720
ZOOM 849 2451 3210

The October 13th, 2025, meeting of the Hayes Township Board was called to order by Supervisor William Conklin at 7:00 pm.

Board members present were Matt Cunningham (Trustee), Julie Collard (Treasurer), Doug Kuebler (Trustee), William Conklin (Supervisor) and Kristin Baranski (Clerk)

Audience Members signed in: Catherine Phelps, Andy Balderson, Linda Balderson, Tom Toomey, Diane Conklin, Janine Warner, Michael Macmillan, Judith Ivan, Rex Greenslade, CT Martin, Darcy Phelps, Paul Ivan, Mark Snyder, Gerry Mills, Mary Mills, Deb Narten, Dee Hutchinson, Betty Henne, Bill Henne, Bob Fowler, Brigitte Fowler, Greta Mcvay, Jim McMahon, Ellis Boal, Ann Hamlin, Randy Johnson, John Hogan, Sharon Bagley, David Bagley, Ashley Marina, Carol Umlor, David Kemme, David Zipp, Sherry Baker- McCary, Roy Griffiths, Ray Cunningham, and Carey Cuddeback.

CALL TO ORDER

Supervisor William Conklin called the meeting to order at 7:00 pm.

DECLARATION OF CONFLICT OF INTEREST:

NONE.

REVIEWED & APPROVED AGENDA

Mr. Cunningham made a motion, supported by Mr. Kuebler to not take on any new business items after 9 pm.

Yays: Matt Cunningham, Julie Collard, Doug Kuebler, and Kristin Baranski.

Nays: William Conklin Motion Carried

PUBLIC COMMENTS:

Public comment opened at 7:07 pm.

- Public comments included Eastern Avenue Beach Boundaries, Maple Grove Road End, Shoreline Protection Strip, Hayes Township Park, Township Minutes, Short Term Rental Ordinance, Supervisor Report, Tipp of the Mitt, and Sentinel Newspaper.

Closed at 7:42

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APPROVAL OF SEPTEMBER 8TH 2025 BOT REGULAR MEETING MINUTES:

Ms. Baranski made a motion, supported by Mr. Conklin to approve the September 8th, 2025, Board of Trustees regular meeting minutes as amended.

Yeas: Julie Collard, William Conklin, Matt Cunningham, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

TREASURERS REPORT

Ms. Collard presented a written report reporting all Hayes Township account balances. The board came to a consensus to include the Material Management Planning County Resident survey in winter tax bill at no additional cost to the township.

CLERKS REPORT: APPROVAL OF WARRANTS

Clerk, Ms. Baranski, presented the warrants in the amount of \$65,007.10.

Ms. Baranski made a motion, supported by Ms. Collard to approve Township warrants out of the General Fund in the amount of \$65,007.10. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

Nays: **Motion Carried**

Ms. Baranski made a motion, supported by Ms. Collard to approve the installment payment for the EMS building loan in the amount of \$10,248.13. The total installment payment will be offset 100% by the LCEMSA monthly lease payment. A roll call was taken.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler, and Kristin Baranski.

Nays: None **Motion Carried**

COUNTY COMMISSIONER REPORT

Bob Jess was not present.

PARKS AND REC. REPORT

Ms. Collard presented the Parks and Rec. report.

The next regular Parks and Rec meeting will be rescheduled.

The Clerk will post an ad on the website requesting ~~Slew~~ snow Plow Bids for Hayes Township Park.

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PLANNING COMMISSION

Mr. Cunningham presented the Planning Commission Report. The next regular Planning Commission meeting is October 21st, 2025, at 7:00 pm.

ZONING BOARD OF APPEALS

ZBA has an administrative meeting scheduled for October 21st 2025 at 5:00 pm.

ZONING ADMINISTRATOR REPORT

Ron VanZee presented a Zoning Administrator report.

TRUSTEES REPORT:

Mr. Kuebler stated Burnett Road has been finished.

SUPERVISOR REPORT:

William Conklin presented a supervisor report.

CEMETERY BY-LAWS:

Hayes Township Sexton upon training with MTA presented the proposed changes to the Cemetery Ordinance to the Board of Trustees.

Changes included:

Section 7(a) Add "only one above grade stone or marker per burial space. Additional surface marker will be permitted for cremation burials.

Section 10(c) Add "MCL 333.28.52 states that winter burials cannot be prohibited. Additional fee can be charged. Family must give written authorization to store. This should be taken care of by the funeral director.

Section 11(a) Add "change to 4 cremations per burial space or one full and three cremations. Full burial must be first. We will not disinter cremations to perform a full burial.

Section 11(b) Add " no cremations entered without the sexton.

Section 12(c) Add "no plants or shrubs with thorns.

Section 17(a) Add "change this to vaults are required.

Section 17(b) Add "require a cremation vault.

Add Winter Burial Actual Cost not to exceed \$5500 to the Cemetery Fee sheet.

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ENGAGEMENT LETTER GABRIDGE & CO:

Ms. Baranski made a motion, supported by Ms. Collard to sign the letter of engagement with Gabridge & CO. for the 2024/2025 Audit.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

Nays: None **Motion Carried**

HAYES TOWNSHIP PARK DRAINAGE UPDATE:

Supervisor Bill Conklin gave the board an update on the Hayes Township Park Drainage Project.

EASTERN AVENUE BEACH/MAPLE GROVE ROAD END/TOWNLINERoad STEPS:

The Board of Trustees came to a consensus to work on updating the Parks and Road End Ordinance.

Other items discussed:

Willow Tree

Fire ring

Noise Ordinance Enforcement

Cameras

Ms. Baranski made a motion, supported by Mr. Cunningham to mark the four corners of Eastern Avenue Beach with concrete markers not to exceed \$900.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

Nays: None **Motion Carried**

Supervisor Bill Conklin will arrange with Ferguson and Chamberlain.

Parks and Rec will meet with Gregg Stauffer in the spring of 2026 to determine area to maintain at Maple Grove End.

Board Members will continue to research Townline Road steps.

ZONING BOARD OF APPEALS ALTERNATE POSITION:

Tabled until November 2025 BOT

BOARD OF TRUSTEES BY-LAWS/MINUTES DISCUSSION:

Tabled until November 2025 BOT

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SHORT TERM RENTAL ORDINANCE DISCUSSION (PC REQUEST):

Planning Commission is looking for direction from the Board of Trustees to determine what steps to take towards a Short Term Rental Ordinance.

Enforcement is the key to a strong short term rental ordinance.

The Board of Trustees will research with other local municipalities on enforcement and ordinance.

OLD BUSINESS

**DESIGNATE AN ICE-FISHING PARKING AREA IN THE UPPER PORTION OF HAYES TOWNSHIP
PARK/CAMP SEA-GULL:**

The Board of Trustees will post on the website to collect bids for plowing a parking area at Hayes Township Park Camp Sea-gull.

PAR PLAN RISK CONTROL COMMENTS AND RECOMMENDATIONS:

Board of Trustees reviewed the Par Plan Risk Control Comments and Recommendations and are satisfied.

PUBLIC COMMENTS: Public comments opened at 9:16 pm.

Comments included:

- Short Term Rental Ordinance, Eastern Avenue Beach, Board Minutes, and Law Enforcement at Board Meetings.

Public comments closed at 9:39 p.m.

BOARD OF TRUSTEE COMMENT:

ADJOURNMENT: MS. Baranski made a motion, supported by Mr. Kuebler, to adjourn at 9:42 p.m.

Yeas: Matt Cunningham, Julie Collard, William Conklin, Doug Kuebler and Kristin Baranski.

Nays: None

Motion Carried

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Respectfully Submitted,
April Hilton
Hayes Township Deputy Clerk/Recording Secretary